



**MARION COUNTY BOARD OF EDUCATION**

1516 MARY LOU RETTON DRIVE  
FAIRMONT, WV 26554

MR. CHAD A. NORMAN

ADMINISTRATIVE ASSISTANT

TECHNOLOGY, TRANSPORTATION & CHILD NUTRITION

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**Marion County Schools**

Date:

Dear Parent or Guardian,

It has been determined that your student has damaged the following part or parts of their assigned Marion County Schools Dell 3100 Chromebook.

As per the signed agreement. Any part or parts deliberately broken, lost, or stolen will be the responsibility of the child or his or her parent/guardian.

The following is a current list of prices for replacement:

Dell 3100 Chromebook	\$301.00
Chromebook Screen	\$93.00
Chromebook Keyboard	\$19.00
Chromebook Charging Cord	\$27.00

We have identified that the Chromebook assigned to your student has a damaged \_\_\_\_\_ and replacement cost is \$\_\_\_\_\_.

Please remit a check to **Marion County Schools Technology Department at 1516 Mary Lou Retton Drive, Fairmont, WV, 26554**. Once payment has been received, your student will be issued a replacement part or new device.

Thank you in advance for your assistance.