

REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT
BOARD OF EDUCATION
Revised AGENDA
Wednesday, April 13, 2022 at 7:00 P.M.

The physical location of the meeting will be held in the Library of the Kickapoo Area School District

EXPENSE REVIEW COMMITTEE: 6:30 P.M. (E. Wallace, Jaynes, I. Wallace)

Any member of the public who wishes to speak either in person or remotely under Audience to Visitors should register with the District Office at 608-627-0102 no later than 12:00 Noon on Wednesday, April 13, 2022; a Zoom link will be sent to the email address provided.

Public access will be available to view the meeting live by visiting www.kickapoo.k12.wi.us 30 minutes prior to the scheduled start of the meeting for the YouTube live feed link

1. Roll Call
2. Affirmation of the Proof of Publication of the Agenda
3. Approve Agenda
4. Audience to Visitors/Board Members
 - a. Tech Ed. Project Presentation
 - b. Scott Brown ~ Neola Rep
5. Expense Vouchers/Receipts
6. Consent Agenda
 - a. Minutes from March 9, 2022 Regular Board Meeting
 - b. Minutes from the March 22, 2022 Buildings and Grounds Committee Meeting
 - c. Minutes of the March 23, 2022 Negotiations/Handbook Committee Meeting
 - d. Minutes of the March 30, 2022 Negotiations/Handbook Committee Meeting
 - e. Minutes of the April 6, 2022 Canvassing of the Ballots Meeting
 - f. Letter of Resignation - Will Deal - Custodial
7. Informational Agenda
 - a. Discussion Items
 - 1) Pool Supervisor Discussion
 - 2) Quarterly Budget Report
 - b. April and May Meetings
8. Action Agenda
 - a. Donations to School
 - b. 2nd Reading - Neola Section 0000 - Bylaws
 - c. 1st Reading - Neola Section 1000 - Administration
 - d. WIAA Co-op Sports Agreement with La Farge for Girls' and Boys' Track
 - e. Senior Class Camping Trip to Fort McCoy
 - f. Annual Payment to Village of Readstown for Ball Diamond Use
 - g. New Courses/Course Updates for 2022-23
 - h. FFA Field Trip - Lambeau Field and Goat Dairy Farm
 - i. 2022-23 Vernon County Better Futures High School 66.0301 Cooperative Agreement
 - j. Employee Handbook revision to 7.03 - Longevity Pay
 - k. Softball Field Seating
 - l. Wisconsin School Violence Drill Evaluation Report
9. Superintendent's Report
10. Principals' Reports
11. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)&(e)
(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

PURPOSE: Boys' Basketball Coaching Positions; 2022-23 Teacher Negotiations; Spanish Teacher Position; Middle School Baseball and Softball

12. Reconvene to Open Session
13. Motions Made Following Closed Session Discussion
14. Adjourn Meeting

COMPLAINT PROCEDURE POLICY

PROCEDURES FOR HANDLING COMPLAINTS ABOUT SCHOOL PERSONNEL

It is the responsibility of the School Board and staff to maintain open attitudes and access to the public when concerns and/or complaints are expressed about school personnel. The most effective school-community relations will be achieved when parents, citizens, or others who have complaints are encouraged to meet directly with school personnel about whom a complaint is registered. Every level of administration is responsible for insuring that complaints are responded to efficiently and, as much as possible, in a manner which will not have a negative effect on the learning environment for students, the reputation of school employees, or school-community relations.

1. COMPLAINTS CONCERNING SCHOOL PERSONNEL shall be registered through the administrative staff before going to the Board. At the school level, complaints should be made first to the staff member, then to the principal, and finally to the district administrator. Complaints concerning the superintendent should be made first to the superintendent, then to the president of the school board.
2. COMPLAINTS OF A GENERAL NATURE should be made to the district administrative offices. They may be made to the district administrator, or to a member of the district staff, depending upon the nature of the complaint. If, after discussing the complaint at a district level, the person or persons making the complaint still do not have satisfaction, the complaint should be presented to the Board.
3. No person shall present orally or discuss at any meeting of the Board complaints against individual employees of the Kickapoo Area School District until after such charges or complaints have been presented to the Board, in writing, and signed by the person or persons making the charge or complaint. The Board shall then have a reasonable opportunity to investigate the same and call for discussion.
4. Any written complaints regarding a teacher made to any member of the administration by any parent, student or other person shall be immediately called to the attention of the teacher. The teacher shall be given an opportunity to respond to and/or rebut such complaint, and shall have the right to be represented by legal counsel or the KTA at any meetings or conferences regarding such complaints.

Adopted: 9/14/92

Reviewed: 2/22/93; 1/10/94; 5/8/95; 6/24/96; 8/12/97; 3/13/00; 3/10/08; 5/8/17

Revised: 3/8/93

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BOARD OF EDUCATION
NOTES

Wednesday, April 13, 2022 at 7:00 P.M.

1. Roll Call
2. Affirmation of the Proof of Publication of the Agenda
3. Approve Agenda
4. Audience to Visitors/Board Members
 - a. Tech Ed. Project Presentation
 - b. Scott Brown ~ Neola Rep **Scott will attend the meeting to review the process of approval of Neola sections, the final resolution to adopt, how the updates work, and answer any questions you may have.**
5. Expense Vouchers/Receipts
6. Consent Agenda
 - a. Minutes from March 9, 2022 Regular Board Meeting
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 - f. Letter of Resignation - Will Deal - Custodial
7. Informational Agenda
 - a. Discussion Items
 - 1) Pool Supervisor Discussion (**Attachment**) **Anna Marty will attend the meeting to review her thoughts on a pool supervisor answer any questions regarding her handout.**
 - 2) Quarterly Budget Report
 - b. April and May Meetings
8. Action Agenda
 - a. Donations to School **Michelle Olson and Dana George each donated \$50 in memory of loved ones to the district's mental health program. Thank you's have been sent.**
 - b. 2nd Reading - Neola Section 0000 - Bylaws (**Attachment**) **The policies requiring revisions are in the attachment.**
 - c. 1st Reading - Neola Section 1000 - Administration **Should there be any questions on any of the policies in this section, please share them in the Google Doc that was emailed to you. We will include your questions and the coinciding policies in the packet prior to the meeting.**
 - d. WIAA Co-op Sports Agreement with La Farge for Girls' and Boys' Track
 - e. Senior Class Trip **The senior class is requesting board approval for a camping trip to Fort McCoy on May 13, 14, and 15; they are camping Friday night and Saturday night, returning home on Sunday. The class will not be leaving school early on Friday, and class funds will be used to pay for this camping trip. A bus will take them to Fort McCoy on Friday and return on Sunday to pick them up.**
 - f. Annual Payment to Village of Readstown for Ball Diamond Use **The board discussed making an annual contribution or \$800 to the Village of Readstown for the use of the baseball field, similar to the payment made to the Village of Viola for use of the community building.**
 - g. New Courses/Course Updates for 2022-23 (**Attachment**) **Aaron Mithum proposed these new courses and revisions last month.**
 - h. FFA Field Trip - Lambeau Field and Goat Dairy Farm (**Attachment**) **Brian Kast had this trip planned for 2020, but it was canceled due to COVID.**

i. 2022-23 Vernon County Better Futures High School 66.0301 Cooperative Agreement
(Attachment) Each year, the board approves this agreement for potential alternate educational opportunities for students in grades 10 - 12.

j. Employee Handbook revision to 7.03 - Longevity Pay **(Attachment) "Consecutive" has been removed from this section of the handbook, as outlined in the attachment.**

k. Softball Field Seating **There are a couple of seating options - bag chairs vs. bleachers.**

l. Wisconsin School Violence Drill Evaluation Report **(Attachment) This report requires board approval.**

9. Superintendent's Report

10. Principals' Reports

11. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)&(e)

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

PURPOSE: Boys' Basketball Coaching Positions; 2022-23 Teacher Negotiations; Spanish Teacher Position; Middle School Baseball and Softball Coaches

12. Reconvene to Open Session

13. Motions Made Following Closed Session Discussion

14. Adjourn Meeting

VENDOR	CHECK	CHECK	INVOICE	INVOICE	AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
KASD CAFETERIA ACCOU	97247	03/10/2022	20220310AD	Payroll accrual	908.32
		03/10/2022	20220310AD	Payroll accrual	268.00
	Totals for 97247				1,176.32
EFTPS - ELECTRONIC F	97248	03/10/2022	20220310AD	Payroll accrual	145.48
		03/10/2022	20220310AD	Payroll accrual	260.00
		03/10/2022	20220310AD	Payroll accrual	9,996.40
		03/10/2022	20220310AD	Payroll accrual	9,663.41
		03/10/2022	20220310AD	Payroll accrual	2,260.02
		03/10/2022	20220310AF	Payroll accrual	9,663.41
		03/10/2022	20220310AF	Payroll accrual	2,260.02
Totals for 97248				34,248.74	
PAYROLL ACCOUNT	97249	03/10/2022	03102022	Net payroll	111,807.41
Totals for 97249				111,807.41	
WIS DEPARTMENT OF RE	97250	03/10/2022	20220310AD	Payroll accrual	50.00
		03/10/2022	20220310AD	Payroll accrual	5,526.79
	Totals for 97250				5,576.79
WEA TRUST ADVANTAGE	97251	03/10/2022	20220310AD	Payroll accrual	99.92
		03/10/2022	20220310AD	Payroll accrual	125.00
		03/10/2022	20220310AD	Payroll accrual	2,002.49
		03/10/2022	20220310AD	Payroll accrual	3,401.83
		03/10/2022	20220310AD	Payroll accrual	67.50
		03/10/2022	20220310AD	Payroll accrual	0.00
Totals for 97251				5,696.74	
ASSOCIATED BANK HSA	97252	02/28/2022	20220210AD	Payroll accrual	3,605.06
		02/28/2022	20220210AF	Payroll accrual	0.00
		02/28/2022	20220225AD	Payroll accrual	3,605.06
		02/28/2022	20220225AF	Payroll accrual	0.00
Totals for 97252				7,210.12	
UW-LA CROSSE	97253	03/09/2022	03092022	5th grade trip to UWL Planetarium	84.00
Totals for 97253				84.00	
AFLAC	97254	03/09/2022	414499	Bus Driver Premium	105.17
Totals for 97254				105.17	
VIOLA MUNICIPAL UTIL	97255	03/14/2022	36000.00	February Bldg Main Meter Utility	1,869.45
		03/14/2022	32480.00	February Bus Garage Utilities	485.81
		03/14/2022	35800.00	February Football Lights	28.85
		03/14/2022	36100.00	February Bldg Main Meter Electric/water	2,677.57
		03/14/2022	36110.00	February Elem Addition Electric	2,861.13
		03/14/2022	36011.00	February Bldg Exit Lights	14.42
		03/14/2022	36001.00	February Outside Security Lights	7.21
	Totals for 97255				7,944.44
MIDWEST NATURAL GAS,	97256	03/15/2022	2-08-7003-	February Kitchen Gas	135.93
		03/15/2022	2-08-7081-	February Bus Barn	323.67
		03/15/2022	2-08-9000-	February School Bldg	4,103.85
Totals for 97256				4,563.45	
KASD CAFETERIA ACCOU	97257	03/25/2022	20220325AD	Payroll accrual	908.32
		03/25/2022	20220325AD	Payroll accrual	268.00
	Totals for 97257				1,176.32
EFTPS - ELECTRONIC F	97258	03/25/2022	20220325AD	Payroll accrual	127.29
		03/25/2022	20220325AD	Payroll accrual	360.00
		03/25/2022	20220325AD	Payroll accrual	9,996.56
		03/25/2022	20220325AD	Payroll accrual	9,860.89

VENDOR	CHECK CHECK		INVOICE	INVOICE	AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
EFTPS - ELECTRONIC F	97258	03/25/2022	20220325AD	Payroll accrual	2,306.20
		03/25/2022	20220325AF	Payroll accrual	9,860.89
		03/25/2022	20220325AF	Payroll accrual	2,306.20
	Totals for 97258				34,818.03
PAYROLL ACCOUNT	97259	03/25/2022	03252022	Net payroll	114,745.64
	Totals for 97259				114,745.64
WIS DEPARTMENT OF RE	97260	03/25/2022	20220325AD	Payroll accrual	100.00
		03/25/2022	20220325AD	Payroll accrual	5,502.27
	Totals for 97260				5,602.27
WEA TRUST ADVANTAGE	97261	03/25/2022	20220325AD	Payroll accrual	99.92
		03/25/2022	20220325AD	Payroll accrual	125.00
		03/25/2022	20220325AD	Payroll accrual	2,002.49
		03/25/2022	20220325AD	Payroll accrual	3,401.83
		03/25/2022	20220325AD	Payroll accrual	67.50
		03/25/2022	20220325AD	Payroll accrual	0.00
Totals for 97261				5,696.74	
LIBERTY MUTUAL INSUR	97262	03/24/2022	302989360	Builders Risk Insurance	4,888.00
	Totals for 97262				4,888.00
THE YOUNG FAMILY FAR	97263	03/24/2022	03182022	Lunch - Hamburger	1,220.00
	Totals for 97263				1,220.00
DELTA DENTAL WI	97264	03/29/2022	20220310AD	Payroll accrual	412.05
		03/29/2022	20220310AD	Payroll accrual	43.77
		03/29/2022	20220310AF	Payroll accrual	2,333.93
		03/29/2022	20220310AF	Payroll accrual	247.76
		03/29/2022	20220325AD	Payroll accrual	402.14
		03/29/2022	20220325AD	Payroll accrual	47.30
		03/29/2022	20220325AF	Payroll accrual	2,277.80
		03/29/2022	20220325AF	Payroll accrual	267.74
		03/29/2022	adj	Adjustments April Billing	-185.17
Totals for 97264				5,847.32	
AMERICAN HERITAGE LI	97265	03/29/2022	20220310AD	Payroll accrual	550.21
		03/29/2022	20220325AD	Payroll accrual	550.21
		03/29/2022	adj	April Adjustments	-3.50
Totals for 97265				1,096.92	
WCA GROUP HEALTH TRU	97266	03/29/2022	20220310AF	Payroll accrual	24,504.59
		03/29/2022	20220310AF	Payroll accrual	4,583.81
		03/29/2022	20220325AF	Payroll accrual	24,504.59
		03/29/2022	20220325AF	Payroll accrual	4,583.81
		03/29/2022	adj	Adjustments April Billing	-2,566.68
Totals for 97266				55,610.12	
MADISON NATIONAL LIF	97267	03/29/2022			0.00
	Totals for 97267				0.00
MADISON NATIONAL LIF	97268	03/29/2022	20220310AD	Payroll accrual	400.38
		03/29/2022	20220310AD	Payroll accrual	37.62
		03/29/2022	20220310AD	Payroll accrual	432.38
		03/29/2022	20220310AF	Payroll accrual	370.13
		03/29/2022	20220310AF	Payroll accrual	211.85
		03/29/2022	20220325AD	Payroll accrual	400.38
		03/29/2022	20220325AD	Payroll accrual	37.62
		03/29/2022	20220325AD	Payroll accrual	445.68
		03/29/2022	20220325AF	Payroll accrual	369.31
		03/29/2022	20220325AF	Payroll accrual	211.85
	03/29/2022	adj	Adjustments April Billing	-42.43	
Totals for 97268				2,874.77	
WEA TRUST ADVANTAGE	97269	03/31/2022	March 2022	Monthly TSA Payment - K Johnson 2021-22 Contract	166.67

VENDOR	CHECK CHECK		INVOICE		AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
WEA TRUST ADVANTAGE	97269	03/31/2022	March 2022	Monthly TSA Payment - A Mithum 2021-22 Contract	166.67
				Totals for 97269	333.34
NATIONAL VISION ADMI	97270	03/30/2022	20220310AD	Payroll accrual	122.72
		03/30/2022	20220325AD	Payroll accrual	120.75
		03/30/2022	adj	April Adjustments	-1.32
				Totals for 97270	242.15
EQUITABLE - EQUI-VES	97271	03/31/2022	700247 001	March Annuity	200.00
				Totals for 97271	200.00
ISENSEE, JEFF	97273	04/01/2022	04012022	Varsity Baseball Officials Fee	125.00
				Totals for 97273	125.00
LADWIG, CURTIS	97274	04/01/2022	04012022	Varsity Softball Officials Fee	125.00
				Totals for 97274	125.00
RYNES, DAVID	97275	04/01/2022	04012022	Varsity Softball Officials Fee	80.00
				Totals for 97275	80.00
ASSOCIATED BANK HSA	97281	03/31/2022	20220310AD	Payroll accrual	3,605.06
		03/31/2022	20220310AF	Payroll accrual	0.00
		03/31/2022	20220325AD	Payroll accrual	3,605.06
		03/31/2022	20220325AF	Payroll accrual	0.00
				Totals for 97281	7,210.12
BELLIN HEALTH	97282	04/06/2022	13902166	Bus Driver Drug Screen	70.00
				Totals for 97282	70.00
BOSCOBEL MUSIC BOOST	97283	04/06/2022	03222022	Beginner Band Honors Band Registration Fee	36.00
				Totals for 97283	36.00
THE CAKERY & BAKE SH	97284	04/06/2022	0025	Inclusion Day Cookies	250.00
				Totals for 97284	250.00
CESA #3	97285	04/06/2022	0002200521	Dyslexia Series - S. Wallace	350.00
				Totals for 97285	350.00
COMMAND CENTRAL LLC	97286	04/06/2022	29974	Spring Elections	3,234.60
				Totals for 97286	3,234.60
CONNIE BROWN	97287	04/06/2022	03222022	Reimburse Bus Driver Meal	11.58
		04/06/2022	03282022	Bus Driver Meal Reimbursement	15.28
				Totals for 97287	26.86
EO JOHNSON	97288	04/06/2022	INV1117275	Copiers 4/21/22-7/20/22	1,134.00
				Totals for 97288	1,134.00
EPITAPH-NEWS	97289	04/06/2022	03312022	Notices	487.50
				Totals for 97289	487.50
EQUAL RIGHTS DIVISIO	97290	04/06/2022	March 2022	March Work Permits	22.50
				Totals for 97290	22.50
GOODRICH, CASEY	97291	04/06/2022	03222022	Carl Perkins Mileage Reimbursement	250.80
				Totals for 97291	250.80
GUNDERSEN HEALTH CLI	97292	04/06/2022	4000000009	Bus Driver Drug/Alcohol Screenings	98.00
				Totals for 97292	98.00
KICKAPOO HARDWARE &	97293	04/06/2022	10056	Maintenance Supplies	23.41
				Totals for 97293	23.41
MARTIN, LORI	97294	04/06/2022	03142022	Reimburse Mileage - Verona High School to Deliver SeaPerch	80.73
				Totals for 97294	80.73
MCCAULEY, STEVEN	97295	04/06/2022	03222022	Reimburse for CDL Expenses	210.00

VENDOR	CHECK	CHECK	INVOICE	INVOICE	AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
				Totals for 97295	210.00
MCGINNIS, CONNIE	97296	04/06/2022	03282022	Bus Driver Meal Reimbursement	10.53
				Totals for 97296	10.53
MID-AMERICAN RESEARC	97297	04/06/2022	0758330-IN	Maintenance Supplies	379.74
				Totals for 97297	379.74
MIKE LEPKE'S EXCAVAT	97298	04/06/2022	2791	February Plow/Salt/Sand	1,180.00
				Totals for 97298	1,180.00
NELSON, BURDETTE	97299	04/06/2022	03222022	Reimburse Bus Driver Meal	10.41
		04/06/2022	04052022	Reimburse CDL Renewal Expenses	138.74
				Totals for 97299	149.15
NELSON HARDWOOD LUMB	97300	04/06/2022	37135	Classroom Supplies - Tech Ed	825.00
				Totals for 97300	825.00
O'NEILL, MACKENZIE	97301	04/06/2022	003	Choir Classroom Supplies	50.00
				Totals for 97301	50.00
PAN O GOLD BAKING CO	97302	04/06/2022	4006892206	Lunch	179.75
		04/06/2022	4006892208	Breakfast/Lunch	141.50
		04/06/2022	4006892208	Breakfast/Lunch	40.50
		04/06/2022	4006892208	Lunch	10.00
				Totals for 97302	371.75
PRAIRIE FARMS DAIRY,	97303	04/06/2022	9069748	Milk	805.72
		04/06/2022	9075376	Milk	632.67
		04/06/2022	9080139	Milk	810.69
		04/06/2022	9084389	Milk	1,008.19
		04/06/2022	9088113	Milk	1,043.60
				Totals for 97303	4,300.87
REINHART INSTITUTION	97304	04/06/2022			0.00
				Totals for 97304	0.00
REINHART INSTITUTION	97305	04/06/2022	130578	Lunch	106.23
		04/06/2022	128910	Lunch	30.00
		04/06/2022	129867	Lunch/Breakfast/Supplies	1,797.55
		04/06/2022	130862	Supplies	48.90
		04/06/2022	131303	Supplies	79.03
		04/06/2022	137658	Lunch/Ala Carte/ Supplies	405.90
		04/06/2022	134855	Lunch/Breakfast/Ala Carte	1,640.43
		04/06/2022	136549	Breakfast/Lunch	66.00
		04/06/2022	140333	Breakfast/Lunch/Ala Carte	1,387.74
		04/06/2022	140697	Lunch/Ala Carte	227.32
		04/06/2022	141534	Breakfast	86.96
		04/06/2022	141798	Lunch/Breakfast	36.00
		04/06/2022	145494	Ala Carte	13.51
		04/06/2022	145020	Lunch/Breakfast/Ala Carte/Supplies	2,040.07
		04/06/2022	141096	Supplies	38.52
				Totals for 97305	8,004.16
SANWICK'S SIT N GIT	97306	04/06/2022	03092022	Portable Toilet Rental - Athletics April/May	320.00
				Totals for 97306	320.00
ST JOSEPH'S MEMORIAL	97307	04/06/2022	03072022	February OT/PT Services	4,136.00
				Totals for 97307	4,136.00
U.S. CELLULAR	97308	04/06/2022	0497876671	US Cellular Billing	56.70
				Totals for 97308	56.70
VARC, INC.	97309	04/06/2022	02282022	VARC Services and Transportation February 2022	3,336.50
				Totals for 97309	3,336.50
VON RUDEN'S MEAT PRO	97310	04/06/2022	26079	Ag Classroom Supplies	135.05

VENDOR	CHECK CHECK		INVOICE	INVOICE	AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
				Totals for 97310	135.05
WHITE, HANNAH	97311	04/06/2022	03042022	Reimburse for CDL Expenses	222.42
				Totals for 97311	222.42
WHSFA DISTRICT 7	97312	04/06/2022	03092022	District Forensics	180.00
				Totals for 97312	180.00
WICKERT, MELISSA	97313	04/06/2022	03022022	Mileage Reimbursement	345.16
				Totals for 97313	345.16
CESA #4	97314	04/07/2022	0002200736	Course Enrollment	486.00
				Totals for 97314	486.00
CESA #9	97315	04/07/2022	0000015733	Course Enrollment	1,100.00
				Totals for 97315	1,100.00
				Totals for checks	452,168.35

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	355,357.17	0.00	24,528.25	379,885.42
21	SPECIAL REVENUE TRUST FUND	154.74	0.00	4,888.00	5,042.74
27	SPECIAL EDUCATION FUND	63,956.69	0.00	7,722.50	71,679.19
50	FOOD SERVICE	14,725.10	0.00	14,032.71	28,757.81
98		-33,196.81	0.00	0.00	-33,196.81
*** Fund Summary Totals ***		400,996.89	0.00	51,171.46	452,168.35

***** End of report *****

February 21, 2022 - March 20, 2022 P Card Transactions

Employee	Trans Date	Trans ID	Vendor	Amount
CADE HEIDI	3/8/2022	23703	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 10.96
CADE HEIDI	3/2/2022	23702	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 4.00
CAUFFMAN LAURIE	3/17/2022	23827	Walmart.Com Aa, 800-966-6546, AR, 72716, US	\$ 47.43
CAUFFMAN LAURIE	2/24/2022	23828	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 69.47
CLEMENTS DUSTIN	3/14/2022	23829	McCoy Pine View Campgr, Fort McCoy, WI, 54656, US	\$ 128.00
CLEMENTS DUSTIN	2/21/2022	23830	Wiaa, 715-344-8580, WI, 54482, US	\$ 270.00
COLEMAN ASHLYN	2/24/2022	23825	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 2.50
COLEMAN ASHLYN	2/24/2022	23826	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 4.99
COLEMAN ASHLYN	2/22/2022	23824	Apple.Com/Bill, 866-712-7753, CA, 95014, US	\$ 1.04
DAINES KELSEY	3/7/2022	23831	Michaels Stores 5150, Onalaska, WI, 54650, US	\$ 44.91
DEAVER KRISTI	3/16/2022	23697	Amazon.Com 1n4m08nq1 A, Amzn.Com/Bill, WA, 98109, US	\$ 33.78
DEAVER KRISTI	3/14/2022	23696	Amzn Mktp US 1z6gj52i1, Amzn.Com/Bill, WA, 98109, US	\$ 173.56
DEAVER KRISTI	3/11/2022	23695	Amzn Mktp US 1z9ng7531, Amzn.Com/Bill, WA, 98109, US	\$ 32.68
DEAVER KRISTI	3/10/2022	23693	Amzn Mktp US 1z8w714y0, Amzn.Com/Bill, WA, 98109, US	\$ 11.46
DEAVER KRISTI	3/10/2022	23694	Wasda, Madison, WI, 53704, US	\$ (75.00)
DEAVER KRISTI	3/8/2022	23690	Amzn Mktp US 1w0xs5970, Amzn.Com/Bill, WA, 98109, US	\$ 31.18
DEAVER KRISTI	3/8/2022	23691	Www.Ccapalert.Com, Slinger, WI, 53086, US	\$ 57.00
DEAVER KRISTI	3/8/2022	23692	Amazon.Com 1w45r87z0, Amzn.Com/Bill, WA, 98109, US	\$ 26.98
DEAVER KRISTI	3/4/2022	23687	McCoy Whitetail Ridge, Fort McCoy, WI, 54656, US	\$ 1,000.00
DEAVER KRISTI	3/4/2022	23688	Amazon.Com 1w9am9hk1 A, Amzn.Com/Bill, WA, 98109, US	\$ 14.11
DEAVER KRISTI	3/4/2022	23689	Amzn Mktp US 1w3yg5hk1, Amzn.Com/Bill, WA, 98109, US	\$ 177.16
DEAVER KRISTI	3/3/2022	23686	Dpi Educator Licensing, 608-2669616, WI, 53703, US	\$ 100.00
DEAVER KRISTI	2/28/2022	23699	Wasda, Madison, WI, 53704, US	\$ 235.00
DEAVER KRISTI	2/28/2022	23700	Amzn Mktp US 1i0i22ta2, Amzn.Com/Bill, WA, 98109, US	\$ 89.48
DEAVER KRISTI	2/28/2022	23701	Amzn Mktp US 1w54j34x1, Amzn.Com/Bill, WA, 98109, US	\$ 4.59
DEAVER KRISTI	2/23/2022	23698	Amazon.Com 1i0zn34b0 A, Amzn.Com/Bill, WA, 98109, US	\$ 29.29
EGGE ANGELA	3/18/2022	23832	Wsca, Waunakee, WI, 53597, US	\$ 70.00
GEARY SAMUELA	3/7/2022	23716	Amzn Mktp US 1i88z6ui2, Amzn.Com/Bill, WA, 98109, US	\$ 27.99
GILMAN LUCAS	3/7/2022	23833	Thrift Books Global, L, 2532752241, WA, 98188, US	\$ 93.00
GRETEBECK ERICA	3/17/2022	23704	Hansen S Iga Inc 785, Westby, WI, 54667, US	\$ 16.54
HARGER LANDON	3/7/2022	23758	Amzn Mktp US 1i0n32r32, Amzn.Com/Bill, WA, 98109, US	\$ 105.30
HARGER LANDON	3/7/2022	23759	Amzn Mktp US 1i0ug2r12, Amzn.Com/Bill, WA, 98109, US	\$ 7.90
JOHNSON JAIDE	2/22/2022	23834	Amzn Mktp US 0g52z6sb3, Amzn.Com/Bill, WA, 98109, US	\$ 7.37
JOHNSON JAIDE	2/22/2022	23835	Amzn Mktp US 1i21d7c00, Amzn.Com/Bill, WA, 98109, US	\$ 31.06
JOHNSON KIMBERLY	3/2/2022	23705	Amazon.Com 1i6dx6vi2 A, Amzn.Com/Bill, WA, 98109, US	\$ 39.04
JOHNSON KIMBERLY	2/28/2022	23712	Amazon.Com 1w3td5fq1, Amzn.Com/Bill, WA, 98109, US	\$ 103.85
JOHNSON KIMBERLY	2/23/2022	23709	Amazon.Com Xu4qf5333, Amzn.Com/Bill, WA, 98109, US	\$ 33.68
JOHNSON KIMBERLY	2/23/2022	23710	Amazon.Com 1i66i7lr0, Amzn.Com/Bill, WA, 98109, US	\$ 9.99
JOHNSON KIMBERLY	2/23/2022	23711	Amzn Mktp US 1i3q85oa0, Amzn.Com/Bill, WA, 98109, US	\$ 8.00
JOHNSON KIMBERLY	2/22/2022	23707	Amzn Mktp US 1i3tw00w1, Amzn.Com/Bill, WA, 98109, US	\$ 41.92
JOHNSON KIMBERLY	2/22/2022	23708	Amzn Mktp US 1b9rz3ig0, Amzn.Com/Bill, WA, 98109, US	\$ 32.26
JOHNSON KIMBERLY	2/21/2022	23706	The Cakery And Bake Sh, Viroqua, WI, 54665, US	\$ 15.60
KAST BRIAN	3/9/2022	23720	National Ffa Organizat, Indianapolis, IN, 46278, US	\$ 180.00
KAST BRIAN	3/7/2022	23717	Walmart.Com Aa, 800-966-6546, AR, 72716, US	\$ 69.71
KAST BRIAN	3/7/2022	23718	Hansen S Iga Inc 785, Westby, WI, 54667, US	\$ 38.79
KAST BRIAN	2/25/2022	23721	National Ffa Organizat, Indianapolis, IN, 46278, US	\$ 264.00
KAST BRIAN	2/25/2022	23725	McCoy Whitetail Ridge, Fort McCoy, WI, 54656, US	\$ 160.00
KAST BRIAN	2/25/2022	23726	Kwik Trip 75700007575, Viroqua, WI, 54665, US	\$ 150.00
KAST BRIAN	2/24/2022	23724	Hansen S Iga Inc 785, Westby, WI, 54667, US	\$ 23.46
KAST BRIAN	2/22/2022	23719	National Ffa Organizat, Indianapolis, IN, 46278, US	\$ 150.00
KAST BRIAN	2/22/2022	23723	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 64.12
KAST BRIAN	2/21/2022	23722	Walmart.Com Aa, 800-966-6546, AR, 72716, US	\$ 115.78
KRINGS KENNETH	3/18/2022	23737	Amzn Mktp US 1n1z59gz1, Amzn.Com/Bill, WA, 98109, US	\$ 53.00
KRINGS KENNETH	3/18/2022	23738	Amzn Mktp US 1n2ve9pg1, Amzn.Com/Bill, WA, 98109, US	\$ 16.03
KRINGS KENNETH	3/11/2022	23736	Amzn Mktp US 1z2qi5jq0, Amzn.Com/Bill, WA, 98109, US	\$ 38.22

February 21, 2022 - March 20, 2022 P Card Transactions

KRINGS KENNETH	3/10/2022	23735	Amzn Mktp US 1w2do35b2, Amzn.Com/Bill, WA, 98109, US	\$ 34.49
KRINGS KENNETH	3/9/2022	23734	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 10.65
KRINGS KENNETH	3/8/2022	23733	Dennis Kirk, 800-328-9280, MN, 55069, US	\$ 44.27
KRINGS KENNETH	3/4/2022	23731	Tractor Supply #736, Viroqua, WI, 54665, US	\$ 13.96
KRINGS KENNETH	3/4/2022	23732	Amzn Mktp US 1w8a96hf1, Amzn.Com/Bill, WA, 98109, US	\$ 18.98
KRINGS KENNETH	3/3/2022	23728	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 31.87
KRINGS KENNETH	3/3/2022	23729	Amzn Mktp US 1w7541v61, Amzn.Com/Bill, WA, 98109, US	\$ 47.28
KRINGS KENNETH	3/3/2022	23730	Dennis Kirk, 800-328-9280, MN, 55069, US	\$ 329.59
KRINGS KENNETH	3/2/2022	23727	Nelson Agri Center, Viroqua, WI, 54665, US	\$ 149.34
KRINGS KENNETH	3/1/2022	23741	Amzn Mktp US 1i5282ru0, Amzn.Com/Bill, WA, 98109, US	\$ 26.43
KRINGS KENNETH	2/28/2022	23740	Amzn Mktp US 1i9of3t52, Amzn.Com/Bill, WA, 98109, US	\$ 10.28
KRINGS KENNETH	2/22/2022	23739	Amzn Mktp US Si49e16j3, Amzn.Com/Bill, WA, 98109, US	\$ 46.93
LEE JEREMY	3/2/2022	23836	Amzn Mktp US 1i9d105q2, Amzn.Com/Bill, WA, 98109, US	\$ 55.20
MALPHY JENNIFER	3/18/2022	23749	Amzn Mktp US 1n94k5ch0, Amzn.Com/Bill, WA, 98109, US	\$ 32.14
MALPHY JENNIFER	3/16/2022	23746	Amazon.Com 1z76j17p0 A, Amzn.Com/Bill, WA, 98109, US	\$ 14.81
MALPHY JENNIFER	3/16/2022	23747	Amazon.Com 1z2820102, Amzn.Com/Bill, WA, 98109, US	\$ 17.99
MALPHY JENNIFER	3/16/2022	23748	Amazon.Com 1n14v5lb1 A, Amzn.Com/Bill, WA, 98109, US	\$ 26.95
MALPHY JENNIFER	3/15/2022	23745	Amazon.Com 1z32j93p2 A, Amzn.Com/Bill, WA, 98109, US	\$ 30.98
MALPHY JENNIFER	3/11/2022	23744	Amazon.Com 1z3t73mb1 A, Amzn.Com/Bill, WA, 98109, US	\$ 54.93
MALPHY JENNIFER	3/8/2022	23743	Buncee, Speonk, NY, 11972, US	\$ 200.00
MALPHY JENNIFER	3/2/2022	23742	Abcya! Kids Edu Games, San Mateo, CA, 94404, US	\$ 39.99
MALPHY JENNIFER	2/28/2022	23752	Breakout, Old Bethpage, NY, 11804, US	\$ 103.95
MALPHY JENNIFER	2/21/2022	23750	Simplek12.Com, Oviedo, FL, 32765, US	\$ 176.00
MALPHY JENNIFER	2/21/2022	23751	Amazon.Com Bh6yr0q43, Amzn.Com/Bill, WA, 98109, US	\$ 16.19
MARTIN HEATHER	3/11/2022	23777	Amzn Mktp US 1w2id8d52, Amzn.Com/Bill, WA, 98109, US	\$ 51.52
MARTIN HEATHER	3/11/2022	23778	Amzn Mktp US 1z7ql8501, Amzn.Com/Bill, WA, 98109, US	\$ 91.98
MARTIN JAMES	3/14/2022	23819	Edpuzzle Pro Teacher, San Francisco, CA, 94103, US	\$ 12.50
MCNAMER DONALD	3/16/2022	23844	Dalco Enterprises, 6512516657, MN, 55112, US	\$ 111.09
MCNAMER DONALD	3/16/2022	23845	Dalco Enterprises, 6512516657, MN, 55112, US	\$ 391.70
MCNAMER DONALD	3/11/2022	23843	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 83.62
MCNAMER DONALD	3/7/2022	23842	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 101.75
MCNAMER DONALD	3/4/2022	23841	Amazon.Com 1w0g511t0 A, Amzn.Com/Bill, WA, 98109, US	\$ 345.00
MCNAMER DONALD	3/3/2022	23839	Dalco Enterprises, 6512516657, MN, 55112, US	\$ 567.06
MCNAMER DONALD	3/3/2022	23840	Dalco Enterprises, 6512516657, MN, 55112, US	\$ 195.32
MCNAMER DONALD	3/2/2022	23837	Nelson Agri Center, Viroqua, WI, 54665, US	\$ 41.47
MCNAMER DONALD	3/2/2022	23838	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 19.26
MCNAMER DONALD	2/24/2022	23853	Amzn Mktp US 1i1403b61, Amzn.Com/Bill, WA, 98109, US	\$ 264.00
MCNAMER DONALD	2/23/2022	23850	Schilling Supply Compa, La Crosse, WI, 54602, US	\$ 78.12
MCNAMER DONALD	2/23/2022	23851	Schilling Supply Compa, La Crosse, WI, 54602, US	\$ 168.48
MCNAMER DONALD	2/23/2022	23852	Schilling Supply Compa, La Crosse, WI, 54602, US	\$ 82.00
MCNAMER DONALD	2/22/2022	23848	Amzn Mktp US Sq70d8z73, Amzn.Com/Bill, WA, 98109, US	\$ 41.52
MCNAMER DONALD	2/22/2022	23849	Amzn Mktp US F16473xb3, Amzn.Com/Bill, WA, 98109, US	\$ 105.40
MCNAMER DONALD	2/21/2022	23846	Nelson Agri Center, Viroqua, WI, 54665, US	\$ 17.97
MCNAMER DONALD	2/21/2022	23847	Nelson Agri Center, Viroqua, WI, 54665, US	\$ 69.10
MILLER KATHRYN	3/10/2022	23775	Amzn Mktp US 1w5xa9hl2, Amzn.Com/Bill, WA, 98109, US	\$ 37.48
MILLER KATHRYN	3/9/2022	23774	Amzn Mktp US 1z6m28t91, Amzn.Com/Bill, WA, 98109, US	\$ 149.90
MILLER KATHRYN	3/4/2022	23773	Wisconsin School Music, 6088503566, WI, 53597, US	\$ 313.85
MILLER KATHRYN	2/28/2022	23776	Plank Road Publishing, Tel4147905210, WI, 53226, US	\$ 35.85
MITHUM AARON	2/25/2022	23757	Milwaukee Brewers Box, 800-9337890, WI, 53214-3651, US	\$ 252.50
MUELLER SAMANTHA	3/17/2022	23781	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 17.00
MUELLER SAMANTHA	3/16/2022	23780	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 27.91
MUELLER SAMANTHA	2/28/2022	23782	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 60.41
NELSON TINA	2/28/2022	23715	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 8.88
NELSON TINA	2/25/2022	23714	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 33.80
PETERSEN KENT	3/11/2022	23755	Chippewa Valley Spt Gd, Eau Claire, WI, 54701, US	\$ 569.10
PETERSEN KENT	3/3/2022	23753	Amzn Mktp US 1i4yk18b2, Amzn.Com/Bill, WA, 98109, US	\$ 299.40

February 21, 2022 - March 20, 2022 P Card Transactions

PETERSEN KENT	3/3/2022	23754	Amzn Mktp US 1i3gy6q82, Amzn.Com/Bill, WA, 98109, US	\$ 81.99
PETERSEN KENT	2/24/2022	23756	Dri Crashplan For Sb, Crashplan.Com, MN, 55343, US	\$ 10.59
RANDALL MARLA	3/18/2022	23784	Supreme School Sply We, 608-3233366, WI, 54612, US	\$ 56.14
RANDALL MARLA	3/4/2022	23783	Office Depot #1090, 800-463-3768, MN, 55441, US	\$ 195.58
RANDALL MARLA	3/1/2022	23785	Office Depot #1090, 800-463-3768, MN, 55441, US	\$ 100.40
RANDALL MARLA	3/1/2022	23786	Office Depot #1090, 800-463-3768, MN, 55441, US	\$ 78.39
RANDALL MARLA	3/1/2022	23787	Officemax/Depot 6471, 800-463-3768, MN, 56001, US	\$ 49.39
SCHOCH MATTHEW	3/17/2022	23679	Viroqua Food Coop, Viroqua, WI, 54665, US	\$ 26.98
SCHROEDER TAYLOR	3/18/2022	23821	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 4.00
SCHROEDER TAYLOR	3/4/2022	23820	Simply Kinder, Glendale, AZ, 85308, US	\$ 15.00
SCHULLO MEGAN	3/7/2022	23788	Amzn Mktp US 1w1y61200, Amzn.Com/Bill, WA, 98109, US	\$ 39.75
SCHULLO MEGAN	2/25/2022	23790	Walmart.Com Aa, 8009666546, AR, 72716, US	\$ 38.02
SCHULLO MEGAN	2/23/2022	23789	Walmart.Com Aa, 8009666546, AR, 72716, US	\$ 72.35
SMITH GREGORY	3/2/2022	23823	Leithold Music, La Crosse, WI, 54601, US	\$ 28.99
SMITH GREGORY	2/28/2022	23822	S S E Music Inc, La Crosse, WI, 54603, US	\$ 20.94
SOLVERSON TRACY	2/21/2022	23779	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 2.25
VON RUDEN SHARI	2/28/2022	23713	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 2.50
WALLACE SARAH	3/18/2022	23772	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 109.48
WALLACE SARAH	3/7/2022	23771	TI Premium, Palo Alto, CA, 94301, US	\$ 75.00
WENDORF JEFFREY	3/18/2022	23683	Nelson Agri Center, Viroqua, WI, 54665, US	\$ 466.98
WENDORF JEFFREY	3/10/2022	23682	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 44.78
WENDORF JEFFREY	3/3/2022	23681	Sparta Family Restau, Sparta, WI, 54656, US	\$ 17.26
WENDORF JEFFREY	2/23/2022	23685	Mid State Wisconsin Ra, Wisconsin Rap, WI, 54495, US	\$ 346.38
WENDORF JEFFREY	2/22/2022	23684	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 42.96
WENDORF JEFFREY	3/18/2022	23803	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 54.50
WENDORF JEFFREY	3/18/2022	23804	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 78.49
WENDORF JEFFREY	3/18/2022	23805	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 51.85
WENDORF JEFFREY	3/17/2022	23802	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 52.41
WENDORF JEFFREY	3/16/2022	23799	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 36.74
WENDORF JEFFREY	3/16/2022	23800	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 51.73
WENDORF JEFFREY	3/16/2022	23801	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 43.88
WENDORF JEFFREY	3/14/2022	23798	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 58.81
WENDORF JEFFREY	3/11/2022	23797	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 53.75
WENDORF JEFFREY	3/10/2022	23796	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 53.04
WENDORF JEFFREY	3/9/2022	23795	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 90.01
WENDORF JEFFREY	3/7/2022	23794	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 39.70
WENDORF JEFFREY	3/4/2022	23793	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 46.56
WENDORF JEFFREY	3/3/2022	23791	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 47.92
WENDORF JEFFREY	3/3/2022	23792	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 57.58
WENDORF JEFFREY	3/2/2022	23818	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 65.12
WENDORF JEFFREY	2/28/2022	23814	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 48.42
WENDORF JEFFREY	2/28/2022	23815	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 44.00
WENDORF JEFFREY	2/28/2022	23816	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 23.66
WENDORF JEFFREY	2/28/2022	23817	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 46.85
WENDORF JEFFREY	2/25/2022	23813	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 50.23
WENDORF JEFFREY	2/23/2022	23811	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 48.49
WENDORF JEFFREY	2/23/2022	23812	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 55.36
WENDORF JEFFREY	2/21/2022	23806	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 44.11
WENDORF JEFFREY	2/21/2022	23807	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 48.31
WENDORF JEFFREY	2/21/2022	23808	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 35.05
WENDORF JEFFREY	2/21/2022	23809	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 47.92
WENDORF JEFFREY	2/21/2022	23810	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 61.75
WHITE AMY	3/18/2022	23680	Wm Supercenter #1679, Onalaska, WI, 54650, US	\$ 61.58
WICKERT MELISSA	3/16/2022	23768	Usps Po 5684900668, Viola, WI, 54664, US	\$ 14.04
WICKERT MELISSA	3/11/2022	23767	Vernon Telephone Coop, 6086343136, WI, 54667, US	\$ 1,537.50
WICKERT MELISSA	3/10/2022	23765	Kalahari Resort - Wi E, 1305 Kalahari, WI, 53965, US	\$ 114.40

February 21, 2022 - March 20, 2022 P Card Transactions

WICKERT MELISSA	3/10/2022	23766	Kalahari Resort - Wi E, 1305 Kalahari, WI, 53965, US	\$ 129.00
WICKERT MELISSA	3/9/2022	23764	Event Wisconsin Skywa, Tysons Corner, VA, 22102, US	\$ 200.00
WICKERT MELISSA	3/7/2022	23762	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 34.00
WICKERT MELISSA	3/7/2022	23763	Usps Po 5684900668, Viola, WI, 54664, US	\$ 8.70
WICKERT MELISSA	3/3/2022	23760	Kalahari Resort - Wi, Wisconsin Del, WI, 53965, US	\$ 48.72
WICKERT MELISSA	3/3/2022	23761	In Tc Networks, Inc., 563-5565040, IA, 52001, US	\$ 4,286.18
WICKERT MELISSA	3/1/2022	23770	Kalahari Resort - Wi, Wisconsin Del, WI, 53965, US	\$ 139.00
WICKERT MELISSA	2/24/2022	23769	Usps Po 5684900668, Viola, WI, 54664, US	\$ 3.12
			Total	\$ 20,607.90

Receipt	Post Date	Trans Date	Description	Additional Desc	Acct Nbr	Amount
02878	03/31/2022	03/18/2022	Doug & Vicki Olsen	Scholarship Donation	21 R 400 291 45000	500.00
02879	03/31/2022	03/21/2022	Metco	Mary Oliver Knower Scholarship Do	21 R 400 291 45000	250.00
05750	03/10/2022	03/01/2022	Tina Nelson	Accidental Personal P Card Purcha	50 E 800 415 25700	74.06
05751	03/10/2022	03/01/2022	Erica Gretebeck	Accidental Personal P Card Purcha	10 E 101 411 11001	12.05
05764	03/17/2022	03/01/2022	Gate - Girls Basketball	2/25/22 Regionals - Potosi	10 R 705 271 16000	1362.00
05766	03/10/2022	03/03/2022	Phys. Ed. Dept	Student Payments for Tubing at Fo	10 E 800 411 14000	990.00
05767	03/10/2022	03/03/2022	A.F. Elementary Basketbal	Concessions Room Use 02/26/2022 P	21 R 800 291 50000	54.00
05768	03/10/2022	03/03/2022	A.F. MS Track	Concession Room Use 02/17/2022	21 R 800 291 50000	27.00
05769	03/10/2022	03/03/2022	A.F. Class of 2025	Concession Room Use 02/24/2022	21 R 800 291 50000	40.00
05770	03/10/2022	03/03/2022	Town of Stark	February Tax Settlement	10 R 800 211 50000	4288.83
05771	03/10/2022	03/03/2022	Town of Franklin	February Tax Settlement	10 R 800 211 50000	31743.65
05772	03/10/2022	03/03/2022	Town of Union	February Tax Settlement	10 R 800 211 50000	36576.15
05773	03/10/2022	03/03/2022	A.F. Class of 2023	Concession Room Use 02/23/2022 &	21 R 800 291 50000	66.00
05774	03/17/2022	03/15/2022	Food Service	Ala Carte Sales	50 R 800 251 25725	1038.50
05775	03/22/2022	03/15/2022	WI Dept of Health Service	Medicaid	27 R 800 780 50000	2838.47
05776	03/22/2022	03/15/2022	Town of Liberty	February Tax Settlement	10 R 800 211 50000	134338.88
05777	03/22/2022	03/16/2022	Village of Readstown	Tax Settlement	10 R 800 211 50000	20341.92
05778	03/22/2022	03/16/2022	Vernon Electric Coop	Capital Credit Retirement	10 R 800 995 50000	621.86
05779	03/31/2022	03/31/2022	Brittany Hall	Reimburse for salary overpayment	10 E 800 166 25200	218.12
05779	03/31/2022	03/31/2022	Brittany Hall	Reimburse for salary overpayment	27 E 800 166 22339	47.88
05780	03/31/2022	03/31/2022	Richland School District	LG WR Invite & MS WR Entry Fee	10 R 800 279 16200	275.00
05781	03/31/2022	03/31/2022	Vernon County	Lottery Credit	10 R 800 211 50000	47029.36
05782	03/31/2022	03/31/2022	Bill & Julienne Baker	Donations to Student Mental Healt	21 R 800 291 50000	100.00
05783	03/31/2022	03/31/2022	eFunds for Schools	March lunch acct payments	50 R 800 251 50000	165.19
05784	03/31/2022	03/31/2022	Food Service	Ala Carte Sales	50 R 800 251 25725	630.35
12917	03/10/2022	03/04/2022	KHS	Lunch	50 R 800 251 50000	250.00
12918	03/10/2022	03/10/2022	KHS	Lunch	50 R 800 251 50000	400.00
12919	03/22/2022	03/18/2022	KHS	Lunch	50 R 800 251 50000	90.00
12919	03/22/2022	03/18/2022	KHS	Chromebook Insurance	10 R 800 293 50000	25.00
12920	03/31/2022	03/25/2022	KHS	Lunch	50 R 800 251 50000	430.00
12920	03/31/2022	03/25/2022	KHS	Chromebook Insurance	10 R 800 293 50000	50.00
035931	03/30/2022	03/28/2022	WI DPI	Per Pupil Aid	10 R 800 695 50000	325738.00
063252	03/30/2022	03/21/2022	WI DPI	Special Ed & School Age Parents A	27 R 800 611 50000	35375.00
162952	03/30/2022	03/14/2022	WI DPI	Food Service Aid School Breakfast	50 R 800 717 50000	15418.99
162952	03/30/2022	03/14/2022	WI DPI	Food Service Aid National School	50 R 800 717 50000	26375.81
168799	03/30/2022	03/28/2022	WI DPI	Food Service Aid National School	50 R 800 717 50000	12849.32
788240	03/30/2022	03/28/2022	WI DPI	Aid for High Poverty Sch Dist	10 R 800 628 50000	22968.00
969421	03/30/2022	03/28/2022	WI DPI	General Equalization Aids	10 R 800 621 50000	818539.00
Total for Cash Receipts						1542138.39

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	0.00	1,443,897.65	1,220.17	1,445,117.82
21	SPECIAL REVENUE TRUST FUND	0.00	1,037.00	0.00	1,037.00
27	SPECIAL EDUCATION FUND	0.00	38,213.47	47.88	38,261.35
50	FOOD SERVICE	0.00	57,648.16	74.06	57,722.22
***	Fund Summary Totals ***	0.00	1,540,796.28	1,342.11	1,542,138.39

***** End of report *****

REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Wednesday, March 9, 2022 at 7:00 P.M.

The physical location of the meeting was held in the Library of the Kickapoo Area School District

The EXPENSE REVIEW COMMITTEE met at 6:30 P.M. (E. Wallace, Jaynes, I. Wallace)

No member of the public requested to speak either in person or remotely under Audience to Visitors.

Public access was available to view the meeting live by visiting www.kickapoo.k12.wi.us 30 minutes prior to the scheduled start of the meeting for the YouTube live feed link

1. Roll Call

Upon roll call, all board members were present with the exception of Rich Jaynes. Also attending: Douglas Olsen, Kim Johnson, Aaron Mithum, Kristi Deaver, Lori Martin, Dylan Jacks, and Ethan Randow. Hunter Aide monitored the meeting remotely.

2. Affirmation of the Proof of Publication of the Agenda

Superintendent Douglas Olsen read the affirmation of the proof of publication of the agenda.

3. Approve Agenda

To approve the agenda as published and posted.

Motion to approve: Earl Wallace; 2nd: Tricia Clements. Motion carried with all ayes.

4. Audience to Visitors/Board Members

a. Robotics Group Demonstration

Lori Martin demonstrated one of the projects from a robotics class and explained how the junior high was utilizing the robotics kits. High School students Ethan Randow and Dylan Jacks discussed the Sea Perch competition and the design, modeling, and building elements of the project. They described the competitions and how they are scored and showed their model to the board.

5. Expense Vouchers/Receipts

To approve expense vouchers numbered 97174 through 97246 totaling \$504,249.79, P Card charges totaling \$31,603.74, and receipts totaling \$923,762.42.

Motion to approve: Tricia Clements; 2nd: Isaac Wallace. Roll call vote carried with all ayes.

6. Consent Agenda

a. Minutes from February 9, 2021 Regular Board Meeting

b. Minutes of the March 2, 2022 Negotiations/Handbook Committee Meeting

To approve the consent agenda as presented.

Motion to approve: Tricia Clements; 2nd: Earl Wallace. Motion carried with all ayes.

7. Action Agenda

a. Donations to School

To accept donations, with thanks, as follows: \$150 from Bill and Julienne Baker for mental health services in memory of Chad Larson and James Baker; \$200 from Leslie Wittman towards the wrestling program.

Motion to accept: Tricia Clements; 2nd: Teresa Gander. Motion carried with all ayes.

b. 1st Reading - Neola Section 0000 - Bylaws

To approve the 1st reading of Neola Policy Section 0000 - Bylaws, with revisions as discussed for 113.1-Specific Districts of Representation; 141-Number; 142.5-Vacancies

c. Travel Club Trips for 2022 and 2023

To approve the travel club trip requests as presented.

Motion to approve: Earl Wallace; 2nd: Isaac Wallace. Motion carried with all ayes.

d. WIAA Co-op Sports Agreements with La Farge for Girls' and Boys' Wrestling and Track

To approve the WIAA co-op sports agreement with La Farge for boys' and girls' wrestling.

Motion to approve: Tricia Clements; 2nd: Scott Walter. Motion carried with all ayes.

e. COVID Protocol- The board approved modifications to the covid protocol as it relates to the Washington DC trip. Students will not be required to mask on the bus, and they will not be required to test before departure. Any symptomatic students should test negative prior to departure for the safety of all.
No official motions were made.

8. Informational Agenda

a. Discussion Items

1) New Courses/Course Updates for 2022-23

Aaron Mithum reviewed proposed new/updated courses for next school year. This will be an action item on the April agenda.

2) Request for Donation to Improve Readstown Baseball Field

Superintendent Olsen proposed that an annual payment be made to the Village of Readstown for use of the baseball field in the summer months, similar to the annual payment made to the Village of Viola for community building use. The board will act on this at the April meeting.

3) Pool Supervisor Discussion

Superintendent Olsen asked the board to begin thinking about how to structure lifeguard training, lessons, pool activities, and scheduling. Anna Marty has taken the training to become a certified lifeguard trainer and is willing to take on the duties of pool supervisor should the board decide to move in this direction. There was also discussion on adding a pool supervisor to the extra curricular pay schedule. The suggestion was made for the employee to develop their own job description that they were willing to carry out, and bring this back to the board for discussion.

b. March and April Meetings

Negotiations/Handbook Committee meetings were tentatively scheduled for Wednesday, March 23, 2022 for board committee only, and Wednesday, March 30, 2022 for board/KTA.

9. Superintendent's Report

- Recently awarded a mental health grant in the amount of \$15,837 from DPI
- Meeting next Wednesday with Kraemer and subcontractors for the pool project
- We are in the process of moving out of the construction area (pool area/team locker room)
- Another meeting with Solar Energy was held
- Still waiting on quotes for potential lowering of health insurance costs
- We are working on getting the softball shed moved from the village ball field to our softball field
- A cement pad will be poured in the future in front of the track shed
- There is \$6,000 left in the shed project and pole vault pit donation fund to put towards pole vault pits, this is a safety item that I was very recently made aware of and we will need to get bids to review.

10. Principals' Reports

Kim Johnson - Elementary

- 4K screening has been scheduled for Friday, April 8, 2022
- Read Across America celebration was held on March 2, 2022
- Elementary class trips are taking place this year
- Anna Marty, Kim Johnson, and Tracy Solverson will attend literacy training with tickets won from a contact made by Scott Walter at the State Education Convention

Aaron Mithum - Middle/High School

- The junior class will be taking the ACT test on March 22, 2022; freshmen, sophomores, and seniors will be virtual on this day
- The Technical Excellence Scholarship has been awarded to John Schweiger this year
- The senior class would like to spend a weekend camping at Fort McCoy for their senior class trip
- Prom will be held on April 2, 2022

11. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PURPOSE: Girls' Wrestling Coach Compensation

To convene to closed session at 9:11 P.M.

Motion to convene: Earl Wallace; 2nd: Tricia Clements. Roll call vote carried with all ayes

12. Reconvene to Open Session

To reconvene to open session.

Motion to reconvene: Scott Walter; 2nd: Teresa Gander. Motion carried with all ayes.

13. Motions Made Following Closed Session Discussion

To approve payment to Leah Grosse as assistant wrestling coach for 2021-22.

Motion to approve: Earl Wallace; 2nd: Tricia Clements. Motion carried with all ayes.

14. Adjourn Meeting

To adjourn the meeting at 9:35 P.M.

Motion to adjourn: Tricia Clements; 2nd: Teresa Gander. Motion carried with all ayes.

Minutes submitted by Kristi Deaver, Board Secretary.

Attested By:

Board President

Board Clerk

BGT Meeting

3/22/2022

2:30 pm

Tricia Clements, Janet Matthes, Earl Wallace, Doug Olsen, DJ McNamer

1. Kitchen Floor- The committee reviewed some flooring options for the kitchen. The mud set on the tile is releasing after almost 60 years and the tile is floating in areas. There are essentially two options, retile the area or install a more resilient flooring option. Two alternative types of flooring samples were looked at and we will obtain bids for the installation of Protect All flooring as well as tile to be completed this summer.
2. Track Drain- We are having problems with the same drain with the loss of soil around the drain, it appears to be forming another cavity around the drain. There must be a void under the ground that is being filled. It is felt at this time that the best way to address this is to bring in more top soil and compact it again. The last time Lepke dug it up and checked the piping to make sure it did not come loose. The engineer and Lepke reps. Are not sure what is happening here.
3. Pole Vault Pits- I have recently been told that the over 20 year old pits are breaking down and will need replacement. We have 3175 in donations, and approximately 2900 left in donations from our track shed to go towards purchase of these pits. The estimate I have is about 18,000 for new pits. With La Farge contributing 5,000 to the maintenance fund annually this would put us at approximately 11,000. Since this is a safety item and has a long lead time, I would like to order these once competing bids are received. All agreed, and I will show out the bids when they are received.
4. The lockers and the railing from the pool will be resold. The question was posed what do we want to ask for them. 50 for a section of lockers and 100 for a section of railing was discussed.
5. Beef Bids- It has been difficult for Tina to obtain beef through the vendors. She has been buying some from Young farms. It would be good practice to bid this out, but Earl noted it is difficult to secure spots at lockers right now, so he wasn't sure how we could obtain local bids with the lead time at locker plants. It would be helpful for Tina to provide an estimate of the amount of ground beef needed as part of the bidding process, this can be difficult to predict shortages but we will estimate.
6. HS Gym floor- There continues to be more separation between boards in the floor, this expansion of gaps has occurred in the last couple of months. We have a couple of vendors coming to look at the floor to see if we can safely wait another year to replace the floor or if this will need to move up to this summer.
7. Frozen water hydrant work on the track- I will get a time and materials bid from Wallace plumbing on doing this work.
8. Water leak in the building- H and N plumbing came back to fix some water shut offs that had failed. In the process another leak was discovered. DJ is working with them on a review of existing shutoffs and a plan to address.

Handbook Negotiations Committee Meeting
Wednesday, March 23, 2022
Janet Matthes, Teresa Gander, Rich Jaynes, Doug Olsen, Sandy Malliet
3:30 pm

- Reviewed two models and the costing of those models as it relates to CPI.
- Reviewed the impacts on staff members
- Discussed the need to remain competitive on base pay
- Discussed the need to be competitive at longevity, right now a teacher who has 15 years of experience and a BA can get paid 5,000 more teaching at Viroqua.
- Discussed that new teachers no longer have a need to take continuing credits in order to renew their license. Thus does it make sense to reduce lanes at this time provided everyone does see a raise?
- It was felt that we should bring forward the 3 lane model to the union for consideration at the negotiations meeting on the 30th. Mr. Olsen has had preliminary discussions with union leadership on what this may look like.
- Discussed sustainability of a salary schedule change. Sustainability of any compensation model is dependent on state funding models. Mr. Olsen noted that if we are not competitive in salary, is it sustainable to have new teachers every year or perhaps even no certified teachers in certain positions? The committee discussed the highly competitive teaching market right now where demand is stripping supply of educators.

3/30/22

Negotiations and Handbook Committee

3:30 pm

Janet Matthes, Rich Jaynes, Doug Olsen, Andy Lipski, Brian Kast, Sara Wallace

1. The Negotiations meeting began by discussing CPI and the general understanding that teachers don't need to continue in the UW system for licensure any longer, and because of this we need to understand there will be more people in the BA lanes in the future. We need to recognize their years of service without truncating \$500 steps. We do not want a teacher pay scale that will result in teachers being able to make significantly more money working for a neighboring school district.
2. The group reviewed the 3 lane model with a change in base to \$41,000 and the impacts on staff, as well as the cost of implementation.
3. Teacher's representatives discussed appreciation for the effort put into the compensation model and the investment in staffing in this high inflationary time.
4. A question was asked about future CPI increases and would they affect the longevity amounts, this is and will be determined during successive negotiations. It would be hard to answer this question at this time, but we have always had some sort of adjustment for those at longevity in the past.

Kickapoo Area School District

Canvassing of School Board and Referendum Election Returns Minutes
Wednesday, April 6, 2022

A meeting of the canvassing of school board and referendum election returns took place on Wednesday, April 6, 2022 at 2:00 P.M. in the Kickapoo Elementary Cafeteria.

Physically Present: Scott Walter, Danny Deaver, Michelle Mehrhoff, Doug Olsen, and Kristi Deaver.

The Kickapoo Area School District Board of Canvassers, as appointed by School Board Clerk Scott Walter, met in open session following the appropriate state statute guidelines. The following canvassers were appointed: Danny Deaver and Michelle Mehrhoff. School Board Clerk Scott Walter administered the Oath of Office to the Board of Canvassers.

Election results were tabulated from the Villages of Viola and Readstown, and Townships of Webster, Liberty, Union, Stark, Bloom, Forest, Sylvan, Kickapoo, and Franklin. There were no votes in the Town of Clayton.

The Canvassers certified the number of votes given for the candidates and certified that the following person received the greatest number of votes for the open seat in District 3 for a three-year term: Isaac Wallace

The Canvassers certified that Janet Matthes received the highest number of votes in District 2 for a three-year term, and Rich Jaynes received the second highest number of votes for a one-year term.

The Canvassers certified the number of yes and no votes given for the Spring School Board Election.

Motion by Danny Deaver and 2nd by Michelle Mehrhoff to adjourn the meeting at 2:27 P.M. – all ayes.

Minutes submitted by Kristi Deaver, Administrative Assistant

Pool Job Descriptions and other information

I envision keeping the 3 positions separate

Pool Supervisor

- Establish and maintain pool policies and procedures such as Emergency Action Plans, Lifeguard coverage zone plan, incident reports, opening and closing procedures and keeping digital records of daily pool patron numbers
- Train lifeguards on all pool policies and procedures
- Coordinate efforts to announce pool closings due to weather and/or staffing.
- Keep an updated record of certifications of all trained pool staff and expiration dates and keep a copy at the pool desk
- Conduct lifeguard meetings to share important information or review skills necessary for a lifeguard to successfully do their job
- Recruit and hire staff members and students ages 15 and up to become lifeguard certified
- Establish and maintain effective communication with all lifeguards and the CPO
- Create a pool schedule for hours of operation and schedule lifeguards for those hours
- Share pool schedules, special classes offered, and other pool events with the community via school website, app, and social media
- Research and purchase necessary equipment for the lifeguards, pool facility, and swim lessons
- Coordinate private pool rentals and schedule lifeguards for those rentals
- Be responsible for turning in pool money charged for open swim and classes
- Schedule instructors who would like to teach community classes such as water aerobics and swim lessons and make sure that this happens consistent with board policy.
- Offer at least 2 community ed classes during the school year
- Check and stock the first aid kit in the pool area
- Be on call during pool hours in case of emergency or a lifeguard has an important question
- Support and aid in the planning and implementation of special events
- Compensation request would be at the 9% of base or currently \$3,600 per year

Summer Swim Lesson Coordinator/Supervisor

- Work with the summer school director to group and schedule summer school students into appropriate age/skill level swim lesson classes
- Train lifeguards on how to teach swim lessons correctly using Red Cross Learn-to-swim levels and skills, positive and constructive feedback, engaging water games to practice skills, and a fun demeanor.
- Print and administer attendance sheets, skills sheets, and any other necessary materials to swim lesson teachers.
- Greet all swim lesson participants and teach them the expectations and routines of swim lesson time and use of the facilities.
- Be ready to get in the water at any time in case a participant or swim lesson instructor needs assistance
- Keep record of swim lesson participants and their levels
- Ensure swim lesson instructors are engaged and prepared before each swim lesson
- During or after lessons, provide routine feedback to instructors on their teaching skills and class management.
- Supervise swim lesson instructors and assist as needed
- Take care of any major behavior issues with swim lesson students
- Administer first aid to any student that needs it
- Coordinate having a lifeguard on duty during swimming lessons.
- Ensure all the swim lesson equipment is used appropriately and gets properly put away after lessons.
- Compensation: \$30 an hour is what they currently pay me at Westby, if summer schoolteacher compensation continues at the current rate of 80% of a teacher's base pay, I would make \$29 an hour for the 2023 summer school swim lessons.

Lifeguard Trainer

- Must be affiliated with a Red Cross Pool (Kickapoo is)
- Renew Lifeguard Trainer Certification every 2 years through the American Red Cross
- Prep for and conduct lifeguard training courses at least once every 2 years (28 hours of class time)
- Submit course records online and administer certifications to participants
- Prep for and conduct renewal lifeguard certifications as students need it (9 hours of class time)
- Procure the proper training equipment and facilities to conduct lifeguard trainings
- Purchase lifeguard whistles and resuscitation masks for each lifeguard so they arrive prior to the beginning of the class.
- Stay up to date on the policies and best practices of life saving techniques and training.
- Wage? Symon's pays lifeguard trainers \$16.73 per hour. Viroqua pays \$18.50 Others base it on the number of class participants and their fees

Lifeguard Training Summer 2022

- Westby is offering a lifeguard training June 8,9,10 from 9am to 4pm through the Lacrosse YMCA. The cost is \$255 per student. Brenda Maxwell will be teaching the course and said If I volunteer to co-teach with her, I can bring 6-8 Kickapoo students. This would allow our students to get trained early so they could find a job lifeguarding over the summer to gain experience. Westby pays for their students' classes as long as they teach summer school swim lessons. **Should the Kickapoo School District pay for their students too?**
- All pools I've talked to are struggling to find enough lifeguards for the summer. To attract more lifeguards they are offering to pay for their training, or pay after lifeguards work a season or a certain amount of hours. They are also offering to pay for their uniforms and increase wages to match local competitors.

Lifeguard Training Summer of 2023

- Even when we get a pool, I technically will only be able to certify our lifeguards as shallow water lifeguards because of our 6-foot depth. In order for them to receive their deep-water certification, I would have to bring the students to a deeper pool for one day to complete deep-water training and tests. I would prefer to do this, so they would be eligible to work at other pools in the future.

Lifeguard

- Must be at least 15 years old. A 15-year-old may lifeguard if an adult is on the premises. A 16-year-old can lifeguard whenever.
- Complete all course requirements to become a certified lifeguard (28 hour training)
 - Swim 300 yards continuously with rhythmic breathing
 - Tread water for 2 minutes using only legs
 - Complete a timed event within 1:40 (swim 20 yards, surface dive 7-10 feet to retrieve a 10-pound object, swim the object 20 yards to where you started)
 - Pass the multiple-choice assessment
- Purchase appropriate swimwear to wear on the job
- Open and close the pool for your shift.
- Show up to your shift on time
- Get paid \$11.50 per hour and be eligible for \$0.50 raises every year capping off at \$13
- Renew lifeguard certification every 2 years (9 hours)
- provide a safe and comfortable environment for pool guests and enact lifesaving measures should an emergency occur.
- Be assertive, aware, and consistent when enforcing pool rules.
- Be professional and prepared by wearing the lifeguard uniform (swimsuit, black shorts, Lifeguard T-shirt, whistle, tube and fanny pack with resuscitation mask)
- Be alert and ready to respond at all times
- Participate in regularly scheduled emergency procedure drills, trainings, and maintain physical fitness level to allow for the ability for lifeguarding and be able to successfully complete a save.
- Perform rescues and first aid skills when needed and complete accident reports. Observe the victim following a rescue to ensure they are ok.

Instructor (swim lessons or community fitness classes)

- Must be lifeguard certified
- Get paid \$12.50 per hour with 50 cents wage increases per year, capping off at \$15
- Must have a 2nd lifeguard on duty out of the water when teaching classes.

Other Pool Related Questions

What do pool facilities charge for swimming, lessons, and rentals?

See price comparison chart

<https://docs.google.com/spreadsheets/d/1ISfUpbSOADVbciW667f2gIXLwgzOIfpJT3wC066CQz0/edit?usp=sharing>

Wisconsin Safety, Maintenance, and Operation of Public Pools Document

https://drive.google.com/file/d/1w2dMQb07UmGLSTU0NqYq2rJ4e_T9MfZM/view?usp=sharing

What materials are needed to complete a lifeguard training?

- A pool. 6 feet depth is fine for a shallow water lifeguard certification but need a pool that's 7-10 feet deep to receive a deep water lifeguard certification.
- Binders with lifeguard manuals (printed at school)
- pencils/pens
- Computer, internet, and projector
- Resuscitation masks (1 per participant)
- Whistle (1 per participant)
- CPR adult and infant training manikins (we have adult manikins, and I can rent infant manikins from the La Crosse TC)
- 10-pound rubber brick
- Pool facility rescue equipment (backboard, rescue tubes, first aid supplies)
- Stopwatch

How much does it cost to get lifeguard certified?

- Average cost per participant is \$180 - \$350 depending on facility
- Red Cross charges about \$40 to register a certified lifeguard online
- Equipment prices
 - \$23 for hip pack with CPR mask & whistle (we already have enough hip packs at Kickapoo)
 - \$10.99 CPR mask
 - \$4.29 whistle
 - \$10 Lifeguard T-shirt
 - \$59.50 rescue tube (we should have enough, but may need to replace a few old ones)

How much does a lifeguard instructor typically get paid?

- Some get paid based on number of participants since that also impacts the length of the training
- Others pay hourly; Symons pays \$16.75 per hour, Viroqua pays \$18.50

What do businesses in our area pay new high school students?

- Creekside \$12 an hour
- Quick stop \$11 an hour or \$9.75 (I received 2 different answers)
- GoMacro ? didn't receive that information yet.

What are some incentives to becoming a Kickapoo Lifeguard?

- You get to be the first person to jump in the Kickapoo Pool! Can we make this happen??
- You get paid a good wage, and don't need to drive anywhere if you work after school.
- Hours are short/flexible and work around your extracurricular schedules
- It's a job skill that will stick with you and a great college job opportunity since most college towns have pools and all pools are in constant need of new lifeguards and swim lesson instructors.
- You get to be a role model in the community where kids will look up to you

	Symons in RC	Viroqua	L-C YMCA	Watertown	New London	Lundah	Waterloo
Pool Rental							
private	\$75/hr under 40 \$90 /hr 40-80 \$105 80-120	about \$30/hr \$50 min depends on #	\$50/hr during open swim 15-20 max	\$50/hr plus \$10/hr/LG	\$40/50/hr 1-50/50-100 min 2 hr nonres \$55/65	\$75-90/hr member/non	\$50/hr
Life Guard Pay	\$10.47	\$9.65	\$11.00	\$9.75	\$9.00	\$11.50	\$10.25
Pay increase over time	none		yes	25cents/yr x 3 yr	50/yr	after 6mo \$12/hr	per school district
guard certification paid	no	Yes	No	Yes	yes	not sure	yes
		after working some	red cross fee paid	one yr commitmt	500 hr min		LG pays red cross
			for recert				Paid hrs to get cert
Swimsuit	no	yes	no	discounted	no	no	no
T shirt	no	yes	yes	yes	yes	yes	yes
Whistle	yes	yes	yes	yes	yes	no	yes
Fanny packs with mask	available	available	yes	yes	available	available	available
Swim Lesson Charge							
resident or member	\$30	\$40	\$68-84	\$30	\$30	\$50	\$50
nonresident or nonmember	\$60	\$45	\$168	\$45	\$45	\$60	\$60
pay for swim instructor	\$11.47	\$20/hr	\$11/hr	\$11/hr+annual 25c	\$10/hr	\$11.50	\$10.25
open/lap swim prices	\$5 -adults \$3 -children						
Pool Depth	5	14	9	12	12	7	10
? Deep water certified	yes	yes	yes	yes	yes	yes	yes
Pay for Pool Supervisor	part of salary	\$18.50/hr	salary	head guard \$10.25	salary	\$18/hr	salary
Contact	Tracy Gobin	Mike Brendel	Brenda	Kelly	Jim Thorpe	Annette	Janessa
Phone number	608-647-8522	608-637-1184	608-782-9622	920-262-8080	920-982-8524	715-670-0790	920-478-3511

Kickapoo Area School District

BOARD OF EDUCATION SUMMARY REPORT 31-21		12-	2020-21 Revised Budget	2020-21 FYTD ACTIVITY	2021-22 Original Budget	2021-22 Revised Budget	2021-22 FYTD ACTIVITY	2021-22 FYTD %	2021-22 Unrec'd/expn'd Balance
REVENUE/EXPENSE SUMMARY - GENERAL FUND AND SPECIAL ED									
Fund 10	Revenue		7,189,743.00	7,142,732.94	7,104,002.00	7,104,002.00	4,390,650.81	61.81%	2,713,351.19
	Expense		7,207,550.00	7,091,914.58	7,113,854.00	7,113,854.00	3,690,395.41	51.88%	3,423,458.59
Fund 27	Revenue		966,478.00	949,487.77	955,814.00	955,814.00	236,734.19	24.77%	719,079.81
	Expense		966,478.00	949,487.77	955,814.00	955,814.00	624,178.30	65.30%	331,635.70
	Total		-17,807.00	50,818.36	-9,852.00	-9,852.00	312,811.29		-322,663.29
				Profit			Profit		
SALARYFRINGE EXPENSE SUMMARY									
Fund 10	Salaries		3,059,929.00	3,071,749.00	3,302,609.00	3,302,609.00	2,127,524.50	64.42%	1,175,084.50
	Fringe Benefits		1,294,504.00	1,261,354.74	1,340,875.00	1,340,875.00	826,432.28	61.63%	514,442.72
Fund 27	Salaries		552,330.00	544,549.84	541,649.00	541,649.00	350,908.13	64.79%	190,740.87
	Fringe Benefits		302,284.00	281,360.84	294,250.00	294,250.00	166,410.66	56.55%	127,839.34
	Total		5,209,047.00	5,159,014.42	5,479,383.00	5,479,383.00	3,471,275.57	63.35%	2,008,107.43
ELEMENTARY EXPENSE SUMMARY									
Fund 10	Purchased Services		22,000.00	20,078.99	15,200.00	15,200.00	149.00	0.98%	15,051.00
	Non-Capital Objects		83,893.00	76,467.03	93,121.00	93,121.00	15,225.96	16.35%	77,895.04
	Capital Objects								0.00
	Other Objects		1,000.00	753.56	1,000.00	1,000.00	677.56	67.76%	322.44
	Total		106,893.00	97,299.58	109,321.00	109,321.00	16,052.52	14.68%	93,268.48
MS/HS EXPENSE SUMMARY									
Fund 10	Purchased Services		25,764.00	20,872.36	32,150.00	32,150.00	18,972.14	59.01%	13,177.86
	Non-Capital Objects		70,192.00	58,716.91	63,600.00	63,600.00	38,313.56	60.24%	25,286.44
	Capital Objects		46,095.00	38,395.00	7,700.00	7,700.00	0.00	0.00%	7,700.00
	Other Objects		10,025.00	7,055.84	10,025.00	10,025.00	4,580.36	45.69%	5,444.64
	Total		152,076.00	125,040.11	113,475.00	113,475.00	61,866.06	54.52%	51,608.94
CO-CURRICULAR EXPENSE SUMMARY									
Fund 10	Salaries		107,193.00	103,628.06	119,693.00	119,693.00	85,192.17	71.18%	34,500.83
	Fringe Benefits		17,156.00	14,373.78	17,648.00	17,648.00	10,419.89	59.04%	7,228.11
	Purchased Services		29,465.00	25,829.10	32,550.00	32,550.00	24,083.19	73.99%	8,466.81
	Non-Capital Objects		35,400.00	34,396.25	25,000.00	25,000.00	12,618.61	50.47%	12,381.39
	Capital Objects		38,395.00	38,395.00			0.00	0.00%	0.00
	Other Objects		8,925.00	5,949.08	8,925.00	8,925.00	6,664.36	74.67%	2,260.64
	Total		236,534.00	222,571.27	203,816.00	203,816.00	138,978.22	68.19%	64,837.78
COMPUTER TECH EXPENSE SUMMARY									
Fund 10	Purchased Services		64,684.00	13,270.72	49,000.00	49,000.00	46,490.46	94.88%	2,509.54
	Non-Capital Objects		45,741.00	15,890.50	57,388.00	57,388.00	23,771.46	41.42%	33,616.54
	Other Objects								0.00
	Total		110,425.00	29,161.22	106,388.00	106,388.00	70,261.92	66.04%	36,126.08
DISTRICT OFFICE EXPENSE SUMMARY									
Fund 10	Purchased Services		69,000.00	58,736.87	80,000.00	80,000.00	32,837.37	41.05%	47,162.63
	Non-Capital Objects		9,700.00	10,451.51	17,000.00	17,000.00	10,916.89	64.22%	6,083.11
	Capital Objects								0.00
	Other Objects		6,500.00	5,823.00	6,500.00	6,500.00	350.00	5.38%	6,150.00
	Total		85,200.00	75,011.38	103,500.00	103,500.00	44,104.26	42.61%	59,395.74
INSURANCE EXPENSE SUMMARY									
Fund 10	Insurance		73,698.00	72,181.77	85,025.00	85,025.00	66,495.88	78.21%	18,529.12
Fund 21	Insurance		0.00	0.00	0.00	0.00	4,888.00		-4,888.00
Fund 27	Insurance								
	Total		73,698.00	72,181.77	85,025.00	85,025.00	71,383.88	83.96%	13,641.12

Kickapoo Area School District

BOARD OF EDUCATION SUMMARY REPORT 31-21		12-	2020-21 Revised Budget	2020-21 FYTD ACTIVITY	2021-22 Original Budget	2021-22 Revised Budget	2021-22 FYTD ACTIVITY	2021-22 FYTD %	2021-22 Unrec'd/expn'd Balance
HSA EXPENSE SUMMARY									
Fund 10	Fringe Benefits		77,170.00	79,760.00	79,618.00	79,618.00	63,070.00	79.22%	16,548.00
Fund 27	Fringe Benefits		21,330.00	20,490.00	21,840.00	21,840.00	15,180.00	69.51%	6,660.00
Fund 50	Fringe Benefits		7,500.00	7,500.00	9,000.00	9,000.00	5,000.00	55.56%	4,000.00
	Total		106,000.00	107,750.00	110,458.00	110,458.00	83,250.00	75.37%	27,208.00
TRANSPORTATION EXPENSE SUMMARY									
Fd 10/27	Purchased Services		62,400.00	58,207.00	74,400.00	74,400.00	50,033.94	67.25%	24,366.06
	Non-Capital Objects		15,000.00	14,430.79	9,700.00	9,700.00	5,903.79	60.86%	3,796.21
	Capital Objects		136,970.00	136,939.00	40,000.00	40,000.00	0.00	0.00%	40,000.00
	Other Objects		200.00	25.00	200.00	200.00	224.00	112.00%	-24.00
	Total		214,570.00	209,601.79	124,300.00	124,300.00	56,161.73	45.18%	68,138.27
TRANSPORTATION FUEL EXPENSE SUMMARY									
Fund 10	Purchased Services		32,400.00	29,465.04	42,400.00	42,400.00	25,999.09	61.32%	16,400.91
Fund 27	Purchased Services		1,250.00	1,417.63	2,700.00	2,700.00	5,696.38	210.98%	-2,996.38
	Total		33,650.00	30,882.67	45,100.00	45,100.00	31,695.47	70.28%	13,404.53
CUSTODIAL EXPENSE SUMMARY									
Fund 10	Purchased Services		30,900.00	29,488.81	37,000.00	37,000.00	15,679.96	42.38%	21,320.04
	Non-Capital Objects		84,099.00	70,696.84	53,000.00	53,000.00	38,521.39	72.68%	14,478.61
	Capital Objects		6,272.00	6,272.00	5,900.00	5,900.00	0.00	0.00%	5,900.00
	Other Objects		550.00	250.00	550.00	550.00	260.00	47.27%	290.00
	Total		121,821.00	106,707.65	96,450.00	96,450.00	54,461.35	56.47%	41,988.65
MAINTENANCE EXPENSE SUMMARY									
Fund 10	Purchased Services		471,368.00	475,093.01	431,055.00	431,055.00	180,050.16	41.77%	251,004.84
	Non-Capital Objects		11,228.00	12,340.75	18,200.00	18,200.00	11,104.25	61.01%	7,095.75
	Capital Objects		0.00	0.00	0.00	0.00	0.00	0.00%	0.00
	Other Objects		350.00	210.13	350.00	350.00	0.00	0.00%	350.00
	Total		482,946.00	487,643.89	449,605.00	449,605.00	191,154.41	42.52%	258,450.59
UTILITY EXPENSE SUMMARY									
Fund 10	Purchased Services		93,900.00	92,430.92	103,700.00	103,700.00	77,804.07	75.03%	25,895.93
	Total		93,900.00	92,430.92	103,700.00	103,700.00	77,804.07	75.03%	25,895.93
FOOD SERVICE									
Fund 50	Revenue		354,997.00	354,775.11	353,987.00	353,987.00	320,308.40	90.49%	33,678.60
	Expense		317,670.00	317,256.92	353,737.00	353,737.00	225,041.50	63.62%	128,695.50
	Total		37,327.00	37,518.19	250.00	250.00	95,266.90		-95,016.90
				Profit	Profit		Profit		



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Section 0000 Bylaws
Title DEFINITIONS
Code po0100
Status

0100 - DEFINITIONS

The bylaws of the Board of this District incorporate quotations from the laws and administrative code of the State of Wisconsin. Such quotations may be substantively altered only by appropriate legislative, judicial, or administrative action.

Whenever the following items are used in these bylaws and policies, they shall have the meaning set forth below:

Apps and Services

Apps and services are software (i.e., computer programs) that support the interaction of personal communication devices (as defined in Bylaw 0100, above) over a network or client-server applications in which the user interface runs in a web browser. Apps and services are used to communicate/transfer information/data that allow students to perform actions/tasks that assist them in attaining educational achievement goals/objectives, enable staff to monitor and assess their students' progress, and allow staff to perform other tasks related to their employment. Apps and services also are used to facilitate communication to, from and among and between, staff, students, parents, Board members, and/or other stakeholders and members of the community.

Board

The School Board also commonly referred to as the Kickapoo Area School District Board of Education.

Bylaw

Rule of the Board for its own governance.

Clerk

The chief clerk of the Board. (See Bylaw 0171.3)

District

The School District.

District Administrator

The administrative head of the School District sometimes locally referred to as Superintendent. In policy, capitalization of the term District Administrator implies delegation of responsibilities to appropriate staff members.

Due Process

Procedural due process requires prior knowledge (a posted discipline code), notice of offense (accusation), and the opportunity to respond. Specific due process requirements are dependent upon the circumstances and may vary depending on such circumstances.

Full Board

Authorized number of voting members entitled by law to govern the District. The full Board is the total number of Board members authorized by law regardless of the number of current sitting members.

Information Resources

The Board defines information resources to include any data/information in electronic, audio-visual or physical form, or any hardware or software that makes possible the storage and use of data/information. This definition includes but is not limited to electronic mail, voice mail, social media, text messages, databases, CD-ROMs/DVDs, websites, motion picture film, recorded magnetic media, photographs, digitized information, or microfilm. This also includes any equipment, computer facilities, or online services used in accessing, storing, transmitting or retrieving electronic communications.

Law Enforcement Officer(s) or Agency(ies)

These terms include any local, State, or Federal law enforcement agency of competent jurisdiction and its officers acting within their legal authority.

Legal Custodian of Records

The School District will designate one (1) District Records Custodian (DRC) to be the legal custodian of records for the District. The DRC shall keep and preserve the public records of the District and is granted authority to render a decision and carry out duties related to those public records.

May

This word is used when an action by the Board or its designee is permitted but not required.

Medical Advisor

The School District is required to appoint a medical advisor. The medical advisor shall be a licensed physician and will participate in the annual review of the District emergency nursing services plan. The School District may also have the medical advisor fulfill other roles. PI 8.01(2, g)3

Meeting

Any gathering which is attended by or open to all of the members of the Board held with the intent on the part of the members of the body present to discuss or act as a unit upon the specific public business of that body. Wis. Stat. 19.82(2)

Parent

The natural or adoptive parents or the party designated by the courts as the legal guardian, custodian, or surrogate of a student. Both parents will be considered to have equal rights unless a court of law decrees otherwise.

Personal Communication Devices

Personal communication devices ("PCDs") include computers, laptops, tablets, e-readers, cellular/mobile phones, smartphones, and/or other web-enabled devices of any type.

Policy

A general, written statement by the governing Board which defines its expectations or position on a particular matter and authorizes appropriate action that must or may be taken to establish and/or maintains those expectations.

President

The chief executive officer of the Board. (See Bylaw 0171.1)

Principal

The educational leader and head administrator of one (1) or more District schools. In policy and administrative guidelines, implies authority to delegate responsibilities to appropriate members of his/her staff.

Professional Staff Member

District employees that are either certified teachers employed in a position for which certification is a requirement of employment or administrative employees that are responsible for oversight or supervision of a component or components of the District's operation, or serve as assistants to such persons, regardless of whether they hold an administrative contract or are required to have administrator certification, but excluding the District Administrator/Superintendent.

Relative

The mother, father, sister, brother, spouse, parent of spouse, child, grandparents, grandchild, or dependent in the immediate household.

Shall

This word is used when an action by the Board or its designee is required. (The word "will" or "must" signifies a required action.)

Social Media

Social media are online platforms where users engage one another and/or share information and ideas through text, video, or pictures. Social media consists of any form of online publication or presence that allows interactive communication, including, but not limited to, text messaging, instant messaging, websites, web logs ("blogs"), wikis, online forums (e.g., chat rooms), virtual worlds, and social networks. Examples of social media include, but are not limited to, Facebook, Facebook Messenger, Google Hangouts, Twitter, LinkedIn, YouTube, Flickr, Instagram, Pinterest, Skype, and Facetime. Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts. Apps and services shall not be considered social media unless they are listed on the District's website as District-approved social media platforms/sites.

Student

A person who is officially enrolled in a school or program of the District.

Superintendent

Sometimes the administrative head of the School District is referred to as Superintendent, but has the authority of the District Administrator by law. In policy, capitalization of the "S" in Superintendent implies delegation of responsibilities to appropriate staff members.

Support Staff

Any employee who provides support to the District's program and whose position does not require a professional certificate. This category includes special education paraprofessionals.

Technology Resources

The Board defines technology resources to include computers, laptops, tablets, e-readers, cellular/mobile telephones, smartphones, web-enabled devices, video and/or audio recording equipment, SLR and DSLR cameras, projectors, interactive white boards, software and operating systems that work on any device, copy machines, printers and scanners, information storage devices (including mobile/portable storage devices such as external hard drives, CDs/DVDs, USB thumb drives and memory chips), the computer network, Internet connection, and online educational services and apps.

Treasurer

The chief financial officer of the Board. (See Bylaw 0171.4)

Vice-President

The Vice-President of the Board. (See Bylaw 0171.2)

Voting

A vote at a meeting of the Board. The law requires that Board members must be present in order to have their vote officially recorded in the Board minutes and to be available for a roll call vote. A Board member's presence at a meeting includes his/her presence if attending by telephone or other manner of remote access, so long as such remote access is compliant with State law. No voting by Proxy may be recorded or counted in an official vote of the Board. Remote access during quasi-judicial functions (e.g. termination hearings, expulsions) may be permitted after consultation with legal counsel.

Citations to Wisconsin statutes are shown by the Section Number (e.g., 120.11, Wis. Stats.). Citations to the Wisconsin Administrative Code are prefaced P.I. (e.g., P.I. 11). Citations to the United States Code are noted as U.S.C., Federal Register are noted as F.R., and the Code of Federal Regulations as C.F.R.



Book Policy Manual - First Draft Clean
Section 0000 Bylaws
Title SPECIFIC DISTRICTS OF REPRESENTATION
Code po0113.1
Status

0113.1- **SPECIFIC DISTRICTSAREAS OF REPRESENTATION**

The membership shall be elected from the Kickapoo Area School District as follows, **with two representatives from each district and one representative at large, for a three-year term:**

SCHOOL BOARD DISTRICT NO. 1: Being that portion of the Town of Franklin, Vernon County, Wisconsin, included in the Kickapoo Area School District, lying in Sections 3, 4, 8, 9, 10, 15, 16, and 17 and; that portion of the Town of Kickapoo, Vernon County, Wisconsin, included in the Kickapoo Area School District, lying in Sections 1, 2, 3, 4, 9, 10, 11, 12, 13, 14, 15, 16, and 17, (being south of the Kickapoo River from Readstown, to Inland Park and up to Elk Creek and to Sylvan and all east of Highway 131 between Readstown and Soldiers Grove), and all of the following Sections in the Town of Kickapoo, Vernon County, Wisconsin, west of Highway 131 and west of County Highway S to junctions of Highway 131 included in the Kickapoo Area School District to-wit: Sections 27 (lying west of County Highway S), 28, 29, 30, 31, 32, and 33 (lying west of County Highway S). Range 4 West, Town 12 North, Sections 25, 26, 35, and 36. Range 3 West, Town 12 North, Sections 6 and 7 and all that portion of Section 4 and 5, and Section 18 that lies West of Highway 131, Range 4 West, Town 11 North, Sections 1, 2, 11, 12, 13, and 14, and; the Village of Readstown, Vernon County, Wisconsin, and; that portion of the Town of Sylvan, Richland County, Wisconsin, included in the Kickapoo Area School District, lying in Sections 7, 17, 18, 19, 20, and 30), and that portion of the Town of Clayton, Crawford County, Wisconsin, included in the Kickapoo Area School District, lying in Section 24.

SCHOOL BOARD DISTRICT NO. 2: Being that portion of the Town of Liberty, Vernon County, Wisconsin, included in the Kickapoo Area School District, lying in Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 21, 22, 23, and 24, and; that portion of the Town of Webster, Vernon County, Wisconsin, included in the Kickapoo Area School District, lying in Sections 27, 28, 31, 32, 33, 34, 35, and 36, and; that portion of the Town of Kickapoo, Vernon County, Wisconsin, included in the Kickapoo Area School District, lying in Sections 25, 26, 27 (lying east of County Highway S), 33 (lying east of County Highway S), 34, 35, and 36, and; the Village of Viola, Richland and Vernon Counties, Wisconsin, and; that portion of the Town of Sylvan, Richland County, Wisconsin, included in the Kickapoo Area School District, lying in Sections 1, 2, 3, 4, 5, 6, 8, 9, and 10, and; that portion of the Town of Forest, Richland County, Wisconsin, included in the Kickapoo Area School District, lying in Sections 19, 20, 21, 22, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, and 36 (being south of Highway 56).

SCHOOL BOARD DISTRICT NO. 3: Being that portion of the Town of Stark, Vernon County, Wisconsin, included in the Kickapoo Area School District, lying in Sections 25, 35, and 36, and; that portion of the Town of Forest, Richland County, Wisconsin, included in the Kickapoo Area School District, lying in Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, (being north of State Highway 56) and all of Sections 23, 24, and that portion of Section 25 lying North of State Hwy 56, and; that portion of the Town of Union, Vernon County, Wisconsin, included in the Kickapoo Area School District, lying in Sections 16, 19, 20, 21, 22, 26, 28, 29, 30, 31, 32, 33, 34, and 35, and; that portion of the Town of Bloom, Richland County, Wisconsin, included in the Kickapoo Area School District, lying in Sections 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 26, 27, 28, 29, 30, 31, 32, 33, and 34.



Book Policy Manual - First Draft Clean
Section 0000 Bylaws
Title Copy of BYLAWS AND POLICIES
Code po0131.1* For Board Consideration
Status

0131.1 - BYLAWS AND POLICIES

The Board ~~of Education~~ shall adopt bylaws and policies for the organization and operation of this Board. Such policies are to include those needed to meet the education standards established by Wisconsin Statute.

Those bylaws and policies which are not dictated by the statutes or rules of the Department of Public Instruction or ordered by the State Superintendent of Public Instruction or a court of competent authority may be adopted, amended, and repealed at any meeting of the Board.

~~For new bylaws or policies, the provided the~~ proposed adoption, amendment, or repeal shall have been proposed at a previous Board meeting and, once proposed, shall have remained on the agenda of each succeeding Board meeting until approved or rejected, except that the Board may, upon a vote and where compelling reasons exist, cause to adopt, amend, or suspend bylaw or policy contained herein, provided the amendment, adoption, or suspension does not conflict with law. ~~Any resolution adopting, amending, or suspending a bylaw or policy under this provision shall expire automatically at the next public meeting of the Board unless the Board moves to adopt the resolution in final form.~~

Updated bylaws and policies may be amended at a single meeting of the the full Board.

Bylaws and policies shall be adopted, amended, repealed, or suspended by a majority vote of the Board.

The Board may adopt, amend, or repeal rules of order for its own operation by simple resolution of the Board passed by a majority of those present and voting.

The adoption, modification, repeal, or suspension of a Board bylaw or policy shall be recorded in the minutes of the Board. All bylaws and policies shall be printed in the Board policy manual. Any policy or part of a policy that is superseded by a term in a negotiated agreement shall no longer be in force and effect as a policy.

The District Administrator is authorized to review and make technical corrections to policies that have already been adopted through normal rulemaking procedures. The District Administrator shall inform the Board of any such changes at the next regular Board meeting.



KICKAPOO AREA SCHOOL DISTRICT
HOME OF THE PANTHERS

Book Policy Manual - First Draft Clean
Section 0000 Bylaws
Title NUMBER
Code po0141
Status

0141 - **NUMBER**

The Board shall consist of seven (7) members. **Two representatives from each District as defined in 113.1, and one representative at-large.**

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Book	Policy Manual - First Draft Clean
Section	0000 Bylaws
Title	QUALIFICATIONS
Code	po0142.2
Status	From Neola
Legal	120.06(2), Wis. Stats.

0142.2 - QUALIFICATIONS

A school elector in the School District is eligible to be a Board member.

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Book	Policy Manual - First Draft Clean
Section	0000 Bylaws
Title	VACANCIES
Code	po0142.5*SB Revised (Note: This was a District existing policy - not from the Neola template)
Status	
Legal	17.03 et seq., Wis. Stats. 17.26 (1g)(a), Wis. Stats. 120.12(28), Wis. Stats.

0142.5 - VACANCIES

If a vacancy on the Board occurs from death, resignation, removal, or other causes, the vacancy will be by the members of the remaining Board (consistent with Bylaw 0162 - Quorum and Bylaw 0167.1 - Voting) filled by an appointment made by a majority vote of the remaining members within 60 days of when the vacancy first existed. The appointee will receive confirmation in writing. The appointee will execute the oath of office and be immediately seated, or not later the next regular or special Board meeting. The Board President will assign the appointee to standing committees and other delegated responsibilities as necessary.

~~INITIAL PROCEDURES~~

When a vacancy occurs, qualified electors may contact the Board to express interest in the position. Board members may also contact qualified electors to determine their interest in the vacancy. Such an appointment will be for the remainder of the unexpired term, or until a successor may be elected according to the Wisconsin Statutes.

The vacancy shall be announced in the local newspaper for a minimum of two(2) weeks prior to the deadline for applications. The notice shall identify: a) the position that is open; b) the deadline for acceptance of applications, including a specific date and time; c) how interested individuals are to apply.

Interested individual(s) will be required to write a letter of application and may include a short resume for the vacancy by explaining why they want to be on the School board and provide background information. The letter of application must be submitted by the deadline. If only one, or no applications are received by the deadline, it may be extended by a majority vote of the Board.

The Board will consider all candidates at a properly noticed meeting, and each will be given an opportunity to make a statement on their behalf. Voting on the candidate(s) shall be done in open session, by signed ballot vote. The vote of each Board member will be recorded in the minutes in keeping with Wisconsin Statutes. The candidate receiving the majority vote of those members present will be deemed the winning candidate. The winning candidate will receive confirmation of the Board's decision in writing. Unsuccessful candidates will be notified in writing.

The candidate will execute the oath of office and be seated on the Board immediately, or not later than the next duly noticed Board meeting. The Board President will assign the candidate to standing committees and other delegated responsibilities as necessary.

~~AFTER 60 DAYS~~

If the remaining board members have not appointed a replacement within 60 days of the date on which the vacancy first existed, ~~than at a duly noticed Board meeting held no later than 45 days after the end of the initial 60 day period,~~ the Board shall attempt to appoint a qualified elector to fill the vacancy by a majority vote. If after ~~three~~ **five (35)** rounds of voting the Board is still unable to fill the vacancy, then the Board President shall declare a deadlock and ~~immediately call for nominations in order to~~ break the deadlock by random selection of a nominee.

A nominee must be a qualified elector who has submitted a sworn declaration of eligibility to fill the vacancy, and who has not withdrawn from consideration. Each Board member who is present at the meeting may nominate, or support the nomination of, only

one nominee. Each nominee, if any, whose nomination is supported by at least two (2) Board members, will be included in the random selection process. Any nominee selected as a result of the random process is thereby selected to fill the vacancy.

~~If, for any reason, the vacancy is still unfilled 105 days following the date on which the vacancy first existed, then the procedures listed above shall be repeated at duly noticed Board meetings held at approximately monthly intervals until either the vacancy is filled or there are fewer than 60 days before a duly elected successor will take office in the vacant seat.~~



Book Policy Manual - First Draft Clean
Section 0000 Bylaws
Title AUTHORITY OF INDIVIDUAL BOARD MEMBERS
Code po0143*For Board Consideration
Status

0143 - AUTHORITY OF INDIVIDUAL BOARD MEMBERS

Individual members of the Board do not possess the powers that reside in the Board itself. The Board speaks through its actions set forth through motions, resolutions, and other official actions taken at Board meetings and officially noted in the minutes and not through its individual members. An act of the Board shall not be valid unless approved at an official meeting by at least a majority vote of the members present or **as a majority of the full board, as** otherwise may be required by law **or by Board Policy**.

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Book Policy Manual - First Draft Clean
Section 0000 Bylaws
Title QUORUM
Code po0162
Status

0162 - **QUORUM**

Four (4) mMembers present at a meeting shall constitute a quorum when no Board vacancies exist. **W**Whenever the Board has one (1) or more vacancies, the quorum during that time shall be a majority of the members on the Board. No Board business shall be conducted in the absence of a quorum.

Two (2) forms of a quorum should be avoided:

"Negative Quorum" – A gathering of less than one-half (1/2) of the members of the Board may be a meeting if that group possesses the power to defeat action taken by the Board of Education.

"Walking Quorum" – Less than one-half (1/2) of the members of the Board gathered together may constitute a meeting if it is one (1) of a series of meetings through which agreement on an issue is reached. A series of e-mail messages, phone calls, or other communications between Board members could be a "meeting" or "walking quorum" because, while the Board members have not physically convened, they can effectively communicate and exercise the authority otherwise vested in the Board.

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Wisconsin Interscholastic Athletic Association

Email Completed Application to: Dorothy Sankey dsankey@wiaawi.org

APPLICATION FOR COOPERATIVE TEAM RENEWAL

NOT FOR FOOTBALL – SEE SEPARATE APPLICATION

Fall Sports – February 1, 2022

Winter Sports – April 1, 2022

Spring Sports – June 1, 2022

1. We are applying to renew our cooperative agreement in Boys Track & Field for the school years of 2022-2023 & 2023-2024.
(one sport per application) X boys girls

NOTE: GYMNASTICS 2022-2023 -- CO-OP APPLICATION IS DUE ANNUALLY

2. Contact School (WIAA contact, where materials are sent, etc.) Kickapoo
LIST ALL SCHOOLS INVOLVED IN CO-OP
Kickapoo
La Farge

3. With the signatures below, we agree to continue this co-op agreement for the school years indicated based on the stipulations of the initial co-op agreement drafted between all involved schools. All schools involved in this agreement agree to continue the agreement. We guarantee a no-cut policy, where any interested students will have an opportunity to participate in the requested co-op.

We further confirm that all school districts will provide the same level of institutional oversight to this program as to other sports sponsored by their district. In addition, we acknowledge that any monetary funds provided to us by outside sources will be handled according to district policies. Parent support groups, etc., shall not be involved in paying program expenses directly.

List Contact School <u>Kickapoo</u>	Board of Ed or Governing Body President Signature <u>Janet Matthez</u>	District Administrator Signature _____
List Non-Contact School/s <u>La Farge</u>	Board of Ed or Governing Body President Signature _____	District Administrator Signature _____
_____	_____	_____
_____	_____	_____
Name of Conference <u>Ridge & Valley</u>	Conference Approval Signature _____	Conference Position _____

NOTE: If at any time your co-op is discontinued or not renewed, BOTH (ALL) SCHOOLS MUST RE-APPLY FOR TOURNAMENT ELIGIBILITY for the following season by the appropriate deadline.

<https://www.wiaawi.org/Portals/0/PDF/Forms/Tournament%20Series%20Application%20%28Non-Football%29.pdf>

Date submitted to WIAA _____

You may check the Board of Control action status March 10, 2022, April 29, 2022, July 1, 2022
Login to wiaawi.org – schools/manage your school/school name/teams/season (2022-2023)/click co-op app

OFFICIAL ACTION OF WIAA BOARD OF CONTROL

The above request for cooperative team sponsorship is hereby granted, and must continue, for the school years indicated above. Application must be made again in the event any or all schools are interested in continuing agreement beyond the school year(s) indicated.

Wisconsin Interscholastic Athletic Association

Email Completed Application to: Dorothy Sankey dsankey@wiaawi.org

APPLICATION FOR COOPERATIVE TEAM RENEWAL

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_____	_____	_____
_____	_____	_____
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2022-2023 Proposed New Courses / Changes

COLLEGE MATH

SEMESTER COURSE (offered first semester)

CREDIT: .50 per Semester

PREREQUISITE: Algebra I

Technical Math courses extend students' proficiency in mathematics, and often apply these skills to technical and/or industrial situations and problems. This course is designed to review and develop fundamental concepts of mathematics in the areas of algebra, geometry, trigonometry, measurement and data. Algebra topics emphasize simplifying algebraic expressions, solving linear equations and inequalities with one variable, solving proportions and percent applications. Geometry and trigonometry topics include finding areas and volumes of geometric figures, applying similar and congruent triangles, applying Pythagorean Theorem, and solving right triangles using trigonometric ratios. Measurement topics emphasize the application of measurement concepts and conversion techniques within and between U.S. customary and metric systems to solve problems. Data topics emphasize data organization and summarization skills, including frequency distributions, central tendency, relative position and measures of dispersion. Special emphasis is placed on problem solving, critical thinking and logical reasoning, making connections, and using calculators.

Students can receive transcribed credit through SWTC for College Math.

Current Course:

Applied Math (2 credits) - Measurement, Geometry, Statistics, Finance, Trigonometry

New Course:

College Math (3 credits) - Measurement, Geometry, Statistics, Finance, Trigonometry, Algebra

The only difference is that there is one more chapter, Algebra, in the College Math course. This would prevent students from having to take a 1 credit Algebra course at SWTC.

AP Environmental Science/Environmental Science

Prerequisite(s): Biology grade of C or better OR consent from instructor

Environmental science is the study of the environment and environmental problems. The course will expose students to the interconnectedness of various natural processes on Earth, as well as ecological requirements for sustaining human life and sustainable practices. The class will be composed of in class discussion, hands-on lab investigations both in school and around the school property, lectures, and simulations. The focus of the class will be to see how variables impact the multifaceted nature of our planet; how changing one variable determines an outcome.

Topics covered:

Unit 1: The Living World: Ecosystems

Unit 2: The Living World: Biodiversity

Unit 3: Populations

Unit 4: Earth Systems and Resources

Unit 5: Land and Water Use

Unit 6: Energy Resources and Consumption

Unit 7: Atmospheric Pollution

Unit 8: Aquatic and Terrestrial Pollution

Unit 9: Global Change

This course would likely rotate every other year with AP Biology. With the outdoor resources we have, this would be a great course for students to get a better understanding and appreciation for the beauty of the Kickapoo Valley. Additionally, current data shows that students have a higher rate of passing on the AP Environmental Science exam.

Exploring Science

Pre-Requisites: none, open to all MS students

This is an introductory course designed to engage middle school students in the scientific process specifically through the use of scientific tools and with a focus on the local environment. Students will explore science through hands-on exploration specific to the Kickapoo campus (Griffin Land) and relate findings/trends to the overall health of their environment. Course will explore a variety of topics including water quality, land/air animal habitats, soils and prairies, chemistry of erosion/weathering, current environmental trends.

Course objectives

Upon completion of this course, students will:

- Demonstrate understanding and use of the scientific method for experimentation,
- Apply scientific reasoning to communicate information gathered using scientific instruments.
- EXPLORE our extraordinary Kickapoo campus while relating measured data to local and global trends within the environment

2022 - 2023 - Other Curriculum Changes / Updates

8th grade math

Based on best practice recommendations, as well as discussions with the math department, we will no longer split the 8th graders into a Math 8 and Algebra 8 group. All MS students will take math 8, unless they score a 90th percentile/teacher recommendation or above on the Forward Exam. The basis for this is that there are many students who are missing the foundational math skills by going directly into Algebra. Our hope is that this change will help students improve on foundational math knowledge, before the more abstract concepts of algebra, and also help increase our math test scores.

Applied Math / College Math / Personal Finance

In the past, Applied Math (through SWTC) has typically run every other year as a year-long course. With Applied Math (2 credits) changing to College Math (3 credits) at SWTC, we also evaluated the big picture in the focus of the courses. Personal Finance has been a math course option and more students have been requesting it. We want to make sure all students have the option to feel as prepared as possible and put a heavier focus on lifelong math skills. We will now switch to having one semester of College Math and one semester of Personal Finance in the same year.

To: Kickapoo Board of Education

From: Kickapoo FFA

RE: FFA Trip Request

Good evening,

I am requesting a trip approval request for a day trip for the FFA. This would be an incentive trip for the officers, those who sold over \$500 worth of fruit, and others who have worked in the organization. After that, it will be open to any other member at a cost of \$25.00. We would take 38 members, myself and a bus driver to equal 40.

I have set up a tour of LaClare Dairy Goats and Processing Facility near Malone, Wisconsin which is just on the other side of Lake Winnebago. We would eat lunch at Lambeau, and get a tour of Lambeau and the Packer Hall of Fame in Green Bay. The total cost will be about \$45.00 per student; the FFA is paying the total cost for 26 students and the remaining 12 will pay \$25.

The date for this trip is next Wednesday Apr. 20th. I had this trip set up 2 years ago and then we did not go because of CoVid.

Please consider approving this trip.

Thank you!

Brian Kast
Kickapoo FFA Advisor

**VERNON COUNTY BETTER FUTURES HIGH SCHOOL
66.0301 COOPERATIVE**

**School Board Resolution
2022-23 School Year**

Whereas the following school districts have students at risk, and whereas it appears that the educational interest of all children in the school districts will be served best by the districts joining together to offer special services, as authorized by the Department of Public Instruction, to meet the needs of children at risk.

Be it, and it is hereby resolved that the school boards of Viroqua and Kickapoo agree to maintain, on a cooperative basis, Vernon County Better Futures High School, pursuant to Section 66.0301 of the Wisconsin Statutes.

Dated: _____

Dated: 3-21-22

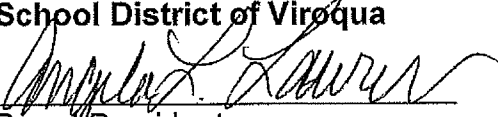
Members of Cooperative:

Operator of Cooperative:

School District of Kickapoo

School District of Viroqua

Board President



Board President

Clerk



Clerk



VIROQUA AREA SCHOOLS

115 N. Education Avenue, Viroqua, WI 54665 www.viroquaareaschools.com 608-637-1186 Fax:608-637-8554

DATE: March 29, 2022

TO: Steve Michaels, District Administrator
Westby Area Schools

Doug Olsen, District Administrator
Kickapoo Area Schools

Meaghan Gustafson, District Administrator
LaFarge School District

FROM: Tom Burkhalter
District Administrator
Phone: 637-1181

RE: Better Futures Cooperative

Attached is the 66.0301 contract for the 2022-23 school year. Please have your School Board take action on this contract at their next meeting and return a copy to me.

We look forward to working with you as we continue to serve the students of your district. Please call me with any questions. Thank you.

1. Salary advancements shall be made at the beginning of the school year following attainment of the necessary credentials.
2. Proper credentials shall be considered as statements of degrees attained or status toward a degree. Such statements shall be certified by a college registrar or other proper college official.
3. A form must be completed for approval of professional development hours prior to attending the professional development opportunity. This form must be returned to the building level Principal and then onto the District Administrator for approval. Notification of licensure changes, and new degrees, and National Board Certification shall be completed by June 1 to the District Administrator. If a teacher wishes to earn credits/hours for salary advancement for the next school year, the credit request or approval forms must be approved by June 1 and coursework completed by June 30th with verification turned in by July 31st. *The form is Exhibit A of this handbook and can also be obtained from any of the school offices.*

7.03 Longevity Pay

Once a Teacher has completed fifteen (15) years of **consecutive** service in the District and has reached age fifty-five (55) years old, he/she shall be eligible for longevity pay for a period of two (2) years in addition to the compensation provided under the Salary Schedule and other compensation identified in Part II, Section 7 of the Employee Handbook. The longevity pay shall be provided to the Teacher as an annual stipend of \$4,500 for a period of two (2) consecutive years starting in the first payroll in September immediately following eligibility. The annual stipends shall cease after two (2) consecutive years of if the Teacher separates from employment with the District, whichever occurs first. The Teacher must continue to be employed by the District in order to continue to receive the longevity pay stipend. The Teacher shall not be entitled to any unpaid longevity pay stipend payments if the Teacher separates employment before the two (2) years of stipends have been paid.

Once a Teacher has completed twenty-five (25) years of **consecutive** service in the District and has reached the age of fifty-five (55) years old, he/she shall be eligible for longevity pay for a period of two (2) years in addition to the compensation provided under the Salary Schedule and other compensation identified in Part II, Section 7 of the Employee Handbook. The longevity pay shall be provided to the Teacher as an annual stipend of \$6,000 for a period of two (2) consecutive years starting in the first payroll in September immediately following eligibility. The annual stipends shall be paid in installments on the Teacher's regular payroll dates. The stipend payments shall cease after two (2) consecutive years or if the Teacher separates from employment with the District, whichever occurs first. The Teacher must continue to be employed in the District in order to continue to receive the longevity pay stipend. The Teacher shall not be entitled to any unpaid longevity pay stipend payments if the Teacher separates employment before the two (2) years of stipends have been paid.

Teachers may not receive both longevity (15 and 25 year) payments.

Wisconsin School Violence Drill Evaluation Report
Adapted from FEMA Drill Observation Report
The Wisconsin School Safety Coordinators Association

118.07 (4) (cp) Each school board and the governing body of each private school shall ensure that, at each school building regularly occupied by pupils, pupils are drilled, at least annually, in the proper response to a school violence event in accordance with the school safety plan in effect for that school building. The person having direct charge of the school building at which a drill is held under this paragraph shall submit a brief written evaluation of the drill to the school board or governing body of the private school within 30 days of holding the drill. The school board or governing body of the private school shall review all written evaluation submitted under this paragraph. A drill under this paragraph may be substituted for a school safety drill required under sub. (2) (a).

School District or Organization	Kickapoo Area School District		
School/Site	Pre-K – 12	Drill Date	3/30/22
Address	S6520 State Hwy 131 Viola, WI 54664	Drill Scenario	Armed intruder outside the HS gym.
Number of Students Present	475	Duration of the Drill	20 minutes with Student/Staff debrief
Number of Staff Present	50		
Drill Supervisor	Aaron Mithum, Kim Johnson, Doug Olsen		

Pre-Drill Planning	Yes	No	N/A
Have Staff been trained in the procedures for this scenario?	X		
Have Students been trained in the procedures for this scenario?	X		
Were parents notified prior to the drill?		X	
Were staff notified prior to the drill?	X		
Were students notified prior to the drill?	X		
Were police, fire or other emergency responders invited to attend?	x		
During the Drill			
Was plain language used to initiate the drill?	X		
Were any code words used during the drill?		X	
Was the announcement/alert heard in every location occupied by students?	X		
Were there any problems during the drill (Explain in narrative section)		X	

After the Drill	Yes	No	N/A
Was a debrief held with the School Safety Team?	X		
Were police, fire, and others included in the debrief?		X	
Will staff and students be debriefed?	X		
Will parents be informed of the drill results?		X	

Narrative – Description of the drill, problems encountered, lessons learned
<p>Situation of threat – This is an emergency lockdown. There is man with a gun in an orange coat and black hat outside of the HS gym. Please initiate ALICE procedures immediately. This is only a drill. I repeat this is only a drill.</p> <p>Teachers and students were advised of the drill and familiarized with the practice drill protocol.</p> <p>Following the drill, teachers reviewed and discussed what procedures would be implemented, based on the information stated in the announcement, should this have been an actual event. For example, vacate the building, hide in the classroom, and/or barricade the classroom. The procedure followed for a real emergency would be based on the information received regarding the threat, and where a teacher's classroom was in respect to the threat of an armed or dangerous intruder. Students were also informed of the rally points should they leave the building.</p> <p>Additionally, it was emphasized to students that if there was a concern about a threat to the school or a concern of self-harm, they should confide in a trusted staff member. Trust and relationships are critical to the Kickapoo culture and the well-being of everyone.</p> <p>No problems were encountered during the drill. The staff was asked for feedback and there were no specific questions or suggestions.</p> <p>Overall, the drill went smoothly, and we will have more discussion and training with students and staff as we move forward.</p>

Report Prepared by: _____ Date: _____

Board of Education Review Date: _____

Signature for the Board of Education

Submit form electronically to the Office of School Safety, Wisconsin Department of Justice.
schoolsafety@doj.state.wi.us

Schedule of Meetings for April, May and June

Expense Review	6:30 P.M.	Wednesday, April 13, 2022
Board Meeting	7:00 P.M.	Wednesday, April 13, 2022
Expense Review	6:30 P.M.	Wednesday, May 11 2022
Board Meeting	7:00 P.M.	Wednesday, May 11, 2022
Expense Review	6:30 P.M.	Wednesday, June 8, 2022
Board Meeting	7:00 P.M.	Wednesday, June 8, 2022

Additional Meetings:
