

PERRY CENTRAL SCHOOLS
PERRY, NEW YORK 14530

BOARD OF EDUCATION

MINUTES

Perry Central School District Board of Education
33 Watkins Ave., Perry, NY 14530
Regular Meeting
January 10, 2022

I. Call to Order, Roll Call, Pledge of Allegiance

President Paddock called the meeting to order at 6.00 p.m.

A. Roll Call

Mr. Paddock	Mr. McLaughlin, <i>Superintendent</i>
Mrs. Beck, <i>absent</i>	Mrs. Gilsinan, <i>Elementary Principal, absent</i>
Mr. Milhollen	Mrs. Belkota, <i>Secondary Principal</i>
Mrs. Muolo	Mr. Daniel Schuler, <i>Director of Pupil Services</i>
Mr. Smithgall	Mr. Pettys, <i>School Business Administrator</i>
Mr. Westfall, <i>absent</i>	Mr. Wolfanger, <i>Director of Facilities III</i>
Mrs. Uveino	Ms. Kowasz, <i>District Clerk</i>
	Mr. Philip Wyant, <i>H.S. Asst. Principal/AD</i>

II. Adopt Agenda

Upon motion made by Mr. Smithgall, seconded by Mrs. Muolo, the agenda for the regular meeting of January 10, 2022 is hereby approved as amended.

Vote: Yes 5, No 0 motion carried
Absent (Mrs. Beck, Mr. Westfall)

III. Persons Wishing to Address the Board - none

IV. Presentations - none

V. Reports - none

VI. Minutes of Previous Meetings

A. December 13, 2021 – *Regular Meeting*

Upon motion made by Mr. Milhollen, seconded by Mrs. Uveino, the minutes of the regular meeting of December 13, 2021 were approved.

Vote: Yes 5, No 0 motion carried
Absent (Mrs. Beck, Mr. Westfall)

VII. Consideration of Accounts

- A. Extra-Curricular Accounts – *November 2021*
- B. Internal Claims Auditor Reports – *November 2021*
- C. Treasurer’s Report – *November 2021*

Treasurer’s Report for November 2021 General, T&A, Federal Aid, Debt Service, School Lunch Funds, Reserve Funds, Payroll, Capital, Transfers, Revenue Status and Appropriation Status.

- D. Requests for Payment

Upon motion made by Mr. Smithgall, seconded by Mrs. Muolo, the following resolution was offered:

RESOLVED: that upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following requests for payment for services/supplies related to Capital Project contracts:

- Clark Patterson Lee Invoice No. 79841 \$30,000.00
- Bernard P. Donegan, Inc. Invoice Dated: 12/27/21 \$1,140.88

Vote: Yes 5, No 0 motion carried
Absent (Mrs. Beck, Mr. Westfall)

VIII. Old Business - none

IX. New Business

- A. Audit/Finance Committee Meeting Minutes – December 13, 2021
- B. Committee on Special Education Recommendations

Upon motion made by Mrs. Uveino, seconded by Mrs. Muolo, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education has no objections to the recommendations of the Committee and approves the authorization of funds to implement the special education programs and services consistent with such recommendations dated 12/08/21, 12/16/21, 12/20/21 and 12/21/21.

Vote: Yes 5, No 0 motion carried
Absent (Mrs. Beck, Mr. Westfall)

C. Committee on Preschool Special Education Recommendations

Upon motion made by Mr. Milhollen, seconded by Mr. Smithgall, the following resolution was offered:

RESOLVED: That upon recommendation of Superintendent Daryl T. McLaughlin, the Board of Education has no objections to the recommendations of the Committee and authorizes the Committee to implement the special education programs and services consistent with such recommendations dated 12/09/21, 12/20/21 and 12/22/21.

Vote: Yes 5, No 0 motion carried
Absent (Mrs. Beck, Mr. Westfall)

D. Updated Corrective Action Plan – External Audit

Upon motion made by Mrs. Uveino, seconded by Mrs. Muolo, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the updated corrective action plan for the External Audit for year ending June 30, 2021.

Vote: Yes 5, No 0 motion carried
Absent (Mrs. Beck, Mr. Westfall)

E. EXTRACT OF MINUTES OF MEETING OF THE BOARD OF EDUCATION
ADOPTING BOND RESOLUTION

At a regular meeting of the Board of Education of the Perry Central School District, New York, held at the District Offices in Perry, New York, on the 10th day of January, 2022:

PRESENT: Mr. Paddock, Mr. Milhollen, Mrs. Muolo, Mr. Smithgall,
Mrs. Uveino

ABSENT: Mrs. Beck, Mr. Westfall

Mr. Milhollen presented the following resolution and duly moved that it be adopted and was seconded by Mr. Smithgall:

BOND RESOLUTION DATED JANUARY 10, 2022 OF THE BOARD OF EDUCATION OF THE PERRY CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF CONSTRUCTION AND RECONSTRUCTION OF SCHOOL BUILDINGS AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Perry Central School District, New York, at a special meeting of such voters duly held on December 7, 2021, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; and

WHEREAS, the Board of Education, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on October 12, 2021, has duly adopted a negative declaration and has determined that the implementation of the unlisted action as proposed will not result in any significant adverse environmental impacts;

NOW THEREFORE, BE IT RESOLVED by the favorable vote of not less than two-thirds of all of the members of such Board of Education, as follows:

Section 1. The Perry Central School District shall undertake certain capital improvements to the School District's existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at a special voter meeting on December 7, 2021.

Section 2. The Perry Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$8,672,889, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as "purpose") is certain capital improvements consisting of construction and reconstruction of school buildings and facilities within the School District (each such building being a class "A" (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), site and athletic field improvements, and the acquisition of certain

original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$9,350,000; and (b) the Perry Central School District's plan to finance the cost of said purpose is (i) to provide \$677,111 from the existing capital reserve fund for such costs; and (ii) to provide up to \$8,672,889 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Perry Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$8,672,889, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Perry Central School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Perry Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and

the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to

affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

AYES
5

NAYS
0

F. Approve Terms and Conditions

Upon motion made by Mrs. Muolo, seconded by Mrs. Uveino, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the District Substitute Teacher's Terms and Conditions.

Vote: Yes 5, No 0
Absent (Mrs. Beck, Mr. Westfall)

motion carried

G. Sunday Building Use Request

Upon motion made by Mrs. Uveino, seconded by Mr. Milhollen, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Stefanie Weber's request to utilize the Elementary Gymnasium from 1:00 – 2:30 p.m. to host open gym opportunities for Girls' Softball, Grades 4-12 on the following dates:

- January 16, 2022
- January 23, 2022
- January 30, 2022
- February 6, 2022
- February 20, 2022
- February 27, 2022

Vote: Yes 5, No 0 motion carried
Absent (Mrs. Beck, Mr. Westfall)

X. Round Table Discussion

XI. **Personnel – Instructional (Consent Agenda)**

Upon motion made by Mr. Smithgall, seconded by Mr. Milhollen, the Personnel - Instructional consent agenda is hereby approved as amended.

Vote: Yes 5, No 0 motion carried
Absent (Mrs. Beck, Mr. Westfall)

A. Resignations

1. Reading Teacher, *Rachel Swenson*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Rachel Swenson from her position as Reading Teacher effective the close of business on January 19, 2022.

2. School Media Specialist (Library), *Amysu Soldavini*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Amysu Soldavini from her position as School Media Specialist (Library) effective the close of business on February 18, 2022.

B. Appointments

1. Non-Certified Substitute Teacher, *Taylor Tisdale*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints Taylor Tisdale as a Non-Certified Substitute Teacher serving at the pleasure of the Board of Education, retroactive to December 20, 2021.

2. Non-Certified Substitute Teacher, *Miranda Deleeuw*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints Miranda Deleeuw as a Non-Certified Substitute Teacher serving at the pleasure of the Board of Education.

3. Non-Certified Substitute Teacher, *Madeline Naschke*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints Madeline Naschke as a Non-Certified Substitute Teacher serving at the pleasure of the Board of Education, effective retroactive to December 17, 2021.

4. District Substitute Teacher, *Heather Evans*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Heather Evans is hereby appointed to the position of District Substitute Teacher effective January 11, 2022. Heather Evans' employment will be per the Board approved terms and conditions for the position. Ms. Evans shall receive a salary of \$39,156 (prorated for the remainder of the 2021-22 school years).

5. Non-Certified Substitute Teacher, *Emily Whaley*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints Emily Whaley as a Non-Certified Substitute Teacher serving at the pleasure of the Board of Education.

6. Non-Certified Substitute Teacher, *Monique Smith*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints Monique Smith as a Non-Certified Substitute Teacher serving at the pleasure of the Board of Education, retroactive to January 3, 2022.

7. Elementary Reading Teacher, *Taylor Tisdale*

RESOLVED: That upon the recommendation of the Superintendent, Daryl T. McLaughlin, Taylor Tisdale who will hold initial certifications in Early Childhood Education (Birth-Grade 2) and Childhood Education (Grades 1-6), is hereby appointed to a probationary position in the Remedial Reading tenure area for a four (4)-year probationary period commencing on January 20, 2022 and ending on January 19, 2026. This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Taylor Tisdale shall receive a salary for school year 2021-2022 of \$39,156 (prorated) based on Appendix A, Step 1 of the Collective Bargaining Agreement.

XII. **Personnel – Non Instructional (Consent Agenda)**

Upon motion made by Mrs. Uveino, seconded by Mrs. Muolo, the Personnel – Non Instructional consent agenda is hereby approved as amended (Remove B. 6.).

Vote: Yes 5, No 0 motion carried
Absent (Mrs. Beck, Mr. Westfall)

A. Resignations

1. Teacher Aide, *Kylie Young*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Kylie Young from her position as Teacher Aide effective the close of business on December 23, 2021.

2. Food Service Helper, *Victoria Putney*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Victoria Putney from her position as Food Service Helper effective January 11, 2022. This resignation is contingent upon Mrs. Putney's appointment as Assistant Cook.

3. Food Service Helper, *Nicole Scott*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Nicole Scott from her position as Food Service Helper effective January 11, 2022. This resignation is contingent upon Ms. Scott's appointment as Assistant Cook.

4. Teaching Assistant, *Claudette Duff*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Claudette Duff from her position as Teaching Assistant effective the close of business on March 11, 2022, for the purpose of retirement.

B. Appointments

1. Substitute Teacher Aide, *Madeline Naschke*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints Madeline Naschke as a Substitute Teacher Aide serving at the pleasure of the Board of Education, retroactive to December 17, 2021.

2. Teacher Aide, *Stacy Carpenter*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Stacy Carpenter is hereby appointed to the position of Teacher Aide effective retroactive to December 14, 2021. The one-year probationary period begins on December 14, 2021 and ends on December 13, 2022. Ms. Carpenter shall receive \$12.50 per hour.

3. Teacher Aide, *Katie Legg*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Katie Legg is hereby appointed to the position of Teacher Aide effective retroactive to December 14, 2021. The one-year probationary period begins on December 14, 2021 and ends on December 13, 2022. Ms. Legg shall receive \$12.50 per hour.

4. Assistant Cook, *Victoria Putney*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Victoria Putney is hereby appointed to the position of Assistant Cook effective January 11, 2022. The one-year probationary period begins on January 11, 2022 and ends on January 10, 2023. Mrs. Putney shall receive \$15.00 per hour.

5. Assistant Cook, *Nicole Scott*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Nicole Scott is hereby appointed to the position of Assistant Cook effective January 11, 2022. The one-year probationary period begins on January 11, 2022 and ends on January 10, 2023. Ms. Scott shall receive \$15.00 per hour.

6. Event Chaperone, *Elissa Uveino (Removed from Consent Agenda)*

7. Advisor/Chairperson

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints the following Advisors/Chairpersons for the remainder of the 2021-22 school year and receive a prorated stipend as per the effective date:

<u>Program/Activity</u>	<u>Advisor</u>	<u>Effective Date</u>
Project Read Coordinator	Tara Duell	January 10, 2022
Grade Chairperson – Fourth Grade	Kayleigh Hollister	January 3, 2022

8. School Secretary, *Lindsay Cipolla*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints Lindsay to a provisional appointment as School Secretary effective January 3, 2022. The one-year probationary period commences once Ms. Cipolla successfully fulfills the Civil Service requirements for the position. Ms. Cipolla shall receive \$13.20 per hour.

9. Change in Status – School Secretary, *Cheryl Conroy*

WHEREAS, by resolution on June 14, 2021, Cheryl Conroy was appointed to a provisional appointment as School Secretary subject to Civil Service regulations,

WHEREAS, Mrs. Conroy has successfully fulfilled the Civil Service regulations,

NOW, therefore, be it hereby resolved that this Board acknowledges that Mrs. Conroy's one-year probationary period will commence on January 11, 2022 and end on January 10, 2023.

10. Change in Status – School Secretary, *Ashley Carman*

WHEREAS, by resolution on September 28, 2021, Ashley Carman was appointed to a provisional appointment as School Secretary subject to Civil Service regulations,

WHEREAS, Ms. Carman has successfully fulfilled the Civil Service regulations,

NOW, therefore, be it hereby resolved that this Board acknowledges that Ms. Carman's one-year probationary period will commence on January 11, 2022 and end on January 10, 2023.

11. Mentor

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following as a mentor for the 2021-22 school year effective January 3, 2022, and receive payment as per the Perry Professional Educators Association contract:

Year 2

Mentee

Veronique Krohn

Mentor

Charlene Brant

12. Student Aide, *Andrew Smith*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Andrew Smith is hereby approved as a Student Aide, serving at the pleasure of the Board of Education.

C. Unpaid Leave

1. School Secretary, *Ashley Carman*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Ashley Carman's request for March 7 – 10, 2022 as unpaid leave.

XII. **Personnel – Non Instructional (Continued)**

Upon motion made by Mrs. Muolo, seconded by Mr. Milhollen, the Personnel – Non Instructional (B.6.) is hereby approved.

Vote: Yes 4, No 0, Abstain 1 (Mrs. Uveino) motion carried
Absent (Mrs. Beck, Mr. Westfall)

B. Appointments

6. Event Chaperone, *Elissa Uveino*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Elissa Uveino as an Event Chaperone for the 2021-22 school year and receive payment of \$52.00 per event.

Executive Session

Upon motion made by Mr. Smithgall, seconded by Mrs. Muolo, the following resolution was offered:

RESOLVED: That the Board of Education will adjourn to an executive session at 6:22 p.m. for the purpose of discussing and/or reviewing:

- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Vote: Yes 5, No 0
Absent (Mrs. Beck, Mr. Westfall)

motion carried

President Paddock appointed Deborah Uveino as Clerk Pro Tem in the absence of the Clerk.

Returned to regular session at 7:16 p.m.

XIII. Board Open Forum

XIV. Adjournment

Upon motion made by Mr. Milhollen, seconded by Mr. Smithgall, the Regular meeting of the Board of Education was adjourned at 7: 33 p.m.

Vote: Yes 5, No 0
Absent (Mrs. Beck, Mr. Westfall)

motion carried