



Victoria ISD Board of Trustees

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VICTORIA INDEPENDENT SCHOOL DISTRICT Bond Oversight Committee (BOC) Charter

Purpose

The purpose of the citizen's Bond Oversight Committee (BOC) shall be to help ensure Victoria ISD bonds, as adopted by the Board and approved by voters, are implemented on time, with quality, with transparency, and within budget.

Scope, Charge, and Responsibilities

The (BOC) is charged with:

- (1) monitoring the progress and schedules of current bond capital projects;
- (2) reviewing bond funds that have been expended by the Board or district;
- (3) providing advice and recommendations upon request of the Board or district administration regarding current bond project implementation decisions;
- (4) making recommendations to the Board regarding the use of any remaining, unexpended bond funds after all projects are completed (if applicable);
- (5) reporting to the Board the committee's observations, findings, and any concerns.

Review of bond purchases prior to Board approval to expend funds is not a charge of the BOC.

The BOC serves as a standing Board advisory committee and does not have authority to direct staff members to expend funds or make requests requiring excessive staff time or expense. Additionally, the BOC has no management, fiduciary, purchase approval, or policy-setting responsibilities. The BOC is established as an ad hoc advisory body of the Board and district.

Membership

The BOC shall be comprised of fourteen (14) members selected by the Board of Trustees. Committee members shall serve at the pleasure of the Board.

Eligibility

Citizen members of the committee must reside in the territory of the school district and shall not be employed by or currently under contract with a vendor from which the district is considering a purchase using bond funds. In the event an individual does become employed by a vendor of bond goods or services, is hired under contract with the bond product vendor, or moves outside of the territory of the district during the term of their service, they shall automatically be removed from the committee. If a member has a conflict with a particular topic addressed by the committee, they can recuse themselves from that discussion rather than resign.

There is no occupation or expertise restriction or requirement to serve on the BOC; however, Trustees are encouraged to appoint people to the committee who are able to make relevant and productive contributions to the committee's work.

Dr. Quintin Shepherd Superintendent	Mike Mercer President	Kevin VanHook Vice President	Margaret Pruett Secretary	Bret Baldwin Trustee	Tami Keeling Trustee	Mandy Lingle Trustee	Dr. Estella De Los Santos Trustee
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The Victoria Independent School District does not discriminate against any person on the basis of race, color, national origin, gender, religion, sex, sexual orientation, disability, age, or any other basis prohibited by law for admission, treatment, or participation in its educational programs, services and activities or employment.

Attendance

The Board shall periodically review the attendance of BOC members and shall consider their attendance in determining whether to allow appointees to continue to serve on the committee.

Terms

There is not a limit on the term a citizen may serve on the BOC.

Organization

The committee shall hold elections for a chairperson and secretary from within its membership, at the first meeting. There are no term limits for the chairperson or secretary.

The chairperson shall preside at meetings. The secretary shall take minutes and prepare them for distribution.

The chairperson and secretary shall be elected by simple majority of the members of the committee present for the vote. The committee may hold a new election for chairperson or secretary if a committee leadership vacancy occurs or if more than three-fourth of the committee members present for the vote wish to call for a new committee leadership election.

Decisions

Unless otherwise specified in this charter, committee decisions are made by a simple majority vote of the members who are present at a meeting.

Meetings and Reports

The BOC shall meet at least quarterly but may call additional meetings if needed or desired. The committee chairperson shall provide a biannual report, either in writing or in person, to the Board. Additional reports or opinions may be issued to the Board or superintendent at the pleasure of the committee chairperson or the committee as a whole.

Transparency

The district shall maintain a website presence dedicated to the activities and considerations of the BOC. The committee webpage shall include the names of the current committee members, links to documents provided to the committee, meeting agendas, and other information important to promoting the work of the committee.

Committee Support

Victoria ISD administration shall support the activities of the committee by facilitating meetings, providing information necessary for the committee to fulfill its duties, assisting in the preparation of committee reports, and making the committee's work-product and reference material available to the public.

Approved this 7th day of April, 2022.



Mike Mercer
Board President



Margaret Pruett
Board Secretary