

RESIDENCY INSTRUCTIONS FOR NEW REGISTRATIONS

Documents needed:

1. Copy of a lease if you are renting. Copy of closing paperwork if you purchased in town (if you will be closing soon, a copy of your purchase and sale agreement). You can block out financial info.
2. Copy of current photo ID.
3. Copy of Eversource or Spectrum bill with your name and the Woodstock address on it (if you are closing soon, a letter stating you have set up service as soon as you close).
4. Once you move in fill out the affidavit of residency and sign in front of a notary.
5. If you have special circumstances with verifying residency, please reach out to the WMS office for assistance. 860-963-6575 (option 1) and we will be glad to help you.