

Position Desired: \_\_\_\_\_ Date: \_\_\_\_\_

**Elsberry R-II School District**  
**138 Tomahawk Dr.**  
**Elsberry, MO 63343**



## Non-Certified Application

Personal Data:

(First Name)	(Middle Name)	(Last Name)		
(Street)	(City)	(State)	(Zip)	(Phone Number)

Education				
High School Attended				
Colleges and Universities Attended:				
Name and Location	Dates	Major	Degree	Date conferred or expected

Work Experience (List your most recent non-teaching employment, including military duty)			
Employer	Address	Type of Work	Dates

References (List at least three, including those who have knowledge relative to the position you seek)			
Name	Position	Address	Phone

<b>Professional Status</b>	
Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?	
If yes, explain:	
Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?	
If yes, please list:	
Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?	
List any accommodations:	

<b>Legal Information</b>	
Are you eligible to work in the United States?	
Have you ever been convicted of a criminal offense other than a minor traffic violation?	
If yes, explain:	
Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.	
Have you ever had any indicated finding of child abuse filed in your name?	
If yes, explain:	
Does your name appear on any Sex Offender Database in any state or country?	

<b>Equal Opportunity Employer</b>
The Elsberry R-II School District (ESD) is an Equal Opportunity Employer. The ESD ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. The ESD has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the ESD Human Resource Office.

**Applicant's Acknowledgement and Agreement**

By entering the applicant's name below, candidate authorizes the school district to conduct an investigation of candidate pursuant to school district and state policies and regulations, to determine whether candidate has been convicted of any criminal or drug offenses as set forth in such statute, and, upon request, agrees to execute an investigation authorization form as a condition for candidate's employment. The district and state policies and regulations also stipulate that the School District perform a check on the Statewide Sex Offender Database. Candidate may not be employed unless such investigations have been initiated.

I certify that the information given by me in the application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I authorize the use of any information in the application to verify my statement, and I authorize past employers, all references and any other person to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability of damages on account of having furnished such information.

I, \_\_\_\_\_ agree to all of the terms above  
(Applicant Name)