

**GERMANTOWN SCHOOL DISTRICT
NOTICE OF BOARD OF EDUCATION MEETING**

Germantown High School
Performing Arts Center
W180 N11501 River Lane
Germantown, WI 53022
Monday, June 12, 2023
7:00 p.m.

AGENDA

The Germantown School District Board of Education will hold its Board Meeting at the Germantown High School Performing Arts Center. As with past Board Meetings it will be recorded and provided for public viewing as soon as possible following the meeting. A link to the webcast will be available just prior to the scheduled meeting and is located at <https://www.gsdwi.org>

I. Meeting Called to Order and Pledge of Allegiance

- A. Official Meeting Notification
- B. Roll Call

II. Approval of Agenda

III. Reports

- A. District Administrator Update - Dr. Chris Reuter
- B. GHS Graduation 2023 - GSD Board
- C. Amy Belle Elementary School Presentation - Ms. Katie Kohel

- IV. Citizen Comments:** Community members/residents of the Germantown School District are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name and address for the record. The presentation time frame shall be determined by the Board President, once an indication of the number of people wishing to speak is made. Speakers should keep comments to three minutes or less to allow for others to speak. Wisconsin law authorizes the school board to receive information from members of the public. Where possible, the Board may answer factual questions immediately or may provide a written response if information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda. Comments that may be injurious to school district personnel or other individuals will not be allowed.

V. Consent Agenda

- A. Approval of May 22, 2023 Meeting Minutes
- B. Approval of Teacher Resignations

- C. Approval of Teacher Contracts
- D. Approval of Donations

VI. Buildings and Grounds Committee

- A. June 5, 2023 Committee Meeting Update

VII. Teaching and Learning Committee

- A. June 5, 2023 Committee Meeting Update
- B. Approval of Fall 2023 Reading Pilot Proposal

VIII. Finance Committee

- A. June 12, 2023 Committee Meeting Update
- B. Approval of 2023-2024 Meal and Milk Prices
- C. Approval of 2023-2024 District Copy Paper Purchase
- D. Approval of 2023-2024 MJCare Contract
- E. Approval of 2023-2024 CESA #1 Contract
- F. Approval of District Camera License Renewal
- G. Approval of 650 Student Chromebooks Financing
- H. Approval of 65 Firefly PLTW Laptops Purchase and Financing
- I. Approval of Google Workspace for Education Plus

IX. New Business

- A. Discussion and action to approve Summer IEP Diagnostic Contracts - Mr. Todd Lamb
- B. Discussion and action to approve 2023-2024 Supplemental Teacher Contracts - Mr. Mike Nowak and Mr. Todd Lamb
- C. Discussion and action to approve Extended School Year Contracts - Mr. Todd Lamb
- D. Discussion and action to approve KMS Activity Group Additions - Ms. Unertl
- E. Discussion and action to approve KMS and GHS Co-Curricular Handbooks - Ms. Unertl
- F. Discussion and action to approve Summer School Contracts - Mr. Jake Misiak

X. Closed Session

- A. Motion to enter into Closed Session pursuant to Wisconsin State Statute 19.85(1)(c) for Review of District Administrator performance and consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

XI. Adjourn

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: District Administrator Update

FROM: Chris Reuter

BOARD MEETING: June 12, 2023

DATE: June 1, 2023

AGENDA ITEM: III. A.

BACKGROUND:

The month of May is in full swing, and below are spotlighted items to update the Board of Education and general public about the happenings in Germantown Public Schools.

- Graduation Recap
- Summer School Update
- Board Building Tours Recap
- Summer School Breakfast

ATTACHMENTS:

None

RECOMMENDATION:

None - Informational Only

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: GHS Graduation 2023

FROM: Board of Education

BOARD MEETING DATE: June 12, 2023

DATE: June 6, 2023

AGENDA ITEM: III. B.

BACKGROUND:

Board of Education reflections of the Germantown High School Graduation held on June 4, 2023.

ATTACHMENTS:

None

RECOMMENDATION:

None

**GERMANTOWN SCHOOL DISTRICT
GERMANTOWN, WISCONSIN 53022
MINUTES OF THE BOARD OF EDUCATION
May 22, 2023**

1. The meeting of the Board of Education was called to order by Board President Brian Medved at the Germantown School District, District Offices at 7:00 p.m. with the Pledge of Allegiance. Roll call: Medved - yes, Ewert - yes, Barney - yes, Loth - yes, Pawlak - yes, Higginbotham - yes, Brown - yes.
2. Superintendent Dr. Chris Reuter read the official meeting notification.
3. Motion by Barney, second by Ewert to approve the agenda. Motion carried.
4. Superintendent Dr. Chris Reuter provided a District Administrator Update mentioning GHS Graduation, KMS Promotion Ceremony, End of School Year Events, and K-2 MAP testing.
5. The GSD Student Representative shared updates on what is happening in our schools. AMY BELLE: Second grade has established a lending library in the cafeteria, students are walking the distance from Florida to Wisconsin during recess, students created a unique book for bus drivers in honor of Bus Driver Appreciation Day, and students are excited to spend an upcoming day at Camp Minikani to wrap up the year. COUNTY LINE: Students and parents attended "Marvelous Muffins" hosted by the PTA, students celebrated last month's PBIS focus on Cooperation with an all school superhero day, and students are looking forward to an all school bag lunch/picnic to wrap up the year. MACARTHUR: Students participated in a Fun Run filled with "fun" activities, third graders performed a concert, this month's student focus is on creativity, and students are looking forward to field day to wrap up the year. ROCKFIELD: Student's writing abilities have progressed by leaps and bounds this school year, students celebrated a "Mix It Up Lunch" where they wore mismatched clothes and sat by someone new during lunch to create new friendships, and students are looking forward to Camp Minikani, an Inflatable Day, and the Kona Ice Truck to wrap up the year. KMS: Students have just finished MAP testing, several music students showcased their talents at the State Solo & Ensemble event, and art students are buzzing away with lots of different projects showcasing their artistic abilities. GHS: Students are preparing for final exams; the musicians have showcased their talents at the Solo Ensemble competition with many students earning a Superior rating; the Forensics Team earned the WISDAA's Distinction in Speech Award; and baseball, softball, boy's golf, girl's soccer, JV and Varsity track teams are all in the midst of their seasons.
6. Kennedy Middle School Principal Ms. Jess Gieryn presented the ITEEA (International Technology and Engineering Educators Association) 2022 Program Excellence Award Recipients, Mr. Jeff Thielke and Mr. John Parrish.

7. Board President Brian Medved shared the 2023-2024 Board Committee Assignments.
8. During citizen comments the following people spoke: Sandy Pie on swastikas, Lydia Paw on swastikas, Jamie Cannestra for the GEA, Mallory Garves on swastikas, Melissa Garves on swastikas, Brad Schiereck on swastikas, Michael Pickett on hate incidents, and Michael Price elected to defer his topic until next month.
9. Motion by Barney, second by Higginbotham to approve Consent Agenda Items A-C. Motion carried.
10. Loth provided an update to the Board from the May 8, 2023 Finance Committee meeting mentioning the approval of the April consent vouchers and the variance report.
11. Motion from the Finance Committee to move forward with a positive recommendation to the Full Board to approve the 2023 5-Year Capital Improvement Plan. Motion carried.
12. Motion from the Finance Committee to move forward with a positive recommendation to the Full Board to approve the replacement GHS roof section EE, using FJA Christensen, in the amount not to exceed \$207,221, funded out of the Capital Improvements budget. Motion carried.
13. Ewert provided an update to the Board from the May 15, 2023 Teaching and Learning committee mentioning the proposal for the fall reading pilot program which included Super Kids for grades K-2, HMH Into Reading Grades K-5, and McGraw Hills Wonders Grades K-5 curriculums. The motion to bring a curriculum to the Full Board was tabled and will be brought forward at a later meeting.
14. Director of Teaching & Learning Jake Misiak shared a presentation on the Open Up Resources 6-8 Math Program. Board discussion. Motion by Pawlak, second by Barney to approve Open Up Resources 6-8 Math as our 6-8 math resource. Board discussion. Motion carried.
15. Ewert provided an update from the May 22, 2023 Personnel Committee meeting mentioning an OPEB (Other Post Employment Benefits) study along with a full compensation study and certified staff start and end times.
16. The Personnel Committee makes a motion to move forward with a positive recommendation to the Full Board to approve the proposed modifications to teacher start and end times to be noted in the Teacher Section of the Employee Handbook for the beginning of the 2023-2024 school year. Motion carried.
17. Superintendent Dr. Chris Reuter led discussions on the WIAA Boys and Girls LaCrosse Co-Op with the Hamilton and Menomonee Falls School Districts for the 2023-2024 school year. Motion by Barney, second by Ewert to approve the WIAA Boys and Girls LaCrosse Co-Op as presented. Motion carried.
18. Superintendent Dr. Chris Reuter led discussions on the Board Meeting Schedule for the 2023-2024 School Year. Board discussion on meeting frequency. Motion by Barney, second by Pawlak to approve the 2023-2024 Board Meeting Schedule as presented. Motion carried.

19. Director of Teaching & Learning Jake Misiak led discussions on the 2023 Summer School Contracts. Motion by Higginbotham, second by Pawlak to approve the contracts as presented. Motion carried.
20. Director of Pupil Services Todd Lamb led discussions on Extended School Year Contracts. Motion by Barney, second by Higginbotham to approve the extended school year contracts as presented. Motion carried.
21. Superintendent Dr. Chris Reuter led discussions on the FBLA Overnight Field Trip Request. Motion by Ewert, second by Higginbotham to approve the overnight travel request for ten (10) students and two (2) advisors to travel to Atlanta, Georgia from June 21-July 1, 2023 to attend the FBLA National Leadership Conference 2023. Motion carried.
22. Superintendent Dr. Chris Reuter led discussions on the SkillsUSA Overnight Field Trip Request. Motion by Loth, second by Brown to approve the overnight travel request for two (2) students and one (1) advisor to travel to Atlanta, Georgia from June 19-23, 2023 to attend the 2023 SkillsUSA National Conference. Motion carried.
23. Superintendent Dr. Chris Reuter led discussions on the HOSA Overnight Field Trip Request. Motion by Brown, second by Pawlak to approve the overnight travel request for two (2) students and one (1) advisor to travel to Texas, Dallas, Texas from June 21-25, 2023 to attend the HOSA International Leadership Conference. Motion carried.
24. Motion by Pawlak, second by Barney to enter into Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investment of District funds, or the conduct of other Board business whenever competitive or bargaining reasons require a closed session. Wisconsin State Statute 19.85(1)(d) to consider strategies for crime detection and prevention. Wisconsin State Statute 19.85(1)(c) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call: Medved – yes, Ewert – yes, Barney – yes, Loth – yes, Pawlak – yes, Higginbotham – yes, Brown – yes. Motion carried.
25. The Board entered into Closed Session at 9:12 p.m. and did not return to Open Session, adjourning at 10:16 p.m.

Melissa Timmerman
Recording Secretary

Thomas Barney
School Board Clerk

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Teacher Resignations

FROM: Michael Nowak

BOARD MEETING: June 12, 2023

DATE: June 7, 2023

AGENDA ITEM: V. B.

BACKGROUND:

The following teachers have indicated that they will be resigning from their teaching positions in the Germantown School District effective June 9, 2023.

Teacher	School / Position	District Service
Tracy Miller	MacArthur Elementary School Art Teacher (Part-Time)	14 years
Susan Otto	Germantown High School German Teacher (Part-Time)	2 years
Angel Dora	MacArthur Elementary School Third Grade Teacher	12 years
Heidi Ludorf	Germantown High School German Teacher	5.5 years
Kayla Sobczak	MacArthur Elementary School Kindergarten Teacher	5 years
Katrina Wesley	Kennedy Middle School Seventh Grade Literacy Teacher	8 years
Lee Schroeder	Rockfield Elementary School Fourth Grade Teacher	10 years
Cindy Collins	Germantown High School Science Teacher	16 years
Lauren Schell	Kennedy Middle School Music Teacher	10 years
John Whitehead	Germantown High School Social Studies Teacher	9 years

ATTACHMENTS:

None

RECOMMENDATION:

Motion to approve the resignations of Tracy Miller, Susan Otto, Angela Dora, Heidi Ludorf, Kayla Sobczak, Katrina Wesley, Lee Schroeder, Cindy Collins, and Lauren Schell and thank them for their service to the students, their families, and to the Germantown School District.

**Teacher contract: "In the event said Teacher with a signed contract for the ensuing year seeks release to accept other employment after July 1, he/she shall forfeit five hundred dollars (\$500), after August 1, he/she shall forfeit seven hundred fifty dollars (\$750), and after August 15, he/she shall forfeit one thousand dollars (\$1,000) as liquidated damages."

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Teacher Contracts

FROM: Michael Nowak

BOARD MEETING: June 12, 2023

DATE: June 7, 2023

AGENDA ITEM: V. C.

BACKGROUND:

The administration is recommending the approval of the following regular teacher contracts for the 2023-2024 school year.

Employee Assignment/Location	Rationale	FTE	Contract Type	Salary
Lucille Degener Germantown School District Teacher of the Deaf and Hard of Hearing	Lucille is being recommended as we transition this position to a teacher contract	1.0	Regular	\$70,000
Michael Knox Germantown High School German Teacher	Michael is being recommended for this position as the result of a resignation	1.0	Regular	\$69,750

ATTACHMENTS:

None

RECOMMENDATION:

Motion to approve 1.0 FTE regular teacher contract for Lucille Degener at \$70,000 and the 1.0 FTE regular teacher contract for Michael Knox at \$69,750.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Donations

FROM: Chris Reuter

BOARD MEETING: June 12, 2023

DATE: June 8, 2023

AGENDA ITEM: V. D.

BACKGROUND:

Please act on the donation requests described below.

The Board of Education should consider acceptance of the donations in accordance with Board Policy 7230 - Gifts, Grants, and Bequests.

Approve the following donations:

MacArthur PTA - \$2549 - MacArthur Field Trips

MacArthur PTA - appx \$1000 - Mixer and Speakers - Music Department

MacArthur PTA - appx \$950 - 2 standing desks - Front Office

MacArthur PTA - appx \$890 - 6 sets of decodable readers -

Kennedy Middle School PTA - \$1122 - New archery equipment - for K5 program

Kennedy Middle School PTA - \$2500 - New Crusader room (whole school multipurpose room)

GHS Student Council - \$1500 - GHS Greenhouse Construction Fund

Johnson's Nursery - appx \$30,000 for door access to courtyard at GHS and appx \$20,000 for additional projects - GHS Greenhouse Construction Project

ATTACHMENTS:

None

RECOMMENDATION:

Motion to thank the donors for their generosity and approve the donations as listed.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Fall 2023 Reading Pilot Proposal

FROM: Jake Misiak

MEETING: June 12, 2023

DATE: June 12, 2023

AGENDA ITEM: VII. B.

BACKGROUND:

At the K-5 level multiple curricula have been reviewed for their alignment to our priorities and Wisconsin State Standards, usability, and fit for our english language arts (ELA) programming. The review team has identified Superkids, Wonders, and HMH Into Reading as resources to pilot during the Fall of the 2023 school year. A process to pilot the materials has been drafted and outlines key outcomes, evaluations, and a timeline for reading the pilot.

The following public websites contain additional information about the resources the team recommends piloting in the fall.

HMH Into Reading

<https://www.hmhco.com/programs/into-reading>

SuperKids K-2

<https://www.zaner-bloser.com/reading/superkids-reading-program/index.php>

Wonders

<https://www.mheducation.com/prek-12/program/wonders-2023/wonders.html?page=1&sortby=title&order=asc&bu=seq>

ATTACHMENTS:

Fall 2023 Reading Pilot Proposal

Examples of Social Emotional Learning within Resources

RECOMMENDATION:

Motion with a positive recommendation from the Teaching & Learning Committee to approve the piloting of the reading resources HMH Into Reading, SuperKids K-2, and Wonders during the Fall of the 23-24 school year.

Fall 2023 Reading Pilot Proposal

The pilot proposal is a draft outline of the objectives and measures that will be used to evaluate HMH Into Reading, SuperKids, and Wonders reading resources. The pilot process will gather valuable information that will allow the Reading Review Team to make an informed decision about the selection and implementation of reading resources.

Pilot Objectives

1. Determine which reading resource(s) would be most effective in meeting the needs of the Germantown students.
2. Identify the strengths and weaknesses of each reading resource.
3. Assess the engagement of students with each reading resource.
4. Determine the support required by teachers to implement each reading resource effectively.
5. Identify potential barriers in the implementation of each reading resource at scale.
6. Gather feedback from teachers, parents, and students about each reading resource.
7. Identify professional development needs for teachers in implementing the selected reading resource(s) effectively.

Minimum Classroom Coverage

- At least 2 teachers from grades K-2 will pilot HMH Into Reading, Wonders, and Superkids.
- At least 2 teachers from grades 3-5 will pilot each resource.
- Each school will have at least one classroom that pilots each of the resources.

	SuperKids	Wonders	HMH IntoReading
Grades K-2 Minimum # of Teachers	4	2	2
Grades 3-5 Minimum # of Teachers	0	2	2

Pilot Timeline

August:

- Provide professional development for teachers on the use of the reading resources.
- Review methods to collect feedback and assess effectiveness.
- Create a plan to collect student baseline data.
- Select assessment options from each resource to measure the effectiveness of each resource.

September:

- Communication to parents providing information about the pilots and the use of pilot resources in their student's classroom.
- Implement the pilot program in each classroom.
- Students will complete pre-tests to determine their present level of performance before using the resources.
- End of September, teachers will provide feedback to the review team about the resources, including their observations of student engagement and any challenges they encounter.
- Continued professional development from each reading resource developer to support implementation.
- Principals will conduct walk-throughs using protocols to measure instructional practices.
- The Director of Teaching and Learning will provide an update to the Teaching and Learning Committee regarding progress and observations of the resources.

October:

- Teachers will collect data on student progress, using formative and summative assessments.
- The Reading Review Team will meet to discuss the strengths and weaknesses of reading resources.
- Principals and teachers will conduct instructional rounds in each pilot classroom to observe each resource. Principals will continue to measure instructional practices using walk-through protocols.
- Student engagement data will be collected by teachers and administrators.
- Conduct student focus groups to collect information about each resource.
- The Director of Teaching and Learning will provide an update to the Teaching and Learning Committee regarding progress and observations of the resources.

November:

- Teachers will collect data on student progress, using formative and summative assessments.
- Surveys administered to parents to obtain feedback on reading materials.
- Principals and teachers will conduct additional instructional rounds if needed.
- At the conclusion of piloting a resource, students will complete post-tests to determine growth.

- Teachers will complete resource rubrics to document feedback including their observations of student engagement and any successes or challenges they encountered during the pilot program.
- The Director of Teaching and Learning will provide an update to the Teaching and Learning Committee regarding progress and observations of the resources.

December:

- The Reading Review Team will analyze the data collected during the pilot program.
- The Reading Review Team will evaluate the effectiveness of each resource, taking into account feedback from teachers, parents, and students.
- The Reading Review Team will determine which resource(s) will be recommended for use in the upcoming school year.
- Collaboratively with administration, the reading review team, and the selected resources support team, a plan for implementing the chosen resource(s) will be developed for the 23-24 school year.
- The Director of Teaching and Learning will provide an update to the Teaching and Learning Committee and provide a recommendation to the Committee for resource(s) to be used in the upcoming school year.
- Presentation of selected materials to the board.

Evaluation Methods

Throughout the pilot, multiple methods will be used to gain a comprehensive understanding of the effectiveness of the reading resources and make informed decisions about how each resource impacts student learning and engagement.

1. Pre- and Post-Assessments: Assessment of students before and after implementing the reading resource to determine the impact of the resource on student performance.
2. Formative Assessments: Frequent assessments, such as progress monitoring tools from each resource, are used to track student progress throughout the pilot process.
3. Observations: Observing student engagement and participation during reading instruction to provide insight into the effectiveness of the resource in promoting student learning and engagement.
4. Surveys and Focus Groups: Gather feedback from teachers, students, and parents through surveys and interviews to identify strengths and weaknesses of the resource.
5. Student Work Samples: Student work samples, such as written responses to reading prompts or reading logs, to assess student understanding and provide reference points for comparisons across resources.

Examples of Social Emotional Learning within Resources

SuperKids	<p>Relationship Skills - Kindergarten Cass Cass loves to cook, but she knows it's hard work! She helps her family prepare meals and clean up the kitchen afterwards.</p> <p>Have students draw a picture that shows how they can be helpful at home or in the classroom.</p> <p>Social Awareness - Kindergarten Sal Sal loves sports, and he knows it's important to be a good sport who follows the rules, supports his teammates, and behaves well no matter who wins.</p> <p>Have students draw an example of good sportsmanship that they have seen, either in their own lives or on television.</p> <p>Social Awareness - 1st Grade "The Very Best Gift" Tic sends her grandad thank-you notes for the gifts he sends, and she's even more thankful in the end when he comes to visit.</p> <p>Have students use the sentence starter "I am thankful for _____ because _____" and fill in the blank with something or someone they are thankful for. Have them put their names on their papers, and collect them. Each day, read one of these aloud to the class. Let the student who wrote the sentence give a little more explanation if they wish to do so.</p> <p>Self-Management - 1st Grade "Buster's Surprise" The Superkids wait and wait for Buster the pigeon's eggs to hatch.</p> <p>Waiting is not a bad thing; all of us have had to wait for something at some point in our lives. Talk about how waiting can teach us about patience. Have students write a sentence about why having patience is important.</p> <p>Social Awareness, Responsible Decision-Making - 2nd Chapter 16 On stage, Hot Rod thinks on his feet to save the play when Icky forgets his lines.</p> <p>Ask students to think about what would have happened in the story if Hot Rod had not acted quickly during the play so the show could go on. Have students write a different ending for the play in which Hot Rod does not think quickly.</p> <p>Self-Awareness, Self-Management - 2nd "Shark to the Rescue" Hot Rod borrows a toy from Oswald and plays with it in a mud puddle on the playground.</p> <p>Taking care of things you borrow is important to show how responsible and trustworthy you can be. Have students write a paragraph about why being responsible is important.</p>
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<p>HMH Into Reading</p>	<p>Highlights at the Beginning of Stories Social Emotional Learning Connections</p> <p>Relationship Skills - Grade 1 What does the girl in the story do to make Nan happy? How does sharing help us make friends?</p> <p>Relationship Skills - Grade 1 How do you make friends? How do you keep your friends?</p> <p>Self Management - Grade 3 How does Marisol handle her feelings throughout the story? What does she learn about herself?</p> <p>Self Management - Grade 3 In the chapter "In a Mood," how does Judy deal with her bad mood? What does Judy learn about dealing with her own moods as she tries each of her classmate's ideas?</p> <p>Self-Awareness - Grade 5 How did Henry's setbacks make him a better inventor? How did Henry's conversations with Thomas contribute to his self-confidence?</p> <p>Self-Awareness - Grade 5 How does Captain Arsenio respond to failure? What can you learn from Captain Arsenio about perseverance?</p>
<p>McGraw Hill Wonders</p>	<p>Kindergarten Unit 5</p> <p>Social Emotional Focus: Self Confidence As children collaborate, self-confidence strengthens their abilities to share ideas and navigate challenges.</p> <p>Deepening resilience and confidence as learners</p> <p>Grade 2 - Unit 6 - Myths</p> <p>Essential Questions: What do myths help us understand?</p> <p>Social Emotional Focus - Flexible Thinking Have students use flexible thinking to describe how the play, The Contest of Athena and Poseidon, might have been different if the citizens of ancient Greece loved surfing and did not care for olives.</p> <p>Grade 3 - Unit 4 - Clementine</p> <p>Essential Question: How can you use what you know to help others?</p> <p>Social Emotional Focus: Self-Confidence What specific events in the story have contributed to this change In Clementine's feelings</p>

about herself? Have students share and describe these events in chronological order.

Grade 4 - Unit 4

Essential Question: How do writers look at success in different ways?

Discuss the steps the poets take toward success that unfold in both “Genius” and “Winner.” How are the ways the poets exhibit task persistence the same or different? What causes each of them to grow more successful?

Social Emotional Progression Grades K - 5 - Example Skills

- Manages actions, behaviors, and words with decreasing support from adults
- Maintains and sustains attention
- Uses basic problem solving skills to resolve conflicts with other children
- Demonstrates initiative and independence
- Uses planning and problem solving strategies to achieve goals

Examples of Social Emotional Learning within Resources

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- Uses planning and problem solving strategies to achieve goals

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: 2023-2024 Meal and Milk Prices

FROM: Brittany Altendorf

MEETING DATE: June 12, 2023

DATE: June 2, 2023

AGENDA ITEM: VIII. B.

BACKGROUND:

The Food & Nutrition Department would like to propose to the board leaving all student prices the same for the 23-24 school year. This decision was made based on the reimbursement rates and supply chain assistance funds that we have received over the last three years, that have allowed us to stay above the federal regulations allowable three-month average operating expenditures for the past two years.

We will need to increase adult prices from \$4.00 to \$4.50 for lunch and \$2.50 to \$2.65 for breakfast. These increases are based on the DPI Adult meal calculation guidelines. The guidelines state that the adult price must be based on the highest paid student meal price, add the federal reimbursement for a student paid meal, plus the USDA foods entitlement value, plus the state meal aid, to arrive at the minimum adult price. USDA foods entitlement value is not included in the breakfast meal price. [Reimbursement rates](#) from the 22-23 school year were used to determine the rate, since the 23-24 rates have not yet been published. See charts below.

Highest paid student lunch price	\$3.25
Add federal paid lunch reimbursement + \$.08 PBR	\$0.77
Add \$.02 lunch differential (if applicable) ¹	\$0.02
Add USDA Foods entitlement value received (if applicable) ²	\$0.30
Add State lunch aid	\$0.17
Minimum Adult Lunch Price	\$4.51

Highest paid student breakfast price	2.00
Add Federal paid breakfast reimbursement	0.50
Add State breakfast aid	0.15
Minimum Adult Breakfast Price	2.65

Meal	22-23 Price	23-24 Price
Student Paid Lunch- Elementary	2.75	2.75
Middle School	3.00	3.00
High School	3.25	3.25
Adult	4.00	4.50
Breakfast Paid Breakfast- All schools	2.00	2.00
Adult Breakfast	2.50	2.65
Milk	0.40	0.40

ATTACHMENTS:

2023-2024 Meal and Milk Prices

RECOMMENDATION:

Motion with a positive recommendation from the Finance Committee to approve the 2023-2024 meal and milk prices.

<u>2023-2024 PROPOSED MEAL PRICES</u>					
	School		Lunch Prices for	Proposed	Lunch Prices for
			22 - 23	Increase	23-24
	<u>LUNCH</u>				
	Elementary		2.75	-	2.75
	Middle		3.00	-	3.00
	High School		3.25	-	3.25
	All - reduced				
	Adults		4.00	0.50	4.50
	<u>BREAKFAST</u>				
	All schools		2.00	-	2.00
	Adults		2.50	0.15	2.65
	<u>MILK</u>				
	All		0.40	-	0.40

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: 2023-2024 District Copy Paper Purchase

FROM: Brittany Altendorf

BOE MEETING: June 12, 2023

DATE: June 5, 2023

AGENDA ITEM: VIII. C.

BACKGROUND:

Earlier this month the business office reached out to three vendors for pricing on white and color copy paper. Currently the district needs to order both white and color paper prior to the start of the school year. As of June 10 2023, the district's on-hand inventory in the warehouse consists of 38 cases of gold.

In past years, depending on the paper inventory at the end of the fiscal year, the district has ordered white and colored paper while other years only white was ordered. In 2022-2023 there was a paper shortage which increased the cost of paper. The amount of paper that was ordered decreased due to the increased cost and budget authority.

For the 2023-2024 school year the price of paper has decreased. The recommendation would be to order 840 cases of white paper and a combination of colored paper totaling 120 cases. To receive the best price the district would purchase from two companies in 2023-2024. This is an increase of paper compared to 2022-2023. The district will continue to use paper for instructional purposes while finding ways to reduce paper usage for family communications and office needs.

ATTACHMENTS:

2023-2024 Paper Bids

RECOMMENDATION:

A motion to approve with a positive recommendation from the Finance Committee to order 840 cases of white paper from Complete Office Supply not to exceed \$29,400 and 120 cases of color paper from Veritiv not to exceed \$5,676 for the district throughout the 2023-24 school year as needed.

White Copy Paper Bids - May 2023

Contract Paper Group

Option A: Based on Full Truckload Pricing

92 White, 20 lb., 8.5 x 11"	440	\$ 36.29	per case	\$	15,967.60
Color, 20 lb., 8.5 x 11"	400	\$ 49.64	per case	\$	19,856.00
			Total Option A	\$	35,823.60

Option B: Based on Budget (Final Budget Amount TBD) Less than Truckload

92 White, 20 lb., 8.5 x 11"	440	\$ 36.29	per case	\$	15,967.60
Color, 20 lb., 8.5 x 11"	280	\$ 49.80	per case	\$	13,944.00
			Total Option B	\$	29,911.60

Option C: Full Truckload Pricing of White (No Color)

92 White, 20 lb., 8.5 x 11"	840	\$ 35.63	per case, Total Option C	\$	29,929.20
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Option D: Color Paper Only

Color, 20 lb., 8.5 x 11" (1 pallet each Blue, Canary, 1/2 pallet each Green,Pink)	120	\$ 49.90	per case, Total Option D	\$	5,988.00
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Veritiv

Option A: Based on Full Truckload Pricing

92 White, 20 lb., 8.5 x 11"	440	\$ 43.00	per case	\$	18,920.00
Color (2 pallets each Blue,Canary,Green,Pink,Buff), 20 lb., 8.5 x 11"	400	\$ 44.40	per case	\$	17,760.00
			Total Option A	\$	36,680.00

Option B: Based on Budget (Final Budget Amount TBD) Less than Truckload

92 White, 20 lb., 8.5 x 11"	440	\$ 43.00	per case	\$	18,920.00
Color (2 pallets Blue, Canary), 20 lb., 8.5 x 11"	160	\$ 46.80	per case	\$	7,488.00
Color (1 pallet Green, Pink, Buff), 20 lb., 8.5 x 11"	120	\$ 47.30	per case	\$	5,676.00
			Total Option B	\$	32,084.00

Option C: Full Truckload Pricing of White (No Color)

92 White, 20 lb., 8.5 x 11"	840	\$ 37.70	per case, Total Option C	\$	31,668.00
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Option D: Color Paper Only

Color, 20 lb., 8.5 x 11" (1 pallet each Blue, Canary, 1/2 pallet each Green,Pink)	120	\$ 47.30	per case, Total Option D	\$	5,676.00
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Complete Office Supply

Option A: Based on Full Truckload Pricing

92 White, 20 lb., 8.5 x 11"	440	\$ 35.40	per case	\$	15,576.00
Color, 20 lb., 8.5 x 11"	400	\$ 55.00	per case	\$	22,000.00
			Total Option A	\$	37,576.00

Option B: Based on Budget (Final Budget Amount TBD) Less than Truckload

92 White, 20 lb., 8.5 x 11"	440	\$ 35.40	per case	\$	15,576.00
Color, 20 lb., 8.5 x 11"	280	\$ 55.00	per case	\$	15,400.00
			Total Option B	\$	30,976.00

Option C: Full Truckload Pricing of White (No Color)

92 White, 20 lb., 8.5 x 11"	840	\$ 35.00	per case, Total Option C	\$	29,400.00
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Option D: Color Paper Only

Color, 20 lb., 8.5 x 11" (1 pallet each Blue, Canary, 1/2 pallet each Green,Pink)	120	\$ 55.00	per case, Total Option D	\$	6,600.00
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For Delivery after July 1, 2023

Current district warehouse inventory consists of GOLD color only

Quotes good through June 15, 2023

Historical District-Wide Usage	Cases	
	White	Color
22-23*	795	211
21-22	859	209
20-21	797	235
19-20	844	279
18-19	1127	422
17-18	1175	472

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: 2023-2024 MJCare Contract

FROM: Todd Lamb, Director of Pupil Services

MEETING DATE: June 12, 2023

DATE: June 7, 2023

AGENDA ITEM: VIII. D.

BACKGROUND:

The agreement with MJCare for the 2023-2024 school year is attached for your review and approval. The agreement is based upon the student specific health and nursing services needs of a student with an IEP. The agreement will be in effect for coverage for the District's 2023-2024 school year, according to the District's calendar for student school days. Possible additional hours may be needed for extracurricular activities after school hours.

ATTACHMENTS:

2023-2024 MJCare Therapy Staffing Agreement.

RECOMMENDATION:

Motion to approve with a positive recommendation from the Finance Committee to accept the MJCare Therapy Staffing Agreement for the 2023-2024 school year in an amount not to exceed \$94,000 using Flow Through Special Education funds.



School Staffing Agreement

THIS AGREEMENT is made this June 1st of 2023 by and between **MJ Care, Inc.**, having a place of business at 2725 S. Moorland Road, Suite 301, New Berlin, WI, 53151 (hereinafter called MJC) and **Germantown School District**, operating at N104W13840 Donges Bay Road, Germantown, WI, 53022 (hereinafter called District).

WHEREAS, District requires certain professional services and MJC desires to provide such professional services through its Associates to the District.

THEREFORE, in consideration of the mutual promises and benefits contained herein and other good and valuable consideration, the parties hereto agree as follows:

1. RESPONSIBILITIES OF MJC. MJC agrees to place qualified Associates in the District who can perform the 'Services' requested by the District. 'Services' include:

- Nursing delivered by a Registered Nurse (RN)

MJC provides equal employment opportunities to all employees and applicants for employment without regard to age, sex, race, color, creed, national origin, ancestry, marital status, pregnancy, parentage or familial status, sexual orientation, gender identity, gender expression, gender non-conformity, or physical or mental disability or any other legally-protected status or classification, according to applicable state and federal laws. MJC, in its sole and absolute discretion, shall hire, employ and terminate its employees, as it deems appropriate. For each MJC Associate it sends to District, MJC shall, upon the District's request, provide proof of licensure or certification by the appropriate agency of the state in which such MJC Associate(s) shall provide the Services. MJC shall maintain all payroll records as it deems necessary for the MJC Associate(s) provided to the District and shall withhold and pay all federal and state withholding taxes as appropriate and shall provide workers' compensation insurance for the MJC Associate(s). Also, MJC will maintain such employer's liability, professional liability and general liability insurance in the amount of no less than one million dollars (\$1,000,000) individual and three million dollars (\$3,000,000) aggregate.

2. HOURS OF SERVICE. The number of hours of Services to be performed and the specific days and hours during which the Services shall be performed are subject to the mutual agreement of the District and MJC. School hours are anticipated to start at 0710 and to complete at 1433, with possible extracurricular activities after school hours. Any alteration of an Associate's regular work schedule by the District will require that the District pay for the Associate's originally agreed upon hours or reschedule the Associate's hours.

3. LICENSE. The Associate provided by MJC pursuant to this Agreement shall possess the necessary license to operate within the capacity of their professional role as required by the State of Wisconsin.

4. RESPONSIBILITIES OF THE DISTRICT. The District shall be responsible for providing the Associate with all the necessary office space, equipment, supplies, software and data access, and related support required by the Associate for the proper performance of the Services requested by the District. In addition, the District shall provide and shall notify the Associate of the location of universal precaution personal protective equipment required by the Occupational Safety and Health Administrators regulations applicable to occupational exposure to blood or other potentially infectious materials. The District retains full authority for management of care for each District student receiving Services pursuant to this Agreement.

5. DUTIES OF THE ASSOCIATE. The Associate shall provide Services to the District upon appropriate referral. The Associate shall provide assistance in the development of a service plan, if requested, and shall make recommendations for continued Service as necessary. The Associate shall record information as is normally recorded regarding the Services provided. Such recorded information shall become a part of the District's record.

- a. **Remote Learning and IEP Services.** MJC Associates will provide distance learning as appropriate and as verbally agreed to by both parties. Such contingencies may include provision of special education and related services at an alternate location or provision of online or virtual instruction, instructional telephone calls and other curriculum-based instructional activities. MJC Associates will continue to support the caseload and workload responsibilities virtually as allowed by their state licensure and/or national certifications, while adhering to federal, state and district guidance and rules.

6. PAYMENT. The District shall pay MJC according to the rates listed in the attached Exhibit A. Payment shall be made by the District directly to MJC. The Associate shall not be considered to be an employee of the District. The District shall not make any payment directly to the Associate for the performance of the Services pursuant to the Agreement. MJC shall have full responsibility for compensating the Associate for the Services provided to the District by the Associate.

7. BILLING PROCEDURES. MJC shall submit invoices to the District monthly for the Services provided by the Associate. The District shall pay to MJC all amounts due within thirty (30) days of receipt of MJC's invoice for the Services rendered during the prior month. The District agrees to pay a late charge consisting of 1% per month on any amount which remains unpaid beyond thirty (30) days from the date of receipt of any invoice.

8. SUSPENSION AND DEBARMENT:

- A. This Agreement is a covered transaction for purposes of 2 C.F.R. Part 180. As such MJC is required to verify that none of its principals (defined at 2 C.F.R. §180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935) from entering into this Agreement.
- B. MJC agrees to comply with 2 C.F.R. Part 180, subpart C and must include a requirement to comply with these regulations in any covered transaction it enters into regarding the work performed under this Agreement.
- C. This certification is a material representation of fact relied upon by District. If it is later determined that MJC did not comply with 2 C.F.R. Part 180, subpart C in addition to remedies available to Wisconsin Department of Public Instruction and District, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

9. INDEMNIFICATION. Each party (the "Indemnifying Party") shall hold harmless, indemnify and defend the other party (the "Indemnified Party"), the Indemnified Party's agents and employees against any and all claims, causes of action, injuries and damages including, but not limited to, personal injury and property damage, caused by an act or omission on the part of the Indemnifying Party, its agents, contractors or employees, related in any manner to the Agreement, except to the extent the same is caused by the negligent acts of the Indemnified Party. This indemnity shall include all costs and disbursements, including without limitation court costs and reasonable attorney's fees, and shall survive the expiration or earlier termination of the Agreement. Notwithstanding the foregoing, MJC shall not be liable for any claims arising out of unauthorized use of facilities or equipment by agents, employees, residents or visitors when MJC personnel are not on the premises.

10. TERM AND TERMINATION. This Agreement shall be in effect during the 2023-2024 school year (following the District's school calendar), which includes 174.5 student school days.

Notwithstanding any other provision herein, this Agreement may be terminated for cause by either party with sixty (60) days' prior certified written notice to the other party; provided, however, prior to issuing any such notice of termination, the party seeking to terminate this Agreement shall provide to the other party written notice detailing the circumstances providing cause for the termination, and the party receiving such notice shall have thirty (30) days after receipt of such notice to cure the cause. In the event the party successfully cures the cause, the Agreement shall continue in full force and effect.

11. NON-SOLICITATION.

- a. **Agreement by District.** For a period of one (1) year following the latest date on which an individual employed by MJC provided Services on behalf of MJC at District, District and any affiliated entity shall not, directly or indirectly, use, recruit, employ, contract or enter into any agreement or arrangement with such individual for the purpose of having such individual provide Services at District or at any such other facility within a thirty (30) mile radius of District that is owned, operated or managed by the same entity (or an affiliate of such entity) that owns, operates or manages District. In addition, during the term of this Agreement, and for a period of one (1) year following the termination of this Agreement, District and any affiliated entity shall not, directly or indirectly, solicit or induce any individual employed by MJC, and who provided Services on behalf of MJC at District during the one (1) year period immediately preceding the intended solicitation or inducement, to terminate his or her relationship with MJC or to accept a position with any other entity. As used herein, the term "Services" shall mean services, which are the same, or substantially similar to the Services provided by the individual at District while employed by MJC.
- b. **Enforcement.** Each party acknowledges that irreparable injury will result in the event of a breach of any of the restrictions set forth above. Accordingly, in the event either party violates any such restriction, other party shall be entitled, in addition to any other remedies and damages, to an injunction prohibiting other party from engaging in such violation. Further, in the event of any such violation, violating party shall reimburse violating party for all attorneys' fees, expenses and costs incurred by damaged party to enforce the provisions hereof.
- c. **Conversion.** In the event the District or any of its related entities or affiliates decides to hire directly onto its own payroll or engages as an independent contractor any Associate within ninety (90) days after the completion of any assignment of the Associate to District from MJC, District shall pay MJ Care a conversion fee equal to 17% of the Associate's new annual salary with District.
- d. **Survival.** The provisions of this Section shall survive the termination of this Agreement.

12. FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA). In accordance with the Family Educational Rights and Privacy Act (FERPA), the following shall apply:

- a. In the course of providing Services during the term of the Agreement, MJC staff shall have access to the identified student education records that are subject to FERPA, 20 U.S.C. 1232g, et seq., and the regulations promulgated thereunder. Such information is considered confidential and is protected. To the extent that MJC staff has access to "education records" under this Agreement, if it is deemed necessary, MJC shall be deemed a "school official" as such term is defined under FERPA. MJC agrees that it shall not use education records for any purpose other than in the performance of this Agreement. Except as required by law, MJC shall not disclose or share education records with any third party unless permitted by the terms of the Agreement or to pre-

agreed upon subcontractors who have agreed to maintain the confidentiality of the education records to the same extent required of MJC under this Agreement.

- b. In the event any person(s) seek to access protected education records beyond the access that is provided to MJC for purposes of providing such Services to the District, whether in accordance with FERPA or other Federal or relevant State law or regulations, MJC will immediately inform the District of such request in writing if allowed by law or judicial and/or administrative order. MJC shall not provide direct access to such data or information or respond to individual requests. MJC shall only retrieve such Data or information upon receipt of, and in accordance with, written directions by District and shall only provide such Data and information to District. It shall be District's sole responsibility to respond to requests for Data or information received by MJC regarding District Data or information. Should MJC receive a court order or lawfully issued subpoena seeking the release of such Data or information, MJC shall provide immediate notification to District of its receipt of such court order or lawfully issued subpoena and shall immediately provide District with a copy of such court order or lawfully issued subpoena prior to releasing the requested Data or information, if required by law or judicial and/or administrative order.
- c. If MJC experiences a disclosure or security breach concerning any education record covered by this Agreement, MJC shall immediately notify District and take immediate steps to limit and mitigate such security breach to the extent possible. The Parties agree that any breach of the privacy and/or confidentiality obligation set forth in the Agreement may, at District's discretion, result in cancellation of further consideration for contract award and the eligibility for MJC to receive any information from District for a period of not less than one (1) year. In addition, MJC agrees to indemnify and hold District harmless for any loss, cost, damage or expense suffered by District, including but not limited to the cost of notification of affected persons, as a direct result of the unauthorized disclosure of education records.
- d. Upon termination of this Agreement, MJC shall return and/or destroy all Data or information received from District upon, and in accordance with, direction from the District. Upon the instruction of the District, MJC shall not retain copies of any Data or information received from District once District has directed MJC as to how such information shall be returned to District and/or destroyed. Furthermore, MJC shall ensure that it disposes of any and all Data or information received from District in a District-approved manner that maintains the confidentiality of the contents of such records (e.g., shredding paper records, erasing and reformatting hard drives, erasing and/or physically destroying any portable electronic devices). MJC further agrees to destroy all undistributed copies of analysis results.


13. MISCELLANEOUS.

- a. Both parties to this Agreement agree they are independent legal entities and nothing in this Agreement shall be construed to create a relationship of employer and employee between the two parties.
- b. It is expressly agreed that this Agreement and any and all confirmation letters issued in furtherance hereof embody the sole and entire understanding of the parties concerning its subject matter and that no other agreement or understanding, oral or otherwise, concerning its subject matter exists between the parties at the time of the execution of this Agreement. None of the provisions of this Agreement may be waived, changed or altered except by a written instrument signed by both parties.
- c. This Agreement is made under, and shall be governed, construed and interpreted by, and in accordance with the laws of the State of Wisconsin. The parties hereto agree that any litigation

concerning the subject matter of this Agreement shall be litigated exclusively in applicable Wisconsin federal or state courts of proper jurisdiction and venue. Both parties agree to submit to such jurisdiction and venue for all purposes hereunder.

- d. Section headings are for the convenient reference of the parties and shall not affect the meaning or interpretation of this Agreement.
- e. Each party shall not be responsible for the failure or delay in providing, or continuing to provide, any Services through this agreement if such failure or delay is due to labor disputes, strikes, fires, riots, war, acts of God, voluntary termination of or by any other acts, causes or occurrences beyond the party's control.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date identified below.

By: 

Date: June 1, 2023

Lisa Mueller, BS, DPT
Vice President, Operations

MJ Care, Inc.
2725 S. Moorland Road,
Suite 301
New Berlin, WI, 53151

By: _____

Date: _____

Todd Lamb
Director of Special Education and Pupil Services

Germantown School District
N104 W13840 Donges Bay Road
Germantown, WI, 53022

EXHIBIT A: MJ Care, Inc. Fee Schedule

1. PROFESSIONAL SERVICE FEES. The following represent hourly Service rates, dependent upon the provider as defined in the aforementioned Staffing Agreement.

- Registered Nurse (RN) Services: \$ 70.50 / hour

2. OVERTIME FEES. Overtime, defined as time over and above 40 hours per week, will be charged at the hourly rate (x)1.5.

3. MILEAGE FEES. Mileage between points of assignment within District is charged to the District at a rate of \$0.75 per mile.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: 2023-2024 CESA #1 Contract

FROM: Todd Lamb, Director of Pupil Services

MEETING DATE: June 12, 2023

DATE: June 12, 2023

AGENDA ITEM: VIII. E.

BACKGROUND:

The contract with CESA#1 for the 2023-2024 school year is attached for your review and approval. The contract is primarily based upon projected unique and low incident student needs during the upcoming year, but subject to amendments as individual student needs change throughout the year. DHH services will no longer be included this year due to a DHH teacher being directly hired by the District.

Similar to previous years, contract addendums may be appropriate as student service needs fluctuate throughout the school year.

CESA#1 also provides valuable opportunities for non-Special Education leaders to network with professional peers from other districts throughout the region, and thus future registration for networks may occur.

ATTACHMENTS:

2023-2024 CESA#1 Service Contract and Summary Worksheets (will be provided at the meeting).

RECOMMENDATION:

Motion to approve with a positive recommendation from the Finance Committee to accept the CESA#1 contract for the 2023-2024 school year not to exceed \$171,474.99 and funded out of the Flow Through Special Education Budget.

CONTRACT
FOR COOPERATIVE EDUCATIONAL SERVICE AGENCY #1
2023-2024

Germantown School District

This contract is made in duplicate between the Board of Control of Cooperative Educational Service Agency #1, party of the first part, and the **Germantown School District**, party of the second part.

WHEREAS party of the first part has been designated to serve educational needs in all areas of Wisconsin by serving as a link between school districts and the state; by providing services to school districts, University of Wisconsin System institutions, and technical colleges; and by facilitating communication and cooperation among all public and private schools, agencies, and organizations that provide services to pupils as provided in Chapter 116, Wisconsin Statutes.

NOW, THEREFORE, said party of the first part hereby agrees to provide to the party of the second part education-related services per summary sheet attached to be performed by legally qualified personnel.

SAID PARTY of the first part agrees to make payments to the personnel providing the services and to remit to the authorized governmental or private agencies such amounts for which salary reductions are required or authorized including, but not limited to, the Federal Insurance Contribution Act and Chapter 40, Wisconsin Statutes.

The party of the second part agrees to pay annually pro rata costs in advance for services rendered. All billings from the party of the first part will be based on budgeted estimated costs.

The party of the second part agrees to reimburse the party of the first part for its proportionate share of costs of the services provided under this contract including but without limitation because of enumeration, unemployment compensation, litigation expenses, collective bargaining and monetary awards by courts and agencies as per Section 116.03(4).

Annually, on or prior to **February 1, 2024**, the parties to this contract shall review its term and consider its possible renewal.

The party of the first part is the sole employer of the person or persons providing services under this contract.

The superintendent is authorized by the Board of Education to participate in any state, federal and foundation consortium grants awarded to the party of the first part subsequent to the signing of this contract.

In witness whereof, the parties have set their hands the day and year written below:

_____, Wisconsin _____, 2023

Chairman, Board of Control of Cooperative Educational Service Agency #1

Secretary, Board of Control of Cooperative Educational Service Agency #1

_____, Wisconsin _____, 2023

President, Board of Education, **Germantown School District**

Clerk, Board of Education, **Germantown School District**

Please return both copies signed for acceptance by the CESA #1 Board of Control by July 1, 2023.



CESA #1 Contracted Services

School Year 2023-24

Prepared for: Germantown School District

Contract Term: 7/1/23 to 6/30/24

Service Code	Service Title	Projected Seats/Qty	Projected Amount *
10101	Basic Membership (based on certified student enrollment)		\$ 936.72
10102	Basic Service Flat Fee		\$ 900.00
12101	Professional Advisory Committee (PAC)		Included
20201	Distinguished Scholars Academy	1	\$ 45,800.00
25201	Ozaukee Community High School	1	\$ 12,800.00
35401	Educational Audiologist*		\$ 37,668.38
35603	Teacher of the Blind and Visually Impaired*		\$ 57,248.70
35604	Orientation and Mobility Instructor*		\$ 16,121.19

The following network seats have been reserved for your District-

Networks

[Register on CESA #1 Website](#)

32101	Regional Special Education Network (RSN)	Registration Required
53301	District Assessment Coordinators (DAC) Network	Registration Required
53401	School Improvement Services (SIS) Network	Registration Required
53601	Technology Leaders Network	Registration Required

Total Projected Contract: \$171,474.99

*Itinerant Services are based on estimated caseload.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: District Camera License Renewal

FROM: Jeffrey Crawford

BOARD MEETING: June 12, 2023

DATE: June 8, 2023

AGENDA ITEM: VIII. F.

BACKGROUND:

The current 5 year licenses for the Genetec Camera system ends July 31st of 2023, each camera has a license operating cost of \$135. This is a 5 year license for the cameras.

ATTACHMENTS:

Genetic Quote

RECOMMENDATION:

Motion to approve with a positive recommendation from the Finance Committee to purchase 293 Genetec Advantage licenses for total of \$39,555.00

Quote # NJRW230

Description: GENETEC 1,3,5YR OPTIONS

Created Date: 05/09/23

Status: Open

Requested By: JEFF CRAWFORD

Customer Notes:

Ship to:

GERMANTOWN SCHOOL DISTRICT
JEFF CRAWFORD
N104W13840 DONGES BAY RD
GERMANTOWN , WI 53022-4499

Billed to:

GERMANTOWN SCHOOL DISTRICT
ATTN: ACCTS PAYABLE
N104W13840 DONGES BAY RD
GERMANTOWN , WI 53022-4499
(262) 253-3908

Shipping method:

Electronic Drop Ship

Payment method:

NET 30-VERBAL

Quote Summary

Subtotal\$80,575.00

*US Tax\$0.00

Shipping\$0.00

Grand Total\$80,575.00

*Tax may change if this quote is amended by your account manager.

Checkout

Add to Cart

Product Details

ITEM	AVAILABILITY	PRICE	QUANTITY	ITEM TOTAL
<div><div></div><div><div><u>Genetec Advantage - technical support (renewal) - for Omnicast Enterprise -</u></div><div>MFG Part: ADV-RE-CAM-E-1Y CDW Part: 5009983 UNSPSC:</div><div>Electronic distribution - NO MEDIA</div></div></div> <td>In Stock</td> <td><div>\$45.00</div><div>Pricing Option Applied: MARKET</div></td> <td>293.0</td> <td>\$13,185.00</td>	In Stock	<div>\$45.00</div> <div>Pricing Option Applied: MARKET</div>	293.0	\$13,185.00
<div><div></div><div><div><u>Genetec Advantage - technical support (renewal) - for Omnicast Enterprise -</u></div><div>MFG Part: ADV-RE-CAM-E-3Y CDW Part: 5347558 UNSPSC:</div><div>Electronic distribution - NO MEDIA</div></div></div> <td>In Stock</td> <td><div>\$95.00</div><div>Pricing Option Applied: MARKET</div></td> <td>293.0</td> <td>\$27,835.00</td>	In Stock	<div>\$95.00</div> <div>Pricing Option Applied: MARKET</div>	293.0	\$27,835.00
<div><div></div><div><div><u>Genetec Advantage - technical support - for Omnicast Enterprise - 5 years</u></div><div>MFG Part: ADV-RE-CAM-E-5Y CDW Part: 5767661 UNSPSC:</div><div>Electronic distribution - NO MEDIA</div></div></div> <td>In Stock</td> <td><div>\$135.00</div><div>Pricing Option Applied: MARKET</div></td> <td>293.0</td> <td>\$39,555.00</td>	In Stock	<div>\$135.00</div> <div>Pricing Option Applied: MARKET</div>	293.0	\$39,555.00

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: 650 Student Chromebook Financing

FROM: Jeffrey Crawford

BOARD MEETING: June 12, 2023

DATE: June 7, 2023

AGENDA ITEM: VIII. G.

BACKGROUND:

This is an order and financing for 650 new chromebooks to replace one to one students going into 5th grade and 9th grade. Please see attached device and lease quote.

ATTACHMENTS:

American Capital Letter

RECOMMENDATION:

Motion to approve with a positive recommendation from the Finance Committee to lease purchase Chromebooks from BDJ Tech and finance the lease-purchase through a 4-year lease arrangement with American Capital in an amount not to exceed \$203,673.80 with an annual P&I payment of \$50,918.45, as presented, and charge to the appropriate capitalization & lease accounts in the general fund.



May 16th, 2022

Jeff Crawford
Germantown School District
N104 W13840 Donges Bay Road
Germantown, WI 53022

Dear Jeff:

Thank you for the opportunity to propose lease figures for your upcoming technology acquisition. As you know, American Capital is a leader in providing equipment lease and finance options for Schools and Municipalities.

As members of ASBO, our organization has noted experts in this field who routinely present at ASBO sponsored seminars.

Our expertise in the Education/Municipal Leasing Marketplace is noted by dozens of administrators ranging from Superintendents to Business Managers to Directors of Technology.

The lease options listed below are based upon final credit approval and spread over like term market indexes. Your first payment would be due at closing.

Equipment Cost	Term	Purchase Option	Payment Amount	Interim Rent or Fees	Legal Opinion Required
\$189,800.00	4 Years	\$1 Buyout	\$50,918.45/yr	None	No

Additional lease options, such as a FLEX Lease, are also available. Please contact us if you'd like to explore that option too. Your absolute satisfaction and positive relationship with American Capital is extremely important to us.

If you have any questions, please ask. Our team looks forward to working further with Germantown School District.

Regards,

Jason Marquardt
Executive Vice President



Jason Marquardt- Executive Vice President
2015 Ogden Avenue, Suite 400, Lisle, IL 60532
(P) 630-512-0066 x118
jmarquardt@americancapital1.com
www.americancapital1.com

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: 65 Firefly PLTW Laptops Purchase
and Financing

FROM: Jeffrey Crawford

BOARD MEETING: June 12, 2023

DATE: June 8, 2023

AGENDA ITEM: VIII. H.

BACKGROUND:

Currently the 65 laptops for Project lead the way are up on lease and are getting returned according to the lease agreement. The current winning bid is to Vanguard based on price and reputation.

ATTACHMENT:

Fireflies Quote from Vanguard Computers Inc

RECOMMENDATION:

Motion to approve with a positive recommendation from the Finance Committee to purchase 65 HP Firefly's workstations for \$89,740 from VanGuard as the winning bid for the RFP.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: 65 Firefly PLTW Laptops Purchase
and Financing

FROM: Jeffrey Crawford

BOARD MEETING: June 12, 2023

DATE: June 8, 2023

AGENDA ITEM: VIII. H.

BACKGROUND:

Currently the 65 laptops for Project lead the way are up on lease and are getting returned according to the lease agreement. The current winning bid is to Vanguard based on price and reputation.

ATTACHMENT:

Fireflies Quote from Vanguard Computers Inc

RECOMMENDATION:

Motion to approve with a positive recommendation from the Finance Committee to purchase 65 HP Firefly's workstations for \$89,740 from VanGuard as the winning bid for the RFP.



Vanguard Computers, Inc.
13100 W. Lisbon Road, Suite 100
Brookfield, Wisconsin 53005
United States
(P) 262-317-1900 (ext.) 2

Quotation (Open)
Quote #: 39757 1 rev of 1
Modified Date: Jun 06, 2023 03:08 PM CDT
Expiration Date: 07/07/2023
Description: PLTW Firefly 2023 RFP (65)

Sales Associates
Preparer: Herrmann, Bev
E-mail: Bev.h@vanguardinc.com
Phone: 262-317-1994
Account Manager: Herrmann, Bev
E-mail: Bev.h@vanguardinc.com

Customer

Germantown School
District (00039857)
Kelnoher, Nick
N104 W13840 Donges Bay Rd.
Germantown, WI 53022
United States
(P) (262) 253-3962

Bill To

Germantown School District
Accounts, Payable
N104 W13840 Donges Bay Rd.
Germantown, WI 53022
United States
(P) (262) 253-3962
accountspayable@gsdwi.org

Ship To


Germantown School District
N104 W13840 Donges Bay Rd.
Germantown, WI 53022
United States
(P) (262) 253-3962

Payment Method

Terms: Net 30 Days

Shipping Info

Delivery Method: Custom
Carrier Account #:
Special Instructions:

#	Image Description	Part #	Qty	Unit Price	Total
1	 HP ZBook Firefly 16 G9 Mobile Workstation Wolf Pro Security - Intel Core i7 1260P / 2.1 GHz - Evo - Win 10 Pro 64-bit (includes Win 11 Pro License) - Iris Xe Graphics - 16 GB RAM - 512 GB SSD NVMe, TLC - 16" IPS 1920 x 1200 - 802.11a/b/g/n/ac/ax (Wi-Fi 6E) - kbd: US - with HP Wolf Pro Security Ed	6Q411UT#ABA	65	\$1,380.61	\$89,739.65

Accidental Warranty Options

2	 Electronic HP Care Pack Next Business Day Active Care Service with Accidental Damage Protection Extended service agreement - parts and labor - 3 years - on-site - 9x5 - response time: NBD - for ZBook 15v G5, Power G7; ZBook Firefly 14 G7; ZBook Fury 16 G9	U17XFE	65	\$250.00	\$16,250.00
3	 Electronic HP Care Pack Next Business Day Active Care Service with Accidental Damage Protection Extended service agreement - parts and labor - 4 years - on-site - 9x5 - response time: NBD - for ZBook 15v G5, Power G7; ZBook Firefly 14 G7; ZBook Fury 16 G9	U17XGE	65	\$390.00	\$25,350.00

Subtotal: \$131,339.65
Tax (.0000%): \$0.00
Shipping: \$0.00
Total: \$131,339.65

HP contract # 505ENT-M22-WICOMPUTER-02

DROPSHIP NOTICE: For orders that ship directly from our supplier to your facility, please ask your receiving department (or person) to inspect these orders upon arrival to verify all items have arrived undamaged. Please notify your account manager or sales support within 5 days of receipt if any items are missing or damaged, so we can notify our supplier immediately.

- Verify packaging and/or pallets have no visible signs of damage or tampering.
- Verify the correct product numbers and quantity have been shipped/delivered against the bill of lading.
- Please notate any signs of damage, tampering, or discrepancies on the BOL and inform the delivery driver.

AUTHORIZED REPAIR CENTER: Vanguard Computers is an Authorized Service Provider for HP, LENOVO, APPLE, and DELL desktops, laptops, and Chromebooks. Keep your devices performing like new with quick and easy warranty and accidental damage repair by our professional factory certified technicians. We even offer scheduled pickup/delivery courier service in many parts of WI. Contact our sales team today to learn how we can save your organization time and money with ProGuard Fleet Maintenance Services or visit <https://www.vanguardinc.com/authorized-service-provider>.

IT LIFECYCLE SERVICES: Did you know all your equipment can arrive unboxed, asset tagged, and ready to install for a flat rate fee? How about device shipment and recovery for remote workers? Don't waste your time and energy moving and opening all those boxes. Let our IT lifecycle and logistics team do the work for you! We also offer Windows and Apple imaging, Chrome white-glove services, full-service device installation, removal, surplus, and recycling services, as well as complete project management for your next IT lifecycle. Contact our sales team today to learn how we can save your organization time and money with our Professional IT Lifecycle Services or visit <https://www.vanguardinc.com/secure-managed-it-lifecycle>.

This configuration is presented for your convenience only. Vanguard will not be responsible for typographical or other errors or omissions regarding prices or other information. Prices and configurations are subject to change without notice and may not include shipping charges or applicable taxes. The prices quoted are for hardware/software only and do not include delivery, setup, or installation by Vanguard Computers unless otherwise noted. A 15% restocking fee and \$25.00 processing will be charged for any returned part. No returns will be accepted without a pre-approved RMA Number from Vanguard, please contact your account manager or sales support for assistance.

Visit <https://www.vanguardinc.com/terms> for complete details. Contact sales support for assistance with your order at sales-support@vanguardinc.com.

Thank you, we appreciate your business!

Please sign below to authorize purchase of this quote for the above quantities per Vanguard terms and conditions:

SignatureDate

GERMANTOWN SCHOOL DISTRICT

TO: Germantown School Board

TOPIC: Google Workspace for Education Plus

FROM: Jake Misiak

MEETING: June 12, 2023

DATE: June 6, 2023

AGENDA ITEM: VIII. I.

BACKGROUND:

During the 2022-2023 school year, an evaluation was conducted in regards to usage of the learning management system, Schoology. After evaluating usage and cost, the Germantown School District has decided to discontinue its purchase of Schoology (2022-2023 cost: \$23,345) and purchase Google Workspace for Education Plus instead.

The following benefits are included in the Google Workspace for Education Plus purchase:

- Google Classroom Upgrades for all teachers: automatic rostering, practice sets, add-on integrations, originality reports, grade syncing.
- Increased security investigation tools for Tech Staff: Email tools to mitigate spam, security investigation capabilities for email and docs, system analysis to give recommendation and improve security
- General: additional drive storage, built in mail merge for gmail, additional google meet features.

Cost: \$4.25 per student (1 staff license included for every 4 student licenses). Discounted from \$5.00 a student for a 3 year agreement. Total \$15,342.50

ATTACHMENTS:

Trafera Letter of Agreement

Trafera Quote

RECOMMENDATION:

A motion, with a positive recommendation from the Finance Committee to approve the 3-year agreement with Trafera for Google Workspace Education Plus in the amount not to exceed \$46,027.40 over a 3-year period, funded out of the General Fund.



Bill to
Germantown School District
Prospect No: 64309
N104W13840 Donges Bay Road
Germantown WI 53022
USA

Ship to
Germantown School District
N104W13840 Donges Bay Road
Germantown WI 53022
USA
(262) 253-3900

Quote Details
Created: June 5, 2023
Expiration: July 5, 2023
Created by: John Olsen
john.olsen@trafera.com

Estimate No: E000088160

Contract
None

Products & Services

Items and Descriptions	Overview	Notes	Qty	Unit Price	Totals
Google Workspace Education Plus YR 1 of 36 Month Term	GAPPS-EDU-PLUS-1USER-36MO		3610	\$4.25	\$15,342.50
					Subtotal \$15,342.50
					Tax \$0.00
					Total \$15,342.50
					Net Terms None

Terms and Conditions

This quote is confidential and is to be viewed solely by individuals within the organization to whom it is addressed. Unauthorized distribution or disclosure of the contents of this quote is prohibited. If you are not from the organization addressed, please notify us immediately so we can prepare a quote specific to you. Prices and availability may change without notice prior to the quote expiration date.

Questions? Contact me

John Olsen
john.olsen@trafera.com



Trafera
2550 University Ave W, Suite 315 - S
St. Paul MN 55114
United States



@ Trafera.com
2550 University Ave W Ste
315-S
Saint Paul, MN 55114
(651) 888-7922

July 1st, 2023

VIA EMAIL (jleeson@gsdwi.org)

Germantown School District
Attn: Julia Leeson, Director of Instructional Technology
Germantown School District
N104W13840 Donges Bay Road
Germantown, WI 53022

Dear Julia:

This letter agreement is effective as of the date referenced above (the "Effective Date") by and between Trafera, LLC ("Trafera") and Germantown School District ("GSD"). The above parties may be individually referred to herein as a "Party" or collectively as the "Parties".

For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree to the following as of the Effective Date:

1. GSD shall purchase from Trafera three thousand six hundred and ten (3,610) Google Workspace Licenses (the "Licenses"). The Licenses are purchased for a three (3) year term.
2. The Licenses are typically invoiced on a monthly basis, but Trafera is willing to make a one-time concession to invoice GSD for the Licenses on an annual basis. Therefore, the Licenses will be invoiced by Trafera to GSD at \$15,342.502/annually. The total investment by GSD for the Licenses is \$46,027.40 for the three (3) year commitment. The first invoice will be issued on or around _____.

This letter agreement represents the entire agreement between the Parties concerning the subject matter herein and supersedes all prior discussions, contracts, arrangements and understandings of every kind and nature between them. This letter agreement may be executed in counterparts, each of which will be an original and all of which together will constitute one and the same instrument. Delivery of an executed counterpart of this letter agreement by facsimile or email of a PDF file shall be equally as effective as delivery of an original executed counterpart of this letter agreement.

Sincerely,
Trafera, LLC

By: _____

Print: _____

Its: _____



ACCEPTED AND AGREED TO:
Germantown School District

By: _____

Print: _____

Its: _____

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Summer IEP Diagnostic Contracts

FROM: Todd Lamb, Director of Pupil Services

BOARD MEETING DATE: June 12, 2023

DATE: June 6, 2023

AGENDA ITEM: IX. A.

BACKGROUND:

The following contracts are being recommended for approval in order to comply with Wisconsin Department of Public Instruction IDEA compliance timelines for Special Education diagnostic evaluations and IEP Development. The amounts estimated are based upon an average for the amount of time necessary for staff to complete assessments, write reports and IEPs, and attend meetings, however the hours vary by student and occasionally must exceed the number of hours estimated.

Staff	Summer Diagnostic Work Pay (Based upon estimated numbers of hourly service to be provided per IEP evaluation up to amounts indicated below. Verified by timesheet after service completed.)
Jodi Viera	\$1,391.60
Kelsey Bayless	\$1,027.20
Jennifer Last	\$2,342.40
Deni Topitzes	\$293.40
Caryn Hernandez	\$131.04
Margaret Boivin	\$207.96
Nicole Leffler	\$1,622.10
Jacob Davis	\$257.70
Leslie DeLain	\$121.59
Rachel Stallings	\$130.56

Janel Gliniecki	\$100.56
Special Education Teacher - TBD	\$324.42
Regular Education Teacher - TBD	\$130.56
Regular Education Teacher - TBD	\$130.56
Speech Pathologist - TBD	\$292.80
TOTAL	\$8,504.45

ATTACHMENTS:

None

RECOMMENDATION:

Motion to approve the Summer IEP Diagnostic Contracts as presented.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Supplemental Teacher Contracts

FROM: Michael Nowak

BOARD MEETING: June 12, 2023

DATE: June 7, 2023

AGENDA ITEM: IX. B.

BACKGROUND:

The administration is recommending the approval of the following supplemental teachers contracts for the 2023-2024 school year.

Employee / Assignment	Hours	Hourly Rate	Prorated Amount
Stephanie Kaebisch School Social Worker	Not to exceed 80 additional hours	\$49.30	Not more than \$3,944
Kelsey Bayless School Psychologist	Not to exceed 80 additional hours	\$42.80	Not more than \$3,424
Jamie Ghere School Psychologist	Not to exceed 80 additional hours	\$50.64	Not more than \$4,051
Jodi Viera School Psychologist	Not to exceed 80 additional hours	\$34.79	Not more than \$2,783
Sara Wong School Social Worker	Not to exceed 80 additional hours	\$54.78	Not to exceed \$4,382
Elizabeth Mueller School Counselor	Not to exceed 80 additional hours	\$42.79	Not to exceed \$3,423
Perry Benz School Counselor	Not to exceed 80 additional hours	\$62.33	Not to exceed \$4,986
Susan Bast Master Scheduler	Not to exceed 120 additional hours	\$52.37	Not to exceed \$6,284
Susan Bast School Counselor	Not to exceed 80 additional hours	\$52.37	Not to exceed \$4,190
Caryn Hernandez School Counselor	Not to exceed 80 additional hours	\$43.68	Not to exceed \$3,494
Deni Topitzes School Counselor	Not to exceed 40 additional hours	\$48.91	Not to exceed \$1,956
Becky Wittemann School Counselor	Not to exceed 40 additional hours	\$56.98	Not to exceed \$2,279

ATTACHMENTS:

None

RECOMMENDATION:

Motion to approve the 2023-2024 Supplemental Teacher Contracts as presented.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Extended School Year Contracts

FROM: Todd Lamb, Director of Pupil Services

BOARD MEETING DATE: June 12, 2023

DATE: June 6, 2023

AGENDA ITEM: IX. C.

BACKGROUND:

The following contracts are being recommended for approval based in accordance with Wisconsin Department of Public Instruction IDEA Compliance for Extended School Year Services.

Staff Name	ESY Instruction Pay (Based upon anticipated numbers of hourly service to be provided per IEP. Verified through the time sheet after service completed.)
Michael Karrels	\$1,050.48 (5/22) plus \$1,167.20
Rachael Pridgeon	\$800.00

ATTACHMENTS:

None

RECOMMENDATION:

Motion to approve the extended school year contracts as presented.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: KMS Activity Group Additions

FROM: Sara Unertl/Jess Gieryn/
Mike Nowak

BOARD MEETING DATE: June 12, 2023

DATE: June 5, 2023

AGENDA ITEM: IX. D.

BACKGROUND:

We are presenting the following information relating to additional co-curricular activity groups at Kennedy Middle School for the 2023-24 school year.

At the high school, we currently offer a Science Club/Environmental Club, a Future Business Leaders of America (FBLA) group, and a National Honors Society (NHS) group. That being said, we have student and staff interest in these same three groups at the middle school level. They would be called Science Club, Future Business Leaders of America (FBLA), and National Junior Honors Society (NJHS). All three groups would be direct feeder programs to our already existing high school programs.

To mirror the high school and similar middle school programs, we are asking for the following funds for advising staff:

Science Club Advisor: 40 hours total (\$660)

National Junior Honor Society Advisor: 40 hours total (\$660)

Future Business Leaders of America (FBLA) Head & Assistant Advisors: \$2,500 and \$1,800

Additionally, to keep in line with the high school, we are asking that the district pay the \$385 NJHS national membership fee and approximately \$4,000, give or take, for FBLA transportation expenses to Regionals and State, and advisor registration, lodging and meals for State. *(All other expenses, including nationals, will need to be fundraised or paid for by the students/families).*

ATTACHMENTS:

Three applications from KMS staff

RECOMMENDATION:

Motion to approve the addition of the KMS Co-Curricular Activity Groups, Science Club, Future Business Leaders of America (FBLA), and National Junior Honors Society (NJHS) at Kennedy Middle School starting in the 2023-2024 school year and the Advisor compensation as presented.

**Germantown School District
Clubs, Activities & Sports Application**

Club/Activity/Sport: Science Club

Advisor/Coach Name: (Must be a current staff member) Whitney Betanzos & Claire

Person applying: Whitney Betanzos

Address: 4556 N 74th meadow Ln Cedarburg 53012 Schilling

Phone number(s) and best time to call: 262-389-0329 after 3pm

Email: wbetanzos@gdsdwi.org

1. When would you like to begin? September

2. What is the calendar length of this activity? all school year

3. What are the membership qualifications? Any 6-8 grade student

4. What is the expected number of participants: (attach a list of student names) 50?

5. Purpose statement: To help foster an interest in Science outside of the classroom. Also to allow students interested in STEAM to develop a Scientific way of learning, meet others students in a welcoming environment and prepare them for related academics/future careers.

6. Please attach a copy of your budget listing revenues and expenses. (Explain fundraising ideas and activities) \$500 for supplies and experiments

7. Please write a paragraph pertaining to your "activity" including: rationale, intended outcomes for students, who the participants are and the plan of operation:

open to all middle school students, we will meet biweekly and participate in various science activities and challenges while also learning about current events relating to science

8. What District facilities are needed? Classroom or GAC (larger space)

9. List the main events, activities and significant functions: Experiments,

STEAM challenges, current events, makerspace inventions

The District welcomes the possibility for new clubs/activities/sports to run under the direction of a volunteer advisor at no cost to the District. All potential new clubs/activities/sports will go through the application process. If approved through this process, the new club/activity/sport will

be recognized as a Germantown club/activity/sport operating under the policies and procedures of Germantown High School Athletic/Activities Department or other school as appropriate. Annually, Administration evaluates all clubs, activities and sports offered to determine which offerings will continue; if there are openings for any new "activities;" and, if there are any funds for paid advisors or operational costs. Note: If your intent is to ask for District Funding, the application must be in by December 31 of the current school year in order to potentially receive funding the following school year; and, by April 1 of current year for all clubs/activities/sports not asking for funding. All clubs will be determined by May 15.

Please check the appropriate lines that apply to your proposed club/activity:

☐ We wish to be recognized as a Germantown club or activity. We will operate using a volunteer advisor and without District funding.

☒ We wish to be recognized as a Germantown club or activity. We are requesting District funds for an advisor and for operational costs. *2 advisors (needed for safety)*

☐ We wish to be recognized as a Germantown club or activity. We are requesting District funds for an advisor. The club or activity will not require funding for operational costs.

☒ I have received a copy of the Coaches Handbook (including Fund 60 information) and the Athletic Code.

☐ I have turned in volunteer advisor(s) application per board policy.

Signature/Date of Person applying: *Wmmy B...*

Application Response from the Athletic & Activities Department

12/19/2020

Your application has been:

☐ Approved (with no funding): *Please set up a time to meet with the Athletic & Activities Director.*

☐ Approved (with District funding): *Please set up a time to meet with the Athletic & Activities Director.*

☐ Denied (with access to facility use): *Please pick up forms for facilities use.*

☐ Denied:

Athletic/Activities Director's Signature/date:

San Meets

Principal's Signature/date:

Lfiingn

Business Manager's Signature/date:

**Germantown School District
Clubs, Activities & Sports Application**

Club/Activity/Sport: National Junior Honors Society

Advisor/Coach Name: (Must be a current staff member) Beth Wade

Person applying: Beth Wade

Address: Kennedy Middle School

Phone number(s) and best time to call: Ext. 5128 / 7:30 - 8:30

Email: bwade@gsdwi.org

1. When would you like to begin? September 2023
2. What is the calendar length of this activity? Sept. 2023 - June 2024
3. What are the membership qualifications? Six faculty members who are available to serve as the council, students must be enrolled full-time, and nonpublic/private institutions must provide proof of accreditation.
4. What is the expected number of participants: (attach a list of student names) ~10 - 15 students
5. Purpose statement: The National Junior Honor Society (NJHS) elevates a school's commitment to the value of scholarship, service, leadership, character, and citizenship. Earning and maintaining a chapter of NJHS is a proud accomplishment for a school and its school leaders - particularly the administration led by the principal and the faculty council led by the adviser - in administering a national recognition program that celebrates holistic assessment of student achievement.
6. Please attach a copy of your budget listing revenues and expenses. (Explain fundraising ideas and activities) The annual fee is \$385 and other expenses are unknown until committee was to meet.
7. Please write a paragraph pertaining to your "activity" including: rationale, intended outcomes for students, who the participants are, and the plan of operation: NJHS considers services and activities for the school and community, holds regular meetings and planning sessions with the chapter's executive committee, encourage the best from students, participate in Honor Society-sponsored activities, teach and practice democratic actions and encourage civic engagement within the community and school.
8. What District facilities are needed? classrooms
9. List the main events, activities and significant functions: Students must demonstrate the following skills such as scholarship, service, leadership, character, and citizenship with the community and school.

The District welcomes the possibility for new clubs/activities/sports to run under the direction of

a volunteer advisor at no cost to the District. All potential new clubs/activities/sports will go through the application process. If approved through this process, the new club/activity/sport will

be recognized as a Germantown club/activity/sport operating under the policies and procedures of Germantown High School Athletic/Activities Department or other school as appropriate. Annually, Administration evaluates all clubs, activities and sports offered to determine which offerings will continue; if there are openings for any new "activities;" and, if there are any funds for paid advisors or operational costs. Note: If your intent is to ask for District Funding, the application must be in by December 31 of the current school year in order to potentially receive funding the following school year; and, by April 1 of current year for all clubs/activities/sports not asking for funding. All clubs will be determined by May 15.

Please check the appropriate lines that apply to your proposed club/activity:

☐ We wish to be recognized as a Germantown club or activity. We will operate using a volunteer advisor and without District funding.

☒ We wish to be recognized as a Germantown club or activity. We are requesting District funds for an advisor and for operational costs.

☐ We wish to be recognized as a Germantown club or activity. We are requesting District funds for an advisor. The club or activity will not require funding for operational costs.

☒ I have received a copy of the Coaches Handbook (including Fund 60 information) and the Athletic Code.

☒ I have turned in volunteer advisor(s) application per board policy.

Signature/Date of Person applying: Beth Wade

Application Response from the Athletic & Activities Department

Your application has been:

☐ Approved (with no funding): *Please set up a time to meet with the Athletic & Activities Director.*

☐ Approved (with District funding): *Please set up a time to meet with the Athletic & Activities Director.*

☐ Denied (with access to facility use): *Please pick up forms for facilities use.*

☐ Denied:

Athletic/Activities Director's Signature/date: 

Principal's Signature/date: 

Business Manager's Signature/date:

Germantown School District
2023-24 Clubs, Activities & Sports Application

Club/Activity/Sport: ___Future Business Leaders of America

Advisor/Coach Name: (Must be a current staff member) ___Sarah Burling (parent at KMS and currently a teacher and advisor of FBLA in the Meno Falls School District)

Person applying: ___Brandon Kohl

Address: ___Kennedy Middle School - W160N11836 Crusader Ct, Germantown, WI 53022

Phone number(s) and best time to call: ___262-253-3450 8am - 3pm

Email: ___bkohl@gsdwi.org

1. When would you like to begin? ___2023-24 school year

2. What is the calendar length of this activity? ___October through May, especially if the club goes to regionals and state competitions.

3. What are the membership qualifications? ___All members are welcome

4. What is the expected number of participants: (attach a list of student names) ___2021-22 school year we had 28 members, and this year 2022-23 we have 23 students signed up

5. Purpose statement: Kennedy Middle School would like to become an FBLA feeder program for the High School. FBLA is an organization for students who would someday be interested in working in business. FBLA is an excellent opportunity for someone to learn more about the world of business. Throughout the club, we partake in a number of conferences that test a student's competitive nature against students from all across Wisconsin and eventually, the country

6. Please attach a copy of your budget listing revenues and expenses. (Explain fundraising ideas and activities) KMS currently charges \$10 per student to help cover the costs for competitions. Once we are an approved co-curricular club for the 2023-24, we will increase the fee to \$85 to match other activity programs

7. Please write a paragraph pertaining to your "activity" including: rationale, intended outcomes for students, who the participants are and the plan of operation:

Students have the opportunity to compete in events testing their business knowledge and skills. Top winners are eligible to compete for honors at the National Leadership Conference. Again this would be a feeder program for students that want to continue at GHS

8. What District facilities are needed? KMS space afterschool like library, a classroom or the GAC

9. List the main events, activities and significant functions: Students have the opportunity to compete in events testing their business knowledge and skills. Top winners are eligible to compete for honors at the National Leadership Conference. Again this would be a feeder program for students that want to continue at GHS. The District welcomes the possibility for new clubs/activities/sports to run under the direction of a volunteer advisor at no cost to the District. All potential new clubs/activities/sports will go through the application process. If approved through this process, the new club/activity/sport will be recognized as a Germantown club/activity/sport operating under the policies and procedures of Germantown High School Athletic/Activities Department or other school as appropriate. Annually, Administration evaluates all clubs, activities and sports offered to determine which offerings will continue;

if there are openings for any new "activities;" and, if there are any funds for paid advisors or operational costs. Note: If your intent is to ask for District Funding, the application must be in by December 31 of the current school year in order to potentially receive funding the following school year; and, by April 1 of current year for all clubs/activities/sports not asking for funding. All clubs will be determined by May 15

Please check the appropriate lines that apply to your proposed club/activity: ☐ We wish to be recognized as a Germantown club or activity. We will operate using a volunteer advisor and without District funding.

☒ **XX** We wish to be recognized as a Germantown club or activity. We are requesting District funds for an advisor and for operational costs. **((For the 2023-24 school year))**

☐ We wish to be recognized as a Germantown club or activity. We are requesting District funds for an advisor. The club or activity will not require funding for operational costs. ☐ I have received a copy of the Coaches Handbook (including Fund 60 information) and the Athletic Code.

☐ I have turned in volunteer advisor(s) application per board policy.

Signature/Date of Person applying: _____

Application Response from the Athletic & Activities Department


Your application has been:

☐ Approved (with no funding): *Please set up a time to meet with the Athletic & Activities Director.*

☐ Approved (with District funding): *Please set up a time to meet with the Athletic & Activities Director.*

☐ Denied (with access to facility use): *Please pick up forms for facilities use.* ☐

Denied:

Athletic/Activities Director's Signature/date: 

Principal's Signature/date:  3-17-23

Business Manager's Signature/date: _____

2

Co-curricular Activity Selection and Retention Criteria

Germantown School District recognizes that school activities are an integral part of a comprehensive school experience. With ongoing budget constraints, there is a limit to the number of "activities" that can be financially supported by the District. The following criteria have been put into place by the Administration to determine which "activities" will be recognized and offered by one of the District Schools.

Primary Criteria

1. Priority will be given to an activity that enhances Germantown curriculum or school programming.
2. Denial may occur if the activity significantly reduces participation in established activities.
3. Denial may

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: KMS and GHS Co-Curricular Handbooks

FROM: Sara Unertl, Dir of Student Activities **BOARD MEETING:** June 12, 2023

DATE: June 7, 2023

AGENDA ITEM: IX. E.

BACKGROUND:

Annually, the district activities director reviews the co-curricular handbook at the middle and high school. Within the attachments, you will find copies of the middle and high school co-curricular handbooks. Each handbook is previewed with an overview of changes, eliminations, or modifications to the said handbook. All student-athletes and students involved in activities, as well as their parents/guardians, must sign off on the review of these handbooks before the start of the sport season or activity. The administration is looking for approval of these two handbooks found within this report.

ATTACHMENTS:

- Germantown High School Co-Curricular Handbook and addendums
- Kennedy Middle School Co-Curricular Handbook and addendums

RECOMMENDATION:

Motion to approve the 2023-2024 KMS and GHS Co-Curricular Handbooks and addendums as presented.

GERMANTOWN HIGH SCHOOL

[CLICK HERE](#) for the revised 2023-2024 Germantown High School Handbook (*Changes in red*)

Germantown High School 2023-24 Student Handbook Addendum

- Page 3- Activities Offered at Germantown High School
 - **WIAA Sanctioned Athletic Sports:** Baseball, Basketball, Cross Country, Football, Golf, Gymnastics, Hockey, **Lacrosse**, Soccer, Softball, Swimming & Diving, Tennis, Track & Field, Volleyball, Wrestling
 - **WIAA recognized state organizations:** Cheerleading, Pom Poms/Dance Team
 - **Non-WIAA Sanctioned Activities:** Alpine Ski Team, American Sign Language Club, Athletics & Activities Council, Best Buddies- **Unified Sports**, Black Student Union (BSU), **Bowling**, Color Guard, Cup of Controversy, Distributive Education Club of America (DECA), Destination Imagination (DI), Dramatic Impact, Emerging Women's Salon (EWS), Environmental Club, Forensics, French Club, Future Business Leaders of America (FBLA), German Honor Society, Girls Book Club, G-Tones Choir, GTown Power, Health Occupations Students of America (HOSA), Ice Fishing Club, Intramurals, Key Club, Math Club, Multi-Ethnic Student Association (MESA)- **Asian Cultural Exchange**, **Jewish Student Union**, National Honor Society (NHS), Peers 4 Peers, Pep Band, Portuguese Club, Sexual And Gender Equality (SAGE), Ski/Snowboard Club, Skills USA, SolTown, Spanish Club, Spanish Honors Society, Strategists Club, Student Council, Tri-M Music Honors Society, United Sound, Wall of Sound, Yearbook
- Page 5- School Attendance
 - **If a student is suspended from school, in school or out of school, they may not practice or compete, home or away, during the duration of the suspension and may return to practice the day following the suspension.**
- Page 6- Transportation
 - All students will use school-sponsored transportation to and from school-sponsored trips. Any request for an exception must be submitted in writing by a parent or legal guardian on the district "Request and Release for Private Transportation" form and must be specifically approved for each school event. This form must be given to the coach/advisor prior to the event. Transportation to off-site practices is not provided by the district. *(This includes Gymnastics, Hockey, **Lacrosse**, Bowling, **Destination Imagination**, Ski Team, Ski & Snowboard Club and Ice Fishing Club. Bowling, **Destination Imagination**, Powerlifting, Ski Team and Ice Fishing Club will also need to provide their own transportation to their meets. Gymnastics, **Lacrosse** and Hockey teams will need to get to the lead co-op school to board district transportation to their meets.)*

- Page 17- Levels of Competition

- **Levels of Competition in Each WIAA or WIAA recognized state organization Sport Area**

Baseball / Boys

Varsity
JV
JV2

Football

Varsity
JV
Freshman

Hockey (Co-op)

Boys Varsity/JV (West Bend)
Girls Varsity/JV (Cedarburg)

Swim & Dive / Boys & Girls

Varsity
JV

Volleyball / Boys & Girls

Varsity
JV
JV2

Cheerleading

Varsity
JV

Basketball / Boys & Girls

Varsity
JV
JV2

Golf / Boys & Girls

Varsity
JV
JV2

Soccer / Boys & Girls

Varsity
JV
JV2

Tennis / Boys & Girls

Varsity
JV
JV2 girls

Wrestling

Varsity
JV

Pom Pons/Dance Team

Varsity

Cross Country / Boys & Girls

Varsity
JV

Gymnastics (Co-op) / Girls

Varsity (Menomonee Falls)
JV

Softball / Girls

Varsity
JV
JV2

Track & Field / Boys & Girls

Varsity
JV

Lacrosse (Co-op) / Boys & Girls

Varsity
JV

KENNEDY MIDDLE SCHOOL

[CLICK HERE](#) for the revised 2023-2024 Kennedy Middle School Student Handbook

Kennedy Middle School 2023-24 Student Handbook Addendum

- Page 3- Activities Offered at Kennedy Middle School
 - **WIAA Sanctioned Athletic Sports:** Basketball, Cross Country, Track & Field, Volleyball (girls), Wrestling
 - **WIAA recognized state organization:** Cheerleading
 - **Non-WIAA Sanctioned Activities:** Best Buddies, Destination Imagination (DI), Drama Club, Forensics, **Future Business Leaders of America (FBLA)**, Jazz Band, Jr. Key Club, Math Counts, Multi-Ethnic Student Association (MESA), **National Junior Honor Society (NJHS)**, News Club, Newspaper, **Science Club**, Ski & Snowboard Club, Student Council, Variety Show, Yearbook, Young Writer's Club
- Page 5- School Attendance
 - **If a student is suspended from school, in school or out of school, they may not practice or compete, home or away, during the duration of the suspension and may return to practice the day following the suspension.**
- Page 6- Transportation
 - All students will use school-sponsored transportation to and from school-sponsored trips. Any request for an exception must be submitted in writing by a parent or legal guardian on the district "Request and Release for Private Transportation" form and must be specifically approved for each school event. This form must be given to the coach/advisor prior to the event. Transportation to off-site practices is not provided by the district. *(This includes Ski & Snowboard Club and Destination Imagination. Additionally, transportation to competitions for Destination Imagination is not provided by the district).*
- Page 13- Game Chart
 -

Games	3	4	5	6	7	8	9	10	11	12
¼ season	1	1	1	1	2	2	2	2	3	3
½ season	2	2	2	2	3	4	4	5	5	6

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Summer School Contracts

FROM: Jacob Misiak

BOARD MEETING: June 12, 2023

DATE: June 12, 2023

AGENDA ITEM: IX. F.

The following contracts are being recommended for approval. Additional contracts may be forthcoming later when more positions are filled.

First and Last Name	Assignment	Hours Not to Exceed
Gina Fricano	Elementary and Middle	40
Lisa Stigler	Elementary and Middle	30
Amy Brehmer	Elementary and Middle	33
Traci Wangerin	Elementary and Middle Aide	100
Nicole Zimmer	Elementary and Middle Aide	100
Dawn Olewinski-Tippett	Elementary and Middle Aide	100
Rachel Pridgeon	Elementary and Middle Aide	100
Mary Sweers	High School Aide	100
Kim Foti	Elementary and Middle Aide	100
Ann Dombroe	Elementary and Middle Aide	100
Jennifer Whetter	Elementary and Middle Aide	100
Jessica Kroeger	Elementary and Middle Aide	100
Julie Abrahamson	Elementary and Middle Aide	100
Lisa Spykstra	Elementary and Middle Aide	100
Julie Shannon	Elementary and Middle Aide	100
Annette Dudzik	Elementary and Middle Aide	100
Melody Stoltenburg	Elementary and Middle Aide	100

RECOMMENDATION:

Approve the summer school contracts as presented.