

**BBBF Reimbursement for Expenses**

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No board member shall be reimbursed for expenses incurred for any travel unless the travel has been approved by the board. Board members who provide their own transportation shall be reimbursed for each mile actually traveled in attending board meetings and in the performance of district business. Any payments to board members must be in the form of a reimbursement for amounts previously paid by the board member, and receipts shall be provided by the board member in accordance with the provisions of GAN.

**Board Travel (Attendance at Meetings)**

The Board encourages participation of its members at appropriate conferences, workshops, conventions, seminars and meetings. Board members will work with the superintendent to determine which meetings appear to be most promising in terms of producing benefits to the school district. When an approved meeting is not attended by the entire Board, those who do participate will be requested to share information, recommendations and materials acquired at the meeting.

Each year, at least one member of the Board of Education shall endeavor to attend a national meeting at the expense of the school district, with preference given to the president unless he attended the previous year. Should the president choose not to attend, or if he attended the preceding year, another representative will be designated by the Board.

A maximum number of two (2) members may attend the National School Board Association convention in any given year at district expense. The Board may, by majority vote, exceed this guideline.

Funds for Board members' participation at various meetings will be provided for in the budget each year.

Approved: KASB Recommendation -1/01

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