

Van Dyke Public Schools
Emergency Drills Documentation Form

*Send a completed copy of this form to the Office of Curriculum and Instruction immediately after each drill is conducted.

Name of Reporting School Kennedy Early Childhood Center

Date of Drill 3-29-22 Time of Drill 10:56 am

Name and title of person conducting drill: Melissa Pluszczynski

Exact time required to evacuate/shelter/secure: 2 minutes 16 seconds

Total participants: 180 students and staff

Type of Drill	Check Box
Fire Drill (5 Required)	<input checked="" type="checkbox"/>
Shelter in Place/ Severe Weather (2 Required)	<input type="checkbox"/>
Lockdown Drill Internal/External Threat (3 Required)	<input type="checkbox"/>
Other Drill Practice (Not Required, e.g. Internal/External Hazmat, Evacuation Practice)	<input type="checkbox"/>

Time of Drill	Check Box
Standard	<input type="checkbox"/>
Class Change	<input type="checkbox"/>
Recess	<input type="checkbox"/>
Other Events (Describe):	<input type="checkbox"/>

Remarks/issues/needs for next drill: Child pulled alarm

This is drill # 9th for the 2021-2022 school year.

Signature of person conducting drill: Melissa Pluszczynski

Drill was coordinated with:

___ Emergency Management Coordinator (name & title): _____

___ Law Enforcement (name & title): _____

___ Fire Chief or Designee (name & title): _____

___ District Personnel (name & title): _____