

Absences

EXCUSED

- Medical Appointments:
 - Doctor's Appointment
 - Orthodontics Appointment
 - Eye doctor appointment
 - Therapy/counseling appointment
 - Medical procedures

*Medical Note May Be Required
- Bereavement
- Student Illness
 - *After a student is gone for three days a medical note will be needed to excuse any days that follow
- School events
- School testing
- Family Emergency
- Vacation (with approval)

UNEXCUSED

- Sleeping in
- After school activities/competitions
- Forgot to Login
- Logged in Incorrectly
- Class was added late
- Learning coach or Sibling has an appointment
- Learning coach or sibling is sick
 - Arrange to have someone help if this happens
- Busy
- Work
- Internet is out
 - Have a backup plan
- Technical issue (unless case number is provided)

For all excused Absences the **Attendance Reporting Form** must be completed within 24 hours of the absence. Once the form is received and the hours/days are logged you will see them excused in Infinite Campus

Link to Attendance Reporting Form:
<https://forms.gle/SkoznqkSsDcpaKEf9>