

Woodland School District Safety Committee Meeting

6/15/17

Attendance: Dan Uhlenkott, Teri Retter, Scott Landrigan, Tegan Steen

Notes: Cameras are working at WPS. WMS and WIS cameras will be installed this summer. Exterior door locks will be changed this summer. We now have monthly automatic generated preventive maintenance schedules for playground and fire extinguisher inspections.

Staff/Student Accidents since last meeting: WPS employee injuries caused by students with behavioral issues, continue to be the majority of incidents. However, they have tapered off due to Ingrid Colvard’s programs, and a student being sent to Fir Grove. Student injuries were caused by sports, playground accidents and one case of a student getting burned by hot food in a lunchroom.

Open Action Requests:

DISTRICT ITEMS	ORIG DATE	ACTION REQUIRED	STATUS	OWNER	SC DATE	AC DATE
Change Evac maps to include the location of AED and fire equipment	3/24	Print new maps	2 are done, 3 are not.	Scott	11/2016	
Contractors need to follow protocols & have training.	6/9	Scott will implement.	No policy in place yet, but they are following the rules.	Scott Landrigan	12/2016	
Get probability results to schools for SRP program.	6/9	Scott will send.	Dan will get team organized in fall and Scott will go over the program with them.	Scott Landrigan	12/2016	
Standing water at curve between WMS & WPS	10/13 /16	2 dry wells and grade the road down.	Summer project.	Scott Landrigan	Summer 2017	
Reunification planning	1/21	Work with outside agencies to develop reunification plan	In progress	Scott Landrigan	End of year.	

WPS ITEMS	ORIG DATE	ACTION REQUIRED	STATUS	OWNER	SC DATE	AC DATE
Remove door stops at primary school, trip hazard	3/24	Remove during summer	Summer	Scott	Christmas week 2016	
Buses and kids at WPS	1/21	Add fence and crosswalks. Work is weather dependent. Must be summer project.	Fences complete. Crosswalk will be done next summer. There's a good chance we'll pave the road.	Scott Landrigan	8/2017	
Above closets by restrooms in K wing-remove items	4/20	There must be an 18 inch space from ceiling to top of closet or shelving.	Open	Teresa Young	4/21/17	
Non-skid taping needed for staircase in gym to mezzanine	4/20	Add non-skid tape to these stairs	Open	Scott	Summer 2017	
Stage needs netting	4/20	Get netting around front of stage to prevent falls	Open	Scott	Summer 2017	
Step to lunchroom is missing edge corner on stairs.	4/20	Fix step	Open	Scott	5/17	
BUSINESS OFFICE ITEMS	ORIG DATE	ACTION REQUIRED	STATUS	OWNER	SC DATE	AC DATE
Ramp hazard. Clip at bottom not even with ground.	4/20	Fix properly.	Open	Scott	5/17	
WMS ITEMS	ORIG DATE	ACTION REQUIRED	STATUS	OWNER	SC DATE	AC DATE
Auditorium Stage electrical panel latches broken, material stored in front of, panel schedules missing	1/26/17	Fix- and WPS	Open	Scott Landrigan	Summer 2017	

Closed Action Requests:

WMS ITEMS	ORIG DATE	ACTION REQUIRED	STATUS	OWNER	SC DATE	AC DATE
Emergency light by weight room exit	1/26/17	Fix	Open	Scott Landrigan	2/27/17	5/18/17
"Do Not Use" sign coming off on plugin in Commons west end.	1/26/17	Replace sign/tape.	Open	Scott Landrigan	2/27/17	5/12/17
Gym Area exit sign gone	1/26/17	Replace	Open	Scott Landrigan	2/27/17	5/2017
WPS ITEMS	ORIG DATE	ACTION REQUIRED	STATUS	OWNER	SC DATE	AC DATE
Items in hallways-safety hazard	4/20	Clear hallways for easy egress.	Open	Teresa Young	4/21/17	4/2017
Lighting near scoreboard missing cover	4/20	Replace cover	Open	Scott	5/17	
Green uncovered outlet on north wall in gym.	4/20	Cover outlet.	Open	Scott	5/17	

New Business

WIS ITEMS	ORIG DATE	ACTION REQUIRED	STATUS	OWNER	SC DATE	AC DATE
Items on table blocking fire extinguisher. (Upper Level)	6/15/17	Unblock door to fire extinguisher.	Open	Scott Landrigan	6/16/17	
Unattached Cubby on top of book shelf needs to be removed. (Upper level)	6/15/17	Remove anything that could fall on children during an earthquake.	Open	Scott Landrigan	6/16/17	
Items on top shelf in hallway near 105 need to be removed.	6/15/17	Remove items and keep 18 inch clearance to ceiling.	Open	Scott Landrigan	6/16/17	
Fire sprinkler escutcheons need to be replaced.	6/15/17	Replace escutcheons.	Open	Scott Landrigan	6/23/17	
Wire hanging from light in hallway near 105.	6/15/17	Fix wire.	Open	Scott Landrigan	6/23/17	

The next Safety Committee meeting TBD. An email will go out in the fall.

2017-18 meeting schedule and school walks

October 12 –WHS