

DIETERICH HIGH SCHOOL
WORK DURING SCHOOL HOURS AGREEMENT

Juniors or Seniors who desire to work at a regular job, which require that they leave school during the 10th period must adhere to the following guidelines:

1. Any student working during the 10th hour must be enrolled in study hall for all hours they wish to leave for work.
2. The principal of Dieterich High School must receive a letter by mail from the student's employer stating that the student is in fact employed by his/her business along with the student's schedule.
3. If the student's schedule changes, the Principal must be notified of any change. A copy of the student's schedule should be submitted to the office when the change occurs on employer's letterhead.
4. The student must notify the office if employment is terminated or jobs change.
5. The student must be in study hall on the days not scheduled to work.
6. The student must sign-out in the office before reporting to work.
7. The student will not attend work on days absent from school.
8. Students must be in attendance a minimum of 4 class periods (excluding lunch) to be able to report to work that day, unless previous arrangements have been made with the building principal.
9. A student must maintain their grades if they wish to have early release for employment. A student wishing to leave school early for employment must maintain a "C" average and not be failing any classes. Grades will be checked weekly based on the semester grade. If ineligible, the student will not be permitted to leave early.

The Dieterich Principal reserves the right to revoke this privilege if the above guidelines are not followed or are abused.

Student Signature

Date

Parent/Guardian Signature

Date

Employer Signature

Date

Principal Signature

Date