

Greeting parents/guardians

Thank you for participating in the ACT WorkKeys next Thursday, April 14th. [Schedule](#)

Please have your student here by 7am and have them report to the Athletic Hallway for check in. If you are arriving by bus you can enter through the East athletic door entrance. If you are arriving by car then you can enter through the West athletic entrance.

The Work Keys is approximately 4.5 hours long plus there will be some preadministration questions they will need to fill out. The ACT WorkKeys is NOT the ACT. This exam tests the students' work skills abilities. Needless to say, it will be a very long day. Please get a good amount of sleep, and eat breakfast. I encourage students to bring water and a snack. The exam should be done at approximately 1:30 pm. BOS/ECA students will go home and the in person student can go home or go to the cafeteria for the remainder of the day.

Important things to know for the day.

1. Backpacks and cell phones will not be permitted in the gym. We will be collecting all cell phones prior to letting them into the testing area.
2. Students can bring a water bottle but must be set on the floor.
3. We encourage students to bring snacks that fit in their pockets. We will also have some snacks for them during their breaks.
4. Students will be sitting at their own 6' table, so the spacing will be appropriate.
5. We encourage students to bring their own calculator and #2 pencils. We will have some here as well.

Please do your best on this test as the results are treated very seriously and will be used to guide your future.

Sincerely, Mr. Sweets