

**Van Dyke Public Schools**  
**Emergency Drills Documentation Form**

\*Send a completed copy of this form to the Office of the Superintendent  
immediately after each drill is conducted.

Name of Reporting School McKinley

Date of Drill 3/16/22 Time of Drill 2:30pm

Name and title of person conducting drill: H. Brode - Principal

Exact time required to evacuate/shelter/secure: 3min. 1sec

Total participants: 301 students and staff

Type of Drill	Check Box
Fire Drill (5 Required)	
Shelter in Place/ Severe Weather (2 Required)	<input checked="" type="checkbox"/>
Lockdown Drill Internal/External Threat (3 Required)	
Other Drill Practice (Not Required, e.g. Internal/External Hazmat, Evacuation Practice)	

Time of Drill	Check Box
Standard	<input checked="" type="checkbox"/>
Class Change	
Recess	
Other Events (Describe):	

Remarks/issues/needs for next drill:

This is drill # 2 for the 2021-2022 school year.

Signature of person conducting drill: H. Brode

Drill was coordinated with:

\_\_\_ Emergency Management Coordinator (name & title): \_\_\_\_\_

\_\_\_ Law Enforcement (name & title): \_\_\_\_\_

\_\_\_ Fire Chief or Designee (name & title): \_\_\_\_\_

\_\_\_ District Personnel (name & title): \_\_\_\_\_