

**Finance/Budget Workshop Minutes**  
**March 28, 2022**  
**Old Nokomis Building 6:30 PM**

**Members Present:** Robin McNeil, Corinna Caron, Mark Guzzi, Ryan Parker, Veronica Nicholson, Alyssa Worster

**Members Absent:** Tonya Parker, Susan Buck

**Others Present:** Mike Hammer, Joe Chadbourne, Licia Goodridge, David Leighton, Maxine Pare, Nancy Hoskins

I. **Public Comment** - None

II. **Budget Review**

A. Nurses

The proposed increase to the nurses budget was \$44,000. This is primarily due to a nurse retiring at EDS and budgeting for a replacement with health insurance benefits. We also budgeted an additional week of pay for each nurse to cover summer school.

B. Buildings & Maintenance

The proposed increase to the maintenance budget is \$399,000. About \$45,000 of the increase relates to wage increases and changes in staff along with health insurance increases. There is a proposed new ½ time maintenance position which has an estimated cost of \$42,000. Other areas of increase were professional services where maintenance contracts are projected to increase by \$21,000 and Mowing cost increasing by \$20,000. We are also projecting an increase of 20% in electricity amounting to a \$59,000 increase in the budget along with projecting an \$83,000 increase in heating cost for next year (propane, oil and wood chips), this reflects about a 32% increase in heating cost. Repairs are projected to increase by \$116,000 with about \$60,000 of work to the EDS parking lot and \$35,000 of work to the parking lot at the old Nokomis building.

C. Food Service

Food Service is requesting half the local funding as of the current year at \$40,000. Participation rates are very strong and revenue is projected to increase by approximately 17%. Food and Non Food Supplies are projected to increase by roughly 20% due to increased sales and increased cost. Based on projected reimbursement rates and participation rates, we anticipate a reduced need for local funding.

D. Adult Education

Adult Education is requesting the same local funding as the current year at \$130,000. There are increases in this budget due to wages and an employee electing health insurance benefits that previously hadn't but these were offset by use of previous year underspending that is in fund balance.

III. **Other**

Next week we will look at the full budget looking at both revenues and expenditures. We were informed that the maximum health insurance increase for next year will be 8% and we will find out our specific rate on April 8th. We will also be learning our TCTC funding amount later this week.

IV. **Adjournment**

The meeting was adjourned at 7:18 pm.

Respectfully submitted,

Joe Chadbourne, Business Manager