

# **Employment Application**

Openings as of 4/11/2022

### Long Term Substitute Teacher-HS Art

**Position Type:** 

High School Teaching/Art

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JobID: 16821

**Date Posted:** 

4/4/2022

Location:

Metro Early College High School

**Date Available:** 

08/11/2022

**Closing Date:** 

08/01/2022

Position Summary: Long term substitute for visual arts. The Visual Arts teacher works in collaboration with fellow teaching staff to facilitate student learning in a competency-based environment targeting creative mindsets and processes in Visual Arts for 9th through 12th-grade students. This position is from 8/15/2022-12/16/2022.

#### **Teaching and Advising**

Establish and communicate clear objectives for all learning activities.

Take attendance each period and monitor students during outside classroom times.

Instruct and monitor students in the use of learning materials and equipment.

Use relevant technology to support instruction.

Observe and evaluate student's performance and development.

Encourage and monitor the progress of individual students.

Manage student behavior in the classroom by establishing and enforcing rules and procedures.

Build relationships, as well as help students develop life skills, positive character traits, the Metro Habits, and more.

Help students grow into solid, independent thinking citizens.

Provide student support, counseling for students with academic problems and provide encouragement.

Prepare students for high school coursework.

#### Curriculum

Design and implement curriculum for students at a variety of Visual Arts skills levels and backgrounds.

Prepare lesson plans that teach Ohio state standards and core objectives and principles that are relevant to future education and that demonstrate how this knowledge is useful in the real world.

Manage, plan, prepare, and differentiate class activities that facilitate active learning experiences.

Provide a variety of learning materials and resources for use in educational activities.

Update online class materials using Schoology.

Modify units and adapt them to current classes.

## **Administrative and Other Duties**

Observe and evaluate student's performance and development.

Assign and grade class work, homework, tests, and assignments.

Maintain accurate and complete records of students' progress and development.

Prepare required reports on students and activities.

Participate in extracurricular activities such as social activities, clubs, and student organizations.

Participate in department and school meetings, parent meetings. Actively engage with parents.

Communicate necessary information regularly to students, colleagues and parents regarding student progress and student needs.

Keep updated with developments in subject area, teaching resources and methods and make relevant changes to instructional plans and activities.

Perform other duties as assigned by the Principal.

# **Essential skills/experience:**

Provide services that implement the educational mission of Metro Early College High School.

Work collaboratively with other instructors to construct and maintain a high-quality learning environment.

Work collaboratively with students and their families to optimize learning.

Provide personalized instruction & coaching to students. Conduct ongoing assessment of student progress and adjusts instruction & coaching accordingly.

Counsel each student regarding his/her academic & behavioral progress.

**Outcomes:** This position will be evaluated, in part, based on the following outcomes:

Execution and completion of all responsibilities as assigned.

Feedback from the principal, teachers, students, parents, and other school employees.

# **Education and Experience:**

Substitute license, Bachelor's degree or higher from an accredited institution

Knowledge of curriculum development and classroom management is a plus.

Teaching license, State certification or the ability to attain a license.

Relevant experience or experience working with students is a plus. Knowledge of relevant technology – Learning Management System, (Schoology), Google Apps, Virtual Meeting Room (Adobe Connect), Online School; Online meetings, iPad Apps – teaching content, testing software (AIR, MAPs) for standardized testing, office equipment such as copiers and printers.

# **Work Environment:**

This position works within an educational environment. Professionalism and discretion are required. The noise level will vary depending on daily activity. It, at times, is very quiet in the classroom but often, as in the cafeteria and/or school assemblies, is moderate to very loud.

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