

**BOARD OF EDUCATION
WEST HAVEN, CONNECTICUT
AGENDA #01
REGULAR BOARD MEETING**

**January 2, 2018
Board Meeting Room
6:00 PM
Page 1 of 3**

A. Call to Order, Rosemary Russo, Chairman of the Board of Education

A.1. Pledge of Allegiance

B. Public Portion of Meeting

Resolved: It shall be the policy of the West Haven Board of Education for individual members, if they so desire, to engage in dialogue with members of the general public during the time allowed on its agenda for public participation.

Dialogue must be confined to information gathering purposes and at no time will individual persons or personnel be the subject of discussion.

It is understood that the Board Members and Administration will be given adequate time to research any inquiry resulting from such dialogue and shall do so on specific direction of the Chair. It will be the authority of the Chair to cut off dialogue at any time it deems feasible.

C. Reports:

C.1.a. Administration/Status of Schools

West Haven High School Presentation and Project Update

2018 – 2019 Preliminary Budget Review

C.1.b. Student Representatives

C.1.c. Board

C.1.d. Committee

D. Pursuant to Robert's Rules of Order the following questions are subject to the Board's vote without debate. Should a member choose to debate a specific question, he will move to lay the question on the table, and it shall become the first item of New Business. The Board will then vote on the remaining questions.

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Page 2 of 3**

D.1. Approval of Minutes

D.1.a. West Haven Board of Education Regular Board Meeting was held in the Board of Education Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, November 20, 2017 at 6:00 PM.

D.1.b. West Haven Board of Education Organizational Meeting was held in the Board of Education Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, December 20, 2017 at 5:30 PM.

D.2. Resignations: (Certified)

D.3. New Hire: (Certified)

18-01 Chris Javier, 925 T3 Mix Avenue, Hamden, CT 06514
Boys Basketball Coach – Bailey Middle School
Effective: 2017-2018 Sports Season
Annual Salary: \$1,950

D.4. New Business

18-02 Request to retire West Haven Hockey Number 8 which was worn by Officer Robert Fumiatti who was a 1989 graduate of West Haven High School, Boys Varsity Hockey Captain and 1988 Hockey State Champion.

Move to Approve

F. Informational

F.1. Approval of **Christine Cummings** Child Rearing Leave with a return to work date of February 1, 2018

F.2. Crystal Coady, 449 Blohm Street, West Haven, CT 06516
Production Worker – Cashier – St. Lawrence School
Effective: November 27, 2017
Salary: \$13.47 Hourly

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WEST HAVEN, CONNECTICUT
AGENDA #01
REGULAR BOARD MEETING**

**January 2, 2018
Board Meeting Room
6:00 PM
Page 3 of 3**

F. Informational (Continued)

F.3. Special Meeting – Student Expulsion Hearing, November 22, 2017
at 11:13 a.m. (enclosure)

F.4. Special Meeting – Student Expulsion Hearing, November 22, 2017
at 12:11 a.m. (enclosure)

F.5. Kyara Negron Diaz, 45 Ivy Circle, Apt. B, West Haven, CT 06516
Bilingual Tutor – Pagels School
Effective: January 2, 2018
Salary: \$21,500



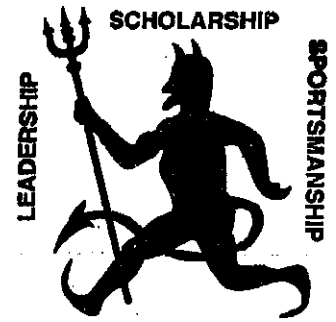
"THE BLUE DEVILS"

JON CAPONE

*Coordinator
Health, Physical Education
and Athletics*

WEST HAVEN HIGH SCHOOL

*Department of Health,
Physical Education and Athletics*
1 McDonough Plaza
West Haven, Connecticut 06516



"WESTIES"

Phone: 203-937-4360 x 7127
Fax: 203-931-4734

#18-01

December 4, 2017

MEMORANDUM

TO: Neil Cavallaro
Superintendent of Schools

FROM: Jonathan Capone
Athletics/PE/Health Coordinator

SUBJECT: Recommendation- Bailey Boys Basketball Coach

Recommendation: Chris Javier
925 T3 Mix Ave
Hamden, CT 06514

Position: Bailey Boys Basketball Coach

Location: Bailey Middle School

Effective Date: 2017-2018 Sports Season

Annual Salary: \$1,950

Cc: Rob Bohan, Principal Bailey Middle School
Jolene Barnes, Personnel Director
Theresa Carlucci, Payroll
Marylou Amendola, BOE Secretary

#18-02

Esteemed Board of Education Members,

I am a 2004 West Haven Hockey Alumni and volunteer coach for the hockey team for over ten years. I am honored to have been coached and mentored by remarkable Westies throughout my life who have brought great credit to our city, school and athletics. No more so than the privilege I had to be coached and mentored by Officer Robert Fumiatti of the New Haven Police Department.

As you may know, Officer Robert Fumiatti, was a 1989 graduate of West Haven High School, Boys Varsity Hockey captain and 1988 hockey state champion. After graduation, Rob joined the New Haven Police Department and began a career as a patrol officer. In 2002, while working on the Street Interdiction Team that was targeting drug dealers in New Haven, Officer Fumiatti was shot once in the face and while exiting a police vehicle by a convicted felon. Miraculously, he survived the attack and through unconquerable will power returned to the force and became a K9 handler.

I don't have the ability to articulate what it was like as a player to watch a coach and alumni undergo the intense rehabilitation that Rob endured. It was simply awe inspiring. During his time recovering, Rob took time to talk to each of us about the importance of tenacity while facing challenges and how the ideals of pride and heart that are the cornerstone of West Haven Hockey are also the cornerstone for a worthy life. Rob's love for our program, city and community were evident even in his times of personal challenge.

Tragically, Rob passed away in 2007 from a complication from the gunshot wound. Officer Fumiatti is honored with two separate scholarships that are both privately funded in his name- one for a student pursuing a degree in criminal justice and the other to a hockey player that most embodies the ideals set forth by the legacy of his life.

This past season, the hockey team travelled to Washington, D.C. for a trip to build team cohesion and a learning experience for our young men. The first place we visited was the National Law Enforcement Officers Memorial where Fumiatti is enshrined amongst all the law enforcement heroes that sacrificed their lives for the good of others. The team was inspired and amazed that one of our own was honored at a national memorial in such a way. I believe that it is time that we honor Rob in our own way.

I am asking for support to retire West Haven Hockey number 8 which was worn by Robert Fumiatti. With the backing of Coach Joe Morrell, Athletic Director Jon Capone, local law enforcement, and the West Haven hockey community I am requesting that this topic be placed on the Board of Education agenda prior to January 10, 2018. I would like to organize a ceremony to present the jersey to Rob's family and forever carry on Rob's legacy of pride, heart, tenacity and community spirit that he embodied. January 10, 2018 West Haven Hockey will be playing Amity Hockey at Bennett Rink which provides us the opportunity to allow Amity Hockey, where Rob also dedicated time, to partake in the ceremony.

Highest regards,

Jim Perno

2004 West Haven Hockey Alumni

West Haven Hockey Preseason Coach

F.I.

WEST HAVEN PUBLIC SCHOOLS

"Schools Committed to Excellence"



Mailing Address: P.O. Box 28010 West Haven, CT 06516

Location: 355 Main Street, West Haven, CT 06516

Office: (203) 931-6825 Fax: (203) 937-4319

Jolene Barnes
Personnel Director
jolenebarnes@whschools.org

28 November 2017

Christine Cummings
Haley School

Dear Christine:

Sent via Email

Your request for Child Rearing Leave has been approved with a return to work date of February 1, 2018. The first twelve weeks of your leave has been counted against your FMLA allotment for the year. While on FMLA you are able to use any accumulated sick days or personal days you may have. Your FMLA time brings you through December 15, 2017.

As a reminder Child Rearing Leave is without pay. Other areas that will have an impact from taking a Child Rearing Leave are:

- Teacher Retirement contributions
- Any salary step movement for the next school year
- Costs for any continued medical insurance you may have with us

Please feel free to contact Theresa Carlucci in payroll for any salary questions or Nicoletta McMinn for any benefits questions you may have. I am also available to assist you at any time.

Best wishes to you and your family.

Sincerely,

Jolene Barnes
Personnel Director

- Cc:
- Neil Cavallaro, Superintendent of Schools
 - AmyJo Palermo, Principal
 - Kristen Scanlon, WHFT Union President
 - Theresa Carlucci, Payroll
 - Nicoletta McMinn, Benefits
 - Board Agenda (Informational)
 - Personnel File



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Jolene Barnes
Personnel Director
jolene.barnes@whschools.org

22 November 2017

MEMORANDUM

TO: Neil Cavallaro, Superintendent of Schools
FROM:  Jolene Barnes, Personnel Director
SUBJECT: Open Production Worker/Cashier position
St. Lawrence School

Director of Food Services Meg Kingston would like to recommend the following candidate for the position:

Name: Crystal Coady
Address: 449 Blohm Street
West Haven, CT 06516
Position: Production Worker/Cashier
Location: St. Lawrence School
Annual Salary: Hourly Rate \$13.47
Effective: November 27, 2017

Cc: Meg Kingston, Director of Food Services
Matthew Cavallaro, Finance Director
Sarah White, UPSEU President
Theresa Carlucci, Payroll Coordinator
Board Agenda/Informational
Personnel File

F.R.

F.3.

WEST HAVEN Board of Education/Directors :

Minutes of Special Meeting; Student Expulsion Hearing

Date of Hearing: 11/22/2017

The WEST HAVEN Board of Education convened a special meeting for the purposes of conducting a student expulsion hearing. The meeting was called to order at 1113 am by Michael W Mackniak, Impartial Hearing Board.

Executive Session

The Board moved into Executive session at 1115 am, pursuant to the Freedom of Information Act, specifically Connecticut General Statutes Section 1-200(6)(E) and 1-210(b)(11) and (17), as the student involved, their educational records and personally identifiable information contained in those records were likely to be discussed.

The following persons were invited into executive session:

- Admin Designee Karen Lafo
- Admin Designee
- School Resource Officer
- Attorney for Administration
- Student who is the subject of this expulsion proceeding
- Parent/Guardian of the Student who is the subject of this expulsion proceeding
- Student Representative
- Attorney for the Student
- Other
- Other
- Other
- Court Reporter Cathy Panza

The Board moved back into public session at ^{1119 am}~~1225 pm~~

Order

The Student is hereby expelled from the WEST HAVEN Schools beginning 10/24/2017, for one calendar year ("the Period of Expulsion). Except as specifically allowed by the Administration the Student shall not be on WEST HAVEN School grounds for any reason, shall not attend any school function or activity, and shall be denied all school privileges during the period of expulsion.

During the Period of Expulsion, the Student shall be provided with an alternative educational opportunity. In the event the student is a special education or "504" student, the alternative education shall be consistent with his special education needs based on the recommendations of a reconvened PPT. The Student's participation and attendance at his alternative educational opportunity will be treated as time in school for the purposes of

advancing to the next academic grade and toward achieving status/credits toward graduation.

Any written agreement of the parties shall be attached hereto and made a part hereof. Any discrepancy between this order and the written agreement shall be construed in favor of said agreement.

The meeting was adjourned at ^{11:20 am}~~12:27 pm~~

Respectfully Submitted,
West Haven Board of Education

WEST HAVEN Board of Education/Directors :
Minutes of Special Meeting; Student Expulsion Hearing

Date of Hearing: 11/22/2017

The WEST HAVEN Board of Education convened a special meeting for the purposes of conducting a student expulsion hearing. The meeting was called to order at 1211 pm by Michael W Mackniak, Impartial Hearing Board.

Executive Session

The Board moved into Executive session at 1212 pm, pursuant to the Freedom of Information Act, specifically Connecticut General Statutes Section 1-200(6)(E) and 1-210(b)(11) and (17), as the student involved, their educational records and personally identifiable information contained in those records were likely to be discussed.

The following persons were invited into executive session:

- Admin Designee David Russell
- Admin Designee Karen Lafo
- School Resource Officer
- Attorney for Administration Carolyn Dugas
- Student who is the subject of this expulsion proceeding
- Parent/Guardian of the Student who is the subject of this expulsion proceeding
- Student Representative
- Other Astrid Novo, Interpreter
- Other
- Other
- Court Reporter Cathy Panza

The Board moved back into public session at 1225 pm

Order

The Student is hereby expelled from the WEST HAVEN Schools beginning 11/20/2017, for one calendar year ("the Period of Expulsion). Except as specifically allowed by the Administration the Student shall not be on WEST HAVEN School grounds for any reason, shall not attend any school function or activity, and shall be denied all school privileges during the period of expulsion.

During the Period of Expulsion, the Student shall be provided with an alternative educational opportunity. In the event the student is a special education or "504" student, the alternative education shall be consistent with his special education needs based on the recommendations of a reconvened PPT. The Student's participation and attendance at his

alternative educational opportunity will be treated as time in school for the purposes of advancing to the next academic grade and toward achieving status/credits toward graduation.

The meeting was adjourned at 1227 pm

Respectfully Submitted,
West Haven Board of Education

F.5.

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Jolene Barnes
Personnel Director
jolene.barnes@whschools.org

21 December 2017

MEMORANDUM

TO: Neil Cavallaro, Superintendent of Schools
FROM:  Jolene Barnes, Personnel Director
SUBJECT: Recommendation: Bilingual Tutor
Pagels School

The following candidate is being recommended for this position:

Name: Kyara Negron Diaz
Address: 45 Ivy Circle Apt B
West Haven, CT 06516
Position: Bilingual Tutor
Location: Pagels School
Annual Salary: \$21,500
Effective: January 2, 2018

Cc: Gary Palermo, Principal
Raffaella Fronc, EL Coordinator
Matthew Cavallaro, Finance Director
Theresa Carlucci, Payroll
Nicoletta McMinn, Benefits
Board Agenda/Informational
Personnel File

D.1.a.

WEST HAVEN BOARD OF EDUCATION
November 20, 2017
Regular Board Meeting
Board's Meeting Room

The Regular Meeting of the Board of Education was held on November 20, 2017 in the Board's Meeting Room on the second floor of City Hall, 355 Main Street, West Haven, Connecticut. The meeting was called to order by James Morrissey, Chairman of the Board of Education at 6:00 p.m. The meeting opened with a pledge to the flag.

**BOARD MEMBERS
IN ATTENDANCE:**

James W. Morrissey, Chairman
Robert Guthrie, Vice Chair
Susan Walker, Secretary/Treasurer
Patrick Leigh
Patricia Libero
Karen Pacelli
Mark Palmieri
Rosa Richardson
Rosemary Russo

BOARD MEMBERS ABSENT:

ADMINISTRATORS PRESENT: Neil Cavallaro, Superintendent of Schools
Anne Druzolowski, Assistant Superintendent
Matt Cavallaro, Director of Finance

CITY OFFICIALS PRESENT:

**STUDENT REPRESENTATIVES
PRESENT:**

David O'Brien
Sumedha Chowdhury

B. Public Portion of Meeting

Chairman Morrissey asked three times if anyone would like to address the board this evening. There were no speakers.

REPORTS

C.1.a. Administration/Status of Schools

Superintendent Cavallaro passed out information that the Governor's Office sent out which was received from CAPSS over the weekend. We are going to be reduced through our ECS fund about \$245,000. We were flat funded this year and it won't be as easy to make any cuts this year. We will work with this administration and with the next

administration to do what we can. It is important for the board to know that we just can't keep absorbing cuts. There is no cause for alarm right now. It is a little early in the year to see if we can come up with this kind of money but we will do our best. We have made sacrifices here and have done a good job with negotiations. We have done a good job with negotiating contracts and with our health benefits especially and we have taken a reduction in our workforce across the board. The board needs to be aware that it is getting more and more difficult as the cuts keep coming. Patrick asked if we risk further reductions. Neil said in the news over the last couple of days the state is running red ink and Neil thinks further reductions are possible. Patrick asked Neil if he remembers what the figure we anticipated last year and what they actually gave us. Neil thinks the ECS alone was about \$600,000.00. Matt said we had two sets of cuts last year; the first was around \$600,000.00 for the ECS payments and the last cut was \$250,000.00 to our Alliance Grant. The last time there were cuts there were protections put in place for Alliance Districts and if they extend to these cuts they will let us know and we will update you. Patrick asked if Matt remembered when we received the cuts last year. The \$600,000.00 was right off the bat and that was the kindergarten money we were given the year before and the \$250,000.00 in the third quarter. Superintendent Cavallaro said we have Attorney Dugas looking into this and we will work with the city. However the question is are we obligated to or is it something we do because we understand the needs of the city; and we do but obligated to and trying to do it and falling short are two different things. This is preliminary and we just found out about it over the weekend.

Superintendent Cavallaro introduced Alan Dean, Regional Manager from Sodexo and Meg Kingston, Food Service Director from Sodexo. They are here to update the board on the lunch program and other initiatives going on. Alan Dean said there are a lot of good things going on at the schools and we want everyone to know what is happening. Alan's laptop was passed around as there were some technical difficulties.

Meg said we need to have a newsletter so people can see some of the events taking place. Culinary Fun – We have been working with the garden at Mackrille. Last year each grade level planted a certain item such as green beans etc. We took the items they had grown and made something with them in the fall. We came to the school and made a big pot of vegetable soup. Because the students all had a hand in it and they did add parmesan cheese they all took some.

Future Chef Competition – Every 4th grader in the district who chooses to participate sends in recipes to Meg's office and they pick one competitor from each school and then we have a future chef competition where they have their own station and we have judges (both Superintendent Cavallaro and Chairman Morrissey have been judges). The kids have done a great job with this and it is a fun time. This is our 4th year and it will take place in March. Invitations will be sent out so you can come and see this great event. Nutrition Education – We have worked with UNH and have interns who are working to be registered dieticians who choose a school and whatever their segment is that they are working on Meg will find a project for them to do. One project was to see how to increase the consumption of fruits and vegetables in second graders. The kids love this. Our intern at the high school did a survey to see if there were items students would like to see on the menu and to try some new vegetarian options we were going to put on the

menu. If you give students samples to try before putting it on the menu it seems to go over better. We sampled hummus and a fruit cheese platter and they liked it and this will be put on the menu. Lasagna will be put on the menu in December. We have been working with UNH on a \$90,000.00 grant to reduce the obesity in adolescents. They came and brought professional blenders and we did smoothies one day and some people work with our students in the cafeteria and one of the things we did at Carrigan was a lesson on legumes. They tried lentil salad and once they did they were asking for seconds. Meg has a farm near her in Hamden and they had the farmer come to Seth Haley and he did a slid show and made apple and squash crisp for the students. It was a fun day and he showed pictures of the farm and the tractors.

Fine Dinning – Every month at Forest we come in and bring fancy tablecloths, napkins, plates etc. and we do a fancier menu and we teach them some table etiquette. We have been working a lot with the community and we have started a mobile food bank because many people up in the hills around Forest School don't have public transportation to get to the WHEAT Program to receive free food. We get a donation once a month from the Connecticut Food Bank and load our trucks up in between breakfast and lunch and drive to Forest School in the parking lot and put up tables and set up a farmer's market which is free and they have been giving us great stuff for example this time we had butternut squash, watermelons and a lot of stuff is organic with donations from Whole Foods. We send out a flyer with the date of the food bank at Forest School.

UNH has donated a new serving line to the high school. Our 50 year old equipment was taken out over the summer and put the new stuff in for a nice fresh look. They were gutting an area and were going to get rid of it and it looks brand new. Meg is sorry that they were not able to show you the pictures because there were some great ones in there. Neil said that Meg is doing a great job with the PTA and addressing some of their concerns.

Rosa Richardson thanked Meg and said she has really worked hard on that summer lunch program and those kids really need it. By extending it an extra week it makes a huge difference. Meg said they do roughly 1,000 meals a day during the summer. Some sites are really busy and we grow every year and last year we did 14 sites. If anyone has any ideas where we can go to give a bunch of children meals during the summer let her know. Rosa said WHEAT's policy is once a month per family but during the summer months when the kids are out of school they extend it to twice monthly so between you and WHEAT we know our kids are being fed. Meg said Vertical Church has one as well if you hear of people looking for the food bank they have a huge one there. Pat Libero said the CNC Machine was ordered for the Space Garden from IKEA through a grant and it should be coming in. Meg said great this will be for the high school. We will be able to take some of the stuff and freeze it and can it etc. The board gave thanks.

Patrick Leigh asked are we looking for upgrades when the new high school is built. Neil said the equipment is included and Sodexo has done some work and consulting on what we would like to see in there. Neil said the goal is to almost have it be like a food court. Patrick asked if those bids have been placed. No the bid packages are just about ready to go out. Are they in the initial high school....no it not it is FF&E.

Alan Dean said you have one of the best here with Meg because of the things she does in this district. She brings a quality of life to the kids that a lot of districts don't have. She does an outstanding job. On the financial side since the first year of our partnership we

returned almost three quarters of a million dollars in profits to the program. Meg serves 30% more breakfasts than four years ago and 20% more lunches today than we did four years ago with the same base of students with more and more participating. This has been a great partnership all around for everybody involved. Alan thanked the board for their continued support and wished everyone a Happy Thanksgiving.

Patrick Leigh asked Alan to explain how the savings work; is it subsidies? It is really growing the program. With the management company because we have national procurement with our vendors we have rebates and those savings are passed right through to West Haven. Last year it was close to \$300,000.00 in savings. Because we are growing the business any of that profit goes right back to the BOE to be reinvested in the program. Meg said catering has been great and that money comes right back into the school lunch program. We roughly do \$10,000.00 a month in catering along with the school lunch which is unheard of.

Mark Palmieri said for years when he first became a board member we had to do transfers between food service, rink, and the field and we had to transfer about a quarter of a million dollars to each of them. Now we are drawing a profit and I was glad to be a part of this. This has been a great savings to our district. We are probably saving about three quarters of a million dollars now. Mark thanked them. Neil said it is important to know that this money has to go back into the program. We had a lot of aged equipment which needed to be upgraded and replaced and slowly but surely we have been able to do those kind of things. Things like ovens, steamers, dishwashers etc. The board gave thanks.

Bob Guthrie asked Meg if they are pleased with where the growth has come since they first took over and do you think we will still have more growth? Yes and they think there will still be more growth. Alan said the interesting thing is the biggest growth we have seen in our meal counts is not in the free or reduced meals but in the paid meals. Kids that don't have to buy school lunch are actually choosing to participate in the program and that is a testament to what you have done here. Rosa asked what stuffed mozzarella sticks are. It is like a pizza crust that is thick and rectangular shaped with cheese in it and served with marinara sauce to dip it in. It is like a calzone but in a stick with mozzarella rather than ricotta. Rosemary asked what the status is with kids who don't have lunch money. Washington, Savin Rock and Forest Schools are all free now. Our policy now for the other schools but not the high school is that you are allowed to charge three times then they get a cheese sandwich, a piece of fruit and a milk. We do not allow charging at the high school and we have them show their ID's because other students were using their ID's. Now we have a picture on their ID. They can still receive a cheese sandwich if they forgot their money. We owe around \$6,000.00 at this point in time for lunches. Sue Walker asked what provisions are made for students with food allergies. A lot of students are one on one with me so they come in and we go over the menu. Meg will circle things on the menu that they can have and send it to them. One parent has three children with three different allergies at our schools. We have pictures of the kids with allergies and it is a lot of one on one work with them especially if it is a severe allergy. We have gluten free students and we can accommodate them and have gluten free pizza crust etc. Patrick asked if they have a lot of participation in their vegetarian program. We have some participation and our salad bar is there every day with vegetarian options and protein options depending on the day. We always have eggs. We don't have many Vegan

options. Patrick asked if they make their own food or get it from outside vendors. We make our own food. Patrick asked them to check out wheat statin which is a compound to make fake meat that is high in protein. Neil said before Sodexo came here all the food was prepackaged and frozen and sent to the schools. The board gave thanks.

Bob Guthrie saw the email on the spending freeze. Have we shut down the purchase orders and everything is being followed. Yes that spending freeze is the one we do at the beginning of every year. When we have 535 teachers ordering supplies from multiple vendors and they all come in at once and we only have two people paying the bills it adds up. It was a little later in the year this year because we saw things on back order that didn't come in when they normally do. Now we want to get all the bills paid in a timely fashion then we will be able to spend money again. If a teacher needs something for a student we will make that purchase. This is purely procedural at this point. Patrick asked if the spending freeze was a particular line item or all spending. It is all spending. Obviously bills like utility bills and monthly bills are paid. All ordering right now has to have prior approval from the superintendent or myself. Do you have any idea of how much you will spend? The teacher supplies budget is just about \$400,000 and the majority ordering happens in the beginning of the school year and we ordered about \$250,000 to \$300,000 and are within budget. There were no unexpected large items purchased. We monitor all the schools. Bob said with the fluctuation with the state budget do you plan on keeping the freeze in place longer so there is no sudden expectations on the state end or the local end. Yes we are always monitoring where we are with the budget we do it daily. If we see more cuts coming then yes it is possible the freeze will stay on longer. Rosemary asked if tissues and supplies come out of that. No that is the maintenance budget. Do they supply schools adequately with paper towels, soap and tissues because Rosemary heard through parents and teachers that they don't. Neil said he heard about Carrigan in the beginning of the year but that was quickly rectified to his knowledge. Matt will reach out to the schools. Bob said as a parent every couple of months there is a note coming home with your child saying tissues are needed for X classroom and if you can provide a box or two to please send it in with your child. Neil thinks a lot of teachers just do it because there is never enough and they need it now. He thinks it is more of a quick demand not that we aren't supplying it. Matt said a purchase like that would never be denied. Karen said where she teaches you would just go to the nurse's office she would never ask parents for it. Matt said our maintenance department orders these supplies before they get low. We have a good system so that our schools don't go without any materials. Chairman Morrissey asked that a note be sent to the principals to talk to their teachers as he has heard the same thing that Bob has heard. Matt will send an email out to principals tomorrow morning.

Dr. Druzolowski said we have been doing a lot of professional learning on the new assessment system that replaces the one we had before primarily because they stopped making it because it wasn't lucrative. About 20 to 30 individual teachers got together and chose this software package and training has been going on with that. Once you learn the base of the kid it adapts to their instructional level and we will be showing you some of that information and how it aligns with the SBAC testing. We waited for something that would give us accurate information and wasn't just a fly by night because a lot of

companies tried to sell you whatever they could. Karen asked who you went with. We went with MAP and WEA. Patrick asked the price of the software; just ballpark. There were only two or three on the market right now. Patrick wonders how we pay them is it yearly? Yes a yearly license fee. But you don't know ballpark about how much. Matt will let him know tomorrow. Anne said it was competitive and we did look at some interfacing with power school but they weren't ready yet to go there. They talked about being done and they weren't. We learned over time that what they say and what they mean are two different things. When they say they have something ready doesn't mean it is operational and we don't like to deal with that. This is used all over the country and the teachers like this and are getting to learn it right now and it is user friendly and is very much like SBAC. In the beginning it drops the student down to a level where they feel they are in the instructional level and are very confident and this is in math and ELA. This is a program from K – 12 and right now we are only using it in grades 2 through 10. Right now we are most interested in making sure we get some baseline data for 8th, 9th and 10th. A further discussion took place. The board gave thanks.

Bob Guthrie told David O'Brien he did a nice job with the WHEAT donation and challenging both the Board and City Council to do it. Bob asked David as an outgoing senior to turn it over to one of the other student reps to make sure this continues. We plan on bringing the donations to WHEAT tomorrow.

Rosa Richardson asked who won the competition. David said that is a good question and he will find out. Neil said the backup plan if we can't get an exact measurement is calling it a draw and going double or nothing for the Holidays.

Pat Libero asked what time the Trees of Hope will take place; around lunch time.

C.1.b. Student Representatives' Report

The Washington Mentors had their first trip of the year to Washington School. WHHS's Model UN team will attend the Model UN conference at UNH on Sunday, December 3rd.

The entire report will be found at the end of the minutes.

C.1.c. Board

Mark Palmieri said everybody knows tonight is my last night. I had dark hair when I started 12 years ago and I have had a very good time and a very educational time while on the board. Mark congratulated Ms. Aceto and is glad someone young is on the board. He is sure she has some fresh, new ideas. Mark's big thing has always been that everybody here on the board has the right to agree to disagree but when you walk out that door it is over with. Every meeting there may be disagreements and I believe that you keep that in house you don't make the city or the board look bad. When there is an issue you can talk among yourselves; talk it out don't air it out. He has seen so many good things happen and is very happy he has been a part of it. The main thing I am happy about, as most people know, is that the high school is rolling and that is something that Superintendent Cavallaro and I talked about when I first came on the board and 12 years later it is rocking and rolling! Let's just hope it continues. At times people may have

disagreed with the way I voted but I feel as though I can stand behind every single one of my votes; that is why we live in a democracy and I have no regrets on any votes. Superintendent Cavallaro has guided this board to many good things and I hope this board continues with these three people who I have been part of hiring; Neil, Anne and Matt and I feel good about that and hope that within the next few months this board extends all three of their contracts. Mark wants to see this board continue to do what is right for children and the taxpayers. Just keep focused on where we are going and what we are doing; it is all about the kids. Mark thinks we have been doing a great job and we improve every single year with our curriculum, with our academics, with our professional development and that has been a major key. We have had great monetary savings with our food due to Meg and Sodexo.

Mark's proudest moment was when he was able to give his three children their diplomas at Bailey and at the high school. The education they received here is second to none. His daughter is in her last semester but his two sons are doing fabulous and they had to have the foundation; in order to build a good house you have to have a foundation and they received it in the West Haven School District. His son Alex is an Electrical Engineer for Eversource and his son Mark started off as the Assistant Basketball Coach at UNH and now is working for Lockheed Martin. His daughter works for Sodexo at the University and has an internship for Interior Design. He is very proud of his three children and this district. Mark wanted to thank everybody over the past 12 years. He hates mentioning names because he always forgets someone but we have had a lot of great administrators, a lot of great teachers and administrative assistants and they are the backbone. The support that is given by the nurses, paras and staff are the grassroots that support our district. Mark thanked everybody and asked all to keep up the good work and stay focused for our kids; thank you. Applause followed.

Rosa Richardson said it was a pleasure sitting next to you for four years and she will miss you. Mark interjected but you have someone pretty sitting next to you now. Rosa said it has been an honor and a privilege to serve with you and she will miss him. Thank you. Karen Pacelli wishes Mark all the luck and has only known him for two years but it has been a pleasure. Thank you.

Patrick Leigh wishes Mark the best of luck and thanked him for serving the community and the children. He also wanted to congratulate Lauren Aceto on becoming a board member.

Pat Libero thanked for always looking out for the kids in our school system and the welfare of everyone. It has been a pleasure working with you. Congratulations to Jimmy, Rosa, Rosemary and Lauren.

Rosemary Russo congratulated Mark and wished him good luck. Twelve years is a long time. Thank you for all your time and your service. Thank you.

Rosemary did go to Bailey Game Night last week and it was phenomenal and Sodexo did cater that and the parents really enjoyed the big Thanksgiving table that was set up. Game Night itself was incredible and very interesting. It was nice to see so many families there enjoying themselves with the games that the kids made. Rosemary said this was not on the District calendar and she just happened to hear about this from a neighbor. This should be on next year's calendar. It was great.

Susan Walker wished Mark the best. Sue knew him as the parent of his children when they were her students. She thanked him for sending his three kids to Bailey; they were delightful. She wished Mark all the luck. Sue wishes Lauren who is another of her students from Bailey luck on the board. Sue wishes everyone a happy and healthy Thanksgiving. Thank you.

Bob Guthrie congratulated Mark on his 12 years and said he has always worked on behalf of the children, as you said, whether people agreed or disagreed at the end of the night. By statute the first and third Monday if it is still on your calendar the more the welcome; those nights don't just go away they still exist. Bob congratulated those re-elected and welcomed Lauren Aceto.

We have two students in the audience on behalf of Troup 899 working on their Merit Badges and their responsibility was to cover the Board of Ed. We have Aiden Lynch a sophomore from the high school and Nate Bloom a senior from Hamden Hall. You are more than welcome to join us any first and third Monday for meetings. Good luck on your Merit Badges.

Chairman Morrissey went to the Rink last week for Eric Boguniecki Day. Eric Boguniecki went through the West Haven System and skated at the rink. He ultimately went on to play in the NHL. It was a great day and they honored him. His family still lives in West Haven. The kids were in awe of him. He is the only hockey player from West Haven who made it to the NHL. What he emphasized was to go out there and have fun every day; win, lose or draw it is all about having a good time and making new friends and working hard and working hard in the classroom also. He made a nice speech. Jim congratulated the board at the West Haven Hockey Rink. He knows Neil has been working behind the scene there. Neil said they really have done a terrific job of trying to bring that program back and promoting the Rink; both Kyle Benson and Joe Morrell. Jim said it was a nice tribute to Eric Boguniecki. Jim also attended the Savin Rock School Holiday Festival last Saturday. The staff did a wonderful job and all the vendors were there. In talking with the teachers he was told it was 100% attendance by all the teachers and staff who volunteered their time and he thanked them for that. They had a couple of bands playing and had Christmas music; it was second to none. The PTA was also involved there. This raised money for our students with crafts and vendors. He congratulated the staff for a wonderful job.

To my good friend Mark Palmieri. I have known Mark for probably 50 years. He met Mark's bother Alex as a first grader at St. Lawrence Grammar School and then met his older brother Johnny. Mark was a couple of years behind and we became fast friends for many, many years. We went to St. Lawrence together and WHHS together and Mark comes from a great family. Mark grew up on Kelsey Avenue and we had great times at Painter Park together and we have a lot of great memories. Jim wished Mark nothing but the best. Jim said his son Jimmy and Mark's son Alex are best friends and if my son goes out with Al P in the summer he knows they won't get in trouble because you have great kids and you and your wife did a wonderful job raising your family. You did a great job on the board over the last 12 years and after 12 years on this board you will go right to heaven. (laughter) I know you have nothing but the best interest for our students and teachers and as we know it is a thankless job and we know we are not going to make everybody happy but we do the best we can as board members; that is all we can do and I respect everybody on this board also for taking away their time from their family. I can't

thank you enough for your 12 years and wish you nothing but the best but as Mr. Guthrie says you can also come back and visit us. Jim also congratulated Lauren Aceto who is a new board member and is a teacher in the New Haven School System and he wishes her the best over the next four years. This is a bitter sweet day for me as the board chairman as I have known Mark for many years and I am going to miss him and wish him nothing but the best and thinks Mark deserves another round of applause. Applause ensued.

Superintendent Cavallaro said Mark didn't want a jacket because he has so many from some of the clubs at the high school. Mark served as President of the Hoop Club and has been involved with DECA and many other activities as he kids went through the high school. We know you are all about kids and we know that you are a true blue Westie and Mark graduated in 1978 and was the class president. Mark set up a scholarship that is given out annually on Senior Night in honor of the class of 1978. We thought we would add to this scholarship and made a couple of calls and we raised \$2,000.00. Mark thanked Neil so much; this is so nice. Pictures were taken of Mark, Superintendent Cavallaro and Chairman Morrissey. Neil said he and Mark had seen each other at Painter Park but since coming on the board they have become very close friends and he appreciated Mark's support over the past 12 years. Thank you. Applause.

Mark thanked everyone and said that is one of his favorite nights to see those kids. Other kids look in awe especially at the top 20 kids when they are knocking down scholarships left and right. I always felt really good if kids no matter what they played or what they did would receive some type of award that night. I want to wish everyone a healthy, safe and joyous holiday season and a nice Thanksgiving. Thank you so much for this it means a lot to me and to my class. Thanks again everyone.

D.1. Approval of Minutes

D.1.a. West Haven Board of Education Regular Board Meeting held in the Board of Education Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, November 6, 2017 at 6:00 PM.

Chairman Morrissey asked for a motion to approve the Regular Meeting minutes D.1.a.

Bob Guthrie made the motion to approve the minutes

Patrick Leigh seconded the motion

Discussion:

All board members present were in favor

Minutes are approved

D.2. Resignations: (Certified)

D.3. New Hire: (Certified)

D.4. New Business

F. Informational

Chairman Morrissey asked for a motion to adjourn
Rosa Richardson made the motion
Mark Palmieri seconded the motion
All board members were in favor
The meeting adjourned at 7:10 PM

Respectfully submitted,

Marylou Amendola
Board Secretary

The Student Rep Report follows on the next page.

Board of Education Student report

November 20, 2017

1. WHHSTW's fall show, "Dearly Departed", was last week on 11/16 and 11/17
2. The WHHS Blue Devil Band's Holiday Concert is Thursday, December 21st.
3. The Peer Advocates just finished collecting donations for WHEAT and are now raising money for Toys 4 Joy
4. Thanksgiving break from 11/22 (half day) and return to school on 11/27
5. Powder puff game 7th and 8th period on 11/22
6. Second marking period is under way
7. Formal dedicated to Mrs. Gardner tickets go on sale 11/20 for seniors and 11/21 for all grades. Will be held at Cielo on December 1st
8. 3. December 6 is the choral concert
9. 4. The Science Club is selling t-shirts as their annual fundraiser that goes towards funding our competition in April
10. Rotary Club is raising money for the animal shelter
11. There will be a performance (theater) of Love Letters in the Auditorium on December 8th at 4 pm in honor of Mrs. Gardner
12. The Academic Integrity Committee has been going to the 3rd Grade classrooms to teach students about integrity

D.I.B.

WEST HAVEN BOARD OF EDUCATION MINUTES
Organizational Meeting
December 18, 2017

The Organizational Meeting for the Board of Education was held in the Board's Meeting Room of City Hall, 355 Main Street, West Haven, CT. The meeting was called to order by Mayor Nancy R. Rossi at 5:30 PM. The meeting opened with a pledge to the flag.

BOARD MEMBERS PRESENT: Lauren Aceto
Robert Guthrie
Patrick Leigh
James Morrissey
Karen Pacelli
Rosa Richardson
Rosemary Russo
Susan Walker

BOARD MEMBERS ABSENT: Patricia Libero

CITY OFFICIALS PRESENT: Mayor Nancy R. Rossi

ADMINISTRATORS PRESENT: Neil Cavallaro, Superintendent
Anne Druzolowski, Asst. Superintendent
Matthew Cavallaro, Director of Finance

**STUDENT REPRESENTATIVES
PRESENT:**

Organization

Mayor Rossi called the Board of Education Organizational Meeting to order at 5:30 PM and asked everyone to stand for the Pledge of Allegiance.

Mayor Rossi thanked everyone for coming and wanted to welcome everyone. Mayor Rossi wanted to reiterate what she said on inauguration day and that is that she pledges to work with each and every person here. We have a lot of financial hurdles to get over which are unfortunate but they are what they are and if we all work together Mayor Rossi believes that we absolutely can get it done.

The first order of business for our charter is the election of a chairman.
Mayor Rossi asked for a motion to nominate a chairman
Robert Guthrie nominated Rosemary Russo
Mayor Rossi asked for a second

Patrick Leigh seconded the motion

Mayor Rossi asked if there were any other nominations for chair.

Jim Morrissey also wanted to also second the nomination for Rosemary Russo. He has sat on the board with her for the last four years and she has done a phenomenal job. She has the interest of our students at heart and is a teacher in the New Haven School System. Rosemary was President of the PTA at Molloy School and worked hard for the students there. It is my honor and privilege to second her nomination. She will do a wonderful job the next few years as chairman of this board.

Mayor Rossi asked if there were any other nominations or any other discussion about this. There was none. Mayor Rossi said she has known Rosie Russo for a good many years. She always puts the children first. She has her heart in it and Mayor Rossi is hopeful that she will be the chair and thinks she will make an excellent chair of this Board of Education.

Mayor Rossi said since there is nothing further she will have a roll call vote please.

Patrick Leigh voted for Rosemary Russo

Rosemary Russo passed for now

Susan Walker voted for Rosemary Russo

Jim Morrissey voted for Rosemary Russo

Bob Guthrie voted for Rosemary Russo

Karen Pacelli voted for Rosemary Russo

Rosa Richardson voted for Rosemary Russo

Lauren Aceto voted for Rosemary Russo

Mayor Rossi asked if Rosemary was still with the pass

Rosemary abstained

The vote was for Rosemary Russo and Mayor Rossi congratulated her. Applause ensued.

Chairman Russo thanked her fellow board members for their support and their vote of confidence. Chairman Russo said she is very proud to serve on this board which is comprised of people who have been involved with children as coach and mentors as well as those who have worked directly with students in public school classrooms. We have two retired teachers, one also served as an administrator, and three members presently are teaching in classrooms. The combined years of teaching equals about 140 years of experience in the classroom. That number of years provides us with a wealth of experience and knowledge to draw from. Together the nine of us make a formidable board which Chairman Russo knows will work extremely hard for the children of West Haven as well as for the taxpayers. These will be challenging financial times and together Chairman Russo believes we will be able to continue to provide our students with a quality education. We will need to work alongside Superintendent Cavallaro, Dr. Druzolowski and Matt Cavallaro; with open communication being the key. This kind of open communication also needs to extend to Mayor Rossi and Chairman Russo looks forward to working with all of you. Together as a united team we will accomplish many great things for the children of West Haven. Chairman Russo encourages board members to visit the schools and talk to teachers and staff for their input of what their needs are. She encourages teachers, paras and administrators to come to our meetings and to share

their concerns and also to celebrate individual schools accomplishments. Your voice is important; you are a vital part of the team. Chairman Russo pledges to work her hardest for all involved but remember we are all part of this team. Thank you. Applause followed.

Chairman Russo said the next order of business will be the election of a Vice-Chair
Chairman Russo asked for nominations

Karen Pacelli nominated Robert Guthrie for Vice Chair

Jim Morrissey seconded the nomination for Mr. Guthrie and said he has serve with Bob the last two years and he was his Vice Chair. Jim thanked Bob for all his guidance the last two years. Bob brings a wealth of knowledge to this board and he looks out for the best interest of our children and our staff. Anytime there was a question he would always call or lean on Bob for his advice. He has been a great Vice Chair the last two years and it is my honor and privilege to nominate him again this evening for Vice Chair of this board.

Chairman Russo thanked Mr. Morrissey and asked if there were any other nominations for Vice Chair for the third time. There were no other nominations. Chairman Russo asked if we could cast one vote or do you want a roll call vote. A roll call vote was decided.

Patrick Leigh voted for Bob Guthrie
Jim Morrissey voted for Bob Guthrie
Susan Walker voted for Bob Guthrie
Rosemary Russo voted for Bob Guthrie
Bob Guthrie voted for Bob Guthrie
Karen Pacelli voted for Bob Guthrie
Rosa Richardson voted for Bob Guthrie
Lauren Aceto voted for Bob Guthrie

Chairman Russo said congratulation to Bob Guthrie Vice Chair. Applause followed.

Chairman Russo said the next order of business is the election of a Secretary/Treasurer and asked for nominations.

Jim Morrissey nominated Susan Walker for Secretary/Treasurer

Susan has been Secretary Treasurer the last two years and did an outstanding job and doesn't see why she shouldn't deserve another two years. Susan thanked Jim.

Chairman Russo asked if there was a second

Karen Pacelli seconded the motion

Chairman Russo asked if there were any other nominations for Secretary/Treasurer

There were no other nominations

For the third time are there any other nominations

There were no other nominations

A roll call vote was taken

Patrick Leigh voted for Susan Walker
Jim Morrissey voted for Susan Walker

Susan Walker voted for Susan Walker
Rosemary Russo voted for Susan Walker
Bob Guthrie voted for Susan Walker
Karen Pacelli voted for Susan Walker
Rosa Richardson voted for Susan Walker
Lauren Aceto voted for Susan Walker

Chairman Russo congratulated Susan Walker the Secretary/Treasurer. Applause followed.

Rosa Richardson made a motion to adjourn.

Superintendent Cavallaro said at the last meeting we didn't get to do this but he thinks it is important we thank Jim Morrissey for his two years of service as Chairman. Applause followed. Superintendent Cavallaro said he thought we did some good things and he is sure it will continue. Thank you.

Chairman Russo wished everybody Happy Holidays and said we will see you next year meeting adjourned.

The meeting adjourned at 5:42 PM

Respectfully Submitted,

Marylou C. Amendola
Board Secretary