

# Safety Committee Meeting Minutes

October 22, 2015

1. Need Middle School rep
  - a. Dan will contact Jake and Angela to get a rep for the next meeting as Jeff Nesbitt wishes to resign
2. Need Coaches Rep
  - a. Dan will contact Paul Huddleston to find a rep for coaches as Jeff Nesbitt wishes to resign
3. Accident Prevention on the district website
  - a. Forms are present there
  - b. It is located under staff
4. Record of Hazard Incident
  - a. One of the projectors at the primary school fell
  - b. Could have hurt someone but did not fortunately
  - c. Did get fixed and was mounted properly
  - d. The recommendation is to have the company come back and inspect to make sure all are mounted correctly
  - e. Scott Landrigan will check into this
5. Record of Hazard Incident
  - a. Door stops are a tripping hazard
  - b. It is the recommendation of the committee to reposition or use a different method
  - c. Scott Landrigan will check into this
6. Speed Limit by TEAM (gravel road)
  - a. The committee is recommending to post another speed limit sign along the way
  - b. Scott will take care of this
7. AED's need to be alarmed in the buildings
  - a. Scott will check these in the buildings
  - b. District nurse is responsible for checking the AEDs to make sure batteries are active
8. Ramp to the old Flower Shop on the middle school campus
  - a. The ramp is not safe any longer
  - b. Scott recommended that the portable be removed instead of repairing the current ramp as the portable is only used for storage any longer
9. The stage wall got disrailed
  - a. The recommendation is to put floor tape down with signs to not put any equipment in the restricted area
  - b. Scott is in the process of marking the restricted area
10. Next meeting will be Thursday, January 21, 2016 from 4:00-5:00 at the high school conference room

# Safety Committee Meeting Sign-in Sheet

<b>Name</b>	<b>Signature</b> (Please sign after your name to verify your presence)	<b>Date</b> (Please fill in the date of the meeting you are attending)	<b>Time</b>	<b>Minutes</b> (Please list the minutes you will be over contracted time for extra pay)
Dan Uhlenkott	<i>Dan Uhlenkott</i>	10-22-15	4:00-5:00	30 <del>60</del> <del>90</del>
Jeff Nesbitt		10-22-15	4:00-5:00	
Teresa Young	<i>Teresa Young</i>	10-22-15	4:00-5:00	60
Becky Huesties	<i>Becky Huesties</i>	10-22-15	4:00-5:00	60
James Doty	<i>James Doty</i>	10-22-15	4:00-5:00	60
Tonya Henderson		10-22-15	4:00-5:00	
Tegan Steen	<i>Tegan Steen</i>	10-22-15	4:00-5:00	60
Shannon Barnett		10-22-15	4:00-5:00	60
Mary Burnett	<i>Mary Burnett</i>	10-22-15	4:00-5:00	
Brian Peterson	<i>Brian Peterson</i>	10-22-15	4:00-5:00	60
Teri Retter	<i>Teri Retter</i>	10-22-15	4:00-5:00	60
Scott Landrigan	<i>Scott Landrigan</i>	10-22-15	4:00-5:00	

To the best of my knowledge the above information is accurate: \_\_\_\_\_  
Dan Uhlenkott Signature

<b>Name</b>	<b>Entity</b>	<b>Represents</b>
Dan Uhlenkott	District, WHS	Administrators, WHS Staff
Jeff Nesbitt	WMS, District	Teachers, Coaches
Teresa Young	District, WPS	Secretaries, WPS Staff
Becky Huesties	Yale	Para Pro's
James Doty	District	Technology
Tonya Henderson	District	Cooks
Tegan Steen	District Office	District Office Staff
Shannon Barnett	KWRL	Bus Drivers
Mary Burnett	TEAM	TEAM Staff
Brian Peterson	WIS	WIS Staff
Teri Retter	LRA	LRA Staff
Scott Landrigan	District	Custodians