

## **September 14th Board Meeting**

**3:45 p.m. Via Zoom Webinar - In person at Ophir Elementary Gym**

**Link: <https://us06web.zoom.us/j/86212083186>**

**Call to Order**

**Pledge of Allegiance**

**Revision(s) to Agenda**

**Public Comment – Non-Agenda Items**

**Approval of Minutes**

**Recognitions and Commendations**

**Superintendent Report**

**Middle School / High School Principal's Report**

**Elementary School Principal's Report**

**DP Coordinator Report**

**Activities Report**

**Business Manager's Report**

**No committee reports - no committees have met this academic year**

**Special report - Cristie Tate - construction update**

### **Discussion and Action:**

- 1. Board Reorganization**
- 2. Policy 1905 - Student, Staff and Community Health and Safety**
- 3. Policy 1905P- Administrative Procedures - Student, Staff and Community Health and Safety**
- 4. Alcohol Request WMPAC - Outlaw partners, 2 requests, 1/29, 1/30, 3/12**
- 5. WMPAC alcohol request - Chamber of Commerce**
- 6. WMPAC winter season alcohol requests**
- 7. Strategic Plan steering committee**
- 8. Canvas August Election**
- 9. Inter-Cap loan approval**

### **Consent Agenda**

- 1. Out of district students**
  - a. C.T. , E.S., D.T., K.T. T.S. - all Gallatin County**
- 2. Personnel**
  - a. Coaches**
    - i. Bailey Dowd - LPHS volleyball**
    - ii. Mark Gale - OMS football volunteer**
  - b. Food Service**
    - i. Jamie Buntain**
    - ii. Maggie Luchini**
    - iii. Allie Pizza**

- c. Thrive lead on campus
    - i. Lindsey Herring
  - d. Guest Teacher
    - i. Renata Garret
  - e. Classified staff
    - i. GiGi Thompson - OMS paraeducator
    - ii. Rosa Renata Sanchez - BSSD English language liason
3. Warrants / Payables

Regularly Scheduled Meeting October 12th 3:45 p.m.

## September 14th Board Meeting

3:45 p.m. Via Zoom Webinar - In person at Ophir Elementary Gym

Link: <https://us06web.zoom.us/j/86212083186>

Call to Order

Pledge of Allegiance

Revision(s) to Agenda

Public Comment – **Non-Agenda Items - I think there will be quite a few of these regarding the lights and the field.**

Approval of Minutes - **Two sets in the packet**

Recognitions and Commendations - **All staff for a great kickoff to the year, Jackson and crew for expediting the field work for this weekend.**

Superintendent Report - **Enrollment / Staffing / new regulations DPHHS**

Middle School / High School Principal's Report - **at meeting**

Elementary School Principal's Report - **at meeting**

DP Coordinator Report - **at meeting**

Activities Report - **at meeting**

Business Manager's Report - **at meeting**

No committee reports - **no committees have met this academic year**

Special report - **Cristie Tate - construction update**

### Discussion and Action:

1. **Board Reorganization - Committee appointments from May in Packet. Trustee Littman served as Vice Chair and on the budget, building, wellness personnel and negotiations committee and the COVID task force. Recommended motion = Trustee Edgar replace trustee Littman on the committees she served.**
2. **Policy 1905 - Student, Staff and Community Health and Safety - In Packet, changes highlighted in yellow. This brings the policy in line with recent recommendations from MTSBA regarding the use of face coverings. Recommended motion = Move to approve Policy 1905 as presented.**
3. **Policy 1905P- Administrative Procedures - Student, Staff and Community Health and Safety - In Packet- this is the same as last month, compliments 1905. Recommended motion = Move to Approve 1905P as presented.**
4. **Alcohol Request WMPAC - Outlaw partners, 2 requests, 1/29, 1/30, 3/12 - Requests meet all board policy criteria for serving alcohol. Recommended motion = Move to approve Outlaw alcohol requests.**
5. **WMPAC alcohol request - Chamber of Commerce - September 30th - Request meets all board policy criteria for serving alcohol. Recommended motion = Move to approve Big Sky Chamber of Commerce alcohol request.**
6. **WMPAC winter season alcohol requests - All events in packet. John has made the request for his entire season and all events meet board policy criteria for serving alcohol. Recommended motion = Move to approve WMPAC winter season alcohol requests.**

7. **Strategic Plan steering committee - Recommended team in packet. I think a great representation of our school community. Recommended motion = Move to approve the strategic plan steering committee members as presented.**
8. **Canvas August Election - Results in packet - Site election results presented and certified by county. Recommended motion = Approve the certification of the election results as presented.**
9. **Inter-Cap loan approval - Application for Inter-Cap loan in packet. Since the site election has passed and results have been certified, the district is completing the paperwork for approval of an Inter-Cap loan through the Montana board of investments as we seek a facility. The board, with this approval, is under no obligation to take this loan, at this point we are just securing a loan should we need it. Recommended motion = Approve the Inter-Cap loan application as presented.**

### **Consent Agenda**

1. **Out of district students**
  - a. **C.T. , E.S., D.T., K.T. T.S. - all Gallatin County**
2. **Personnel**
  - a. **Coaches**
    - i. **Bailey Dowd - LPHS volleyball**
    - ii. **Mark Gale - OMS football volunteer**
  - b. **Food Service**
    - i. **Jamie Buntain**
    - ii. **Maggie Luchini**
    - iii. **Allie Pizza**
  - c. **Thrive lead on campus**
    - i. **Lindsey Herring**
  - d. **Guest Teacher**
    - i. **Renata Garret**
  - e. **Classified staff**
    - i. **GiGi Thompson - OMS paraeducator**
    - ii. **Rosa Renata Sanchez - BSSD English language liason**
3. **Warrants / Payables**

**Regularly Scheduled Meeting October 12th 3:45 p.m.**

**Big Sky School District #72 School Board Meeting**  
**Ophir ES Conference Room (9:00am)**  
**August 12th, 2021**  
**MINUTES**

**In attendance:** Loren Bough, Matt Jennings, Scott Hammond, Stacy Ossorio, Dustin Shipman, Corky Miller, Andrew Blessing, John Hannahs, Libby Grabow, Marlo Mitchem, Brittany Shirley, Tim Sullivan, Cristie Tate, Linda Nell, Gabby Gasser, Kara Edgar, Mark Edgar

**Meeting called to order at 9:00am by Chair Bough**

**Pledge of Allegiance**

**Revision(s) to Agenda – None**

**Public Comment – Non-Agenda Items – None.**

**Approval of Minutes –** Trustee Jennings made a motion to approve minutes for the Meetings held July 13<sup>th</sup> and July 30<sup>th</sup>, Trustee Ossorio seconded the motion. **Motion passed unanimously.**

**Recognitions and Commendations – None**

**Superintendent's Report – Dustin Shipman**

- BSSD Enrollment at 405
- FY22 Enrollment increases; still expecting around 410
- Staffing needs- paraeducator and custodians

**OMS/LPHS Principal's Report – Marlo Mitchem**

- Wrapping-up summer school – thank you Vanessa Wilson
- August 27<sup>th</sup> – 6<sup>th</sup> grade orientation
- Professional Development scheduled for MYP teachers
- All set for LPHS expeditions

**OES Principal's Report – Brittany Shirley**

- OMS facility looks great and ready for kids
- All teachers have been on campus – classroom prepped
- 3-day PYP training scheduled
- Working with Erika Frounfelker for back-to-school activities

**DP Coordinator's Report – Tim Sullivan**

- IB DP Handbook is in Board Packet for review/approval
- 11<sup>th</sup> grade class – 50% DP candidates
- 12<sup>th</sup> grade DP likely to have similar adjustments/accommodations as recent graduates

**Activities Report – John Hannahs**

- LPHS Fall sports starting – 61 students
- Finalizing drug testing and transportation

**Business Manager's Report – Corky Miller**

- To address FY21 TFS and FY22 Budget in Discussion & Action

### Committee Reports

- Personnel Committee – No Report
- Wellness Committee – No Report
- Policy Committee – Discussion & Action #5 and #6
- Strategic Plan Committee – No Report
- Budget Committee – Discussion & Action #2
- Teacher/Staff Housing Committee – Superintendent Shipman reported that the first tri-plex is fully occupied and the second (already leased) will be available this Fall.
- Construction Update – Cristie Tate of Tate Management provided an update on the master facilities upgrade project.

### Discussion and Action Items:

1. FY21 Trustees Financial Statement – Trustee Jennings made a motion to approve, Trustee Ossorio seconded the motion. **Motion passed unanimously.**
2. FY22 Budget – Trustee Jennings made the motion to approve, Trustee Ossorio seconded the motion. **Motion passed unanimously.**
3. WMPAC Alcohol Request - Trustee Jennings made a motion to approve, Trustee Ossorio seconded the motion. **Motion passed unanimously.**
4. Board Meetings for FY22 - Trustee Jennings made a motion to approve, Trustee Hammond seconded the motion. **Motion passed unanimously.**
5. Policies – Required by Law - Trustee Jennings made a motion to approve, Trustee Hammond seconded the motion. **Motion passed unanimously.**
6. Policy 4332 - Trustee Jennings made a motion to adopt Policy 4332 with MTSBA language in option #1, Trustee Hammond seconded the motion. **Motion passed unanimously.**
7. IB Diploma Program Handbook - Trustee Jennings made a motion to approve, Trustee Hammond seconded the motion. **Motion passed unanimously.**
8. Staff Handbook - Trustee Jennings made a motion to approve, Trustee Hammond seconded the motion. **Motion passed unanimously.**
9. Appointment of Board Vacancy - Trustee Jennings made a motion to open discussions, Trustee Hammond seconded the motion. **Motion passed unanimously.** The Board invited the applicants to introduce themselves. It was noted that applicant, Kara Edgar, was the only applicant attending the Board Meeting. Trustee Jennings made a motion to appoint Kara Edgar as Trustee, Trustee Hammond seconded the motion. **Motion passed unanimously.**

**Consent Agenda:** Trustee Ossorio made a motion to approve Consent Agenda items, Trustee Hammond seconded the motion. – **Motion passed unanimously.**

- Warrants – Payroll and Accounts Payable
- Classified Staff
  - Stephanie Kissel – Library coverage for A.J. maternity leave
  - Laura Barzizza – Guest Teacher
  - Coaches
    - OMS Football
      - Ryan Hamrick (Head Coach)
      - Scott Larson (Ass't Coach)
    - LPHS Soccer – Boys
      - Tony Coppola (Head Coach)
    - LPHS Soccer – Girls
      - Jackie Sand (Head Coach)
- Transportation Contract
  - Earl

**Next BSSD #72 Future Board Meetings:**

August 24<sup>th</sup>, 3:45pm – Special Board Meeting

September 14<sup>th</sup>, 3:45pm – Regular Board Meeting

- Certify Elections, Restructure Board

**Adjourned at 9:40am by Chair Bough**

\_\_\_\_\_, Loren Bough, Board Chair

\_\_\_\_\_, Corky Miller, Business Manager/Clerk

DRAFT

**Big Sky School District #72 Special Board Meeting**  
**Ophir ES Conference Room (3:45pm)**  
**August 24th, 2021**  
**MINUTES**

**In attendance:** Loren Bough, Matt Jennings, Scott Hammond, Stacy Ossorio, Kara Edgar, Dustin Shipman, Corky Miller, Andrew Blessing, Libby Grabow, Marlo Mitchem, Brittany Shirley, Tim Sullivan, Lisa Lyons, Astrid McGuire, DJ Soikelli, John Hannahs, Karla Long, Kate Eisele, Lauren Visser, Linda Nell, Maggie Luchini, Michelle Kendziorski, Patty Hamblin, Ruthi Solari, Suzanne Daugherty, Treston Wold, Laura Kusto, John Zirkle, Kristie Rose, Lindsie Hurlbut, Jeremy Harder, Gabby Gasser

**Meeting called to order at 3:45pm by Chair Bough**

**Pledge of Allegiance**

**Revision(s) to Agenda – None**

**Public Comment – Non-Agenda Items – None.**

**Recognitions and Commendations** – Superintendent Shipman recognized the entire District staff as they returned ready for the new school year. Chair Bough recognized and thanked Hans Williamson of the Yellowstone Club for providing the BSSD football teams space to practice.

**Discussion and Action Items:**

1. Certified Hire - OES – Trustee Jennings made a motion to approve, Trustee Ossorio seconded the motion. **Motion passed unanimously.**
2. Classified Staff Hire – OES 1:1 Paraeducator - Trustee Ossorio made a motion to approve, Trustee Jennings seconded the motion. **Motion passed unanimously.**
3. Volunteer for LPHS 12th Grade Expedition- Trustee Ossorio made a motion to approve, Trustee Jennings seconded the motion. **Motion passed unanimously.**
4. Policy 1905- Trustee Ossorio made a motion to approve, Trustee Edgar seconded the motion. **Motion passed unanimously.**
5. Policy 1905P- Trustee Ossorio made a motion to approve, Trustee Jennings seconded the motion. **Motion passed unanimously.**
6. Policy 1903 and 1903F- Trustee Ossorio made a motion to approve, Trustee Jennings seconded the motion. **Motion passed unanimously.**
7. Policy 1906- Trustee Ossorio made a motion to approve, Trustee Edgar seconded the motion. **Motion passed unanimously.**
8. Policy 1906P- Trustee Ossorio made a motion to approve, Trustee Edgar seconded the motion. **Motion passed unanimously.**
9. Policy 1908- Trustee Ossorio made a motion to approve, Trustee Edgar seconded the motion. **Motion passed unanimously.**
10. Policy 1908F- Trustee Ossorio made a motion to approve, Trustee Edgar seconded the motion. **Motion passed unanimously.**

**Next BSSD #72 Future Board Meetings:**



September 14<sup>th</sup>, 3:45pm – Regular Board Meeting

**Adjourned at 4:41am by Chair Bough**

\_\_\_\_\_, Loren Bough, Board Chair

\_\_\_\_\_, Corky Miller, Business Manager/Clerk

DRAFT

FY22 Committees are as follows:

Bond - Bough/Ossorio

Building - Bough/Littman

Personnel - Hammond/Littman

Wellness - Hammond/Littman

Budget - Jennings/Littman

Legislative - Bough/Ossorio

Negotiations - Littman/Ossorio

Scholarship - Bough

QRT - Jennings

Policy - Jennings/Ossorio

Transportation - Bough/Hammond

Strategic Plan - Littman/Ossorio

1 **Big Sky School District**

2  
3 **COVID-19 Emergency Measures**

1905

4  
5 Student, Staff, and Community Health and Safety

6  
7 The School District has adopted the protocols outlined in this policy during the term of the  
8 declared public health emergency to ensure the safe and healthy delivery of education services  
9 provided to students on school property in accordance with Policy 1906. The supervising  
10 teacher, principal, superintendent or designated personnel are authorized to implement the  
11 protocols in coordination with state and local health officials.

12  
13 Symptoms of Illness

14  
15 Students and staff who are ill, feeling ill, diagnosed as ill, or otherwise demonstrating symptoms  
16 of illness must not come to school or work. Students who have a fever or are exhibiting other  
17 signs of illness must be isolated in a designated area until such time as parents or caregiver may  
18 arrive at the school to retrieve the ill student. All surfaces and areas should be thoroughly  
19 cleaned and disinfected once the student has vacated the area by staff utilizing safety measures in  
20 accordance with state and/or local health standards as applicable. Students will be permitted to  
21 make up work in accordance with District Policy 1906. Staff members will be provided access  
22 to leave in accordance with the applicable Master Contract.

23  
24 Parents, guardians, or caregivers of students who are ill, feeling ill, diagnosed as ill, or otherwise  
25 demonstrating symptoms of illness must not be present at the school for any reason including but  
26 not limited events or gatherings or to drop off or pick up students excepted as provided by this  
27 policy.

28  
29 Physical Distancing

30  
31 Students, staff, volunteers, and visitors will, whenever possible, maintain a three-foot distance  
32 between themselves and their colleagues and peers throughout the school day inside any school  
33 building.

34  
35 Drop off and pick up of students will be completed in a manner that limits direct contact between  
36 parents and staff members and adheres to social distancing expectations around the exterior of  
37 the school building while on school property.

38  
39 Face Coverings as Personal Protective Equipment

40  
41 The school District requires all staff, volunteers, visitors and students aged five (5) and older  
42 wear a disposable or reusable mask or **face shield** that covers the nose and mouth to protect  
43 colleagues and peers while present in any school building. The School district will provide  
44 masks or shields to students, volunteers and staff. If a student or staff wears a reusable mask or  
45 shield, the district expects the mask be washed on a regular basis to provide maximum

1 protection. The school district will assist students or staff members who request help washing or  
2 replacing a mask.

5  
6 Students, staff, visitors and volunteers are not required to wear a mask or face shield under this  
7 provision when:

- 8 1. consuming food or drink,
- 9 2. engaged in physical activity,
- 10 3. communicating with someone who is hearing impaired,
- 11 4. receiving medical attention,
- 12 5. giving a speech, lecture, class presentation, course lesson or performance when separated  
13 by at least 6 feet of distance from gathering, class or audience,
- 14 6. or have a medical or developmental condition precluding use of a mask or face shield.  
15 The superintendent, building principal or their designee may request documentation from  
16 a care provider when considering an exception to this provision for medical or  
17 developmental reasons.

18  
19 All points of entry to any school building or facility open to the public shall have a clearly visible  
20 sign posted stating: "Mask or face covering use required for ages 5 and older."

21  
22 Allegations of harassment of any person wearing face coverings or those with recognized  
23 exemptions to the face covering requirement will be promptly investigated in accordance with  
24 District policy. A student, staff member, or visitor who, after an investigation, is found to  
25 engaged in behavior that violates District policy is subject to redirection or discipline. Failure or  
26 refusal to wear a face covering by a staff member or student not subject to an exception noted  
27 above may result in redirection or discipline in accordance with District policy and codes of  
28 conduct, as applicable.

### 29 30 31 Cleaning and Disinfecting

32  
33 School district personnel will routinely both clean by removing germs, dirt and impurities and  
34 disinfect by using chemicals to kill germs on all surfaces and objects in any school building and  
35 on school property that are frequently touched. This process shall include cleaning  
36 objects/surfaces not ordinarily cleaned daily.

37  
38 Personnel will clean with the cleaners typically used and will use all cleaning products according  
39 to the directions on the label. Personnel will disinfect with common EPA-registered household  
40 disinfectants. Personnel will follow the manufacturer's instructions for all cleaning and  
41 disinfection products.

42  
43 The District will provide EPA-registered disposable wipes to teachers, staff, and secondary  
44 students so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped  
45 down before use. Supervising teacher or administrators are required to ensure adequate supplies  
46 to support cleaning and disinfection practices.

1  
2  
3  
4  
5 Student Arrival  
6

7 Hand hygiene stations will be available at the entrance of any school building, so that children  
8 can clean their hands before they enter. If a sink with soap and water is not available, the School  
9 District will provide hand sanitizer with at least 60% alcohol. Hand sanitizer will be kept out of  
10 elementary students' reach and student use will be supervised by staff.

11  
12 A District employee will greet children as they arrive to ensure orderly compliance with the  
13 provisions of this policy.  
14

15  
16 Temperature Screening  
17

18 Designated School District staff are authorized to test the temperature of students with an  
19 approved non-contact or touchless temperature reader. Students who have a fever or are  
20 exhibiting other signs of illness must be isolated in a designated area until such time as parents or  
21 caregiver may arrive at the school to retrieve the ill student. All surfaces and areas should be  
22 thoroughly cleaned and disinfected once the student has vacated the area by staff utilizing safety  
23 measures in accordance with state and/or local health standards as applicable.  
24

25 When administering a temperature check on a possibly ill student, designated staff members will  
26 utilize available physical barriers and personal protective equipment to eliminate or minimize  
27 exposures due to close contact to a child who has symptoms during screening  
28

29 Healthy Hand Hygiene Behavior  
30

31 All students, staff, and others present in the any school building will engage in hand hygiene at  
32 the following times, which include but are not limited to:

- 33 • Arrival to the facility and after breaks
- 34 • Before and after preparing, eating, or handling food or drinks
- 35 • Before and after administering medication or screening temperature
- 36 • After coming in contact with bodily fluid
- 37 • After recess
- 38 • After handling garbage
- 39 • After assisting students with handwashing
- 40 • After use of the restroom

41  
42 Hand hygiene includes but is not limited to washing hands with soap and water for at least 20  
43 seconds. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol  
44 can be used if soap and water are not readily available.  
45  
46

1  
2  
3  
4  
5 Staff members will supervise children when they use hand sanitizer and soap to prevent  
6 ingestion.

7  
8 Staff members will place grade level appropriate posters describing handwashing steps near  
9 sinks.

10  
11 Employees who have documented high risk designation from a medical provider are entitled to  
12 reasonable accommodation within the meaning of that term in accordance with the Americans  
13 with Disabilities Act and Section 504 as outlined in District Policy 5002. These accommodations  
14 may include a plan developed in coordination with and authorized by the supervising teacher,  
15 administrator or other designated supervisor. Such employees may also be eligible for available  
16 leave in accordance with the applicable policy or master agreement provision.

17  
18  
19 Food Preparation and Meal Service

20  
21 Facilities must comply with all applicable federal, state, and local regulations and guidance  
22 related to safe preparation of food.

23  
24 Sinks used for food preparation must not be used for any other purposes.

25  
26 Staff and students will wash their hands in accordance with this policy.

27  
28  
29 Transportation Services

30  
31 The Board of Trustees authorizes the transportation of eligible transportees to and from the  
32 school facility in a manner consistent with the protocols established in this policy. The  
33 transportation director and school bus drivers will clean and disinfect each seat on each bus after  
34 each use. Face coverings must be worn on all district transportation vehicles: route busses,  
35 activity busses and any district vehicle in use to transport students on behalf of the district.

36  
37 Public Awareness

38  
39 The School District will communicate with parents, citizens, and other necessary stakeholders  
40 about the protocols established in this policy and the steps taken to implement the protocols  
41 through all available and reasonable means.

1  
2  
3  
4 Confidentiality  
5

6 This policy in no way limits or adjusts the School District’s obligations to honor staff and student  
7 privacy rights. All applicable district policies and handbook provision governing confidentiality  
8 of student and staff medical information remain in full effect.  
9

10 Transfer of Funds for Safety Purposes  
11

12 The Board of Trustees may transfer state or local revenue from any budgeted or non-budgeted  
13 fund, other than the debt service fund or retirement fund, to its building reserve fund in an  
14 amount not to exceed the school district's estimated costs of improvements to school and student  
15 safety and security to implement this policy in accordance with District Policy 1006FE.  
16

17  
18 Legal Reference: Governor Directive implementing Executive Orders 2-2020 and 3-2020 –  
19 Face Coverings - August 12, 2020.  
20

21 Cross Reference: Policy 1901 – School District Policy and Procedures  
22 Policy 1906 - Student Services and Instructional Delivery  
23  
24 Policy 1907 – Transportation Services  
25 Policy 1006FE – Transfer of Funds for Safety Purposes  
26 Policy 3410 – Student examination and screenings  
27 Policy 3417 – Communicable Diseases  
28 Policy 3431 – Emergency Treatment  
29 Policy 1911 - Personnel Use of Leave  
30 Policy 1910 – Human Resources and Personnel  
31 Policy 4120 - Public Relations  
32 Policy 5002 – Accommodating Individuals with Disabilities  
33 Policy 5130 – Staff Health  
34 Policy 5230 - Prevention of Disease Transmission  
35 Policy 6110 – Superintendent Authority  
36 Policy 6122 - Delegation of Authority  
37

38  
39 Policy History:

40 Adopted on: 8/20/2020  
41 Reviewed on:7/30/2021  
42 Revised on: 8/24/2021  
43 Terminated on:

1 **Big Sky School District**

2  
3 **COVID-19 Emergency Measures**

1905P

4  
5 Administrative Procedures for Student, Staff, and Community Health and Safety

6  
7 The administrative team of the School District has adopted these procedures in accordance with  
8 Policy 1310 in order to implement Policy 1905 during the term of the declared public health  
9 emergency to ensure a safe and healthy work and instructional setting. These procedures were  
10 developed in accordance with the latest available guidance from the Centers for Disease Control  
11 and in coordination with applicable state, tribal, and local health officials. These procedures  
12 supplement Policy 1905. All provisions in Policy 1905 remain in effect.

13  
14  
15 Personnel Cleaning and Disinfecting

16  
17 Personnel will evaluate and identify surfaces and objects to be cleaned and disinfected in  
18 accordance with their knowledge, experience, and the latest available guidance from the Centers  
19 for Disease Control, state, tribal, and local health officials. Personnel will have access to or the  
20 opportunity to access the latest available guidance upon request to their supervisor.

21  
22 Personnel will coordinate with colleagues and supervisors to develop a plan, schedule, and  
23 routine to regularly clean and disinfect identified surfaces and objects. Personnel will honor this  
24 plan, schedule, and routine until adjusted. Reasons for adjustment may include but are not  
25 limited to change in school schedule, absence of colleagues, availability of equipment and  
26 supplies, and federal, state, tribal or local health directives and guidance. If adjustment is  
27 necessary, personnel will again coordinate with colleagues and supervisors to improve the plan,  
28 schedule, and routine. Personnel will solicit and accept perspectives from colleagues and other  
29 school officials when considering improvements to the plan.

30  
31 Personnel will prioritize disinfecting frequently touched and indoor surfaces. Hard and non-  
32 porous surfaces and objects that are touched daily will be the top priority for disinfection on a  
33 daily basis. Hard and non-porous surfaces and objects that are not indoors or have not been  
34 occupied for seven days will be routinely cleaned. Personnel will first clean visibly dirty  
35 surfaces and objects prior to disinfection by using the appropriate cleaning or disinfecting  
36 product for the identified surface, object, or task. Personnel will always use chemicals, products,  
37 and substances authorized by Policy 1905 in a manner consistent with the applicable instructions.

38  
39 Personnel will thoroughly clean or launder soft, porous, or fabric-based materials as permitted by  
40 location and substance. During evaluation and identification of surfaces, personnel will consider  
41 removing soft and porous materials in high traffic areas that may increase risk of exposure.

42  
43 Personnel will establish and maintain safe work practices in accordance with these procedures  
44 and School District policy in order to reduce the risk of exposure.



1  
2  
3  
4 Physical Distancing and Work Areas  
5

6 Staff members working in the school when no students are present will maintain appropriate  
7 physical distance from their colleagues as permitted by their duties and work setting to minimize  
8 contact and risk of exposure. Staff members will have access to disinfecting wipes or  
9 disinfecting spray and disposable paper towels and time to clean their desk, office, work area or  
10 classroom when needed.  
11

12  
13 Ventilation  
14

15 Personnel will review and ensure ventilation systems operate properly and increase circulation of  
16 outdoor air as much as possible. Classroom staff are authorized to open windows and doors to  
17 increase air flow in a manner that does not pose a safety or health risk to students and staff.  
18 Risks to consider include but are not limited to weather, risk of falling, and triggering asthma  
19 symptoms.  
20

21 Water Systems  
22

23 Personnel will review water systems and features including but not limited to sink faucets,  
24 drinking fountains, decorative fountains to ensure they are safe to use after a prolonged facility  
25 shutdown. Drinking fountains will be cleaned and sanitized in accordance with this procedure.  
26 The administration may provide alternative water sources if available. Staff and students are  
27 authorized to bring their own water to minimize use and touching of water fountains.  
28

29  
30 Report and Revision  
31

32 These administrative procedures will be reported to the board of trustees upon adoption and  
33 implementation by the administration in accordance with Policy 1310. The board of trustees  
34 retains the authority to amend policy and procedures. Any revision to these procedures will be  
35 reported to the board of trustees.  
36

37 Policy History:

38 Adopted on: 8/20/2020

39 Reviewed on: 7/30/2021

40 Revised on: 8/24/2021

41 Terminated on:  
42

## Proposal for Sale and Dissemination of Alcoholic Beverages

Prepared for

Dr. Dustin Shipman, Superintendent of Big Sky School District #72  
and the Board of Trustees of Big Sky School District #72

**Submission date:** \_\_\_ September 9<sup>th</sup>, 2021 \_\_\_\_\_

**Event dates:** \_\_\_ October 9<sup>th</sup>, 2021 – March 19<sup>th</sup>, 2022

**Description of event (100 words or less):**

This is a request for WMPAC events throughout the Fall and Winter of 2021 and 2022. The dates are as follows:

October 9<sup>th</sup> & 23<sup>rd</sup>, 2021

November 6<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>

December 27<sup>th</sup> & 28<sup>th</sup>, 2021

January 8<sup>th</sup>, 9<sup>th</sup>, 20<sup>th</sup>\*, 21<sup>st</sup>\*, 22<sup>nd</sup>\* 2022 (\*In the event of an outdoor weather cancellation)

February 12<sup>th</sup>, 2022

February 25<sup>th</sup>, 26<sup>th</sup>, & 27<sup>th</sup>, 2022

March 5<sup>th</sup>, 2022

March 18<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup>, 2022

I am in contact with John Hannahs, Athletic Director of the School, and we have confirmed dates and conflicts. If schedules change, we understand that priority is given to the school events and athletics calendar, and we are in close contact about these changes.

**Please provide contact information for the person who should be contacted about Board approval or denial of request.**

Name \_\_\_ John Zirkle \_\_\_\_\_

Email address \_\_\_ johnzirkle@gmail.com \_\_\_\_\_

  
\_\_\_\_\_  
Signature of Applicant

9/8/2021  
Date

\_\_\_\_\_  
WMPAC / FOBSE  
Name of Organization Requesting Use

Members of steering committee

Kara Edgar – Trustee – OMS / OES parent

Matt Jennings – Trustee – LPHS / OMS parent

Marlo Mitchem – MS / HS Principal / MYP coordinator – OES parent

Brittany Shirley – OES Principal / PYP coordinator – OES parent

Tim Sullivan – OMS / LPHS music teacher – DP coordinator

Andrew Blessing – BSSD Tech Director

Suzie Klein – OES teacher – parent of a HS student

Vanessa Wilson – OMS / LPHS teacher – long term employee / parent of a graduate and a HS student & OES student.

Julie Hodge – OES long term classified staff – LPHS parent

Matt Kidd – Community Liason Lead – community member and parent of OES students

Maggie Luchini – OMS parent, former board member, member of all past strategic planning events

Meara Mitchell – OMS / OES parent

2 students – Luke Kirchmayr and Jessica Bough

Dustin Shipman – Superintendent – parent of a graduate and LPHS student

Ad Hoc members – Corky Miller, Loren Bough, Stacy Ossorio

# BIG SKY K-12 SCHOOL DISTRICT NO. 72

## Statistics

Total Voters	2,548
Active, Late Registered, & Provisional Voters	2,166
Ballots Issued	2,173
Ballots Voided	7
Ballots Returned	604
Ballots Accepted	545
Ballots Rejected	59
Turnout	25.12%

## Big Sky K-12 District No. 72 Site Election

For	302
Against	243
Over Votes	0
Under Votes	0

I, Eric Semerad, hereby certify the number of active registered voters who were mailed ballots for the Big Sky K-12 School District No. 72 election held on August 24, 2021.

Dated this 30<sup>th</sup> day of August, 2021

Eric Semerad  
Gallatin County Election Administrator



**MONTANA**  
BOARD OF INVESTMENTS  
**I N T E R C A P**

**APPLICATION**

## MONTANA BOARD OF INVESTMENTS INTERCAP PROGRAM

This file was created in Microsoft Word and contains the following items:

Page A1 – A3 ..... INTERCAP Loan Policy  
Page E1 – E6 ..... Electronic INTERCAP Loan Application

### **Loan Application Use:**

The loan applications may be used for all INTERCAP loans including short term loans, General Fund indebtedness, Enterprise debt, General Obligation debt, Rural Fire District or Service Area loans, and Special or Rural Improvement District loans. Requirements and terms of the loan will vary according to the type of loan and repayment funding source.

### **Important, Please Read. Using the Electronic Application:**

Application is a Microsoft Word document with field codes where data and checkmarks are entered.

If the field codes are visible on screen strike, Alt F9 - **codes should not be visible.**

The F11 key will locate the first entry field in the application form.

The F11 key will locate the next data or check field in the electronic application form.

Shift F11 will locate the preceding data or check field in the electronic forms.

With the cursor on Page E1, the F11 key will locate the first entry field on the application form.

### **General Parameters for INTERCAP Loans**

- ◆ The INTERCAP program only loans funds to eligible government units as defined under 17-5-1604, MCA.
- ◆ The INTERCAP program is a variable rate loan program.
- ◆ Interest rates are adjusted on February 16<sup>th</sup> of each year.
- ◆ 100% financing is available with no up-front cost, equity, or matching funds required.
- ◆ Interest and principal payments are due semi-annually on February 15<sup>th</sup> and August 15<sup>th</sup>.
- ◆ Current interest rate through February 15, 2022 is 1.65%.
- ◆ Loan requests in excess of \$1,000,000 must receive Loan Committee approval.
- ◆ Loan requests in excess of \$5,000,000 must receive Board approval.
- ◆ Use of loan funds has significant flexibility, e.g. new and used equipment and vehicles, real property improvements, cash flow, preliminary engineering costs, grant writing.
- ◆ Prepayments are allowed without any prepayment penalty.
- ◆ Maximum loan limit is established by eligible government unit's legal debt limit.
- ◆ Maximum term of the loan is 15 years\* or useful life of the project, whichever is less.

\* Eligible governments must adhere to State law when financing capital projects and cannot finance projects for a longer term than allowed. Board staff will consider the maximum loan term authorized in statute, as well as the repayment ability of the eligible borrower, when reviewing loan requests.

### **For additional forms and assistance call or E-mail:**

Louise Welsh, Senior Bond Program Officer

(406) 444-0891

[LWelsh@mt.gov](mailto:LWelsh@mt.gov)

## 1. SPECIFIC REQUIREMENTS FOR ALL INTERCAP LOANS

- (a) Applications may be completed electronically.
- (b) Upon loan approval, a Term Sheet will be forwarded to the borrower for review.
- (c) Borrower has one year from date of the Term Sheet to access funds or may be required to reapply for the loan.
- (d) Three weeks prior to needing funds, borrower must notify the Board of the desire to draw down funds.
- (e) Prior to receiving funds the borrower must complete two sets of loan documents that include:
  - a. A resolution from the local governing body approving the loan;
  - b. A form signed by local counsel stating the loan is legal and binding on the local government.
- (f) The local government is required to annually appropriate funds for the repayment of the loan.
- (g) Invoices or certificates of completed work must be submitted before INTERCAP funds are disbursed.
- (h) The Interest Adjustment Date is February 16<sup>th</sup> of each year.
- (i) Borrower will receive notice of the new interest rate around March 15<sup>th</sup> via an adjusted amortization schedule.
- (j) Any state or federal permits required must be obtained prior to closing the loan.
- (k) If the project is dependent on other funding sources, those funding sources must be committed prior to funding for the INTERCAP loan.
- (l) Eligible governments must adhere to State law when financing capital projects and cannot finance projects for a longer term than allowed. Board staff will consider the maximum loan term authorized in statute, as well as the repayment ability of the eligible borrower, when reviewing loan requests. In addition, loan terms cannot exceed the useful life of the project being financed.
- (m) INTERCAP may not be used to finance Tax Increment Financing (TIF) bonds or loans.
- (n) Loans previously approved by the Board may be increased by staff approval in an amount up to 10% of the original loan approved amount.
- (o) Private Activity Loans – Federal tax law deem loans to governmental entities as private activity when there is private business use of the governmental facility financed or the structure and/or security for the loan and limits the usage of INTERCAP Bonds for this purpose to five percent (5%). The aggregate amount of private activity loans, by this policy, is limited to four percent (4%) of the INTERCAP Bond series allocated to fund the loans.

## 2. SHORT TERM LOANS SPECIFIC CRITERIA (Sec. 6 of the Application)

- (a) Short term INTERCAP loans may be made to cover two types of needs:
  - a. Money to provide financing on an interim basis for projects funded from other sources;
  - b. Operating money to cover a temporary cash flow deficit.
- (b) Examples of eligible temporary project funding include interim financing in anticipation of federal grants; interim funding for Treasure State Endowment projects, and interim bridge financing.
- (c) Counties, cities, towns and school districts are statutorily authorized to borrow for cash flow deficits, other types of local governments may be able to borrow through their respective county.
- (d) All INTERCAP loans made to cover temporary cash flow problems must be repaid within the statutory time limit.
- (e) Normal local government debt limitations do not apply to Short Term INTERCAP loans per 7-6-1115, Montana Code Annotated (MCA).

## 3. GENERAL FUND DEBT LOANS SPECIFIC CRITERIA (Sec. 7A of the Application)

- (a) Under certain circumstances, many local governments have statutory authority to incur debt without a vote of the electors.
- (b) Because these obligations are generally payable from the general fund, loan obligations are subject to any statutory mill levy limitations, including Title 15, Chapter 10, Part 4, MCA, as amended (the Property Tax Limitation Act).
- (c) Loan terms are limited to 15 years, useful life of the project, or borrower term limit per State statute, whichever is less.

- (d) Statutory authority for general fund loans are;
  - a. Counties; 7-5-2306 and 7-7-2402, MCA;
  - b. Cities and Towns; 7-7-4101, 7-7-4201 & 7-5-4306 or 7-7-4101 & 7-7-4104, MCA;
  - c. School Districts; 20-9-471, MCA.

#### **4. ENTERPRISE DEBT LOANS SPECIFIC CRITERIA (Sec. 7B of the Application)**

- (a) Local governments may finance improvements to utility systems through the INTERCAP loan program using the revenues of the system to repay the loan.
- (b) The Board will require a pledge of the revenues and require that adequate fees or charges are maintained.
- (c) In most cases the obligation is not secured by the full faith and credit of the issuer and the obligation does not require voter approval. However an election may be required for county water and sewer districts.
- (d) The Board must receive documentation of rates currently in effect and any proposed adjustments.
- (e) Rates and charges must be set to generate net revenues to cover debt service by a factor of 1.25.
- (f) If revenue pledge for repayment is on parity with other outstanding debt, the Board will require bond counsel that is a registered professional licensed to practice in his or her area(s) of competence and expertise in the State of Montana to prepare the parity revenue bond documents and provide the opinion at the Borrower's expense.
- (g) The Board will require a reserve account (one year debt service or 10% of the loan, whichever is less).
- (h) Enterprise debt loans have a maximum term of 15 years or useful life of the project, whichever is less.
- (i) Preliminary Engineering Report (PER) Loans-specific criteria.
  - a. The engineer must be a registered professional licensed to practice in his or her area(s) of competence and expertise in the State of Montana and be obtained prior to the Board's commitment.
  - b. The maximum term is six (6) years. Board staff will determine at the time of review if the loan will be repayable interest-only for up to three (3) years with an optional three (3) year amortization of principal and interest thereafter. If necessary, rates and fees will be increased to provide adequate repayment of debt.
  - c. A written approval from a state or federal engineer stating the PER scope of work generally conforms to the requirements outlined in the Uniform Preliminary Engineering Report for Montana Public Facility Projects.
  - d. PER loans are not available to Special or Rural Improvement Districts.
- (j) Grant Writing Loans – specific criteria. The maximum term is six (6) years. Board staff will determine at the time of review if the loan will be repayable interest-only for up to three (3) years with an optional three (3) year amortization of principal and interest thereafter. If necessary, rates and fees will be increased to provide adequate repayment of debt.

#### **5. SPECIFIC CRITERIA FOR GENERAL OBLIGATION LOANS (Sec. 7C of Application)**

- (a) Because general obligation debt requires backing by the full faith and credit of the issuer and obligates the issuer to levy a tax sufficient to repay the obligation, general obligation debt loans require an election.
- (b) If voted, the levy to repay the debt is outside the limitations of the Property Tax Limitation Act.
- (c) Bond counsel that is a registered professional licensed to practice in his or her area(s) of competence and expertise in the State of Montana is required to certify that all legal requirements for the loan have been met at the Borrower's expense.
- (d) Eligible local governments are:
  - a. Counties; 7-7-2201, MCA
  - b. Cities; 7-7-4201, MCA
  - c. School Districts; 20-9-4, MCA
  - d. School District building reserve; 20-9-502, MCA (Section 7D of Application)



- e. Rural Fire Districts; 7-33-2109, MCA
  - f. County Water and Sewer Districts; 7-13-2331, MCA
- (e) The maximum amount of the loan is limited to the local government's legal debt limit, if any.
- (f) Loan terms are limited to 15 years, or useful life of the project, whichever is less.

## **6. RURAL FIRE DISTRICT AND FIRE SERVICE AREA LOANS (Sec. 7E of Application)**

- (a) Rural Fire Districts and Fire Service Areas have statutory authority to incur indebtedness without an election.
- (b) Rural Fire District loan obligations are payable from the district's general fund and are subject to any statutory mill levy limitations, including the Property Tax Limitation Act.
- (c) Fire Service Area loan obligations are payable from assessments on structures within the area.
- (d) Statutory references are:
- a. Rural Fire District; 7-33-2109, MCA
  - b. Fire Service Area; 7-33-2404, MCA
- (e) Maximum loan limit is subject to indebtedness capacity.
- (f) Loan terms are limited to 15 years, useful life of the project, or borrower term limit per State statute, whichever is less.

## **7. SPECIAL OR RURAL IMPROVEMENT DISTRICT LOANS (Sec. 7F of Application)**

- (a) Special Improvement District (SID) and Rural Improvement District (RID) loans are payable from special assessments levied against the real property in the district.
- (b) SIDs and RIDs are not full faith and credit obligations of the city or county.
- (c) All statutory requirements for establishing the SID/RID must be met prior to the loan.
- (d) City or county funds must secure the SID/RID with a pledge to levy for and maintain their revolving fund to the maximum amount permitted by law.
- (e) All local government SID/RIDs and the balance in the revolving fund are subject to review as part of the loan process.
- (f) Maximum loan term is 15 years or useful life of the project, whichever is less.
- (g) Preliminary engineering loans will not be made to SIDs or RIDs.

## **8. STREET MAINTENANCE LOANS (Sec. 7G of Application)**

- (a) Street maintenance loans are payable from assessment revenue levied against the real property in the district in accordance with 7-7-44 & 7-12-44, MCA.
- (b) The Board will require a pledge of the assessment revenues and that adequate annual assessments are maintained.
- (c) The obligation does not require voter approval. However, the appropriate steps to create the street maintenance district and set the annual assessments must comply with 7-12-44, MCA.
- (d) The Board must receive documentation of the street assessments currently in effect, any proposed adjustments, and evidence of the process followed in (c) above.
- (e) Assessment revenue must be set to generate net revenues to cover debt service by a factor of 1.25.
- (f) If revenue pledge for repayment is on parity with other outstanding debt, the Board will require bond counsel that is a registered professional licensed to practice in his or her area(s) of competence and expertise in the State of Montana to prepare the parity revenue bond documents and provide the opinion at the Borrower's expense.
- (g) The Board will require a reserve account (one year debt service or 10% of the loan, whichever is less).
- (h) Street maintenance loans have a maximum term of 15 years or useful life of the project, whichever is less.

*(Shaded Area For Board Use Only)*

<p align="center"><b>Send Application and Exhibits To:</b>                  INTERCAP Loan Program                  Montana Board of Investments                  P.O. Box 200126 Phone (406) 444-0001                  Helena, MT 59620-0126 Fax (406) 449-6579</p>	Board Loan #
	Type Local Government
<p><b>NOTE: Application must be submitted by an authorized local government representative. Please submit a separate application for each portion of the project having a different term and/or repayment source.</b></p>	Date Received:
	By:



**Section 1. Applicant Information Summary**

Applicant Name →	Big Sky School District No. 72		
Street/PO Box →	45465 Gallatin Road	City & Zip Code	Gallatin Gateway, MT 59730
Contact, Name and Title →	Dustin Shipman, Superintendent		
Phone Number →	406-995-4281	E-mail →	dshipman@bssd72.org
Finance Officer/Treasurer, Name and Title →	Corky Miller, Business Manager / Clerk		
Phone Number →	406-995-4281	E-mail →	cmiller@bssd72.org
Federal Employer Identification Number (EIN) →	81-6000440		

**Section 2. Project Information**

**A. Project description and costs (Please provide specific details, e.g., type of vehicles, equipment, improvements, construction, etc.)**

Project Description →	Off-site Bus/Transportation Facility		
<b>INTERCAP Portion of Project →</b>		<b>\$2,000,000.00</b>	
Borrower Portion of project, if any (please specify amount and from which fund(s)) →	Fund Name	Amount	
		\$	
		\$	
		Total Borrower Portion →	\$
Other Funding Sources (please specify name, loan or grant and amount for each) →	Funding Source Name	Specify Loan or Grant	Amount
			\$
			\$
			\$
			\$
		Total of Other Funding Sources →	\$
		Total Project Cost →	\$2,000,000.00
Requested Loan Term (years) – Note: Term limited to 15 years, useful life of the project, or borrower term limit per State statute, whichever is less. →			15 years

**B. Environmental Impact of Project. Please describe the environmental impact of the proposed project and indicate whether any environmental review or permits are required for this project. If permits, review or approval is required, please indicate the type of approval required and the date on which approval is expected to be obtained.**

→ None required

**Section 3. Authorized Representatives/Disbursement of Funds**

**A. The individuals listed below are legally authorized to act on behalf of the Local Government with respect to the execution and delivery of all documents, certificates, or materials necessary to be provided to the Board of Investments in order to execute this loan agreement.**

Person Authorized to Sign Documents Name →	Loren Bough	Title →	Board Chair
Complete Address, Phone & E-mail →	45465 Gallatin Road Gallatin Gateway, MT 59730		
Clerk & Recorder, Clerk, or Board Secretary Name →	Corky Miller	Title →	Business Manager / Clerk
Complete Address, Phone & E-mail →	45465 Gallatin Road Gallatin Gateway, MT 59730		
Finance Officer or Treasurer Name →	Corky Miller	Title →	Business Manager / Clerk
Complete Address, Phone & E-mail →	45465 Gallatin Road Gallatin Gateway, MT 59730		
Legal Counsel Name →	Debra Silk	Title →	Attorney
Complete Address, Phone & E-mail →	MTSBA		

**B. Loan proceeds are ordinarily disbursed by wire transfer. Please provide the following information.**  
School and Fire Districts and Fire Service Areas please provide County Treasurer bank information.

Bank Name →	First Interstate Bank	Complete Bank Address →	202 West Main Bozeman, MT 59715-6370
Bank ABA Number →	09201683	Account Number →	6300004147

**Section 4. Loan Type information**

**Check One Type of Loan Applied For – Based on term or repayment type**

- 1. Short Term Loan : Revenue/Bond Anticipation Note (complete Sections 6 & 8) or Cash Flow (Sections 6, 7 & 8)
- 2. General Fund Debt Loan (no obligation of full faith and credit of issuer) (complete Sections 5, 7A & 8)
- 3. Enterprise Debt Loan i.e. water, wastewater & solid waste (complete Sections 7B & 8)
- 4. General Obligation Loan (requires backing of full faith and credit of issuer) (complete Sections 5, 7C & 8)
- 5. School Building Reserve Loan (complete Sections 5, 7D & 8)
- 6. Fire District and Fire Service Area Loan (complete Sections 5, 7E & 8)
- 7. Special or Rural Improvement District Loan (complete Sections 7F & 8)
- 8. Street Maintenance District Loan (complete Sections 7G & 8)

**Section 5. Property Value and Indebtedness**

\*\*\***(Section 5 NOT APPLICABLE to Short Term, Enterprise, or Special Improvement District Debt)**\*\*\*

**A. Property Value. Please use the most recent assessed value of taxable property under the applicant’s jurisdiction beginning with the most recent year.**

	Fiscal Year	22
--	-------------	----

Please contact your local County Assessor’s office or the Montana Department of Revenue (DOR) if you do not have these figures. The DOR contact information by County may be found at:  
<https://revenue.mt.gov/contact-us#Contact-Information-By-County-919>

Total TAXABLE VALUE →	\$52,100,776	Total ASSESSED (Market) VALUE →	\$3,248,427,253
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**B. Indebtedness Capacity**

County or City/Town: 2.5%	Fire District/Fire Service Area: 1.1%	School District: 100% of <i>taxable</i>
City/Town recreational: 0.9%	Other: please call	Solid Waste & Hospital Districts: 1.4%

Statutory indebtedness limitation:	= → _____ % X assessed value Schools use >200 % X taxable value = → \$104,201,552	Total debt authority
limitations →	(Minus) current outstanding indebtedness subject to	\$29,687,162
authority →	= Available debt	\$74,514,390

**Section 6. Short Term Loans**

Please complete only the appropriate section based on the type of short term loan.

**6A. Interim Financing (in anticipation of RD, TSEP, CDBG, or other state or federal loan or grant)**

- Please describe anticipated funding and attach verification of loan or grant commitment.
- Bond Counsel Firm Name, Attorney Name, Phone Number, and E-mail Address:
- Go to Section 8.

**6B. Temporary Cash Flow Loan**

Cash flow loans are only available per statute to a city, town, county, consolidated city-county, or school district.

- Please describe cash flow needs below.
- Please describe source of funds for loan repayment and complete Section 7A.
- Go to Section 8.

**Section 7. Source of Repayment of Loan**

Please complete only the appropriate section based on the source of repayment.

**7A. General Fund Loan (general operating fund of the applicant)**

- Please see Application Checklist for list of attachments required. <http://investmentmt.com/INTERCAP>
- Is the applicant, levying taxes for its general fund up to the maximum permitted mill levy authorized by Title 15, Chapter 10, Part 4, MCA, as amended (“the Property Tax Limitation Act”)? Yes  No
- If the above is “No”, please provide mill status Current mill: 34.68 Max. mill: 36.12 Mill value: \$52,101
- Is the applicant currently delinquent, in default, or in arrears on any bond, loan, lease or any other type of obligation or agreement, payable from any source? Yes  No
- If the above answer is “Yes”, please indicate the nature and extent of such delinquency, default or arrears. Please indicate what action the applicant is taking to correct such delinquency, default or arrearage.
- Go to Section 8.

<b>7B. Enterprise Fund or Revenue Bond Financing</b>						
1. <b>Please see Application Checklist for list of attachments required.</b> <a href="http://investmentmt.com/INTERCAP">http://investmentmt.com/INTERCAP</a>						
2. List the outstanding debt of the enterprise fund from which the loan is to be repaid (include bonds, lease purchase agreements or installment purchase contracts).						
Bond Holder (Creditor) Name	Outstanding Amount	Purpose	Additional Debt Authorized		Debt Coverage Required	Bond Counsel Name
	\$		Yes <input type="checkbox"/>	No <input type="checkbox"/>	1. _____ %	
	\$		Yes <input type="checkbox"/>	No <input type="checkbox"/>	1. _____ %	
3. Please show ratio of net revenues (debt coverage) for the last two (2) fiscal years beginning with the current fiscal year.						
Fiscal Year	#1: Revenues	#2: Operation and Maintenance Exp	#3: Net Operating Income (#1 - #2)	#4: Debt Service Expense	#5: Ratio of Net Revenues (#3 / #4)	
Current Budget	\$	\$	\$	\$		
Prior FY _____	\$	\$	\$	\$		
Prior FY _____	\$	\$	\$	\$		
4. <b>If the budget data shown above reflects an increase in revenue, please attach a copy of (1) the projected rates and charges and (2) the Resolution authorizing the increase.</b>						
5. Is the reserve requirement to be funded by loan proceeds or cash on hand?						
6. Go to Section 8.						

<b>7C. General Obligation (GO) Bond</b>	
Repayment is secured by an ad valorem tax levied on all property within its jurisdiction without limitation as to rate or amount.	
1. <b>Please see Application Checklist for list of attachments required</b> <a href="http://investmentmt.com/INTERCAP">http://investmentmt.com/INTERCAP</a> and complete the following.	
2. If the revenue source is also pledged for other projects or purposes, please specify. →	
3. Bond Counsel Name →	
4. Go to Section 8.	

<b>7D. Building Reserve Loan</b>	
Repayment is secured by a building reserve tax levied on all property within the school district's jurisdiction.	
1. <b>Please see Application Checklist for list of attachments required</b> <a href="http://investmentmt.com/INTERCAP">http://investmentmt.com/INTERCAP</a> and complete the following.	
2. If the revenue source is also pledged for other projects or purposes, please specify. →	
3. Will the General Fund assist with repayment of principal or interest on the loan?	Yes <input type="checkbox"/> No <input type="checkbox"/> If "Yes", please complete Section 7A.
4. If "No", go to Section 8.	

<b>7E. Fire District and Fire Service Area Loan</b>					
1. Please see Application Checklist for list of attachments required. <a href="http://investmentmt.com/INTERCAP">http://investmentmt.com/INTERCAP</a>					
2. For Fire Service Area: Fee per structure →		\$	# of Structures in area →		
3. Is applicant levying taxes up to the maximum mill levy authorized by Title 15, Chapter 10, Part 4, MCA, as amended (the "Property Tax Limitation Act")?					Yes <input type="checkbox"/> No <input type="checkbox"/>
4. If the above is "No", please provide mill status.		Current mill:	Max. mill:	Mill value: \$	
5. Please list any outstanding debt (including bonds, notes, lease purchase agreements or installment purchase contracts):					
Purpose of Debt	Date Issued	Maturity	Outstanding	Annual Debt Service	Debt Payment Dates
			\$	\$	
			\$	\$	
6. Please indicate if the applicant is currently delinquent, in default, or in arrears on any bond, loan, lease or any other type of obligation or agreement, and the nature and extent of such delinquency, default or arrears. Also please indicate what action the applicant is taking to correct such delinquency, default or arrears. →					
7. Go to Section 8.					

<b>7F. Special or Rural Improvement District Loan</b>					
1. Please see Application Checklist for list of attachments required. <a href="http://investmentmt.com/INTERCAP">http://investmentmt.com/INTERCAP</a>					
2. Has the district been created? Yes <input type="checkbox"/> No <input type="checkbox"/>					
3. If the district has been created, please attach the transcript of proceedings creating the district.					
4. Estimated average annual per property assessment needed to repay loan (according to 7-12-2176 or 7-12-4189 MCA, current variable rate + 2% = interest rate to base assessment) →					\$
5. Allocation of property within District (based on method of assessment):					
Category	Developed	Category	Developed		
Commercial/Industrial	%	Single-Family Residential	%		
Agricultural	%	Multi-Family Residential	%		
		Total	%		
6. If there are currently any bonds, notes, or warrants payable from special assessments please complete:					
Number of SID/RIDs Outstanding	Total Original Amount	Total Principal Amount Outstanding	Term Remaining	Amount of Delinquent Assessments if Any	
	\$	\$		\$	
7. If any SID/RIDs have a delinquency of assessments greater than 5% , please provide the following information					
District Number	Original Amount Assessed	Total Principal Amount Outstanding	Original Term of Debt	Amount of Delinquent Assessment	Percent of Delinquent Assessment
	\$	\$		\$	%
8. Do any of the above districts overlap with the district boundaries from which this loan is payable? →					Yes <input type="checkbox"/> No <input type="checkbox"/>
9. What is the current balance in the Revolving Fund securing those bonds or notes? →					\$
10. Is the revolving fund deposit to be funded by loan proceeds or cash on hand? →					
11. Go to Section 8.					

<b>7G. Street Maintenance District Loan</b>						
1. Please see <b>Application Checklist</b> for list of attachments required. <a href="http://investmentmt.com/INTERCAP">http://investmentmt.com/INTERCAP</a>						
2. Has the District been created?		Yes <input type="checkbox"/> No <input type="checkbox"/>				
3. If the district has been created, please attach the transcript of proceedings creating the district in accordance with 7-12-44, MCA.						
4. List the outstanding debt of the enterprise fund from which the loan is to be repaid (include bonds, lease purchase agreements or installment purchase contracts).						
Bond Holder (Creditor) Name	Outstanding Amount	Purpose	Additional Debt Authorized		Debt Coverage Required	Bond Counsel Name
	\$		Yes <input type="checkbox"/>	No <input type="checkbox"/>	1. _____ %	
	\$		Yes <input type="checkbox"/>	No <input type="checkbox"/>	1. _____ %	
5. Allocation of property within District (based on method of assessment):						
Category		Developed	Category		Developed	
Commercial/Industrial		%	Single-Family Residential		%	
Agricultural		%	Multi-Family Residential		%	
Total					%	
6. If the district(s) has a delinquency of assessments greater than 5%, please provide the following information:						
District Number	Original Amount Assessed	Total Principal Amount Outstanding	Original Term of Debt	Amount of Delinquent Assessment	Percent of Delinquent Assessment	
	\$	\$		\$	%	
7. Do any of the above districts overlap with the district boundaries from which this loan is payable? →					Yes <input type="checkbox"/>	No <input type="checkbox"/>
8. Is the reserve requirement to be funded by loan proceeds or cash on hand? →						
9. Go to Section 8.						

**Section 8. Attachments & Endorsement**

<b>8A. Attachments</b>
Unless applying for a short-term interim financing loan (6A), please refer to the <b>APPLICATION CHECKLIST</b> available at <a href="http://investmentmt.com/INTERCAP">http://investmentmt.com/INTERCAP</a> for most of the supplemental information needed to speed up the review process.
Please include any additional information that would clarify or enhance the financial circumstances of the applicant or better describe the source of repayment of the loan.

<b>8B. Endorsement</b>
I hereby certify as preparer of this application on behalf of the applicant that all of the information contained herein is true, accurate and complete as of the date hereof.
Dated this 14th _____ Day of September _____ 2021
By: Corky Miller Title: District Clerk
Please print or type name: <i>Corky Miller</i>