

HUGOTON PUBLIC SCHOOLS

USD 210

304 EAST SIXTH STREET

HUGOTON, KANSAS



(620)544-4376

USD 210 Employee Sign-Off Form

Name: _____

ACCEPTABLE USE OF COMPUTERS AND NETWORKS

I will abide by the district guidelines and conditions for the use of the facilities of USD 210 Public Schools and access to the Internet. I further understand any violation of the district guidelines is unethical and may constitute criminal offense. Should I commit any violation, my access privileges will be revoked. Disciplinary action, up to and including termination, denial of network privileges and/or appropriate legal action may be taken.

In order to make sure that all members of the Hugoton Public Schools community understand and agree to these rules of conduct, U.S.D. 210 requires you as a user to sign the following statement:

I agree not to hold Hugoton Public Schools, nor any of its employees, nor any of the institutions or networks providing access to networks, responsible for the performance of the system or the content or costs or any material accessed through it.

I have read the terms and conditions listed below for USD 210's Public Schools' facilities use and Internet access. I understand that this free access is designed for educational purposes. However, I also recognize that it is impossible to restrict access to all controversial materials, and I will not hold Hugoton Public Schools responsible for materials acquired or sent via the network.

Signature

Date

SEXUAL HARASSMENT TRAINING AND BLOOD-BORNE PATHOGEN TRAINING

I have viewed the video on Sexual Harassment in the schools.

Signature

Date

I have viewed the video on Blood-borne Pathogen.

Signature

Date

COMPUTER USE POLICY in USD 210

Use of or access to district computers or computer software shall be limited to district employees. Use of computers is for the performance of official and approved assignments only. Use of district computer equipment or software for personal projects is prohibited without prior permission of the superintendent. All computer use is subject to review by the administration and the Board.

Only software purchased by the district may be loaded onto district computers. Software licensed to the district shall not be used on computers not owned by the district.

This policy applies to all district computer equipment, copy machines, data libraries, and programs. Violations of this policy or district regulations shall be grounds for disciplinary action up to and including termination.