

Woodland School District Safety Committee Meeting

11/17/2016

Staff Accidents since last meeting

The group discussed all staff accidents since school started. The majority were not accidents, but violence towards staff from students at WPS. The group agreed to tell their buildings that they should always complete accident reports for incidents that occur, in order to document the issues and identify facility problems to be addressed. There were a few slips and falls, and some out of the ordinary unavoidable accidents, like a staff member getting a very large sliver when picking up an item in a shed.

Student Accidents since last meeting

Old/Closed Business:

DISTRICT ITEMS	ORIG DATE	ACTION REQUIRED	STATUS	OWNER	SC DATE	AC DATE
Can the District nurse perform Set up CPR/first aid	3/24	Set up training with Paul	Nurse cannot do this. Each year Paul does on before school starts.	Closed	11/2016	11/17/16
Grading on gravel between WPS and WMS too steep	1/21	Regrade	Done	Scott Landrigan	Summer	7/15/16
Road clearance is poor on Robinson	3/24	City said they would install no parking signs down Robinson road on the east side	Done	COW	9-1	Closed
Change Evac maps to include the location of AED and fire equipment	3/24	Print new maps	Scott said these are 75% complete.	Scott	11/2016	

Each building will be sent the current CPR/AED list	6/9	Tegan will send.	Done.	Scott Landrigan		8/30/16
Flooding outside District office	1/21	Clear drains during summer shutdown	Done	Scott Landrigan	Summer	10/1/16
Engineered woodchips. Do they need to be fluffed on a regular basis?	6/9	Scott will check on this.	Done. Will be added to PM program.	Brian Peterson	10/13/16	11/17/16
Contractors need to follow protocols & have training.	6/9	Scott will implement.		Scott Landrigan	12/2016	
Get probability results to schools for SRP program.	6/9	Scott will send.	WHS still to do. & Yale	Scott Landrigan	12/2016	
Gorilla racks in storage area of Tech warehouse, need to be strapped down.	6/9	Get racks strapped down, in case of earthquakes.	Still to do.	James Doty	12/2016	
Standing water at curve between WMS & WPS	10/13/16		Summer project.	Scott Landrigan	Summer 2017	
School level meetings	1/21	Scott will pursue this with the administrators at each school	Established monthly ongoing meetings.	Admin	11/2016	11/17/16
Reunification planning	1/21	Work with outside agencies to develop reunification plan	We have MOU with promise. Need Clark Fairground and Cowlitz Expo MOUs.	Scott Landrigan	End of year.	
WPS ITEMS	ORIG DATE	ACTION REQUIRED	STATUS	OWNER	SC DATE	AC DATE
Remove door stops at primary school, trip hazard	3/24	Remove during summer	On work Schedule	Scott	Christmas week 2016	

Light socket has burnt look in WPS conference room.	6/9	Have it checked and fixed.	Check?	Teresa Young	11/2016	
Buses and kids at WPS	1/21	Add fence and crosswalks. Work is weather dependent. Must be summer project.	Summer 2017	Scott Landrigan	8/2017	
LRA ITEMS	ORIG DATE	ACTION REQUIRED	STATUS	OWNER	SC DATE	AC DATE
LRA is not included in Emergency planning	1/21	Attach LRA to WMS for emergency operations	This is included in the new district	Scott Landrigan	6/30/16	6/30/16
WMS ITEMS	ORIG DATE	ACTION REQUIRED	STATUS	OWNER	SC DATE	AC DATE
Sagging sidewalks at WMS, 2 locations.	6/9	Fix- Bell tower, Facilities Office.	Scott has called to have this done.	James Doty	12/2016	
YALE ITEMS	ORIG DATE	ACTION REQUIRED	STATUS	OWNER	SC DATE	AC DATE
Need replacement for Yale representative	3/24	Update: Scott and Tegan will start Yale Safety Committee at building.	Asha could not get any Yale staff to commit.	Asha	12/2016	

New Business

WIS ITEMS	ORIG DATE	ACTION REQUIRED	STATUS	OWNER	SC DATE	AC DATE
Hand railing at WIS stairs has gap that can cause small children to catch arms in it.	11/17/16	Find a solution to fill the gap.	Open	Scott Landrigan		
WIS Covered play area lights are out.	11/17/16	This is a work order that has not been completed.	Open	Scott Landrigan		

WIS Light by parking area out.	11/17 /16	This is a work order that has not been completed.	Open	Scott Landrigan		
WIS new playground equipment spinner could cause finger pinching issue, as it has gap.	11/17 /16	Should be tightened up.	Open	Scott Landrigan		
WIS playshed area has deep pitted hole in concrete; tripping hazard.	11/17 /16	Should be filled in.	Open	Scott Landrigan		
WIS-Slats on chain fencing in back of school around equipment area should be stabilized-hazard to small kids playing with them.	11/17 /16	Should be stabilized and secured.	Open	Scott Landrigan		
WIS ceiling tiles by music room near kids entrance from outside are loose and falling.	11/17 /16	Replace tiles.	Open	Scott Landrigan		

Attendance: Dan Uhlenkott, Ron Schlauch, Lucy Dooley, Tegan Steen, Brian Peterson, Teri Retter.

Notes:

The next Safety Committee meeting will be on December 15, 2016 at WMS Conference Room, at 4pm.

2016-17 meeting schedule and school walks

15 December 16 WMS
16 February 17 WHS
20 April 17 Yale
15 June 17 WPS