

PROCEEDINGS
OF THE BOARD OF EDUCATION
Paducah, Kentucky
REGULAR MEETING
May 15, 2023

A regular meeting of the Board of Education of the Paducah Independent School District was held at the Central Office, Innovation Hub Seminar Room, 500 South 25th Street, Paducah, Kentucky on Monday, May 15, 2023 at 5:00 p.m.

ROLL CALL

Members Present: Felix Akojie, Mary Hunter Hancock, Carl LeBuhn, Janice Howard, James Hudson

Others Present:

Donald Shively, Superintendent

William Black, Instruction/Assistant Superintendent

Dale Weaver, IT

Nicholas Holland, Attorney

Wayne Walden, Community Relations,

Angela Copeland, Finance

Shonda Burrus, Equity

Sarah Anthony, Special Education

Steve Spraggs, Transportation

Student Board Members Jayda Reed and CoryOn Brooks

Other staff and community members

Media- David Snow and Jane Kim, WPSD

After the roll call, it was established that a quorum of Board members was present. Dr. Shively led the Pledge of Allegiance.

ORDER NO. 59

APPROVAL OF AGENDA

The agenda was presented. The motion was made by Mrs. Howard and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent and approve the agenda as presented. The roll was called and all members present voted "yes".

RECOGNITIONS

The 2022-2023 Whitlow Commitment to Excellence awards were presented to Erin Morehead and Victor Bolton.

SUPERINTENDENT'S REPORTS

Amazing Shake – Wes Newsome, Danette Humphrey, Crystal Balentine, Sophie Trice Key, Case Simmons, Kyron Wehrmeyer.

Faculty and students from Paducah Middle made a presentation about the "Amazing Shake" a competition connected with the Ron Clark Academy to help students learn soft skills.

Student Equity Advisory Council Year in Review – Will Black and Shonda Burrus

The PTHS Student Equity Advisory Council (SEAC) presented a review of their year. Certificates were given to graduating seniors and incoming members for the 23-24 school year were introduced.

Student Board Members Year in Review – Student board members CoryOn Brooks and Jayda Reed presented their year in review. This is their last meeting as junior board members.

Auditor's Report – David Hampton, Kemper CPA

HEARINGS OF INDIVIDUALS AND GROUPS

LaDora Patterson, PESPA re: Agenda Item 7.7 Custodial Services Contract

Matthew Powell, PESPA re: Agenda Item 7.7 Custodial Services Contract

Questions were raised about the impact of outsourcing custodial services for the district to ABM.

ORDER NO. 60**APPROVAL CONSENT AGENDA ITEMS**

The Consent Agenda was presented with a recommendation for each item:

ACCEPTANCE OF NOTIFICATION OF PERSONNEL ACTIONS - It was recommended that the Board receive the notification of personnel actions for certified and support personnel. These actions occurred since April 17, 2023.

I. Classified Personnel Action Since Last Report**A. Terminations**

Beyer, Savannah	Resignation accepted: Assistant Cheer Coach, Paducah Tilghman High School.	06/30/23
Thompson, Rachel	Resignation accepted: Instructional Assistant I, McNabb Elementary School.	06/01/23
Tyler, Demondzo	Resignation accepted: Football Operations Coach, Paducah Tilghman High School.	05/08/23
Wallace, Melinda	Resignation accepted: School Nutrition Assistant I, Morgan Elementary School.	04/11/23
Welch, Charles	Resignation accepted to effect retirement: Custodian, Paducah Middle School.	05/31/23

B. Status Change/Reassignments/ Extra Duty Assignments/Transfers

Duncan, Gwendolyn	Additional Assignment: Little League Coach, Paducah Tilghman High School, \$500.00 per year.	10/01/22
Duncan, Vincent	Additional Assignment: Little League Coach, Paducah Tilghman High School, \$500.00 per year.	10/01/22
Hensley, Monte	Additional Assignment: Little League Coach, Paducah Tilghman High School, \$375.00 per year.	10/01/22
Wood, Michaela	Additional Assignment: Little League Coach, Paducah Tilghman High School, \$375.00 per year.	10/01/22

C. Employment

Amos, Quizada	Employment: Staff Support Secretary, Paducah Middle School, \$13.37 per hour. (change of start date)	04/18/23
Eddy, Sarah	Employment: Instructional Assistant I, Clark Elementary School, \$13.37 per hour.	05/09/23
Levine, Wilma Ferguson	Employment: Instructional Assistant I, McNabb Elementary School, \$13.37 per hour.	08/01/23

II. Certificated Personnel Action Since Last Report**A. Terminations**

Barrow, Holly	Resignation accepted: Teacher, Paducah Tilghman High School.	05/24/23
Behrens, Sabrina	Resignation accepted: Teacher, McNabb Elementary School.	06/30/23
Cunningham, Kelly	Resignation accepted: Assistant Coach, Speech/Debate Team, Paducah Tilghman High School.	05/24/23
Kenty, Ernest	Resignation accepted: Teacher, Paducah Middle School.	06/30/23
Morehead, Benjamin	Resignation accepted: Sponsor-Tilghman Bell, Paducah Tilghman High School.	05/01/23
St Marie, Krista	Resignation accepted: Substitute Teacher, Districtwide.	04/23/23

B. Extra-duty Assignments/Changes in Status/Transfers

Albers, Mackenzie	Additional Assignment: Little League Coach, Paducah Tilghman High School, \$375.00 per year.	10/01/22
Brewer, Gracie	Additional Assignment: Little League Coach, Paducah Tilghman High School, \$375.00 per year.	10/01/22
Capen, Morgan	Additional Assignment: Baseball Assistant Coach, Paducah Tilghman High School, \$1,500.00 per year.	07/01/22
Fulcher, Sadie	Position Change: From Substitute Teacher, Districtwide, to Teacher, Morgan Elementary School, Rank III, 0 years of experience.	08/09/23
Gentry, Jeffrey	Additional Assignment: Tutor/Coach Math, Paducah Middle School, \$125.00 per year.	08/01/22
Gray, Stephani	Additional Assignment: Little League Coordinator, Paducah Tilghman High School, \$1,000.00 per year.	10/01/22
Humphrey, Danette	Additional Assignment: Tutor/Coach Math, Paducah Middle School, \$125.00 per year.	08/01/22
Wyman, Matt	Additional Assignment: STLP Coordinator/Coach, Clark Elementary School, \$750.00 per year.	07/01/22

C. Employment

Burgett II, Jay	Employment: Assistant Principal/Athletic Director, Paducah Tilghman High School, Rank III, 0 years of experience	07/01/23
Grubbs, Gaylon	Employment: Substitute Teacher, Districtwide, \$85.00 per day.	04/01/23
Stacy, Lindsay	Employment: Substitute Teacher, Districtwide, \$85.00 per day.	02/01/23
Monahan, Kayleigh	Employment: Teacher, Paducah Middle School, Rank III, 0 years of experience.	08/01/23

DISPOSITION OF MINUTES - Copies of the minutes of the approve the minutes of the regular meeting held April 17, 2023 and special meeting held April 24, 2023. It was recommended that the minutes be approved.

APPROVAL OF BILLS AND REGULAR DISBURSEMENTS - A listing of the disbursements was given to Board members with the agenda. Checks: 202520-202706. It was recommended that the bills and regular disbursements be approved.

ACCEPTANCE OF TREASURER'S MONTHLY REPORT - The Treasurer's Monthly Report for the period ending April 30, 2023 was presented. It was recommended that the Treasurer's Monthly Report be received.

ACCEPTANCE OF WORKING BUDGET ADJUSTMENTS - The Working Budget Adjustments for the period ending April 30, 2023 were presented. It was recommended that the Working Budget Adjustments be received.

ACCEPTANCE OF CDIP PROGRESS MONITORING REPORT - It was recommended that the Paducah Board of Education receive the CDIP Progress Monitoring Report for May 2023 as presented by Will Black, Assistant Superintendent.

APPROVAL OF STUDENT TRIPS - It was recommended that the Paducah Board of Education approve the following student trip: Paducah Middle School rewards trip, May 25, 2023 to Holiday World, IN.

ACCEPTANCE OF HEAD START REPORTS – It was recommended that the Paducah Board of Education approve the following items: Grant 2023-2024, Self-Assessment and Plan, T/TA Plan, and COLA/Quality Improvement, Shared Governance Report and accept the Education reports, Family Services reports, Shared Governance and Non-Federal Shares (all under separate cover).

DECLARATION OF SURPLUS - It was recommended that the Paducah Board of Education declare the following as surplus:

1. # 110 Year: 2011 Vin: BRDT7BCAU3354 Passenger: 66
 2. #115 Year: 2011 Vin: BRDT5BCAZ0107 Passenger: 66
- Both vehicles require extensive repairs.

ACCEPTANCE OF INDIRECT COST – It was recommended that the Paducah Board of Education accept the Indirect Cost Rates as follows: Non-Restricted = 16.67% and Restricted = 3.00%.

ACCEPTANCE OF ATTENDANCE REPORT - It was recommended that the Paducah Board of Education accept the attendance reports from Troy Brock, director of pupil personnel.

ACCEPTANCE/APPROVAL OF DISTRICT TECHNOLOGY PLAN – It recommended that the Paducah Board of Education accept the final draft of the 2023-2024 District Technology Plan for second reading and approval as presented by Dale Weaver, Director of Information Technologies.

APPROVAL OF EMERGENCY SUBSTITUTE CERTIFICATION – It recommended that the Paducah Board of Education approve the CA-4 Form for Emergency Certification of Substitutes to enable the district to employ those who have a 2.5 cumulative GPA or 3.0 on last 60 hours to teach for us on a day-to-day basis as needed.

APPROVAL OF EMERGENCY CERTIFICATIONS – It recommended that the Paducah Board of Education approve the application for Full-Time Emergency Certification requested for the following teachers. This will allow them to teach during this school year while completing requirements for certification. Tammy Hopwood (English/Language Arts), Laura Zarate (Spanish)

APPROVAL OF ADJUNCT CERTIFICATIONS – It recommended that the Paducah Board of Education approve the applications for Adjunct Certifications. Adjunct teachers are part-time teachers who help our district diversify its course offerings. Doug Van Fleet, Mike Spissinger, Nancy Broyles.

APPROVAL OF FY24 SBDM STAFFING ALLOCATIONS – It was recommended that the Paducah Board of Education approve the Fiscal Year 2024 School Based Decision Making (SBDM) May 1 allocations.

ACCEPTANCE OF AUDIT REPORTS – It was recommended that the Paducah Board of Education receive the audit reports prepared by Kemper CPA for FY ending June 30, 2022.

APPROVAL OF PAY DATES - It was recommended that the Paducah Board of Education approve the pay schedule for 2023-2024.

July 25, 2023 *240/260 employees only
August 25, 2023
September 25, 2023
October 25, 2023
November 21, 2023
December 19, 2023
January 25, 2024
February 23, 2024
March 25, 2024
April 25, 2024
May 24, 2024
June 24, 2024 (ALL Employees)
June 25, 2024 (10 mo. Employees only)

APPROVAL OF SHORTENED SCHOOL DAY – It was recommended that the Paducah Board of Education approve the shortened school day for a student as requested by Sarah Anthony, director of special programs. Students with disabilities are expected to attend school for the entire school day. However, when circumstances warrant, the Admissions and Release Committee (ARC) may determine it is in the student's best interest to shorten his or her school day. Districts must meet the following requirements for granting a shortened school day: 1. Have a medical statement signed by a physician; 2. Document determination by the student's ARC that a shortened school day is needed; 3. An IEP that prescribes the length of the shortened day; and 4. Approval by the district's Board of Education that maintains the student's confidentiality. Following board approval, notice will be submitted to the Kentucky Department of Education on the required forms.

APPROVAL OF MEMORANDUM OF UNDERSTANDING – It was recommended that the Paducah Board of Education approve the proposed Memorandum of Agreement between the Paducah Independent School District and United Way of Western Kentucky to provide the Promoting Academics & Leadership in Schools (PALS) Program.

ACCEPTANCE OF GRANT AWARD - It was recommended that the Paducah Board of Education accept the Federal Grant of \$100,000.00 awarded as a Phase 1 winner in the Energy Champions Leading the Advancement of Sustainable Schools Prize (Energy CLASS Prize), a competitive award promoting energy management in school districts across America. As one of 25 districts, PPS will receive a \$100,000 cash prize to establish, train, and support energy managers in the schools who will develop projects and skills to lower energy costs, improve indoor air quality, and enhance learning environments in their communities. At the end of Phase 2, based on the performance, we will be eligible for an extra \$50,000 in funding. As part of President Biden's Investing in America agenda, this funding from the Bipartisan Infrastructure Law advances the Department's mission to streamline investments in clean energy workforce development, which is critical to the Biden-Harris Administration's efforts to achieve net-zero emissions no later than 2050 while creating jobs, building a pipeline for young people, and supporting workers and communities across this nation.

The motion was made by Mrs. Hancock and seconded by Dr. Akojie that the Board concur with the recommendations for the items included in the CONSENT AGENDA. The roll was called and all members present voted "Yes."

ORDER NO. 61

APPROVAL OF TENTATIVE BUDGET

Dr. Shively recommended that the Paducah Board of Education approve the Tentative Budget for 2023-2024 and authorize the administration to forward such budget document to the Kentucky Department of Education. The motion was made by Dr. Akojie and seconded by Dr. Hudson that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 62

APPROVAL OF VEHICLE PURCHASE

Dr. Shively recommended that the Paducah Board of Education approve the purchase of the following: one Thomas 84 passenger school bus - \$176,660.00.

The motion was made by Mrs. Hancock and seconded by Mrs. Howard that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 63

APPROVAL OF PAYMENTS TO CONTRACTORS

Dr. Shively recommended that the Paducah Board of Education approve these payments to contractors on the Head Start project (BG 20-236):

Summary of Payments No. 16: \$552,323.70

Bacon Farmer Workman: \$4,985.00

Paducah Sun advertisement: \$217.04

The motion was made by Dr. Hudson and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 64

APPROVAL OF PAYMENTS TO CONTRACTORS

Dr. Shively recommended that the Paducah Board of Education approve these payments to contractors on the Soccer Complex project (BG 23-152):

Central Paving: \$141,540.30

The motion was made by Mrs. Hancock and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 65

APPROVAL OF AUDITOR CONTRACT

Dr. Shively recommended that the Paducah Board of Education appoint Kemper, CPA Group LLP as the district's independent accounting firm for FY 2023-2024 at an auditing cost not to exceed \$30,000. Additional costs associated with bookkeeping review or report configuration, if necessary, will be billed separately at a rate presented in the proposal.

The motion was made by Dr. Akojie and seconded by Mrs. Howard that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 66

APPROVAL OF HOME HOSPITAL SERVICES FUNDING ADJUSTMENT

Dr. Shively recommended that the Paducah Board of Education approve the revised billable daily rate for home hospital services rendered to Non-Resident students through the Partial Hospitalization Program at Four Rivers Behavioral Health be increased to \$24.07 per day of student placement. This amount reflects next school year's state guaranteed base SEEK funding per student (\$4,200) per state required minimum days of instruction (170 days).

The motion was made by Dr. Hudson and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 67

APPROVAL OF CUSTODIAL SERVICES CONTRACT

Dr. Shively recommended that the Paducah Board of Education approve the contract for district custodial services with ABM Industry Groups, LLC commencing June 1, 2023 at an annual cost of \$864,554.00.

DS responded to board questions about how employees for ABM would be vetted and the district's rationale for outsourcing custodial services.

The motion was made by Mrs. Howard and seconded by Mrs. Hancock that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 68

APPROVAL OF STUDENT COMPUTER LEASE AGREEMENT

Dr. Shively recommended that the Paducah Board of Education accept the 3-year Fair Market Value lease agreement with Insight Financial Services (IFS) and Vivacity PBC for student laptop computers. These computers will replace the current 6th through 12th grade computers.

The motion was made by Mrs. Howard and seconded by Dr. Akojie that the Board concur with the recommendation of the superintendent. The roll was called and all members present voted "Yes."

ORDER NO. 69

ACTION TO GO INTO EXECUTIVE SESSION

Dr. LeBuhn announced the need to go into executive session for the discussion of property, personnel, and potential litigation. The motion was made by Dr. Akojie and seconded by Mrs. Hancock that the Board go into executive session. The roll was called and all members present voted "Yes." Donald Shively, Carl LeBuhn, Mary Hunter Hancock, Janice Howard, James Hudson, Felix Akojie, Will Black, and Nicholas Holland were present for the executive session.

ORDER NO. 70

ACTION TO RETURN TO OPEN SESSION

The motion was made by Dr. Akojie and seconded by Mrs. Hancock that the Board return to open session. The roll was called and all members present voted "Yes."

ORDER NO. 71

ACTION TO ADJOURN

The motion was made by Dr. Akojie and seconded by Mrs. Hancock that the meeting be adjourned. The roll was called and all members present voted "Yes." The meeting adjourned at 7:45 p.m.



Chairman



Secretary

The requirements of KRS 61.810, 61.815, 61.820 and 61.823 were complied with relative to the foregoing meeting.