



# Employee Enrollment Form

**Return to:**  
National Insurance Services  
250 S. Executive Drive, Suite 300  
Brookfield, WI 53005-4273  
Attn: Billing Department  
1-800-627-3660

EMPLOYEE INFORMATION			
NAME OF EMPLOYER <b>HOWARDS GROVE SCHOOL DISTRICT</b>			GROUP NUMBER <b>012679</b>
NAME OF EMPLOYEE (LAST, FIRST, MIDDLE INITIAL)	SOCIAL SECURITY #	<input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
HOME ADDRESS OF EMPLOYEE (STREET, CITY, STATE, ZIP CODE)	U.S. CITIZEN? <input type="checkbox"/> YES <input type="checkbox"/> NO-(SEE <input checked="" type="checkbox"/> BELOW)	DATE OF BIRTH	EMPLOYMENT DATE
JOB TITLE	JOB DUTIES	HOURS WORKED PER WEEK	ANNUAL SALARY

COVERAGE(S) ELECTED	
<input type="checkbox"/> BASIC LIFE/AD&D* Amount <u>\$25,000</u>	
<input type="checkbox"/> LONG-TERM DISABILITY	
*Beneficiary designation is on the reverse side.	
<input checked="" type="checkbox"/> If an enrollee is not a United States citizen, please attach a copy of his or her Visa.	

## EMPLOYEE COVERAGE AUTHORIZATION

**WARNING:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit, or knowingly presents false information in an application for insurance may be guilty of a crime and subject to fines, confinement in prison and/or denial of insurance benefits. This warning applies to the following states: Alabama, Alaska, Arkansas, Connecticut, Delaware, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Louisiana, Maine, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, North Carolina, North Dakota, Ohio, Oklahoma, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, West Virginia, Wisconsin, Wyoming.

**By signing this Application I understand and agree that:**

- I authorize my Employer to make any required deductions, if any, from my salary to pay the premium of my insurance coverage in effect.
- All statements and answers I have given are complete and true to the best of my knowledge and belief.
- Coverage is not in effect until final approval is given by Madison National Life Insurance Company, Inc.
- No person, except an officer of Madison National Life, is authorized to vary or modify a contract.

\_\_\_\_\_  
**Employee/Applicant Signature**

\_\_\_\_\_  
**Date**

## EMPLOYEE WAIVER OF INSURANCE

I have been given the opportunity to apply for group insurance as presented to me, but do NOT wish to take the coverage(s). I understand that if my dependents or I decide to apply for this Group insurance plan at a later date, Evidence of Insurability will be required at my own expense, and must be approved by Madison National Life Insurance Company, Inc.

\_\_\_\_\_  
**Employee/Applicant Signature**

\_\_\_\_\_  
**Date**

**Beneficiaries:** \* (If you are married, a primary beneficiary designation of someone other than your spouse may not be effective under your state law. Please consult with your legal advisor before making such a designation.)

YOUR DEATH BENEFITS ARE TO BE PAID TO: PRIMARY BENEFICIARY(IES)			IF PRIMARY BENEFICIARY(IES) IS/ARE NOT LIVING AT THE TIME OF YOUR DEATH, BENEFITS ARE TO BE PAID TO: SECONDARY BENEFICIARY(IES)		
NAME (LAST, FIRST, MIDDLE)	RELATIONSHIP	PERCENT OF BENEFIT	NAME (LAST, FIRST, MIDDLE)	RELATIONSHIP	PERCENT OF BENEFIT
* SPOUSE'S SIGNATURE				SIGNATURE DATE:	

**Mail the original of the form to the address in top right corner of Page 1. A copy goes to the insured employee and also to the group administrator to be retained.**

FOR NATIONAL INSURANCE SERVICES USE ONLY:		
Notes:		
Date Received:	Effective Date of Coverage:	Plan No.