



College Visitation/Job Shadowing Form

Any student who plans to visit a college, attend a college fair or participate in a job shadow on a school day, must have this form turned into the High School Office at least **TWO DAYS** prior to the event. The form must be signed by each teacher, a parent and/or guardian, the student and a principal. **In order for the absence to not count against the total number of absences allowed in a semester, this form must be turned in on time.**

Please complete the information below and obtain teacher permission/signatures. It should be noted that parents assume all liability and responsibility for transportation of their student to the college visit/job shadow. Students are responsible for making up any assignments, tests, quizzes, presentations, etc. that they miss on the day of their visit/shadowing.

Today's date: _____

Name: _____

College/Company: _____

Date of Visit/Shadow: _____

Due to the above mentioned event, the following classes will be missed:

Class	Period	Teacher Signature	Comments
	1		
	2		
	3		
	4		
	5		
	6		
	7		
	8		

Parent/Guardian Signature _____

Student Signature _____

Principal Signature _____

For Office Use Only:

Date: _____

Entered by: _____