Spring Testing Staff assignments and Information

- 1. We will have 7 check-in stations divided by alphabet in the Athletic Hallway. The proctor and another staff member will be inside the gym directing them to their seats and giving them pencils if needed. They can start pre-bubbling on their own. Proctor will guide pre-bubbling when all are present.
- **2.** At the check-in station you will give them their seat ticket assignment, Answer sheet (With label already on it), MiStar demographic profile, and Answer sheet instructions for pre-bubbling. You will also collect their phones and have them label them with a sticky note. Cell phones will be placed in a box per their alphabet group and will be locked up in the Concession stand room. All backpacks need to be placed in the Aux gym (small gym next to the testing center). Please save any answer sheets that aren't picked up, that will be our attendance and students to participate in the make-up day on the 26th.
- 3. Wednesday 2022 Spring SAT day Schedule (Main Gym) check-in stations: Be posted in the athletic hallway @6:55am please for 7am check-in please.

A-B Sabol

C-E Bushaw

F-H Kellum

I-M Quick

N-R Taylor

S-T Currie

U-Z Carlin

Tedaldi (Proctor) and Garland will direct students to pick up a pencil as they enter the gym and direct them to their seats.

2nd hour staff plus counselors: Give other staff a break, monitor and attend students' needs.
Culver Kidder Flaim Said Palmer
3rd hour staff plus counselors: Give other staff a break and monitor and attend students ' needs.
Cross Palmer Gearns Jager Kidder
4th hour staff plus counselors: Give other staff a break and monitor and attend students ' needs.
Flaim Brooks Bushaw Schrecengost Carlin
5th hour staff plus counselors : Give other staff a break, monitor and attend students' needs. Help with dismissal and clean-up.
Said Bushaw Krumm

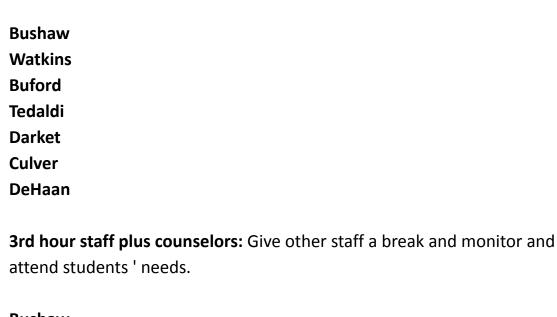
Short
Carlin
Johnson
4 TI
4. Thursday 2022 SPRING ACT WORKKEYS schedule check-in stations:
Be posted in the Athletic hallway @6:55am please for 7am check-in.
A-B Sabol
C-E Bushaw
F-H Kellum
I-M Quick
N-R Taylor
S-T Currie
U-Z Haisma
Carlin (Proctor) and Mackenzie Rose will direct students to pick up a pencil
as they enter the gym and direct them to their seats.
2nd hour staff plus counselors: Give other staff a break and monitor and
attend students ' needs.
Flaim
Buford
Culver
Palmer
Said
3rd hour staff plus counselors: Give other staff a break and monitor and
attend students ' needs.
Falim
Bushaw
Palmer
i dililei

Jager
Taylor
4th hour staff plus counselors: Give other staff a break and monitor and
attend students ' needs.
Flaim
Said
Bushaw
Brooks
Schrecengost
Taylor
5th hour staff plus counselors: Give other staff a break and monitor and
attend students ' needs. Help with dismissal and clean-up.
Said
Bushaw
Short
Taylor
Johnson
5. Friday 2022 SPRING PSAT 10 schedule Main Gym check in stations:
Be posted in the Athletic hallway @6:55am please for 7am check-in.
A-B Sabol
C-E Bushaw
F-G Kellum
H-J Taylor
K-M Watkins
N-R Quick
S-T Currie

U-Z Culver

Jager (Proctor) and DeHann will direct students to pick up a pencil as they enter the gym and direct them to their seats.

2nd hour staff plus counselors: Give other staff a break and monitor and attend students ' needs.



Bushaw

Ghanem

Tedaldi

Ploucha

DeHaan

4th hour staff plus counselors: Give other staff a break and monitor and attend students ' needs.

Bushaw

Brooks

Schrecengost

Flaim

Small

DeHaan							
5th hour staff plus counselors: Give other staff a break and monitor and attend students ' needs. Help with dismissal and clean-up.							
Bushaw Short Krumm Tedaldi Darket							
6. Monday 2022 Spring PSAT 8/9 schedule check-in stations: Be posted in the Athletic hallway @6:55am please for 7am check-in.							
A-B Sabol C-E Davenport F-G Kellum H-J Taylor K-M Garland N-R Quick S-T Howard U-Z Clark							
Romak (Proctor) and Turner will direct students to pick up a pencil as they enter the gym and direct them to their seats.							
2nd hour staff plus counselors: Give other staff a break and monitor and attend students ' needs.							

Culver Tedaldi

Lapp

Newman Clark Pesina
3rd hour staff plus counselors: Give other staff a break and monitor and attend students ' needs.
Clark Mackie
4th hour staff plus counselors: Give other staff a break and monitor and attend students ' needs.
Clark Pesina Mackie Carlin
5th hour staff plus counselors: Give other staff a break and monitor and attend students ' needs. Help with dismissal and clean-up.
Krumm Turner Clark Pesina Short Carlin