

# Mexia ISD RFP#2021-002 Food Service Management Company Questions & Answers Addendum

**Question 1: Where are the Chart C attachments?**

Answer: Chart C attachments are on our website. See image below. <https://www.mexiaisd.net/page/rfp-proposals>



**Mexia Independent School District**  
True Defenders of the Crimson and the Black

MEXIA INDEPENDENT SCHOOL DISTRICT // BUSINESS & FINANCIAL SERVICES // RFP PROPOSALS

Mexia ISD is Requesting for Proposals of a Food Service Management Company. [RFP for FSMC RFP#2021-002 Exhibit C Charts MISD RFP No#2021-002](#)

**Question 2: Should we prepare samples for tasting?**

Answer: Sample tasting is at the vendor's discretion.

**Question 3: I noticed that the district is requesting presentations at the time of the pre-bid. What are the requirements for this presentation?**

**Is the district looking to try food samples or are vendors expected to present service capabilities in addition to food samples?**

Answer: Food samples are at vendors discretion. Mexia ISD is looking for vendors to present service capabilities.

**Question 4: Can the district confirm that the summer feeding program is running for 10 days?**

Answer: The summer feeding program will run for a total of 30 operational days. (Summer school will be active for 10 out of those 30 days).

**Question 5: Will the district provide detail of what is included in the other federal reimbursement line in the amount of \$98,599?**

Answer: Per our FY 18-19 audit, this amount includes commodities and a vendor reimbursement of \$15,000

**Question 6: Will the district detail the SFA expense? Is that expense inclusive of the district labor cost?**

Answer: This is district labor costs.

**Question 7: While working at the proposed budget we have two additional questions. Will the district provide the following information:**

**1. District Attendance Chart**

**2. District Staffing Chart**

Answer: All Charts are on our website. See image under question 1 above. Direct link to this page is provided below.

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1930154/Exhibit\\_C\\_Charts\\_MexiaISD\\_RFP\\_2021-002.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1930154/Exhibit_C_Charts_MexiaISD_RFP_2021-002.pdf)

**Question 8: Good afternoon! Was there an addendum1?**

Answer: No

**Question 9: Can you provide some clarity on when presentations will be conducted?**

Answer: Presentations will be presented on April 6, 2022. Vendors will receive an agenda and instructions on how to get added to the presentations by 3/23/22 before 4pm. In this agenda, it will state that a vendor must email LChapa@mexiaisd.net by Apr. 4th, 2022 in order to be added to presentations. Please state if you will be providing sample tasting.

**Question 10: How many samples of each product should we prepare?**

Answer: 6 samples, as there will be 6 attendees during the presentation. (Corrected on 3/29/22 at 11am)

**Question 11: Please let me know if specific designated times will be provided ahead of time and the approximate number of guests we need to be prepared to serve.**

Answer: 6 guests, and I will be sending out scheduled times by April 5th.

**Question 12: Will we be presenting at the District Office or at a school? Can we heat up the food at a district kitchen?**

Answer: It will be at the district office. Sure. We have a stove top at our district office.

**Question 13: For SY22/23, should FSMCs model SSO or NSLP reimbursement rates?**

Answer: NSLP reimbursement rates

**Question 14: Are all student meals claimed free reimbursement or are some claimed as paid reimbursement and some free reimbursement?**

Answer: For SY 19-20, 20-21 & 21-22 all meals were free reimbursement. Mexia ISD is currently under CEP, Community Eligibility Provision. All students eat free.

**Question 15: So that we may accurately budget SFA revenue in SY22/23, what is the percentage of paid reimbursed and free reimbursed meals?**

Answer: Paid Reimbursement: 0%. Free Reimbursement: 100%

**Question 16: How many service days were there for breakfast and lunch in Chart 3 for each school building from 9/1/2021-11/30/2021?**

Answer: 57 service days