



OFFSHORE YEAR HOUSE PARENT

Maine School Administrative District #7
North Haven Community School
93 Pulpit Harbor Road
North Haven, ME 04853
207.867.4707

JOB TITLE: OFFSHORE YEAR HOUSE PARENT

DESCRIPTION: NHCS is seeking an energetic, responsible, and diligent adult to take on the role of being the house parent to four Offshore Year students (formerly known as magnet students). Interested applicants should send a cover letter and two letters of recommendations on their behalf to NHCS Principal Shaun Johnson. This job posting will remain open until a suitable candidate is found.

REPORTS TO: The Offshore Year house parent will be overseen by the NHCS Principal and Superintendent. As well will work in partnership with the Offshore Year coordinator.

WORK YEAR: August 29th, 2022 to the end of school year in June 2023

PROFESSIONAL RESPONSIBILITIES:

- 4 dinners a night provided for students (3 dinners catered and dropped off during school week)
- 6 nights a week house parent- one day/night a week filled in
- Plan 2 events monthly for social activities in house for all students and 9-12 grade invited (i.e. taco night, movie night, game night, etc.)
- 2 monthly grocery trips to mainland for house- breakfast, lunch, dinner. Students are responsible for making their breakfast and lunch with food provided and family dinners are provided for them night
- Ensure house is clean & a healthy environment for students
- Ensuring students have personal space, gathering space and workspace in house
- Ensure students are accounted for after school, throughout night, until they board bus in morning & over weekend (when they are there)
- Pickup students when needed from school, school events, sports, etc.
- Review and enforce school policies and rules pertaining to Offshore house
- Weekly, brief, updates to OSY coordinator on house, students, student life, etc.
- Weekly dump runs
- Shovel when needed

Offshore Year/School provides:

- Plowing and mowing
- Monthly deep clean of the house
- Social activity planning support, relief support and weekly check-ins

Days off as house parent:

- 1 day/night a week off
- 3 dinner a week off (frozen/fresh meals provided during week)
- 1 full weekend off a month- Friday 8am to Sunday till 7pm
- All school vacations (Thanksgiving, Christmas, February, and April Vacation)

COMPENSATION: \$17,000/year (housing included)

TO APPLY: Send an application, cover letter, and two letters of reference in an email to sjohnson@hcschawks.org with the SUBJECT heading HOUSE PARENT. Must also provide CHRC fingerprint certificate before date of hire.