

STUDENT TRAVEL/FIELD TRIP AUTHORIZATION FORM

GROUP/TEAM NAME: Cape Elizabeth Robotics Team

NAME OF FACULTY/TRIP LEADER (MAKING REQUEST): Alexander Anesko

DATE(S) OF PROPOSED TRIP: Middle School only: 05/03/2022-05/05/2022

OF SCHOOL DAYS 3

OF NIGHTS AWAY 2

DATE(S) OF PROPOSED TRIP: High School only: 05/05/2022-05/07/2022

OF SCHOOL DAYS 3

OF NIGHTS AWAY 2

also see page 3

TRIP DESTINATION: Kay Bailey Hutchison Convention Center, Dallas TX

PURPOSE/BENEFIT OF TRIP: VEX Robotics is the largest competitive robotics organization in the world. The VEX Robotics World Championship ("Worlds") collect the very top teams from each state and from countries around the world for a final, culminating tournament. In order to attend, teams must qualify first for their state or regional championship, and from there for Worlds. Cape Robotics has sent one or two teams to Worlds since at least 2010. This year, for the first time, we are sending three! The VEX World Championship is both a competition, held at the highest level, and an invaluable learning opportunity for students. VEX Robotics offers an unparalleled hands-on engineering experience for K-12 students, equipping them to pursue a wide range of STEM disciplines after they graduate.

TRANSPORTATION ARRANGEMENTS: Families are responsible for making flight and hotel reservations and other accommodations. VEX has made arrangements with Travel Team Source for assistance with booking, to arrange for low cost hotel stays, and so forth.

STUDENTS: #CHAPERONES: SCHOOL STAFF: PARENTS/OTHER: see page 3

ARRANGEMENT FOR MIXED GENDER SUPERVISION: Families are responsible for making flight and hotel reservations and other accommodations. On this trip, each student will be accompanied by at least one parent. At the venue itself, supervision has historically been excellent. No additional provisions are deemed necessary.

COST PER STUDENT: Registration for the event is \$1200 per team. With three teams and a total of 10 participating students, this works out to be \$120 per student. CEHS and CEMS have already provided half the registration expenses, the rest coming from existing club funds. The

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reminder of the trip cost is to be supplied by fundraising.

DESCRIPTION OF ANY FUNDRAISING: The Cape Robotics boosters have estimated expenses above and beyond registration at about \$14000 and are underway raising necessary funds. Fundraising centers on solicited donations of local corporations. In exchange for a qualifying donation to Cape Robotics, corporations earn logo placement on banners (taken to Worlds) and tee shirts (worn at Worlds), as well as continued recognition in the following season. Additional fundraising activities such as bake sales, raffles, etc. are in discussion. Media outreach is also underway, providing community exposure to the team's successes and an opportunity to donate. Families understand that any shortfall in fundraising must be borne by families.

DO ALL MEMBERS OF THE GROUP/TEAM HAVE AN OPPORTUNITY TO PARTICIPATE? IF NOT, DESCRIBE CIRCUMSTANCES: Yes

FOR OVERNIGHT TRIPS:

ALL PARENT/OTHER CHAPERONES HAVE ATTENDED VOLUNTEER TRAINING All parents are considered chaperones. A parent meeting is planned for April 15, 2022, which will include training. All parents are expected to attend, but Mr. Anesko will conduct one-on-one training with parents who are unable to attend the April 15th meeting.

DATE/TIME OF PRE-TRIP CHAPERONE MEETING: April 15, 2022. Time TBA

FOR OUT OF COUNTRY TRIPS: TRAVEL AND CANCELLATION INSURANCE ARRANGEMENTS (ATTACH COPY OF CONTRACT WITH INSURANCE AND CANCELLATION PROVISIONS HIGHLIGHTED) n/a

APPROVAL OF TRAVEL:

Principal or AD: [Signature] DATE: 3/28/22
 Superintendent: [Signature] DATE: 3/30/22
 School Board: _____ DATE: _____

- All travel must first be approved and recommended by the principal or, in the case of athletic trips, the athletic administrator. The principal and athletic administrator are permitted to approve in-state day trips (no overnight stays) without the endorsement of the Superintendent or School Board.
- Out-of-state trips within New England and in-state requiring no more than one night's stay must be approved by the Superintendent.
- Board approval is required for Trips outside of New England; for all trips requiring two or more overnight stays; and for all trips requiring a per-student cost or fund-raising of \$500 or more.
- Travel requests needing approval from the Superintendent of Board should be submitted at least two months of the trip.

For more information see Policy IHOA

Additional information

Student	Event (MS/HS) and dates	Coach/Parent/Chaperone(s)	Sibling/Other(s)
	MS*	Alexander Anesko (coach)	
Carter Abrahamsen	HS	Jill Abrahamsen, Bob Abrahamsen	
Clark Abrahamsen	MS		
Drew Butzel	HS	Jessica Butzel	
Ezra Gabrielson	MS	Sarah Gabrielson, Jeremy Gabrielson	
Evan Gebhart	HS*	Chris Gebhart (coach)	
Sarah Hagan	HS	Gil Hagan	
Alex Kang	MS	Sharon Etzweiler and Peter Kang	Bennett Kang, Holton Kang
Bella Wark	MS	Abby Wark	Anika Wark
Jack Wark	MS		
Matthew Zimmerman	HS	Jana Zimmerman	

Note: the Middle School (MS) and High School (HS) events are held on different days at the same venue and only partially overlap. The Middle School event is held May 3rd through May 5th, and the High School event is held May 5th through May 7th.

Mr. Anesko is team coach for the Middle School portion of the event; Mr. Gebhart is team coach for the High School portion of the event. There will be a day of overlap on May 5th, so there will be no coaching gap during the course of the multi-day event.

Note that dates shown are those on which the event is held; a day of travel on either side should be expected.