

Mexia ISD RFP#2021-002 Food Service Management Company Questions & Answers Addendum

Question 1: Where are the Chart C attachments?

Answer: Chart C attachments are on our website. See image below. <https://www.mexiaisd.net/page/rfp-proposals>



Mexia Independent School District
True Defenders of the Crimson and the Black

MEXIA INDEPENDENT SCHOOL DISTRICT // BUSINESS & FINANCIAL SERVICES // RFP PROPOSALS

Mexia ISD is Requesting for Proposals of a Food Service Management Company. [RFP for FSMC RFP#2021-002 Exhibit C Charts MISD RFP No#2021-002](#)

Question 2: Should we prepare samples for tasting?

Answer: Sample tasting is at the vendor's discretion.

Question 3: I noticed that the district is requesting presentations at the time of the pre-bid. What are the requirements for this presentation?

Is the district looking to try food samples or are vendors expected to present service capabilities in addition to food samples?

Answer: Food samples are at vendors discretion. Mexia ISD is looking for vendors to present service capabilities.

Question 4: Can the district confirm that the summer feeding program is running for 10 days?

Answer: The summer feeding program will run for a total of 30 operational days. (Summer school will be active for 10 out of those 30 days).

Question 5: Will the district provide detail of what is included in the other federal reimbursement line in the amount of \$98,599?

Answer: Per our FY 18-19 audit, this amount includes commodities and a vendor reimbursement of \$15,000

Question 6: Will the district detail the SFA expense? Is that expense inclusive of the district labor cost?

Answer: This is district labor costs.

Question 7: While working at the proposed budget we have two additional questions. Will the district provide the following information:

1. District Attendance Chart

2. District Staffing Chart

Answer: All Charts are on our website. See image under question 1 above. Direct link to this page is provided below.

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1930154/Exhibit_C_Charts_MexiaISD_RFP_2021-002.pdf

Question 8: Good afternoon! Was there an addendum1?

Answer: No

Question 9: Can you provide some clarity on when presentations will be conducted?

Answer: Presentations will be presented on April 6, 2022. Vendors will receive an agenda and instructions on how to get added to the presentations by 3/23/22 before 4pm. In this agenda, it will state that a vendor must email LChapa@mexiaisd.net by Apr. 4th, 2022 in order to be added to presentations. Please state if you will be providing sample tasting.

Question 10: How many samples of each product should we prepare?

Answer: 6 samples, as there will be 6 attendees during the presentation. (Corrected on 3/29/22 at 11am)

Question 11: Please let me know if specific designated times will be provided ahead of time and the approximate number of guests we need to be prepared to serve.

Answer: 6 guests, and I will be sending out scheduled times by April 5th.

Question 12: Will we be presenting at the District Office or at a school? Can we heat up the food at a district kitchen?

Answer: It will be at the district office. Sure. We have a stove top at our district office.