

Spencer-Owen Community Schools

All students will learn, achieve, and succeed.



NOTICE OF VACANCY

POSITION: Inclusion Instructional Assistant
(29 hours per week.)

DAYS: 187

POSITION CONTROL #: #12648

LOCATION: Owen Valley High School

REPORTS TO: Building Principal

QUALIFICATIONS:

- * Must pass or has passed the Para-Pro Test or have equivalent of two years college credits Transcripts or a Teaching License.
- * Works well with Elementary Students
- * Must pass a Criminal History Check
- * Computer skills
- * Recognizes the importance of team concept
- * Excellent communication skills
- * Well organized
- * Goal and task oriented
- * Ability to maintain a good rapport with school community and positively meet the public
- In agreement with the philosophy and goals of Spencer-Owen Community Schools

DEADLINE FOR APPLICATIONS: Until a suitable candidate is found.

* Applications can be picked up at Central Office or go to our website www.socs.k12.in.us under Employment Opportunities.

INTERESTED INDIVIDUALS SHOULD APPLY TO:

April Walker, Executive Secretary
awalker@socs.k12.in.us
Spencer-Owen Community Schools
Central Office
205 East Hillside Avenue
Spencer, IN 47460

It is the policy of the Spencer-Owen Community Schools Corporation not to discriminate on the basis of race, color, religion, gender, national origin, age, or disability, in its programs or employment policies, as required by the Indiana Civil Rights Act (I.C. 22-9-1), Title VI and VII (Civil Rights Act of 1964), the equal Pay Act of 1973, Title IX (Educational Amendments), and Section 504 (Rehabilitation Act of 1973).