

Purchasing Waiver

Date: _____

Name of Administrator: _____

Department Name: _____

Vendor Name: _____

In accordance with Board of Education Policy #3323, I am requesting a waiver to the competitive bidding, quotation & proposal requirements. This waiver is being requested for the following reason:

Select one (1) reason below:

(The full description of each reason can be found in the Policy mentioned above.)

Amount of waiver: _____

Comments: _____

This waiver request is approved based on the above listed reasons:

Dr. Tracy Youngberg, Superintendent of Schools

Date