

# Woodland School District Safety Committee Meeting

3/24/16

Scott Landrigan said that he would like to change the format of the meeting and minutes for the Safety Committee to 15 minutes of administrative type functions and 45 minutes of walking through buildings to identify safety hazards. He wants to have monthly building Safety meetings along with the quarterly Safety Committee meetings. He will send an email out regarding this. Becky Huesties asked that he not forget Yale.

Scott explained to the committee that he has been giving the Board Safety reports, including student and staff injuries and the causes. He looks for trends so that he can send out emails with prevention tips.

## **The group reviewed the 1/21/16 minutes:**

- Scott said that he will set up a CPR/AED class for staff.
- Scott met with the City regarding Robinson Road parking issues. They will put “No Parking” signs up on the Walmart side where the road is not wide enough.
- Scott will get evacuation maps that include fire extinguishers and AED locations for all the buildings, out to the appropriate staff.
- Scott will get the accident reports by building posted in buildings. Most incidents were sports or gym related injuries.
- Scott will have WMS exterior door stops removed.

## **Employee Incidents:**

There were two employee incidents since the last meeting. One was a teacher who strained her knee chasing a student. The group discussed the incident and decided it was unavoidable. The second incident was a WPS employee who cut her hand on a piece metal on a table. Scott will be sure to have the tables at WPS checked.

## **Other Concerns:**

Mary Burnett asked about what was being done with the areas between Third and Second Streets that get flooded when it rains. Scott said that he spoke with the City regarding the areas. After the water has drained below the grate, the City will fix the area near PIT. The other area by Third Street will have to be dug up to fix, this summer.

Scott said that the gravel area between TEAM and WPS has had some people concerned. The plan is to plain the road and add fencing to force students and staff to cross the road via a safe route.

Teresa Young asked when the portables were going away. Scott said the IT portable and the portable next to the current LCC would be removed. He said Asha Riley wants to restore the current LCC portable and extend the Pre-school Co-op program. He said they will fix up the others.

Scott told the group that the Middle School radio communications are bad and that they will take the repeater from Goose Hill and place it at WMS to boost the signal.

Scott told the group that he has launched a Standard Response Protocol (SRP) at WMS and they are deploying the system. This is a plan about how to respond to emergency incidents. He will work with WPS on this.

Teri Retter asked that LRA be included in emergency planning, as they have not in the past. Scott said that they would be included in the WMS plan, along with District Office, Business Services and TEAM High.

Mary Burnett asked if the reunification planning that Tegan Steen had worked with secretaries on, would be included. Tegan said she had not seen Scott's emergency planning work and did not know, but Scott said reunification was part of the planning.

Milt Villegas from ESD 112 said that in the next few weeks, the new online MSDS system would be up and running, and they would be tweaking before the June 1<sup>st</sup> deadline.

Becky Huesties said this was her last Safety Committee meeting and who would replace her as Yale representative, or what the process was to get a replacement. Tegan explained that by law, whoever the person is, would have to be voted into the position. We've been asking the unions to vote for these positions. Scott said he would check into this.

**The next Safety Committee meeting will be on June 9th at WPS, at 4pm.**