

**REGULAR MEETING  
BOARD OF EDUCATION  
BYERS SCHOOL DISTRICT NO. 32J  
April 21, 2011**

**OPENING ACTIVITIES**

**Call to Order:** A regular meeting of the Board of Education was called to order at 7:00 p.m. by Mrs. Laurie Kitzman, President, in the Lecture Hall at Byers School District, 444 E. Front Street, Byers, Colorado.

**Roll Call and Declaration of a Quorum:** Members present were Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh, Shannon Roth, Debbie Steitz, Woodie West.

ABSENT: None

**Pledge of Allegiance:** The Pledge of Allegiance was said.

**BOARD REVIEW AND APPROVAL OF AGENDA**

Mr. Brockelman moved, Mrs. Steitz seconded, to approve the agenda with the following additions: add approval of BOCES Memo of Understanding; add overnight trip approval.

AYE: Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh, Shannon Roth, Debbie Steitz, Woodie West  
Motion Carried 7-0

**CONSENT AGENDA ITEMS**

Mrs. Steitz moved, Mrs. Pope seconded, to approve the minutes of the regular meeting March 17, 2011; approve the financial report.

AYE: Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh, Shannon Roth, Debbie Steitz, Woodie West  
Motion Carried 7-0

**REPORTS/PRESENTATIONS TO THE BOARD**

**Presentations:** Mr. Price and Mrs. Cox presented Goals for the Secondary Math department. They reviewed the progress that has been made with the training received at the BOCES from Jan Christian. They are working on a math enrichment class and assessment that will test all 7<sup>th</sup> and 8<sup>th</sup> grade students to make sure they are prepared for math courses to be taken in high school.

**Public Address:** None

**ACTION ITEMS**

**CASB policy – 1<sup>st</sup> Reading:** CASB policy updates were presented on a 1<sup>st</sup> reading. Mr. Brockelman moved, Mr. West seconded, to approve the CASB policies on a 1<sup>st</sup> reading.

AYE: Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh, Shannon Roth, Debbie Steitz, Woodie West  
Motion Carried 7-0

**Policy JJD – Athletic/Activity Fees:** Policy JJD has been reviewed and changes made to keep the athletic/activity fees more in line with the corridor schools. The policy was presented to the Board on a 1<sup>st</sup> reading. Mr. Brockelman moved, Mrs. Steitz seconded, to approve policy JJD on a 1<sup>st</sup> reading.

AYE: Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh, Shannon Roth, Debbie Steitz, Woodie West  
Motion Carried 7-0

**Matching funds for Faculty Scholarship:** Each year staff members donate \$25 to wear jeans on Fridays. This money is put in a scholarship fund. The Board has always matched the funds collected by the staff for the scholarship. Mr. West moved, Mr. Brockelman seconded, to approve the matching funds in the amount of \$1100.

AYE: Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh, Shannon Roth, Debbie Steitz, Woodie West  
Motion Carried 7-0

**Athletic Handbook:** The athletic hand book for the 2011-2012 year was presented. Mr. Brockelman moved, Mrs. Pope seconded, to approve the 2011-2012 athletic handbook as revised.

AYE: Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh, Shannon Roth, Debbie Steitz, Woodie West  
Motion Carried 7-0

**Agate Tuition Agreement:** Mr. Turrell has reviewed the information given in the Agate tuition agreement and has found the information presented to be factual. Mrs. Steitz moved, Mr. Brockelman seconded, to approve the tuition agreement from Agate for the 2011-2012 school year.

AYE: Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh, Shannon Roth, Debbie Steitz, Woodie West  
Motion Carried 7-0

**CPPW Walking Path Allocation:** The District has received additional funds from Tri-County health to be used for a Walking Path. The path is located south of the high school, east of the track. Various fitness stations are provided along the path. Mr. Brockelman moved, Mrs. Pope seconded, to approve and allocate the funds for the CPPW Walking Path.

AYE: Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh,  
NO: Shannon Roth, Debbie Steitz, Woodie West  
Motion Carried 4-3

**Elementary Textbook Purchase:** With the Read First grant the District has been able to purchase textbooks for the new reading program for Preschool – 3<sup>rd</sup> Grade. Last year the District bought textbooks for the 4<sup>th</sup> grade. Mrs. Mitchell would like to purchase 5<sup>th</sup> grade editions this year and 6<sup>th</sup> grade editions next year. Mr. West moved, Mrs. Steitz seconded, to approve the purchase of 5<sup>th</sup> grade reading textbooks.

AYE: Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh, Shannon Roth, Debbie Steitz, Woodie West  
Motion Carried 7-0

**East Central BOCES Memorandum of Understanding:** In the past, the Districts and the BOCES dealt with legal implications of IEP's with a handshake agreement. The East Central BOCES has created a Memorandum of Understanding to outline the duties and responsibilities of the BOCES. It is the same information that has been defined in the past; however, now it is in a written agreement. Mr. West moved, Mrs. Steitz seconded, to approve the East Central BOCES Memorandum of Understanding.

AYE: Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh, Shannon Roth, Debbie Steitz, Woodie West  
Motion Carried 7-0

**Overnight Trips:** The way policy reads now, the Board should approve any overnight trips. This is something that hasn't happened during athletic playoff events. Mr. Turrell would like to review the policy and see if it reads the way the Board intends it to read. He will bring it to the next meeting on a first reading; however, there are 3 potential overnight trips that will happen before the next meeting: State FFA, State Baseball, and State Track. Mr. Brockelman moved, Mrs. Steitz seconded, to approve the potential overnight trips.

AYE: Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh, Shannon Roth, Debbie Steitz, Woodie West  
Motion Carried 7-0

## DISCUSSION ITEMS

**Administrative Report:** The administrative report will consist of the principal staff summaries in executive session.

### **Committee Reports:**

Legislative – None

BOCES – At their most recent meeting they approved the preliminary budget, 2011-2012 calendar, memorandum of understanding between districts, approved staff contracts, received an RHPI update (indictment), VNETS update (awaiting FCC approval), and discussed ECEC options.

CHSAA –discussed qualifications of coaches, wrestling OPC process, 1<sup>st</sup> Aide/CPR requirements, and basketball regions.

Personnel – met with staff personnel committee. The majority of staff does not like the PPO option, would rather take furlough days to offset cost. Mr. Turrell will send survey and Board will approve the staff's choice at a special meeting.

Buildings/Grounds – would like to have another meeting to address items that need attention. Noticed new salad bar, think it looks good. Friday is the last day for boiler bids. Mr. Turrell is hoping that it can be welded and fixed rather than replaced. Mr. Turrell is still hoping to get a revised insurance finding so the entire roof can be replaced and the insurance money used as a match for the BEST grant.

Policy –.none

Accountability – at the last meeting they discussed enrollment, budget, Title I and federal dollars. Ms. Butts reviewed her Title I program. They also reviewed the CPP council.

## EXECUTIVE SESSION

Mr. West moved, Mr. Brockelman seconded to move into executive session at 8:24 p.m. in accordance with C.R.S. 24-6-402 (4)(f) for personnel reasons. The Board asked Mr. Turrell, Mrs. Mitchell, and Mr. Price to join them.

AYE: Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh, Shannon Roth, Debbie Steitz, Woodie West  
Motion Carried 7-0

Mr. Brockelman moved, Mr. West seconded to adjourn executive session at 8:39 p.m.

AYE: Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh, Shannon Roth, Debbie Steitz, Woodie West  
Motion Carried 7-0

## CLOSING ACTIVITIES

**Agenda Items for Next Board Meeting:** The next regular meeting of the Board of Education is scheduled for Thursday, May 12, 2011 at 7:00 p.m. in the Lecture Hall at Byers School District, 444 E. Front Street. Items for the next meeting include CASB policies – 2<sup>nd</sup> reading, approve preliminary budget, re-employment of probationary teachers, staff contracts, policy JJD – 2<sup>nd</sup> reading, approval of staff, elementary, secondary, and policy handbooks, approval of summer capital reserve items, overnight trips policy – 1<sup>st</sup> reading, along with anything else that arises prior to that time. The Board will have a special meeting on April 28<sup>th</sup> at 6:00 to approve staff salaries & benefits for next year

**Adjournment:** There being no further business, Mr. Roth moved, Mr. West seconded, to adjourn the meeting at 8:50 p.m.

AYE: Rodney Brockelman, Laurie Kitzman, Becca Pope, Mike Pugh, Shannon Roth, Debbie Steitz, Woodie West  
Motion Carried 7-0

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President

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Secretary