

6-2047

OFFICIAL MINUTES
Marion County Board of Education
Special Session
Monday, August 1, 2022
CENTRAL OFFICE
6:00 pm

Father Binu Emmanuel, St. Peters Catholic Church, Farmington gave the invocation, and the Pledge of Allegiance was led by Nick Fantasia.

The Marion County Board of Education met in a Regular Session on Monday, August 1, 2022 at 6:00 pm.

Mrs. Costello called the meeting to order at 6:02 pm.

PRESENT: Mr. Boyles, Mrs. Costello, Mr. Dragich, Mr. Pellegrin, Rev. Saunders and Superintendent Dr. Hage.

The meeting was held in the Central Office Conference Room and was streamed on our Web page: Marionboe.com

- 1) Safety Update & Security: Presentation by Jessica Sell of Rank One Computing ROC Watch
- 2) Special Presentation: Summer SOLE Review by L.D. Skarzinski
- 3) Public Relations: MCBOE Representatives to Community Committees
 - 1 member - WVSBA Committee on Legislation
 - 1 member - WVU Extension Agency – Recommending Currently Donna Costello to remain as the representative
 - ~~2 members — Marion County Armory Delete from policy~~
 - 1 member – Marion County Health Department Mrs. Costello recommends Mr. George Boyles
 - 1 member – Marion County Chamber of Commerce Mrs. Costello recommends Mary Jo Thomas
 - 2 members – Marion County Parks and Recreation Kathy Maxwell and Bob Brookover.
 - 1 member – Marion County Public Library Mrs. Costello confirmed that the current representative is Joan Schrone through June 30, 2023 and recommends Connie Boggs to be able to attend the Public Library meetings.
 - 2 members – Stadium Advisory Council – Mrs. Costello recommends to reactivate this and recommends Jeremy Laird and Mr. Dragich. Mr. Boyles recommends Mike Talkington.
 - 1 member – Fairmont State University- Mrs. Costello recommends Mr. Skarzinski

OLD BUSINESS

Mr. Dragich made a motion, seconded by Mr. Boyles to approve 2000 series under OLD Business and New Business except for item 2038, which was voted on Separately:

2029 E&S READY MIX MAY BROTHERS – NMHS CONCRETE – INDOOR HITTING/PITCHING FACILITY

The approval of the quote from May Brothers ~~E&S Ready Mix~~ for concrete necessary for the new Hitting/Pitching Facility at NMHS, in the amount of \$10,303.20 ~~10,200.00~~. FUNDING: NMHS Capital Improvement Funds- \$10,000.00 & School Funds-\$200.00 & County \$103.20.

OTHER BIDS: E&S READY MIX-\$10,200.00 ~~May Brothers – \$10,303.20~~ & Central Supply Co.-\$11,432.61

NEW BUSINESS

Mr. Dragich made a motion, seconded by Mr. Boyles to approve the following:

05-2000 MINUTES – AGREEMENTS – CONTRACTS

2031 MINUTES

The approval of the Official Minutes for the meeting for a Special Meeting on July 11, 2022.

2032 MINUTES

The approval of the Official Minutes for the meeting for a Regular Meeting on July 18, 2022.

2033 MINUTES

The approval of the Official Minutes for the meeting for a Special Meeting on July 25, 2022.

2034 USE OF FACILITIES – EAST ATHLETIC ASSOCIATION - EFMS

The approval of the Use of Facilities Agreement for East Athletic Association to use the old gym at EFMS from August 1, 2022 – March 31, 2023.

2035 USE OF FACILITIES – MUSHIN DO KARATE DOJO - EFMS

The approval of the Use of Facilities Agreement for Mushin Do Karate Dojo to use the gym and cafeteria at EFMS from August 12-13, 2022.

2036 USE OF FACILITIES – SENECA VALLEY HS CHEER & DANCE - FSHS

The approval of the Use of Facilities Agreement for Seneca Valley HS Cheer and Dance to use the gym at FSHS from July 22-24, 2022.

2037 FIRST AMENDMENT TO THE ATHLETIC TRAINING SERVICES – MORGANTOWN PHYSICAL THERAPY ASSOCIATES dba HEALTHWORKS

The approval of the MOU with Morgantown Physical Therapy Associates, Inc. d/b/a Healthworks to provide 3 full-time Certified Athletic Trainers for Athletic Training Services effective August 1, 2022 – June 30, 2023, in the amount of \$279,521.32. This will be prorated upon availability of trainers FUNDING: County

2039 BOOSTERS – POLAR BEAR RUNNING (CROSS COUNTRY)- FSHS

The approval of the Booster Group for FSHS Polar Bear Running (Cross Country) for the 2022 - 2023 SY.

2040 BOOSTERS – FRIENDS OF POLAR BEAR GOLF- FSHS

The approval of the Booster Group for FSHS Friends of Polar Bear Golf for the 2022 - 2023 SY.

2041 BOOSTERS – POLAR BEAR FOOTBALL - FSHS

The approval of the Booster Group for FSHS Polar Bear Football for the 2022 - 2023 SY.

2042 FIELD TRIP – OVERNIGHT – PRIVATE AUTO

The approval of the following:

FSHS – BOYS SOCCER, requested permission to use private auto to travel to Doddridge County Park, WV, August 8-11, 2022 to participate in a soccer camp.

Approximate number of students: 36

Chaperone(s): Darrin Paul & Jim Denardi

Approximate Cost: \$1100.00

Source of funds: Boosters

Number of school days lost: 0

2443 FIELD TRIP – OVERNIGHT – PRIVATE AUTO – OUT-OF-STATE - LATE

The approval of the following:

FSHS – CHEER, requested permission to use private auto to travel to Charlotte, NC, July 30 - August 1, 2022, to participate in a cheer camp.

Approximate number of students: 16

Chaperone(s): N Janes, D Hardway, G Hedrick, N. Bigelow, Bridget Meadows

Approximate Cost: \$300.00

Source of funds: Parents

Number of school days lost: 0

2444 MOU – MARION COUNTY SHERIFF'S DEPARTMENT - SRO

The approval of the renewal of the MOU with Marion County Sheriff's Department to provide a School Resource Officer located within the geographic limits of Marion County for the 2022-2023 SY.

2445 MOU – CITY OF FAIRMONT - SRO

The approval of the renewal of the MOU with the City of Fairmont to provide a School Resource Officer located within the geographic limits of the City of Fairmont for the 2022-2023 SY.

2446 THRASHER – EFMS HVAC PROJECT

The approval of Thrasher as the architect for the EFMS HVAC project.

FUNDING: ESSERF

OTHER BIDS: N/A

YEAS: Boyles, Costello, Dragich, Pellegrin & Saunders **NAYS: 0**

Mr. Boyles made a motion, seconded by Mr. Pellegrin to go into executive session at 7:33 pm.

YEAS: Boyles, Costello, Dragich, Pellegrin & Saunders **NAYS: 0**

Mr. Boyles made a motion, seconded by Mr. Pellegrin to return to regular session at 7:45 pm.

YEAS: Boyles, Costello, Dragich, Pellegrin & Saunders **NAYS: 0**

Mr. Boyles made a motion, seconded by Mr. Dragich to approve the following:

2038 EMCOR - NMHS HVAC PROJECT

The approval of Emcor as the winning bid for the North Marion High School HVAC project, in the amount of \$4,520,000.

OTHER BIDS: ADI & City Construction

FUNDING: ESSERF

YEAS: Boyles, Costello, Dragich, Pellegrin & Saunders **NAYS: 0**

Mr. Saunders made a motion, seconded by Mr. Boyles to approve the following:

05-3000 FINANCIAL

3006 Vendor List dated July 13, 2022.

YEAS: Boyles, Costello, Dragich, Pellegrin & Saunders **NAYS: 0**

Mr. Pellegrin made a motion, seconded by Mr. Boyles to approve the following:

05-4000 PERSONNEL

4045 EMPLOYMENT – PAID COACHES

The approval of the following coaching positions effective for the 2022-23 season pending WV certification and CIB verification if needed:

Barrackville Elementary/Middle School

C22 07 12 02

Taylor Kerere

Volleyball/Assistant

SSAC-Pending

C22 07 12 01

Brittany Rhoades Head Volleyball Professional

Mannington Middle School

C22 04 28 07

Justin Balwanz Football/Assistant SSAC

North Marion High School

C22 07 13 02

Kevin Masters Girls' Soccer/Assistant SSAC

West Fairmont Middle School

C22 07 13 01

Karen Martin Head Volleyball Sub Permit

4046 RESIGNATIONS – PROFESSIONAL PERSONNEL

The approval of the professional resignations as follows:

Hannah Armstrong Math
Fairmont Senior High School
200 Days
Effective: July 25, 2022

Emily Faddis PE
Barrackville/Rivesville HB
200 Days
Effective: July 14, 2022

Robert Grishaber Social Studies
West Fairmont Middle School
200 Days
Effective: July 25, 2022

Jessie Holbert English
Fairmont Senior High School
200 Days
Effective: July 19, 2022

Faith McCardle Art
East Dale Elementary School
200 Days
Effective: July 14, 2022

<u>Laura Osborne</u>	Science West Fairmont Middle School 200 Days Effective: July 25, 2022
<u>Danielle South</u>	Sign Language Interpreter-Itinerant East Fairmont Middle School HB 200 Days Effective: July 20, 2022
<u>Rose Thomas</u>	Math 7/8 Fairview Middle School 200 Days Effective: July 20, 2022
<u>Heidi Zweiner</u>	English/Language Arts West Fairmont Middle School 200 Days Effective: July 15, 2022

4047 LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL

The approval of the following:

<u>Andrea Darrah</u>	Teacher	Monongah Elementary School
	Request a leave of absence from <u>August 16, 2022</u> to <u>January 3, 2023</u> .	

4048 EMPLOYMENT – PROFESSIONAL PERSONNEL

The following employment(s) are endorsed by the Superintendent, the School Principal, and Faculty Senate Designee(s):

P22 07 06 04

<u>Charles Caputo</u>	Sp Ed BD/Autism Barnes Learning Center 200 Days Effective: 2022-23 SY (August 16, 2022)
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P22 05 13 11

<u>Grant Elliott</u>	Math North Marion High School 200 Days Effective: 2022-23 SY (August 16, 2022)
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6-2047

PULLED P22-07-07-03

Hope Harr Sp Ed Severe/Profound-
East Fairmont High School
200 Days
Effective: 2022-23 SY
(August 16, 2022)

P22 07 08 05

Austin Sayre School Guidance Counselor-Itinerant
East Fairmont Middle School
205 Days
Effective: 2022-23 SY
(August 16, 2022)

P22 07 06 05

Carmen Starkey Social Studies
Fairmont Senior High School
200 Days
Effective: 2022-23 SY
(August 16, 2022)

4049 EMPLOYMENT – PROFESSIONAL PERSONNEL-EXTRA CURRICULAR FOR REGISTERED NURSES

(FUNDED BY: DHRH RECOVERY SUPPORT PERSONNEL GRANT)

The approval of the following:

P21 10 21 01

Mandy Boylen Registered Nurse
Extra-Curricular Contract
Additional 20 hours making total 170

4050 EMPLOYMENT – SUBSTITUTE TEACHERS

The approval of the following pending WV certification and CIB verification:

Haley Anglin Sub Permit-*Pending*

Frances Boyd Professional

Mary Dunn Professional

Karlotta Hawkins Professional

Caitlin Kolar Professional

16-2047

Amanda Long Professional

Lynn Morris Retired Professional

Thomas Straight III Retired Professional

Stevee Taylor Sub Permit-*Pending*

Jacob Wolfe Professional

4051 REASSIGNMENT – PROFESSIONAL PERSONNEL

The following employment(s) are endorsed by the Superintendent, the School Principal, and Faculty Senate Designee(s):

	From:	To:
<u>P22 05 18 02</u>		
<u>Autumn Fluharty</u>	Multi Cat W/Autism West Fairmont Middle 200 Days	Multi-Cat North Marion High School 200 Days Effective: 2022-23 SY August 16, 2022

<u>P22 07 08 03</u>		
<u>Genesis Mihalko</u>	General Music 7/8 West Fairmont Middle 200 Days	General Music Mannington Middle School 200 Days Effective: 2022-23 SY August 16, 2022

4052 EMPLOYMENT – SERVICE PERSONNEL

The approval of the following:

S22 07 06 06

Zackary Bland Custodian I/II
Blackshere Elementary School
210 Days
3:00 pm-10:30 pm
Effective: 2022-23 SY
August 8, 2022

4053 REASSIGNMENT – SERVICE PERSONNEL

The approval of the following:

S22 07 06 02

Susan DeVito

Executive Secretary/Accountant

Central Office

261 Days

8:00 am-3:30 pm

Effective: August 3, 2022

4054 REASSIGNMENT – SERVICE PERSONNEL

The approval of the following:

S22 07 06 07

Candace Bland

From:

To:

Cook I/II-Half Time
Fairmont Senior High
200 Days

8:30 am-1:00 pm

Effective: 2022-23 SY
August 15, 2022

Cook I/II
Mannington Middle
200 Days

5:30 am-1:00 pm

S22 07 06 09

Thomas Johnson

Custodian I/II
Meadowdale/Barrackville
210 Days

3:00 pm-10:30 pm

Effective: 2022-23 SY
August 8, 2022

Custodian I/II
East Fairmont High School
210 Days

3:00 pm-10:30 pm

S22 07 06 05

Joseph Shultz Jr.

Custodian I/II
West Fairmont Middle
210 Days

3:00 pm-10:30 pm

Effective: 2022-23 SY
August 8, 2022

Custodian I/II
Fairmont Senior High
210 Days

3:00 pm-10:30 pm

S22 07 06 08

James Sanson

Bus Operator #58
Transportation Dept.
200 Days
5:40 am-8:45 am
2:00 pm-4:00 pm
Effective: 2022-23 SY
August 16, 2022

Bus Operator #14-22
Transportation Dept.
200 Days
6:00 am-8:30 am
1:30 pm-4:00 pm

S22 07 06 04

James Summers

Bus Operator #102
Transportation Dept.
200 Days
5:45 am-8:30 am
2:00 pm-4:30 pm
Effective: 2022-23 SY
August 16, 2022

Bus Operator #105
Transportation Dept.
200 Days
5:40 am-8:15 am
1:40 pm-4:00 pm

S22 07 06 11

Teresa Wright

Cafeteria Manager
East Fairmont Middle
200 Days
6:00 am-1:30 pm
Effective: 2022-23 SY
August 15, 2022

Cook I/II
Fairmont Senior High
200 Days
5:30 am-1:00 pm

S22 07 06 10

Tammy Zogran

Cook I/II
East Fairmont High School
200 Days
5:30 am-1:00 pm
Effective: 2022-23 SY
August 15, 2022

Cook I/II
Monongah Elementary
200 Days
6:00 am-1:30 pm

4055 RESIGNATIONS – SUBSTITUTE SERVICE PERSONNEL

The approval of the substitute service personnel resignations as follows:

Melanie Izdepski

Substitute LPN
Effective: July 14, 2022

4056 EMPLOYMENT – SUBSTITUTE SERVICE PERSONNEL

The approval of the following as substitute service personnel pending completion of training and CIB results:

Substitute Secretary

Melanie Yergovich **Emergency Only**

4057 RETIREMENT – SERVICE PERSONNEL

The approval of the service personnel retirements as follows:

Sandra Raines Cook II
East Fairmont Middle School
200 Days
Effective: July 29, 2022

YEAS: Costello, Dragich, Pellegrin, Saunders & Boyles **NAYS: 0**

05-5000 DISCUSSION – NEW POLICIES, REVISIONS & DELETIONS

05-6000 SUPERINTENDENT’S REPORT

- Summer Project Completion Report by Maintenance**
- East Dale – November 28th Substantial Completion Date**
- Principals Academy – August 2-5th agenda**
- Distribution of Duties Chart**
- Amendment Discussion**
- Superintendents Session coming Soon**
- Levy Committee meeting August 9th at 5:00 pm**
- Grandfamilies August 9th at the Bridgeport Conference Center**
- Set work session with Assessors Office**

05-7000 MATTERS FROM THE BOARD

- Mr. Boyles - Looking forward to the meeting on August 9th.
Thanks for Summer Sole updates.
- Mr. Dragich - Safety updates
- Mr. Pellegrin - Respects Mrs. Costello’s recommendations but believes
that we should add to some of the recommendations
rather than change it.
- Mrs. Saunders - Levy Committee Updates
Thanks to the Superintendent for the updates
East Dale is Super.

Mrs. Costello -

Principals need to see the Superintendents presentation
Work Sessions set date for Wednesday, September 7th
at 1:00.

Registration is open for Flipside
Recognition to the board for their support of
Rhododendron Girls Club.

05-9000 FUTURE MEETINGS

DATE		PURPOSE	TIME	PLACE
Aug 15	Mon	Regular Session	6:00 pm	Central Office
Sept 6	Tue	Regular Session	6:00 pm	Central Office
Sept 7	Wed	Special Session	1:00 pm	Central Office
Sept 19	Mon	Regular Session	6:00 pm	Central Office

ADJOURNED

Mr. Saunders made a motion, seconded by Mr. Pellegrin to adjourn at 8:06 pm.

YEAS: Costello, Dragich, Pellegrin, Saunders & Boyles **NAYS: 0**

Mrs. Donna Costello, President

Dr. Donna Hage, Superintendent/Secretary

Robin Haught, Executive Secretary

6-2048

Marion County Schools – BOOSTER INFO / 2022-2023

School North Marion High School

Booster Group Cheerleading

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: NMHS Cheer Boosters

2) Booster Group FEIN (**MUST INCLUDE A COPY OF THE IRS FEIN VERIFICATION FORM**): 46-3605887

3) Booster Group by-laws submitted by August 1st of each year: (UPDATED)

Date received ~~8/2020~~ 7/2021

4) Date of the election of booster officers: 8-3-21

5) Name of booster President: Mindy Myers Phone # 304-657-2253

6) Name of booster Vice President: Shara Schell Phone # 304-657-3929

7) Name of booster Secretary: Jessica Canfield Phone # 304-476-8779

8) Name of booster Treasurer: Came Booth Phone # 304-612-3879

9) Booster fundraisers listed on school fundraiser calendar in the main office: ✓

6-2048

10) Proof of booster Liability Insurance to principal (*Must include Marion County Schools as an additional insured*): Date submitted: Sept 2021

11) Submit annual financial statement for year ending June 30, 2022 of the school support organization with this application: Date submitted: July 6, 2022

12) Attach a copy of the Booster Annual Financial report/year ending bank statement as of June 30, 2022 .

13) Financial records submitted to the principal at the conclusion of the season:

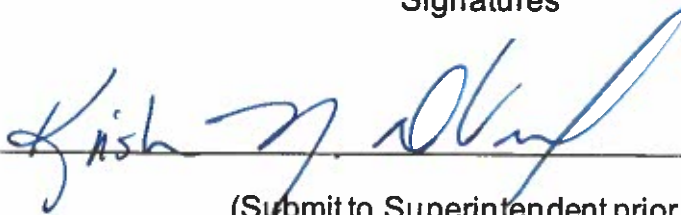
14) Principal is to receive 2 copies of the annual financial statements by each school support organization:

15) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal.

16) All items provided to athletes and coaches to be returned at the end of the year.

Signatures

Principal



(Submit to Superintendent prior to July 15)

Superintendent _____

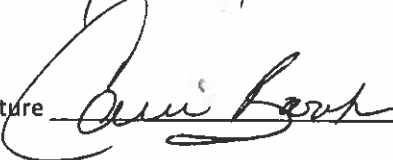
(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.

ANNUAL FINANCIAL REPORT 2021-2022

SCHOOL North Marion High SchoolBooster Group NMHS Cheer Boosters

Reconciled Beginning Balance as of July 1, 2021	<u>3,225.86</u>
Total Annual Income	<u>16,596.36</u> ADD
Total Annual Expenses	<u>19,205.39</u> SUBTRACT
Reconciled Ending Balance as of June 30, 2022	<u>- 616.83</u>

Booster President Signature  Date 6/10/22Booster Treasurer Signature  Date 6/9/22

DECLARATIONS

ERIE INS PROP/CAS CO
GENERAL LIABILITY POLICY



REVISED DECLARATIONS

6-2020

REASON FOR AMENDMENT - REVISED POLICY

Agent	ITEM 2. Policy Period	Policy Number
EE1212 UNITED SECURITY AGENCY	09/10/21 TO 09/10/22	Q33 6000049 W

ITEM 1. Named Insured and Address
NORTH MARION CHEER BOOSTERS
~~AMY TOWNES - COACH~~
1 N MARION DR
FARMINGTON WV 26571-9717

ITEM 3. Other Interest

POLICY PERIOD BEGINS AND ENDS AT 12.01 A.M. STANDARD TIME AT THE STATED ADDRESS OF THE NAMED INSURED.

TYPE OF POLICY - OCCURRENCE BUSINESS TYPE - OTHER
COUNTY - MARION

THE ERIE'S LIMIT OF PROTECTION FOR EACH COVERAGE IS STATED BELOW. THIS IS SUBJECT TO ALL APPLICABLE TERMS OF THE POLICY AND ATTACHED FORMS.

LIMITS OF INSURANCE

EACH OCCURRENCE LIMIT	\$1,000,000
DAMAGE TO PREMISES RENTED TO YOU LIMIT	\$1,000,000 ANY ONE PREMISES
MEDICAL EXPENSE LIMIT	\$ 5,000 ANY ONE PERSON
PERSONAL & ADVERTISING INJURY LIMIT	\$1,000,000 ANY ONE PERSON OR ORGANIZATION
GENERAL AGGREGATE LIMIT	\$2,000,000
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT	INCL IN GENERAL AGGREGATE LIMIT

COVERAGES & PREMIUMS

PREMISES/OPERATIONS	
PRODUCTS/COMPLETED OPERATIONS	\$ 205. INCLUDED
OPTIONAL COVERAGES -	
ADDITIONAL INSURED	\$ 35.

SURCHARGE IMPOSED BY THE ST OF WV	\$ 1.32
TOTAL DEPOSIT PREMIUM	\$ 241.32

APPLICABLE FORMS - SEE SCHEDULE OF FORMS

6-2048

RECORD OF ADDITIONAL INSUREDS - MANAGERS OR LESSORS OF PREMISES

**MARION COUNTY BOARD OF
EDUCATION
1516 MARY LOU RETTON DR
FAIRMONT WV 26554-2204**

Q33 6000049

DECLARATIONS

ERIE INS PROP/CAS C
GENERAL LIABILITY POL



REVISED DECLARATIONS

16-2043

REASON FOR AMENDMENT - REVISED POLICY

Agent		ITEM 2. Policy Period	Policy Number
EE1212	UNITED SECURITY AGENCY	09/10/21 TO 09/10/22	Q33 6000049 W

ITEM 1. Named Insured and Address
 NORTH MARION CHEER BOOSTERS
 AMY RAINES - COACH
 1 N MARION DR
 FARMINGTON WV 26571-9717

ITEM 3. Other Interest

EXCLUSION - ATHLETIC OR SPORTS PARTICIPANTS
EXCLUDING ANY ATHLETIC EVENT

SEE FORM CG2101

EXCLUSION - SPECIFIED OPERATIONS AND ACTIVITIES
EXCLUDING ANY AND ALL LIABILITY ASSOCIATED WITH ANY SPORTING OR STUDENT
RELATED EVENT, TOURNAMENT, COMPETITIONS OR EXHIBITIONS. STUDENT RELATED
EVENTS REFERS TO ANY SPORTS TEAM, COLLEGIATE TEAM, BAND, CHEER OR SPIRIT
SQUAD OR THE GATHERING OF THE SCHOOL BODY WHERE TICKETS ARE SOLD TO TO ANY
EVENT, TOURNAMENT, EXHIBITION INCLUDING PROM, HOMECOMING, SCHOOL
DANCES OR CLASS REUNIONS

SEE FORM ULQT

6-2020

IMPORTANT - PLEASE READ

YOUR RATE FOR YOUR COMMERCIAL GENERAL LIABILITY POLICY IS DETERMINED BY USING ONE OF THE FOLLOWING BASES OF PREMIUM -

- A) AREA - RATES ARE PER 1000 SQUARE FEET OF AREA**
- B) PAYROLL - RATES ARE PER \$1000 OF PAYROLL**
- C) SALES - RATES ARE PER \$1000 OF SALES**
- D) ADMISSIONS - RATES ARE PER 1000 ADMISSIONS**
- E) COMMISSIONS - RATES ARE PER \$1000 COMMISSIONS**
- F) COST - RATES ARE PER \$1000 COST**
- G) EXPENDITURES - RATES ARE PER \$1000 EXPENDITURES**
- H) OTHER - SEE PREMIUM BASES**

Q33 6000049

CONTINUED ON NEXT PAGE

DECLARATIONS



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GENERAL LIABILITY POL

REVISED DECLARATIONS

6-2043

REASON FOR AMENDMENT - REVISED POLICY

Agent	ITEM 2. Policy Period	Policy Number
EE1212 UNITED SECURITY AGENCY	09/10/21 TO 09/10/22	Q33 6000049 W

ITEM 1. Named Insured and Address
 NORTH MARION CHEER BOOSTERS
 AMY RAINES - COACH
 1 N MARION DR
 FARMINGTON WV 26571-9717

ITEM 3. Other Interest

SCHEDULE OF FORMS

FORM NUMBER	EDITION DATE	DESCRIPTION
CGL UFD389	03/01 12/20 *	COMMERCIAL GENERAL LIABILITY POLICY IMPORTANT NOTICE TO POLICYHOLDERS - FIVESTAR CONTRACTORS AND COMMERCIAL GENERAL LIABILITY PROGRAMS
CG0001 GU42 ULOW GU32 IL0021 CG2147 ULQN ULQJ CG0099	04/13 06/09 06/14 03/01 09/08 12/07 06/14 06/17 11/85	COMMERCIAL GENERAL LIABILITY COVERAGE FORM WEST VIRGINIA - IMPORTANT NOTICE COVERAGE FOR PUNITIVE DAMAGES (MD,NC,TN,VA,WI,WV) EXCLUSION - LEAD LIABILITY NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT EMPLOYMENT-RELATED PRACTICES EXCLUSION EXCLUSION - PROFESSIONAL LIABILITY EXTRA LIABILITY COVERAGES CHANGES IN GENERAL LIABILITY FORMS FOR COMMERCIAL PACKAGE POLICIES
ULED CG2662 GU30 CG2167 CG2170 IL985E*	09/05 12/04 03/01 12/04 01/15 01/21 *	EXCLUSION - ASBESTOS WEST VIRGINIA CHANGES - BINDING ARBITRATION AMENDMENT OF POLICY - TWO OR MORE COVERAGE PARTS FUNGI OR BACTERIA EXCLUSION CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM DISCLOSURE PURSUANT TO TERRORISM RISK INSURANCE ACT
IL0017 UF4812* UF8385 UF6330* CG2196 GU136 CG2106	11/98 03/08 03/95 08/09 03/05 03/09 05/14	COMMON POLICY CONDITIONS IMPORTANT NOTICE - POLICY SERVICE FEES IMPORTANT NOTICE IMPORTANT NOTICE: DO YOU USE SUBCONTRACTORS? SILICA OR SILICA-RELATED DUST EXCLUSION AMENDMENT OF MOBILE EQUIPMENT DEFINITION EXCLUSION-ACCESS OR DISCLOSURE OF CONFIDENTIAL OR PERSONAL INFORMATION AND DATA-RELATED LIABILITY- WITH LIMITED BODILY INJURY EXCEPTION
CG2109 CG2002 CG2011	06/15 11/85 04/13 *	EXCLUSION - UNMANNED AIRCRAFT ADDITIONAL INSURED - CLUB MEMBERS ADDITIONAL INSURED - MANAGERS OR LESSORS OF PREMISES
CG2101 ULQT	11/85 03/12	EXCLUSION - ATHLETIC OR SPORTS PARTICIPANTS EXCLUSION - SPECIFIED OPERATIONS AND ACTIVITIES



6-2048

Department of the Treasury
Internal Revenue Service
PO BOX 9019
HOLTSVILLE NY 11742-9019

In reply refer to: 0152395531
July 11, 2022 LTR 147C 0
46-3605887 000000 00

00002283
BODC: SB

NORTH MARION CHEER BOOSTERS
% AMY RAINES VARSITY CHEER COACH
1 NORTH MARION DR
FARMINGTON WV 26571

006583

Employer identification number: 46-3605887

Dear Taxpayer:

Thank you for your phone call of June 29, 2022.

Your employer identification number (EIN) is 46-3605887. Please keep this letter in your permanent records. Enter your name and EIN on all federal business tax returns and on related correspondence.

You can get any of the forms or publications mentioned in this letter by visiting our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, you can call us at 800-829-0115.

If you prefer, you can write to us at the address at the top of the first page of this letter.

When you write, include a copy of this letter, and provide your telephone number and the hours we can reach you in the spaces below.

Telephone number () _____ Hours _____

Keep a copy of this letter for your records.

Thank you for your cooperation.

Marion County Schools – BOOSTER INFO / 2022-2023

School East Fairmont High School

Booster Group Swim Team

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: East Side Swim Club

2) Booster Group FEIN (MUST INCLUDE A COPY OF THE IRS FEIN VERIFICATION FORM): 81-4281566

3) Booster Group by-laws submitted by August 1st of each year: (UPDATED)
Date received July 7, 2022


4) Date of the election of booster officers: April 10, 2022

5) Name of booster President: Harold Boyles Phone # 304-376-4158

6) Name of booster Vice President: Devon Boyles Phone # 304-376-0481

7) Name of booster Secretary: Tricia Boyles Phone # 304-276-1396

8) Name of booster Treasurer: Shelly Brock Phone # 304-319-3427

9) Booster fundraisers listed on school fundraiser calendar in the main office: N/A 

- 10. Provide proof of liability insurance to principal (Must include Marion County Board of Education) Yes Date submitted July 7, 2022 *MC*
- 11. Submit annual financial statement for year ending June 30, 2022 of the school booster organization with this application Yes Date submitted: July 7, 2022 *MC*
- 12. Attach a copy of the Booster Annual Financial report year ending bank statement as of 6/30/2022 Yes *MC*
- 13. Booster tickets submitted to the principal at the conclusion of the season: Yes *MC*
- 14. Principals to receive 2 copies of the annual financial statements by each school booster organization Yes *MC*
- 15. An inventory of uniforms, equipment, and other team merchandise has been submitted to the school principal NA *MC*
- 16. Uniforms provided to athletes and coaches to be returned at the end of the year. N/A

Signatures

John Rank

Submit to Superintendent prior to July 15)

Superintendent _____

To be approved by Board first meeting in July

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.

6-2049

ANNUAL FINANCIAL REPORT 2021-2022

SCHOOL East Farmington High School

Booster Group Swim Team

Reconciled Beginning Balance as of July 1, 2021	<u>\$5008.10</u>	
Total Annual Income	<u>\$3685.75</u>	ADD
Total Annual Expenses	<u>\$1264.24</u>	SUBTRACT
Reconciled Ending Balance as of June 30, 2022	<u>\$7429.61</u>	

Booster President Signature  Date _____

Booster Treasurer Signature Michelle Brock Date 7/5/22

6-2049



U.S. DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE

MAIL STOP 000000
INTERNAL REVENUE SERVICE
WASHINGTON, DC 20548

Attention: Tax Administration
1100 North 17th Street, N.W.
Washington, DC 20036

IF YOU WRITE, ATTACH THIS
COPY OF THE FRONT OF THIS NOTICE

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you an EIN 4/21/00. This EIN will identify you, your business accounts, tax returns, and records, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information being reported, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached Form 1545 and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on what you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023 or file an application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(c).

Mostly all organizations claiming tax-exempt status must file a Form 990 series or a information return (Form 990, 990-B, or 990-T) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return- Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important notices, visit www.irs.gov/charities.

INSURED COPY
CUSTOMER NUMBER: 007460469

6-2049



Home Office • 100 Erie Insurance Place • Erie, Pennsylvania 16520 • 814/870-2000
Toll Free • 800-455-0311 • Fax 814-870-3125 • www.erieinsurance.com

10/30/21

Named Insured and Address:

Agency Name and Number:

EAST SIDE SWIM CLUB
166 VALLEY FORGE CIR
FAIRMONT WV 26554-5736

SKINNER INSURANCE AGENCY LLC EE1159

EE1159

Dear Policyholder:

Proof of insurance coverage will be issued to each of the entities listed below. The applicable policy numbers are shown with each name and address. The code next to each policy number indicates the type of insurance coverage shown on the certificate. These codes mean the following:

- G = General Liability
- W = Workers Compensation and Employers Liability
- E = Excess Liability
- A = Automobile Liability

A 'Y' under the Additional Insured heading indicates additional insured status.

We would like to confirm the Certificate Holders as currently listed under your policy. Please take a few minutes to review the list below and contact your Agent with any changes.

ERIE appreciates your business and wants to continue to be Above All in Service.

Name and Address	Policy Number(s) & Type of Insurance Code	Additional Insured
MARION COUNTY BOARD OF EDUCATION 1516 MARY LOU RETTON DR FAIRMONT WV 26554	Q365500048 G	Y

16-2049

ERIE INS PROP/CAS CO
GENERAL LIABILITY POLICY

Insurance

RENEWAL CERTIFICATE

Agent	ITEM 2. Policy Period	Policy Number
EE1765 SKINNER INS AGY LLC	12/05/21 TO 12/05/22	Q36 5500048 W
ITEM 1. Named Insured and Address EAST SIDE SWIM CLUB 166 VALLEY FORGE CIR FAIRMONT WV 26554-5736		ITEM 3. Other Interest

POLICY PERIOD BEGINS AND ENDS AT 12.01 A.M. STANDARD TIME AT THE STATED ADDRESS OF THE NAMED INSURED.

TYPE OF POLICY - OCCURRENCE
COUNTY - MARION

BUSINESS TYPE - OTHER

THE ERIE'S LIMIT OF PROTECTION FOR EACH COVERAGE IS STATED BELOW.
THIS IS SUBJECT TO ALL APPLICABLE TERMS OF THE POLICY AND ATTACHED FORMS.

LIMITS OF INSURANCE

EACH OCCURRENCE LIMIT	\$1,000,000	
DAMAGE TO PREMISES RENTED TO YOU LIMIT	\$1,000,000	ANY ONE PREMISES
MEDICAL EXPENSE LIMIT	\$ 5,000	ANY ONE PERSON
PERSONAL & ADVERTISING INJURY LIMIT	\$1,000,000	ANY ONE PERSON OR ORGANIZATION
GENERAL AGGREGATE LIMIT	\$2,000,000	
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT		INCL IN GENERAL AGGREGATE LIMIT

COVERAGES & PREMIUMS

PREMISES/OPERATIONS	\$ 205.
PRODUCTS/COMPLETED OPERATIONS	INCLUDED
OPTIONAL COVERAGES - ADDITIONAL INSUREDS	\$ 35.

SURCHARGE IMPOSED BY THE ST OF WV - - - - -	\$ 1.32
TOTAL DEPOSIT PREMIUM - - - - -	\$ 241.32

APPLICABLE FORMS - SEE SCHEDULE OF FORMS

See Reverse Side

Marion County Schools – BOOSTER INFO / 2022-2023

School East FarmontBooster Group East Farmont Girls Basketball

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: East Farmont Girls Basketball2) Booster Group FEIN (MUST INCLUDE A COPY OF THE IRS FEIN VERIFICATION FORM): 46-314508303) Booster Group by-laws submitted by August 1st of each year: (UPDATED)
Date received 7-1-20224) Date of the election of booster officers: June 3, 2021 (2 year terms)5) Name of booster President: Andy Akers Phone # (304) 365-07126) Name of booster Vice President: Brent Cochran Phone # (681) 214-22787) Name of booster Secretary: Krista Blosser Phone # (304) 271-76518) Name of booster Treasurer: Michelle Akers Phone # (304) 365-37039) Booster fundraisers listed on school fundraiser calendar in the main office: NK

6-2022

- 10) Proof of booster Liability Insurance to principal (Must include Marion County Schools as an additional insured): ✓ M Date submitted: 7-1-2022
- 11) Submit annual financial statement for year ending June 30, 2022 of the school support organization with this application: M Date submitted: 7-1-2022
- 12) Attach a copy of the Booster Annual Financial report/year ending bank statement as of June 30, 2022 ✓ M
- 13) Financial records submitted to the principal at the conclusion of the season: ✓ M
- 14) Principal is to receive 2 copies of the annual financial statements by each school support organization: M
- 15) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. M
- 16) All items provided to athletes and coaches to be returned at the end of the year. ✓

Signatures

Principal [Signature]

(Submit to Superintendent prior to July 15)

Superintendent _____

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.



Department of the Treasury
Internal Revenue Service
Ogden, UT 84201

In reply refer to 0141881326
May 22, 2018 118147
46-3150830

FAST FAIRMONT GIRLS BASKETBALL
& GIRLS HEAD BASKETBALL COACH
1993 AIRPORT RD
FAIRMONT WV 26554

Taxpayer Identification Number 46-3150830

Form(s)

Dear Taxpayer

Thank you for your telephone inquiry of May 22nd, 2018.

Your Employer Identification Number (EIN) is 46-3150830. Please keep this letter in your permanent records. Enter your name and your EIN on all business federal tax forms and on related correspondence.

If you have any questions regarding this letter, please call our Customer Service Department at 1-800-829-0115 between the hours of 7:00 AM and 7:00 PM.

If you prefer, you may write to us at the address shown at the top of the first page of this letter. When you write, please include a telephone number where you may be reached and the best time to call.

Sincerely,

Ms Graham
1001181326
Customer Service Representative



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) **6-20**
7/7/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER United Security Agency, Inc. 1207 Fairmont Ave Fairmont WV 26554	CONTACT NAME: Joni Wilson PHONE (A/C No. Ext): 3043631660 E-MAIL ADDRESS: jonwilson@unitedsecurityagency.com	FAX (A/C No.): 304-363-5956
	INSURER(S) AFFORDING COVERAGE	
INSURED East Fairmont Girls Basketball Boosters C/O:Michelle Akers 1216 Morgantown Avenue Fairmont WV 26554	INSURER A: Erie Insurance NAIC # 26830	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 132026792** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			Q31-6800044	7/18/2022	7/18/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Incl in Gen Agg \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance

CERTIFICATE HOLDER Marion County Board of Education 1516 Mary Lou Retton Drive Fairmont WV 26554	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Joni L Wilson</i>
--	--

ANNUAL FINANCIAL REPORT 2021-2022

SCHOOL East Fairmont

Booster Group Girls Basketball

Reconciled Beginning Balance as of July 1, 2021	<u>6,492.41</u>	
Total Annual Income	<u>38,641.14</u>	ADD
Total Annual Expenses	<u>30,756.85</u>	SUBTRACT
Reconciled Ending Balance as of June 30, 2022	<u>13,776.70</u>	

Booster President Signature [Signature] Date 7-1-22

Booster Treasurer Signature [Signature] Date 7-1-22

Marion County Schools – BOOSTER INFO / 2022-2023

School East Fairmont High School

Booster Group EFHS Choir Boosters

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: EFHS Choir Boosters

2) Booster Group FEIN (**MUST INCLUDE A COPY OF THE IRS FEIN VERIFICATION FORM**): 38-3858876

3) Booster Group by-laws submitted by August 1st of each year: (UPDATED)
Date received 7/11/22

4) Date of the election of booster officers: 9/27/21

5) Name of booster President: Kim Branham Phone # 304-216-5879

6) Name of booster Vice President: Diana Yanero Phone # 304-288-9316

7) Name of booster Secretary: Megan Wright Phone # 304-657-0347

8) Name of booster Treasurer: Karen Morgan Phone # 304-657-4864

9) Booster fundraisers listed on school fundraiser calendar in the main office: NR

10) Proof of booster Liability Insurance to principal (Must include Marion County Schools as an additional insured): ✓ Date submitted: 7/11/22

11) Submit annual financial statement for year ending June 30, 2022 of the school support organization with this application: ✓ Date submitted: 7/11/22

12) Attach a copy of the Booster Annual Financial report/year ending bank statement as of June 30, 2022 ✓

13) Financial records submitted to the principal at the conclusion of the season: ✓

14) Principal is to receive 2 copies of the annual financial statements by each school support organization: ✓

15) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. ✓

16) All items provided to athletes and coaches to be returned at the end of the year. ✓

Signatures

Principal [Signature]

(Submit to Superintendent prior to July 15)

Superintendent _____

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.

6-2051

 **IRS** DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

001372.147863.0005.001 1 MB 0.390 532



EAST FAIRMONT HIGH SCHOOL CHOIR
BOOSTERS
1993 AIRPORT RD
FAIRMONT WV 26554

01372

Date of this notice: 12-13-2011

Employer Identification Number:
38-3858876

Form: SS-4

Number of this notice: CP 575 E

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 38-3858876. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for formal recognition of tax-exempt status, most organizations will need to complete either Form 1023, Application for Recognition Under Section 501(c)(3) of the Internal Revenue Code, or Form 1024, Application for Recognition of Exemption Under Section 501(a). Submit the completed form, all applicable attachments, and the required user fee to:

Internal Revenue Service
PO Box 12192
Covington, KY 41012-0192

The Pension Protection Act of 2006 contains numerous changes to the tax law provisions affecting tax-exempt organizations, including an annual electronic notification requirement (Form 990-N) for organizations not required to file an annual information return (Form 990 or Form 990-EZ). Additionally, if you are required to file an annual information return, you may be required to file it electronically. Please refer to the Charities & Non-Profits page at www.irs.gov for the most current information on your filing requirements.



100 Erie Insurance Place
Erie, PA 16530

REVISED DECLARATIONS

ERIE INS PROP/CAS CO
GENERAL LIABILITY POLICY

6-2051

REASON FOR AMENDMENT - REVISED POLICY

Agent	ITEM 2. Policy Period	Policy Number
EE1212 UNITED SECURITY AGENCY	09/11/21 TO 09/11/22	Q33 6100046 W

ITEM 1. Named Insured and Address
 EAST FAIRMONT HIGH & ENDT #1
 C/O MICHAEL CARPENTER
 1993 AIRPORT RD
 FAIRMONT WV 26554-9138

ITEM 3. Other Interest

POLICY PERIOD BEGINS AND ENDS AT 12.01 A.M. STANDARD TIME AT THE STATED ADDRESS OF THE NAMED INSURED.

TYPE OF POLICY - OCCURRENCE

BUSINESS TYPE - OTHER

COUNTY - MARION

THE ERIE'S LIMIT OF PROTECTION FOR EACH COVERAGE IS STATED BELOW. THIS IS SUBJECT TO ALL APPLICABLE TERMS OF THE POLICY AND ATTACHED FORMS.

LIMITS OF INSURANCE

EACH OCCURRENCE LIMIT	\$1,000,000	
DAMAGE TO PREMISES RENTED TO YOU LIMIT	\$1,000,000	ANY ONE PREMISES
MEDICAL EXPENSE LIMIT	\$ 5,000	ANY ONE PERSON
PERSONAL & ADVERTISING INJURY LIMIT	\$1,000,000	ANY ONE PERSON OR ORGANIZATION
GENERAL AGGREGATE LIMIT	\$2,000,000	
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT		INCL IN GENERAL AGGREGATE LIMIT

COVERAGES & PREMIUMS

PREMISES/OPERATIONS	
PRODUCTS/COMPLETED OPERATIONS	\$ 205.
	INCLUDED
OPTIONAL COVERAGES -	
ADDITIONAL INSURED	\$ 35.

See back of page 3

SURCHARGE IMPOSED BY THE ST OF WV	- - - - \$	1.32
TOTAL DEPOSIT PREMIUM	- - - - \$	241.32

APPLICABLE FORMS - SEE SCHEDULE OF FORMS

See Reverse Side

SCHEDULE OF INSURED'S OPERATIONS
 PREMISES/OPERATIONS AND PRODUCTS/COMPLETED OPERATIONS HAZARDS
 ARE INCLUDED OR EXCLUDED AS INDICATED BELOW.

LOCATION	INSURED OPERATIONS
1. 1993 AIRPORT RD, FAIRMONT, MARION CO, WV (SCHOOL)	* 041670A - CLUBS - CIVIC, SERVICE OR * SOCIAL - NO BUILDINGS OR * PREMISES OWNED OR LEASED * EXCEPT FOR OFFICE PURPOSES * NOT-FOR-PROFIT ONLY * INCLUDING PRODUCTS - * COMPLETED OPERATIONS * 048558A - SOCIAL GATHERINGS AND * MEETINGS-ON PREMISES NOT * OWNED OR OPERATED BY * THE INSURED - NOT-FOR- * PROFIT ONLY INCLUDING * PRODUCTS - COMPLETED * OPERATIONS

	LOCATION 1	
CLASS CODE	* 041670A	048558A
PREMIUM BASES	* PER MEMBER	PER LOCATION
EXPOSURE	* 40	1
PREMISES/OPERATIONS RATE	* .829	34.931
PREMISES/OPERATIONS PREMIUM	* 205. MINIMUM	INCLUDED
PRODUCTS/COMPLETED OPERATIONS RATE	* INCLUDED	INCLUDED
PRODUCTS/COMPLETED OPERATIONS PREMIUM	* INCLUDED	INCLUDED



100 Erie Insurance Place
Erie, PA 16530

REVISED DECLARATIONS

6-2051

REASON FOR AMENDMENT - REVISED POLICY

Agent	ITEM 2. Policy Period	Policy Number
EE1212 UNITED SECURITY AGENCY	09/11/21 TO 09/11/22	Q33 6100046 W

ITEM 1. Named Insured and Address
 EAST FAIRMONT HIGH & ENDT #1
 C/O MICHAEL CARPENTER
 1993 AIRPORT RD
 FAIRMONT WV 26554-9138

ITEM 3. Other Interest

SCHEDULE OF FORMS

FORM NUMBER	EDITION DATE	DESCRIPTION
CGL UFD389	03/01 12/20 *	COMMERCIAL GENERAL LIABILITY POLICY IMPORTANT NOTICE TO POLICYHOLDERS - FIVESTAR CONTRACTORS AND COMMERCIAL GENERAL LIABILITY PROGRAMS
CG0001 GU42 ULOW GU32 IL0021 CG2147 ULQN ULQJ CG0099	04/13 06/09 06/14 03/01 09/08 12/07 06/14 06/17 11/85	COMMERCIAL GENERAL LIABILITY COVERAGE FORM WEST VIRGINIA - IMPORTANT NOTICE COVERAGE FOR PUNITIVE DAMAGES (MD,NC,TN,VA,WI,WV) EXCLUSION - LEAD LIABILITY NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT EMPLOYMENT-RELATED PRACTICES EXCLUSION EXCLUSION - PROFESSIONAL LIABILITY EXTRA LIABILITY COVERAGES CHANGES IN GENERAL LIABILITY FORMS FOR COMMERCIAL PACKAGE POLICIES
ULED CG2662 GU30 CG2167 CG2170 IL985E*	09/05 12/04 03/01 12/04 01/15 01/21 *	EXCLUSION - ASBESTOS WEST VIRGINIA CHANGES - BINDING ARBITRATION AMENDMENT OF POLICY - TWO OR MORE COVERAGE PARTS FUNGI OR BACTERIA EXCLUSION CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM DISCLOSURE PURSUANT TO TERRORISM RISK INSURANCE ACT
IL0017 UF4812* UF8385 UF6330* CG2196 GU136 CG2106	11/98 03/08 03/95 08/09 03/05 03/09 05/14	COMMON POLICY CONDITIONS IMPORTANT NOTICE - POLICY SERVICE FEES IMPORTANT NOTICE IMPORTANT NOTICE: DO YOU USE SUBCONTRACTORS? SILICA OR SILICA-RELATED DUST EXCLUSION AMENDMENT OF MOBILE EQUIPMENT DEFINITION EXCLUSION-ACCESS OR DISCLOSURE OF CONFIDENTIAL OR PERSONAL INFORMATION AND DATA-RELATED LIABILITY- WITH LIMITED BODILY INJURY EXCEPTION
CG2109 ENDT1 CG2002 CG2011	06/15 11/85 04/13 *	EXCLUSION - UNMANNED AIRCRAFT LONG NAMED INSURED ENDORSEMENT ADDITIONAL INSURED - CLUB MEMBERS ADDITIONAL INSURED - MANAGERS OR LESSORS OF PREMISES
ULQT CG2101	03/12 11/85	EXCLUSION - SPECIFIED OPERATIONS AND ACTIVITIES EXCLUSION - ATHLETIC OR SPORTS PARTICIPANTS

IMPORTANT - PLEASE READ

YOUR RATE FOR YOUR COMMERCIAL GENERAL LIABILITY POLICY IS DETERMINED BY USING ONE OF THE FOLLOWING BASES OF PREMIUM -

- A) AREA - RATES ARE PER 1000 SQUARE FEET OF AREA**
- B) PAYROLL - RATES ARE PER \$1000 OF PAYROLL**
- C) SALES - RATES ARE PER \$1000 OF SALES**
- D) ADMISSIONS - RATES ARE PER 1000 ADMISSIONS**
- E) COMMISSIONS - RATES ARE PER \$1000 COMMISSIONS**
- F) COST - RATES ARE PER \$1000 COST**
- G) EXPENDITURES - RATES ARE PER \$1000 EXPENDITURES**
- H) OTHER - SEE PREMIUM BASES**



100 Erie Insurance Place
Erie, PA 16530

REVISED DECLARATIONS

ERIE INS PROP/CAS CO
GENERAL LIABILITY POLICY

6-2051

REASON FOR AMENDMENT - REVISED POLICY

Agent

ITEM 2. Policy Period

Policy Number

EE1212

UNITED SECURITY AGENCY

09/11/21 TO 09/11/22

Q33 6100046 W

ITEM 1. Named Insured and Address
EAST FAIRMONT HIGH & ENDT #1
C/O MICHAEL CARPENTER
1993 AIRPORT RD
FAIRMONT WV 26554-9138

ITEM 3. Other Interest

EXCLUSION - SPECIFIED OPERATIONS AND ACTIVITIES

EXCLUDED: ANY AND ALL LIABILITY ASSOCIATED WITH ANY SPORTING OR STUDENT RELATED EVENT, TOURNAMENT, COMPETITIONS OR EXHIBITIONS. STUDENT RELATED EVENTS REFERS TO ANY SPORTS TEAM, COLLEGIATE TEAM, BAND, CHEER OR SPIRIT SQUAD OR THE GATHERING OF THE SCHOOL BODY WHERE TICKETS ARE SOLD TO ANY EVENT, TOURNAMENT, EXHIBITION INCLUDING PROM, HOMECOMING, SCHOOL DANCES OR CLASS REUNIONS.

SEE FORM ULQT

EXCLUSION - ATHLETIC OR SPORTS PARTICIPANTS

EXCLUSION: EXCLUDING BI FOR PARTICIPANTS IN SPORTS/GAMES/ACTIVITIES SPONSORED BY THE INSURED

SEE FORM CG2101



6-2051

ENDORSEMENT 1

IT IS AGREED THAT THE NAMED INSURED SHALL READ AS FOLLOWS -
EAST FAIRMONT HIGH SCHOOL CHOIR BOOSTERS

RECORD OF ADDITIONAL INSUREDS - MANAGERS OR LESSORS OF PREMISES

MARION COUNTY BOARD
OF EDUCATION
1516 MARY LOU RETTON DR
FAIRMONT WV 26554-2204

Q33 6100046

ANNUAL FINANCIAL REPORT 2021-2022

SCHOOL East Fairmont High School

Booster Group EFHS Choir Boosters

6-2051

Reconciled Beginning Balance as of July 1, 2021	<u>50,079.22</u>	
Total Annual Income	<u>34,701.66</u>	ADD
Total Annual Expenses	<u>39,736.41</u>	SUBTRACT
Reconciled Ending Balance as of June 30, 2022	<u>45,044.47</u>	

Booster President Signature Kimberly Brankas Date 7/15/22

Booster Treasurer Signature Karen S Morgan Date 7/11/22

- 10) Proof of booster Liability Insurance to principal (Must include Marion County Schools as an additional insured): NR Date submitted: 7/11/22
- 11) Submit annual financial statement for year ending June 30, 2022 of the school support organization with this application: NR Date submitted: 7/11/22
- 12) Attach a copy of the Booster Annual Financial report/year ending bank statement as of June 30, 2022 NR
- 13) Financial records submitted to the principal at the conclusion of the season: NR
- 14) Principal is to receive 2 copies of the annual financial statements by each school support organization: NR
- 15) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. NR
- 16) All items provided to athletes and coaches to be returned at the end of the year. NR

Signatures

Principal 

(Submit to Superintendent prior to July 15)

Superintendent _____

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.



Department of the Treasury
Internal Revenue Service

6-2052

KANSAS CITY, MO 64999

In reply refer to: 3644114252
Jan. 29, 2001 LTR 147C
55-0778253 000000 00

00463

EFHS CHEERLEADER BOOSTER
% KATHY DAVIS
1993 AIRPORT RD
FAIRMONT WV 26554

Employer Identification Number: 55-0778253
IRS Control Number:

Dear Ms. Davis:

Thank you for the inquiry of Jan. 18, 2001.

Your employer identification number (EIN) is 55-0778253. Please keep this number in your permanent records. You should enter your name and your EIN, exactly as shown above, on all business federal tax forms that require its use, and on any related correspondence or documents.

If you have any questions, please call us toll free at 1-800-829-1040. If you prefer, you may write to us at the address shown at the top of the first page of this letter.

Whenever you write, please include this letter and, in the spaces below, give us your telephone number with the hours we can reach you. Also, you may want to keep a copy of this letter for your records.

Telephone Number () _____ Hours _____

We apologize for any inconvenience we may have caused you, and thank you for your cooperation.

Sincerely yours,

William M. Robertson
Director, Accounts Management-KC

Enclosure(s):
Copy of this letter



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6-2022 5/5/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER United Security Agency, Inc. 1207 Fairmont Ave Fairmont WV 26554	CONTACT NAME: Joni Wilson	
	PHONE (A/C, No, Ext): 3043631660	FAX (A/C, No): 304-363-5956
E-MAIL ADDRESS: joniwilson@unitedsecurityagency.com		
INSURED East Fairmont High School Cheerleading Boosters C/O Rhonda Edge 60 East View Way Fairmont WV 26554	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Erie Insurance	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		
NAIC # 26830		

COVERAGES **CERTIFICATE NUMBER:** 402824804 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y	Q35-6900042	11/19/2021	11/19/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Marion County Board of Education is Additional Insured as Lessor of Premises

CERTIFICATE HOLDER Marion County Board of Education 1516 Mary Lou Retton Drive Fairmont WV 26554	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Joni L. Wilson</i>

6-2052

ANNUAL FINANCIAL REPORT 2021-2022

SCHOOL East Fairmont High School

Booster Group EFHS Cheerleading Boosters

Reconciled Beginning Balance as of July 1, 2021	<u>\$13712.86</u>
Total Annual Income	<u>\$110,525.85</u> ADD
Total Annual Expenses	<u>\$94890.80</u> SUBTRACT
Reconciled Ending Balance as of June 30, 2022	<u>\$28647.91</u>

Booster President Signature Rhonda J. Blauvelt Date 7/10/2022

Booster Treasurer Signature Rhonda J. Edge Date 7/10/2022

16-2053

Marion County Schools – BOOSTER INFO / 2022-2023

School East Fairmont High School

Booster Group East Fairmont Boys Basketball Boosters

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: East Fairmont Boys Basketball Boosters

2) Booster Group FEIN (**MUST INCLUDE A COPY OF THE IRS FEIN VERIFICATION FORM**): 32-0378418

3) Booster Group by-laws submitted by August 1st of each year: (UPDATED)
Date received 7-9-2022

4) Date of the election of booster officers: 6-30-2022

5) Name of booster President: Andy Akers Phone # 304-365-0712

6) Name of booster Vice President: Trina Hunt Phone # 304-838-3658

7) Name of booster Secretary: Michelle Akers Phone # 304-365-3703

8) Name of booster Treasurer: Jennifer B Parr Phone # 304-677-3066

9) Booster fundraisers listed on school fundraiser calendar in the main office: MA

6-2053

- 10) Proof of booster Liability Insurance to principal (Must include Marion County Schools as an additional insured): ✓ Date submitted: 7-9-2022
- 11) Submit annual financial statement for year ending June 30, 2022 of the school support organization with this application: ✓ Date submitted: 7-9-2022
- 12) Attach a copy of the Booster Annual Financial report/year ending bank statement as of June 30, 2022 7-9-2022
- 13) Financial records submitted to the principal at the conclusion of the season: ✓
- 14) Principal is to receive 2 copies of the annual financial statements by each school support organization: ✓
- 15) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. ✓
- 16) All items provided to athletes and coaches to be returned at the end of the year.

Signatures

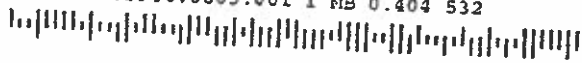
Principal *[Signature]*
 (Submit to Superintendent prior to July 15)

Superintendent _____
 (To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.

16-2053

001302.205946.0005.001 1 MB 0.404 532



EAST FAIRMONT BOYS BASKETBALL
EAST FAIRMONT BOYS BASKETBALL
333 DOVE DR
MORGANTOWN WV 26508

Date of this notice: 05-30-2012

Employer Identification Number:
32-0378418

Form: SS-4

Number of this notice: CP 575 F

For assistance you may call us at
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 32-0378418. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for formal recognition of tax-exempt status, most organizations will need to complete either Form 1023, Application for Recognition Under Section 501(c)(3) of the Internal Revenue Code, or Form 1024, Application for Recognition of Exemption Under Section 501(a). Submit the completed form, all applicable attachments, and the required user fee to:

Internal Revenue Service
PO Box 12192
Covington, KY 41012-0192

The Pension Protection Act of 2006 contains numerous changes to the tax law provisions affecting tax-exempt organizations, including an annual electronic notification requirement (Form 990-N) for organizations not required to file an annual information return (Form 990 or Form 990-EZ). Additionally, if you are required to file an annual information return, you may be required to file it electronically. Please refer to the Charities & Non-Profits page at www.irs.gov for the most current information on your filing requirements.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6-2053 7/7/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER United Security Agency, Inc. 1207 Fairmont Ave Fairmont WV 26554		CONTACT NAME: Joni Wilson PHONE (A/C No, Ext): 3043631660 E-MAIL ADDRESS: joniwilson@unitedsecurityagency.com		FAX (A/C, No): 304-363-5956	
INSURED East Fairmont Boys Basketball Boosters C/o: Michelle Akers 1216 Morgantown Avenue Fairmont WV 26554		INSURER(S) AFFORDING COVERAGE		NAIC #	
		INSURER A : Erie Insurance		26830	
		INSURER B :			
		INSURER C :			
		INSURER D :			
		INSURER E :			
		INSURER F :			

COVERAGES **CERTIFICATE NUMBER:** 1065320055 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			Q31-6800043	7/18/2022	7/18/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Incl in Gen Agg \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Evidence of Insurance

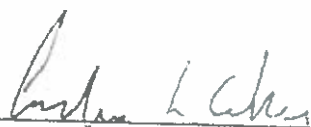
CERTIFICATE HOLDER Marion County Board of Education 1516 Mary Lou Retton Drive Fairmont WV 26554	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Joni L Wilson</i>
--	--

ANNUAL FINANCIAL REPORT 2021-2022

SCHOOL East Fairmont High School

Booster Group East Fairmont Boys Basketball Boosters

Reconciled Beginning Balance as of July 1, 2021	<u>\$8387.57</u>	
Total Annual Income	<u>\$17,163.76</u>	ADD
Total Annual Expenses	<u>\$16,527.70</u>	SUBTRACT
Reconciled Ending Balance as of June 30, 2022	<u>\$9023.63</u>	

Booster President Signature  Date 7/11/22

Booster Treasurer Signature  Date 7-11-2022

Marion County Schools – BOOSTER INFO / 2022-2023

School Rivesville Elem/Middle School

Booster Group Rivesville School PTO

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the “Accounting Procedures Manual For The Public Schools In The State Of West Virginia”.
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: Rivesville School PTO

2) Booster Group FEIN (MUST INCLUDE A COPY OF THE IRS FEIN VERIFICATION FORM): 82-3297087

3) Booster Group by-laws submitted by August 1st of each year: (UPDATED)
Date received 5-2021

4) Date of the election of booster officers: 5-2-22

5) Name of booster President: Ashley Seipp Phone # 304-244-9010

6) Name of booster Vice President: Michele Weekley Phone # 304-841-8077

7) Name of booster Secretary: Ashlee Sheetz Phone # 304-612-2324

8) Name of booster Treasurer: Kayla Merrifield Phone # 304-694-5241

9) Booster fundraisers listed on school fundraiser calendar in the main office: Y

10) Proof of booster Liability Insurance to principal (Must include Marion County Schools as an additional insured): Y Date submitted: 10-2021

11) Submit annual financial statement for year ending June 30, 2022 of the school support organization with this application: Y Date submitted: 7-1-22

12) Attach a copy of the Booster Annual Financial report/year ending bank statement as of June 30, 2022 Y.

13) Financial records submitted to the principal at the conclusion of the season: Y

14) Principal is to receive 2 copies of the annual financial statements by each school support organization: Y

15) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. NA

16) All items provided to athletes and coaches to be returned at the end of the year. NA

Signatures

Principal Tyler Gann

(Submit to Superintendent prior to July 15)

Superintendent _____

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

RIVESVILLE SCHOOL PTO
PO BOX 184
RIVESVILLE, WV 26588

A-2054

Date:
08/12/2021
Employer ID number:
82-3297087
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending:
June 30
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
November 15, 2020
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053532001441

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

ANNUAL FINANCIAL REPORT 2021-2022

SCHOOL Rivesville Elem/Middle School

Booster Group Rivesville School PTO

Reconciled Beginning Balance as of July 1, 2021	<u>2849.72</u>
Total Annual Income	<u>23996.38</u> ADD
Total Annual Expenses	<u>13099.49</u> SUBTRACT
Reconciled Ending Balance as of June 30, 2022	<u>13747.21</u>

Booster President Signature Boye Mainfield Date 7-1-22

Booster Treasurer Signature Alison Eddy Date 7-1-22

DECLARATIONS

6-2054

ERIE INS PROP/CAS CO
GENERAL LIABILITY POLIC



RENEWAL CERTIFICATE

Agent	ITEM 2. Policy Period	Policy Number
EE1212 UNITED SECURITY AGENCY	11/07/21 TO 11/07/22	Q35 5700056 W

ITEM 1. Named Insured and Address
 RIVESVILLE SCHOOL PTO
 229 PHILLIPS AVE
 RIVESVILLE WV 26588-9716

ITEM 3. Other Interest

POLICY PERIOD BEGINS AND ENDS AT 12.01 A.M. STANDARD TIME AT THE STATED ADDRESS OF THE NAMED INSURED.

TYPE OF POLICY - OCCURRENCE
COUNTY - MARION

BUSINESS TYPE - OTHER

THE ERIE'S LIMIT OF PROTECTION FOR EACH COVERAGE IS STATED BELOW. THIS IS SUBJECT TO ALL APPLICABLE TERMS OF THE POLICY AND ATTACHED FORMS.

LIMITS OF INSURANCE

EACH OCCURRENCE LIMIT	\$1,000,000	
DAMAGE TO PREMISES RENTED TO YOU LIMIT	\$1,000,000	ANY ONE PREMISES
MEDICAL EXPENSE LIMIT	\$ 5,000	ANY ONE PERSON
PERSONAL & ADVERTISING INJURY LIMIT	\$1,000,000	ANY ONE PERSON OR ORGANIZATION
GENERAL AGGREGATE LIMIT		\$2,000,000
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT		EXCLUDED

COVERAGES & PREMIUMS

PREMISES/OPERATIONS	\$ 205.
PRODUCTS/COMPLETED OPERATIONS	EXCLUDED

OPTIONAL COVERAGES -

SURCHARGE IMPOSED BY THE ST OF WV	- - - - - \$ 1.13
TOTAL DEPOSIT PREMIUM	- - - - - \$ 206.13

APPLICABLE FORMS - SEE SCHEDULE OF FORMS

1 6-2054



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/3/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER United Security Agency, Inc. 1207 Fairmont Ave Fairmont WV 26554		CONTACT NAME: Joni Wilson PHONE (A/C No. Ext): 3043631660 FAX (A/C No): 304-363-5956 E-MAIL ADDRESS: joniwilson@unitedsecurityagency.com	
INSURED Rivesville School PTO 229 Phillips Ave. Rivesville WV 26588		INSURER(S) AFFORDING COVERAGE INSURER A: Erie Insurance NAIC # 26830 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 725765920** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD. WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y	Q35-5700056	11/7/2021	11/7/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Incl in Gen Agg \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Marion County BOE is named Additional Insured as Lessor of Premises

CERTIFICATE HOLDER Marion County Board of Education 1516 Mary Lou Retton Drive Fairmont WV 26554	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Joni L Wilson</i>
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Marion County Schools – BOOSTER INFO / 2022-2023

School East Dale Elem School

Booster Group East Dale PTO

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: East Dale PTO

2) Booster Group FEIN (**MUST INCLUDE A COPY OF THE IRS FEIN VERIFICATION FORM**): 416-2865454

3) Booster Group by-laws submitted by August 1st of each year: (UPDATED)

Date received yes (no change)

4) Date of the election of booster officers: n/a (4/2022)

5) Name of booster President: Michelle Jurasko Phone # 681-209-0042

6) Name of booster Vice President: Kate Stewart Phone # 304-816-7544

7) Name of booster Secretary: Lori DeVault Phone # 304-288-8339

8) Name of booster Treasurer: Marcie Wotring Phone # 304-641-4356

9) Booster fundraisers listed on school fundraiser calendar in the main office: yes

- 10) Proof of booster Liability Insurance to principal (Must include Marion County Schools as an additional insured): yes Date submitted: 7/18/2022
- 11) Submit annual financial statement for year ending June 30, 2022 of the school support organization with this application: yes Date submitted: 7/18/2022
- 12) Attach a copy of the Booster Annual Financial report/year ending bank statement as of June 30, 2022 yes.
- 13) Financial records submitted to the principal at the conclusion of the season: yes
- 14) Principal is to receive 2 copies of the annual financial statements by each school support organization: n/a - yes
- 15) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. n/a
- 16) All items provided to athletes and coaches to be returned at the end of the year. n/a

Signatures

Principal 

(Submit to Superintendent prior to July 15)

Superintendent _____

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.

OGDEN UT 84201-0059

6-2055

008750.452774.153569.2530 1 AB 0.491 690



EAST DALE PTO
STACIE L FARCIN TREAS
57 E DALE RD
FAIRMONT WV 26554-5984

08750

CUT OUT AND RETURN THE VOUCHER BELOW IF YOU HAVE AN INQUIRY OR A RESPONSE.
DO NOT USE IF YOU ARE MAKING A PAYMENT.

The IRS address must appear in the window.

1004357430

BODCD-

Use for inquiries only

Letter Number: LTR0147C

Letter Date : 2022-08-04

Tax Period : 000000



462865454

INTERNAL REVENUE SERVICE

OGDEN UT 84201-0059



EAST DALE PTO
STACIE L FARCIN TREAS
57 E DALE RD
FAIRMONT WV 26554-5984

462865454 UI EAST 00 2 000000 670 000000000000

OGDEN UT 84201-0059

In reply refer to: 1004357430
Aug. 04, 2022 LTR 147C 0
46-2865454 000000 00
Input Op: 0152324016 00004620
BODC: SB

EAST DALE PTO
STACIE L FARCIN TREAS
57 E DALE RD
FAIRMONT WV 26554-5984

6-2055

Employer identification number: 46-2865454

Dear Taxpayer:

Thank you for your inquiry of July 26, 2022.

We can't reproduce the CP 575/576, Employer Identification Number (EIN) Assignment. However, this letter will serve as proof of EIN assignment verification.

Your employer identification number (EIN) is 46-2865454. Please keep this letter in your permanent records. Enter your name and EIN on all federal business tax returns and on related correspondence.

You can get any of the forms or publications mentioned in this letter by visiting our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, you can call us at 800-829-0115.

If you prefer, you can write to us at the address at the top of the first page of this letter.

When you write, include a copy of this letter, and provide your telephone number and the hours we can reach you in the spaces below.

Telephone number () _____ Hours _____

Keep a copy of this letter for your records.

Thank you for your cooperation.

OGDEN UT 84201-0059

In reply refer to: 1004357430
Aug. 04, 2022 LTR 147C 0
46-2865454 000000 00
Input Op: 0152324016 00004620
BODC: SB

EAST DALE PTO
STACIE L FARCIN TREAS
57 E DALE RD
FAIRMONT WV 26554-5984

6-2055

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Telephone number () _____ Hours _____

Keep a copy of this letter for your records.

Thank you for your cooperation.



EASTDAL-01

6-2025

JWILSON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/13/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER United Security Agency, Inc. PO Box 987 Fairmont, WV 26554	CONTACT NAME:	
	PHONE (A/C, No, Ext): (304) 363-1660	FAX (A/C, No): (304) 363-5956
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Erie Insurance	NAIC # 26830
INSURED East Dale Elementary School PTO 57 East Dale Rd. Fairmont, WV 26554	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED / SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	Q33-5100128	9/1/2021	9/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Marion County Board of Education is Additional Insured per form CG2011 (4/13)
Lessors or Managers of Premises

CERTIFICATE HOLDER Marion County Board of Education 1516 Mary Lou Retton Drive Fairmont, WV 26554	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Joni L. Wilson</i>



301 Virginia Ave
 Fairmont, WV 26554
 Toll Free: 844-MVB-BANK
 www.MVBbanking.com

Date 6/30/22	Page 1
Account Number	73547
Enclosures	4

2058075

EAST DALE ELEMENTARY PTO
 MARCIE L WOTRING
 57 E DALE RD
 FAIRMONT WV 26554

Checking Account

Account Title: EAST DALE ELEMENTARY PTO
 MARCIE L WOTRING

Point of Sale Limitations:
 Daily number of point of sale transactions increased to 999 in any one day.

FOUNDATION CHECKING		Number of Enclosures	4
Account Number	73547	Statement Dates	6/01/22 thru 6/30/22
Previous Balance	29,826.69	Days in the statement period	30
2 Deposits/Credits	745.00		
4 Checks/Debits	541.95		
Service Charge	.00		
Interest Paid	.00		
Current Balance	30,029.74		

	Total For This Period	Total Year-to-Date
Overdraft item fees year to date	\$.00	\$.00
Return item fees year to date	\$.00	\$.00

Deposits and Electronic Credits

Date	Description	Amount
6/24	Deposit	180.00
6/24	Deposit	565.00

* 0 1 1 4 0 0 0 4 5 3 0 3 0 3 0 0 0 0 *

ANNUAL FINANCIAL REPORT 2021-2022

SCHOOL East Dale Elementary

Booster Group East Dale PTO

Reconciled Beginning Balance as of July 1, 2021	<u>35336.45</u>	
Total Annual Income	<u>845.00</u>	ADD
Total Annual Expenses	<u>6151.71</u>	SUBTRACT
Reconciled Ending Balance as of June 30, 2022	<u>30029.74</u>	

Booster President Signature Michelle Johnson Date 6/30/22

Booster Treasurer Signature Marcus Watring Date 6/30/22

APPLICATION AND CERTIFICATE FOR PAYMENT

OWNER: Marion County Schools
1516 Mary Lou Reiton Drive
Fairmont, WV 26554

PROJECT: East Dale Elementary School Addition

ARCHITECT: Omni Associates-Architects, Inc
207 Jefferson Street
Fairmont, WV 26554

CONTRACTOR: Veritas Contracting LLC
246 Business Drive
Fairmont, WV 26554

CONTRACT FOR: General Construction Contract

PERIOD FROM: 06/25/2022 - 07/25/2022

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment as shown below in connection with the Contract Continuation Sheet Form G703 is attached

- 1. Original Contract Sum \$ 3,576,689.00
- 2. Net change by Change Orders \$ 390,545.28
- 3. Contract Sum to Date (Line 1+2) \$ 3,967,234.28
- 4. Total completed stored to date \$ 2,883,903.68
(Column G on G703)
- 5. Retainage \$ 143,436.59
 - a. 5 % of work completed \$ 143,436.59
(Columns D+E on G703)
 - b. 5 % of stored material \$ 758.59
(column F on G703)
- 6. Total Earned Less Retainage \$ 144,195.18
- 7. Less Previous Certificates for Payment \$ 2,739,708.50
(Line 4 less line 5)
- 8. **Current Payment Due** **\$ 471,149.54**
(Line 6 from prior Certificate)
- 9. Balance to finish, including retainage \$ 1,227,525.78
(Line 3 less line 8)

Change order summary	Additions	Deletions
Total changes approved previous by owner	\$ 433,534.32	\$ 42,989.04
Total approved this month	\$ -	\$ 42,989.04
TOTALS	\$ 433,534.32	\$ 42,989.04

AIA G702

Page one of 1 pages 2

APPLICATION NUMBER: 21039-12

PURCHASE ORDER NUMBER: Contract

The undersigned Contractor certifies that to the best of the contractor's knowledge information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which Previous Certificates for Payment were issued and and payments received from the Owner and that current payment shown herein is now due

CONTRACTOR **Veritas Contracting LLC**
By **Dessie L. Ayers II** Date **8/18/2022**

Subscribed and sworn to before me this 8 day of August 2022
Notary Public Hyndriell
My Commission expires 9-14-26



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application. The Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated. The quality of the Work is in accordance with the Contract Documents and the Contractor is entitled to payment of the Amount Certified **\$ 471,149.54**

Amount Certified **\$ 471,149.54**
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on Application and on the Continuation Sheet that are changed to conform to the amount certified.)
ARCHITECT: [Signature] Date: 8/9/22
This Certificate is not negotiable. The Amount Certified is payable only to the contractor named herein. Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this contract.

Veritas Contracting Payment Requisition
APPLICATION NUMBER: 21039-12

ARCHITECTS: PROJECT NO:

PERIOD TO: 06/25/2022 - 07/25/2022

AIA Document G 703 APPLICATION AND CERTIFICATE FOR PAYMENT
 Contractor's signed Certification is attached
 in tabulations below, amounts are stated to the nearest dollar
 Use Column I on Contracts where variable retainage for line items may apply

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)		G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C-G)	I RETAINAGE %
			FROM PREVIOUS APPLICATIONS (D+E)	THIS PERIOD		PREVIOUSLY STORED (NOT IN D OR E)	AND STORED TO DATE (D+E+F)	% (G/C)			
1	Mobilization and Layout	\$ 39,680.00	\$39,680.00	\$0.00	\$0.00	\$0.00	\$39,680.00	100.00%	\$0.00	\$1,984.00	
2	Insurance and Bonding	\$ 76,845.00	\$76,845.00	\$0.00	\$0.00	\$0.00	\$76,845.00	100.00%	\$0.00	\$3,842.25	
3	Site Supervision Working Formen General Requirer	\$ 207,209.00	\$156,572.00	\$12,909.00	\$12,909.00	\$0.00	\$168,481.00	81.31%	\$38,728.00	\$8,424.05	
4	Construction Aid, Equipment and Storage	\$ 150,893.00	\$106,952.00	\$15,485.00	\$15,485.00	\$0.00	\$122,437.00	81.14%	\$28,456.00	\$6,121.85	
5	Temporary Construction & Safety Fencing	\$ 3,892.00	\$3,069.00	\$206.00	\$206.00	\$0.00	\$3,275.00	84.15%	\$617.00	\$163.75	
6	Demolition	\$ 13,654.00	\$13,654.00	\$0.00	\$0.00	\$0.00	\$13,654.00	100.00%	\$0.00	\$982.70	
7	E&S Controls/Survey/Site Demolition	\$ 39,425.00	\$39,425.00	\$0.00	\$0.00	\$0.00	\$39,425.00	100.00%	\$0.00	\$1,971.25	
8	Earthwork	\$ 68,600.00	\$68,600.00	\$0.00	\$0.00	\$0.00	\$68,600.00	100.00%	\$0.00	\$3,430.00	
9	Fencing	\$ 26,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$26,600.00	\$0.00	
10	Utilities/Sanitary Sewer and Stormwater	\$ 116,930.00	\$116,930.00	\$0.00	\$0.00	\$0.00	\$116,930.00	100.00%	\$0.00	\$5,946.50	
11	Separation Fabric & 6" Aggregate Base	\$ 36,871.00	\$36,871.00	\$0.00	\$0.00	\$0.00	\$36,871.00	100.00%	\$0.00	\$1,843.55	
12	Form and Pour Trench Box	\$ 4,080.00	\$4,080.00	\$0.00	\$0.00	\$0.00	\$4,080.00	100.00%	\$0.00	\$204.00	
13	Landscape - Material	\$ 7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,000.00	\$0.00	
14	Landscape - Labor	\$ 2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00	
15	Asphalt Pavement and Striping	\$ 101,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	39.60%	\$61,000.00	\$2,000.00	
16	Concrete Curbs - Material	\$ 18,602.00	\$9,102.00	\$0.00	\$0.00	\$0.00	\$9,102.00	48.93%	\$9,500.00	\$45.10	
17	Concrete Curbs - Labor	\$ 41,472.00	\$21,000.00	\$0.00	\$0.00	\$0.00	\$21,000.00	50.64%	\$20,472.00	\$1,050.00	
18	Concrete Sidewalks - Material	\$ 27,922.00	\$2,400.00	\$2,800.00	\$2,800.00	\$0.00	\$5,200.00	18.62%	\$22,722.00	\$760.00	
19	Concrete Sidewalks - Labor	\$ 20,346.00	\$0.00	\$3,218.00	\$3,218.00	\$0.00	\$3,218.00	15.82%	\$17,128.00	\$160.00	
20	Flag & Light Pole Foundations	\$ 2,410.00	\$1,450.00	\$0.00	\$0.00	\$0.00	\$1,450.00	60.17%	\$960.00	\$72.50	
21	Building Foundation & Piers - Material	\$ 22,596.00	\$22,596.00	\$0.00	\$0.00	\$0.00	\$22,596.00	100.00%	\$0.00	\$1,129.80	
22	Building Foundation & Piers - Labor	\$ 21,242.00	\$21,242.00	\$0.00	\$0.00	\$0.00	\$21,242.00	100.00%	\$0.00	\$1,052.10	
23	Slab on Grade - Material	\$ 44,600.00	\$44,600.00	\$0.00	\$0.00	\$0.00	\$44,600.00	100.00%	\$0.00	\$2,230.00	
24	Slab on Grade - Labor	\$ 25,063.00	\$25,063.00	\$0.00	\$0.00	\$0.00	\$25,063.00	100.00%	\$0.00	\$1,253.15	
25	ICF Walls - Material	\$ 93,718.00	\$93,718.00	\$0.00	\$0.00	\$0.00	\$93,718.00	100.00%	\$0.00	\$4,685.90	
26	ICF Walls - Labor	\$ 65,608.00	\$65,608.00	\$0.00	\$0.00	\$0.00	\$65,608.00	100.00%	\$0.00	\$3,280.40	
27	Dampproofing & Backfill - Material	\$ 19,009.00	\$19,009.00	\$0.00	\$0.00	\$0.00	\$19,009.00	100.00%	\$0.00	\$950.45	
28	Dampproofing & Backfill - Labor	\$ 13,740.00	\$13,740.00	\$0.00	\$0.00	\$0.00	\$13,740.00	100.00%	\$0.00	\$687.00	
29	Masonry - Material	\$ 79,100.00	\$79,100.00	\$3,080.00	\$3,080.00	\$0.00	\$79,100.00	100.00%	\$0.00	\$3,965.00	
30	Masonry - Labor	\$ 77,171.00	\$74,178.00	\$1,400.00	\$1,400.00	\$0.00	\$75,578.00	97.94%	\$1,593.00	\$3,778.90	

Veritas Contracting Payment Requisition

AIA Document G 703 APPLICATION AND CERTIFICATE FOR PAYMENT. APPLICATION NUMBER: 21039-12

Contractor's signed Certification is attached. PERIOD TO: 06/25/2022 - 07/25/2022

In tabulations below, amounts are stated to the nearest dollar. ARCHITECTS' PROJECT NO.

Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN DOR E)		G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C-G)	I RETAINAGE 5%
			FROM PREVIOUS APPLICATIONS (D+E)	THIS PERIOD		PRESENTLY STORED (NOT IN DOR E)	COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)			
31	Structural Steel - Material	\$ 144,450.00	\$144,450.00	\$0.00	\$0.00	\$0.00	\$144,450.00	100.00%	\$0.00	\$7,222.50	
32	Structural Steel - Labor	\$ 71,989.00	\$71,989.00	\$0.00	\$0.00	\$0.00	\$71,989.00	100.00%	\$0.00	\$3,599.45	
33	Ex1 Mill Studing & Sheathing - Material	\$ 13,247.00	\$9,970.00	\$2,345.00	\$0.00	\$0.00	\$12,315.00	92.96%	\$932.00	\$615.75	
34	Ex1 Mill Studing & Sheathing - Labor	\$ 13,848.00	\$6,557.00	\$4,835.00	\$0.00	\$0.00	\$11,392.00	82.26%	\$2,456.00	\$569.60	
35	Rough Carpentry - Material	\$ 4,787.00	\$3,294.00	\$318.00	\$0.00	\$0.00	\$3,612.00	75.45%	\$1,175.00	\$180.60	
36	Rough Carpentry - Labor	\$ 2,366.00	\$1,661.00	\$192.00	\$0.00	\$0.00	\$1,853.00	78.32%	\$513.00	\$92.65	
37	Framing and Drywall Systems - Material	\$ 55,287.00	\$14,432.00	\$31,798.00	\$0.00	\$0.00	\$46,230.00	83.62%	\$9,057.00	\$2,311.50	
39	Framing and Drywall Systems - Labor	\$ 101,034.00	\$13,388.00	\$59,635.00	\$0.00	\$0.00	\$73,023.00	72.28%	\$28,011.00	\$3,651.15	
40	Roofing, Flashing and Coping - Material	\$ 163,445.00	\$133,944.00	\$25,000.00	\$0.00	\$0.00	\$158,944.00	97.25%	\$4,501.00	\$7,947.20	
41	Canopy, Flashing and Coping - Veritas	\$ 7,922.00	\$0.00	\$5,800.00	\$0.00	\$0.00	\$5,800.00	73.21%	\$2,122.00	\$290.00	
42	Metel Siding and Trim - Material	\$ 3,360.00	\$3,360.00	\$0.00	\$0.00	\$0.00	\$3,360.00	100.00%	\$0.00	\$168.00	
43	Metel Siding and Trim - Labor	\$ 2,549.00	\$0.00	\$1,655.00	\$0.00	\$0.00	\$1,655.00	64.93%	\$894.00	\$87.75	
44	Ex1 Door Canopy - Material	\$ 8,025.00	\$4,700.00	\$3,325.00	\$0.00	\$0.00	\$8,025.00	100.00%	\$0.00	\$401.25	
45	Ex1 Door Canopy - Labor	\$ 2,510.00	\$854.00	\$0.00	\$0.00	\$0.00	\$854.00	34.02%	\$1,656.00	\$42.70	
46	HM Frames and Doors - Material	\$ 53,488.00	\$8,175.00	\$33,220.00	\$8,250.00	\$0.00	\$49,645.00	92.82%	\$3,843.00	\$2,482.25	
47	HM Frames and Doors - Labor	\$ 7,593.00	\$1,069.00	\$3,400.00	\$0.00	\$0.00	\$4,469.00	58.86%	\$3,124.00	\$223.45	
48	Door Hardware - Material	\$ 296.00	\$0.00	\$296.00	\$0.00	\$0.00	\$296.00	100.00%	\$0.00	\$14.80	
49	Door Hardware - Labor	\$ 12,062.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,062.00	\$0.00	
50	Alum Doors and Windows	\$ 99,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$99,000.00	\$0.00	
51	Gasework Tops and Window Sills - Material	\$ 58,443.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$58,443.00	\$0.00	
52	Gasework Tops and Window Sills - Labor	\$ 22,691.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$22,691.00	\$0.00	
53	Painting and Fire Caulking	\$ 28,762.00	\$2,045.00	\$0.00	\$0.00	\$0.00	\$2,045.00	7.11%	\$26,717.00	\$102.25	
54	Acoustical Grid & Tile - Material	\$ 31,227.00	\$3,507.00	\$210.00	\$0.00	\$0.00	\$3,717.00	11.90%	\$27,510.00	\$185.85	
55	Acoustical Grid & Tile - Labor	\$ 18,373.00	\$1,725.00	\$515.00	\$0.00	\$0.00	\$2,240.00	12.19%	\$16,133.00	\$112.00	
56	Flooring Coverings	\$ 125,000.00	\$93,033.50	\$0.00	\$0.00	\$0.00	\$93,033.50	74.43%	\$31,966.50	\$4,651.68	
57	Toilet Accessories and Partitions - Material	\$ 3,868.00	\$3,868.00	\$0.00	\$0.00	\$0.00	\$3,868.00	100.00%	\$0.00	\$193.40	
58	Toilet Accessories and Partitions - Labor	\$ 4,123.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$2,700.00	65.49%	\$1,423.00	\$135.00	
59	Classroom Furnishings - Material	\$ 67,515.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$67,515.00	\$0.00	
60	Classroom Furnishings - Labor	\$ 7,868.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,868.00	\$0.00	

Veritas Contracting Payment Requisition
APPLICATION NUMBER 21039-12

AIA Document G 703 APPLICATION AND CERTIFICATE FOR PAYMENT
 Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G/C)	I BALANCE TO FINISH (C-G)	J RETAINAGE 5%
			FROM PREVIOUS APPLICATIONS (D+E)							
61	Door Signage and Fire Ext	\$ 3,888.00	\$511.00	\$0.00	\$0.00	\$2,493.00	\$3,004.00	77.26%	\$884.00	\$150.20
62	Sprinkler System- Material	\$ 18,392.00	\$0.00	\$3,969.00	\$0.00	\$0.00	\$3,969.00	21.58%	\$14,423.00	\$198.45
63	Sprinkler System- Labor	\$ 17,308.00	\$0.00	\$2,313.00	\$500.00	\$0.00	\$2,313.00	13.36%	\$14,995.00	\$115.65
64	Electrical - Mobilization/Demo	\$ 12,500.00	\$12,000.00	\$500.00	\$0.00	\$0.00	\$12,500.00	100.00%	\$0.00	\$625.00
65	Electrical - Lighting Material	\$ 67,500.00	\$49,500.00	\$14,998.35	\$0.00	\$0.00	\$64,498.35	95.55%	\$3,001.65	\$3,224.92
66	Electrical - Lighting Labor	\$ 18,500.00	\$5,230.00	\$1,870.00	\$0.00	\$0.00	\$7,100.00	38.39%	\$11,400.00	\$355.00
67	Electrical - Power Distribution Material	\$ 94,500.00	\$4,365.00	\$9,450.00	\$0.00	\$0.00	\$13,815.00	14.62%	\$80,685.00	\$690.75
68	Electrical - Power Distribution Labor	\$ 18,000.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$2,700.00	15.00%	\$15,300.00	\$135.00
69	Electrical- Wiring Devices Material	\$ 13,000.00	\$436.00	\$2,274.00	\$0.00	\$0.00	\$2,710.00	20.85%	\$10,290.00	\$135.50
70	Electrical- Wiring Devices Labor	\$ 25,000.00	\$2,062.00	\$4,550.00	\$0.00	\$0.00	\$6,612.00	26.45%	\$18,388.00	\$330.60
71	Electrical-HVAC Materials	\$ 12,000.00	\$1,125.00	\$1,200.00	\$0.00	\$0.00	\$2,325.00	19.38%	\$9,675.00	\$115.25
72	Electrical-HVAC Labor	\$ 12,000.00	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$2,400.00	20.00%	\$9,600.00	\$120.00
73	Electrical- Data Materials	\$ 29,500.00	\$0.00	\$2,950.00	\$0.00	\$0.00	\$2,950.00	10.00%	\$26,550.00	\$147.50
74	Electrical- Data Labor	\$ 5,000.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	10.00%	\$4,500.00	\$25.00
75	Electrical- Security/Access Materials	\$ 23,000.00	\$0.00	\$2,300.00	\$0.00	\$0.00	\$2,300.00	10.00%	\$20,700.00	\$115.00
76	Electrical- Security/Access Labor	\$ 2,500.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	10.00%	\$2,250.00	\$12.50
77	Electrical- Fire Alarm Materials	\$ 8,000.00	\$2,105.00	\$0.00	\$0.00	\$0.00	\$2,105.00	26.31%	\$5,895.00	\$105.25
78	Electrical- Fire Alarm Labor	\$ 2,000.00	\$375.00	\$0.00	\$0.00	\$0.00	\$375.00	18.75%	\$1,625.00	\$18.75
81	Plumbing- Mobilization	\$ 2,400.00	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00	100.00%	\$0.00	\$120.00
82	Plumbing- General Conditions	\$ 2,400.00	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00	100.00%	\$0.00	\$120.00
83	Plumbing- Exterior Sanitary UG	\$ 5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$250.00
84	Plumbing- Interior Sanitary UG	\$ 42,000.00	\$42,000.00	\$0.00	\$0.00	\$0.00	\$42,000.00	100.00%	\$0.00	\$2,100.00
85	Plumbing- Interior Wager AG	\$ 54,000.00	\$17,945.00	\$21,600.00	\$0.00	\$0.00	\$39,545.00	73.23%	\$14,455.00	\$1,977.25
86	Plumbing- Interior Sanitary AG	\$ 35,000.00	\$14,455.00	\$15,979.00	\$0.00	\$0.00	\$30,434.00	86.95%	\$4,566.00	\$1,521.70
87	Plumbing- Gas Line	\$ 12,000.00	\$6,012.00	\$1,800.00	\$0.00	\$0.00	\$7,812.00	65.10%	\$4,188.00	\$390.60
88	Plumbing- Fixtures	\$ 30,000.00	\$15,803.00	\$0.00	\$0.00	\$0.00	\$15,803.00	52.68%	\$14,197.00	\$840.15
89	Plumbing- Rain Water	\$ 22,625.00	\$20,520.00	\$2,105.00	\$0.00	\$0.00	\$22,625.00	100.00%	\$0.00	\$1,131.25
90	HVAC-RTU 1 Roofturb Crane	\$ 168,900.00	\$19,800.00	\$119,100.00	\$0.00	\$0.00	\$138,900.00	82.24%	\$30,000.00	\$5,045.00

PERIOD TO: 06/25/2022 - 07/25/2022
 ARCHITECTS' PROJECT NO:

Veritas Contracting Payment Requisition
APPLICATION NUMBER 21039-12

AIA Document G 703 APPLICATION AND CERTIFICATE FOR PAYMENT
 Contractor's signed Certification is attached
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)		G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C-G)	I RETAINAGE 5%
			FROM PREVIOUS APPLICATIONS (D+E)			PRESENTLY STORED (NOT IN D OR E)		% (G/C)			
91	HVAC-RTU-1 Rookford, Crane-Labor	\$ 9,000.00	\$3,700.00	\$0.00	\$0.00	\$0.00	\$3,700.00	41.11%	\$5,300.00	\$185.00	
92	HVAC-Electric VAV's, Electric Heater	\$ 58,300.00	\$37,000.00	\$6,700.00	\$0.00	\$0.00	\$43,700.00	74.96%	\$14,600.00	\$2,185.00	
93	HVAC- Elect VAV's Electric Heater - Labor	\$ 5,000.00	\$1,300.00	\$1,100.00	\$0.00	\$0.00	\$2,400.00	48.00%	\$2,600.00	\$120.00	
94	HVAC- Registers, Grills and Exhaust Fans	\$ 20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	100.00%	\$0.00	\$1,000.00	
95	HVAC- Reg. Grills, Exhaust Fans - Labor	\$ 6,850.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	58.39%	\$2,850.00	\$200.00	
96	SFC-1 Min Split	\$ 8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	100.00%	\$0.00	\$400.00	
97	SFC-1 Min Split- Labor	\$ 2,500.00	\$0.00	\$395.00	\$0.00	\$0.00	\$395.00	15.80%	\$2,105.00	\$19.75	
98	Duct Work, Insulation	\$ 45,000.00	\$24,320.00	\$12,000.00	\$0.00	\$0.00	\$36,320.00	80.71%	\$8,680.00	\$1,816.00	
99	Duct Work, Insulation-Labor	\$ 39,000.00	\$17,500.00	\$10,000.00	\$0.00	\$0.00	\$27,500.00	70.51%	\$11,500.00	\$1,375.00	
100	Certified Test and Balance	\$ 10,569.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,569.00	\$0.00	
101	Certified Test and Balance-Labor	\$ 1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00	\$0.00	
102	Progressive and Final Cleaning	\$ 11,650.00	\$6,150.00	\$855.00	\$0.00	\$0.00	\$7,015.00	60.21%	\$4,635.00	\$350.75	
103	Change Order 1 - Contingency Allowance	\$ 50,000.00	\$25,972.00	\$2,771.00	\$0.00	\$0.00	\$28,743.00	57.49%	\$21,257.00	\$1,437.15	
104	Change Order 2 - Temp Parking & Gas Line	\$ 42,034.00	\$42,034.00	\$0.00	\$0.00	\$0.00	\$42,034.00	100.00%	\$0.00	\$2,101.70	
105	Change Order 3 - Canopy	\$ 99,955.00	\$40,935.00	\$19,649.00	\$0.00	\$0.00	\$60,584.00	60.91%	\$39,071.00	\$3,044.20	
106	Change Order 4 - Addition Paving & Concrete	\$ 35,828.20	\$25,750.20	\$0.00	\$0.00	\$0.00	\$25,750.20	71.87%	\$10,078.00	\$1,287.51	
107	Change Order 5 - HVAC Control Credit	\$ (42,989.04)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$(42,989.04)	\$0.00	
108	Change Order 6 - Contract Time Increased	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	
109	Change Order 7 - Water Line Addition	\$ 43,421.40	\$43,421.40	\$0.00	\$0.00	\$0.00	\$43,421.40	100.00%	\$0.00	\$2,171.07	
110	Change Order 8 - Airon, Storm, Gas Line & Toilet Pa	\$ 8,502.40	\$3,352.75	\$1,044.65	\$0.00	\$0.00	\$4,397.40	51.72%	\$4,105.00	\$219.87	
111	Change Order 9 - Design Change	\$ 133,373.67	\$127,673.30	\$0.00	\$0.00	\$0.00	\$127,673.30	96.73%	\$5,700.37	\$6,383.67	
112	Change Order 10 - Fence, Over-X, Roof Drains	\$ 20,419.65	\$17,178.65	\$0.00	\$0.00	\$0.00	\$17,178.65	84.13%	\$3,241.00	\$858.93	
113	Change Order 11 - Breakers in Existing Switchgear	\$ 7,267.95	\$0.00	\$0.00	\$4,428.88	\$0.00	\$4,428.88	60.94%	\$2,839.07	\$221.44	
114		\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	
115		\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	
		\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	
		\$ 3,974,501.23	\$ 2,387,956.80	\$480,775.00	\$15,171.88	\$2,883,903.68	72.56%	\$1,090,597.55	\$144,195.18		

NOTE: THIS SCHEDULE OF VALUES IS SOLEY FOR THE PURPOSE OF CHECKING MONTHLY APPLICATIONS FOR PAYMENT

U.S. Department of Labor

PAYROLL

Wage and Hour Division

(For Contractor's Optional Use: See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

NAME OF CONTRACTOR OR SUBCONTRACTOR Veritas Contracting, LLC
 ADDRESS 246 Business Park Drive Fairmont WV 26554
 PROJECT AND LOCATION East Dale Elementary 57 East Dale Rd Fairmont WV 26554
 OMB No. Expires

PAYROLL NO 47
 FOR WEEK ENDING 7/9/2022 12:00:00 AM
 PROJECT OR CONTRACT NO

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g. LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF W/H EXEMP TIONS	(3) NO. OF WORK CLASSIFICATION	OT OR ST	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED / PERIOD	(8) DEDUCTIONS					(9) NET WAGES PAID FOR WEEK		
				Sun	Mon	Tue	Wed	Thu	Fri	Sat				FICA	FEDERAL WITH- HOLDING TAX	STATE WITH- HOLDING TAX	MEDICARE	OTHER		TOTAL DEDUCTIONS	
				3	4	5	6	7	8	9				HOURS WORKED EACH DAY							
Mr Nathan A Cramer 16272 Brandenville Pike Bruceon Mills WV 26525 XXX-XX-4878	0	1000 Skilled	0			8.00	8.00	4.00			20.00	21.64	432.70	703.00	41.44	62.00	24.17	9.69	69.71	207.11	495.47
Mr Jason A Harvey 515 Tyrone Avey Rd Mordantown WV 26508 XXX-XX-9341	1	1000 Skilled	0			8.00	3.00	8.00			19.00	28.57	542.74	675.00	39.82	49.10	21.32	9.31	118.56	238.11	416.89
Mr Matthew A Marble 272 Majestic View Drive Kinwood WV 26537 XXX-XX-7479	0	1000 Skilled	0			8.00	8.00	8.00			24.00	21.84	524.16	861.00	51.47	80.47	31.36	12.04	75.83	251.17	609.83
Mr Jody L Need 640 Picketts Creek Rd Fairmont WV 26554 XXX-XX-8409	1	1000 Skilled	0			8.00	8.00	8.00			24.00	29.15	699.60	1,148.00	21.18	83.05	55.41	16.65	57.40	283.69	864.91
Mr Clarence E Phares 236 Meadowlane Ave Fairmont WV 26554 XXX-XX-3779	1	1000 Skilled	0			8.00	8.00				16.00	17.00	272.00	408.00	25.30	25.05	14.40	5.92		20.67	312.33
Totals for Project East Dale Elementary						40.00	35.00	28.00			103.00		2,471.20	3,795.00	229.21	299.67	146.66	53.61	321.52	1,050.67	2,744.53

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to furnish weekly a statement with respect to the wages paid each employee during the preceding week. U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed Statement of Compliance, indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and Federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 25 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room 33502, 200 Constitution Avenue, N.W., Washington, D.C. 20210.

Attachment: Detail for "Other" Deductions

NAME OF CONTRACTOR		OR SUBCONTRACTOR		ADDRESS	PROJECT AND LOCATION	PROJECT OR CONTRACT NO
Ventist Contracting LLC				246 Business Park Drive Fairmont WV 26554	East Dale Elementary 57 East Dale Rd Fairmont WV 26554	
PAYROLL NO	FOR WEEK ENDING					
47	7/9/2022 12:00:00 AM					
NAME OF WORKER	IDENTIFYING NUMBER					
Mr Jason A Harvey	XXX-XX-9341					
		401K Retirement Plan		33.75		
		Child Support - WV		52.01		
		VRTSDENTAL SINGLE		7.79		
		VRTSHLTH PLN A SINGLE		27.99		
		VRTSVISION SINGLE		2.02		
		TOTAL		118.56		
Mr Jody L Neel	XXX-XX-8409					
		401K Retirement Plan		57.40		
		TOTAL		57.40		
Mr Nathan A Cramer	XXX-XX-4878					
		401K Retirement Plan		35.15		
		VRTSHLTH PLN A EXCHILD		37.96		
		VRTSVISION SINGLE		2.02		
		TOTAL		69.73		
Mr Matthew A Mable	XXX-XX-7479					
		401K Retirement Plan		43.05		
		VRTSDENTAL SINGLE		7.75		
		LIT - FAIRMONT LOCAL		2.00		
		VRTSHLTH PLN A SINGLE		22.99		
		TOTAL		75.83		

U.S. Department of Labor

PAYROLL

Wage and Hour Division

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

NAME OF CONTRACTOR OR SUBCONTRACTOR: Ventas Contracting LLC
 ADDRESS: 246 Business Park Drive, Fairmont WV 26554
 PROJECT AND LOCATION: East Dale Elementary, 57 East Dale Rd, Fairmont WV 26554
 OMB No. Expires

PAYROLL NO: 48
 FOR WEEK ENDING: 7/19/2022 12:00:00 AM
 PROJECT OR CONTRACT NO:

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WH/EMP TIONS	(3) WORK CLASSIFICATION	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED / PERIOD	(8) DEDUCTIONS					(9) NET WAGES PAID FOR WEEK				
			OT OR ST	Sun	Mon	Tue	Wed	Thu	Fri				Sat	FICA	FEDERAL WITH-HOLDING TAX	STATE WITH-HOLDING TAX	MEDICARE		OTHER	TOTAL DEDUCTIONS		
				10	11	12	13	14	15				16									
Mr Nathan A Criner 16272 Brandonville Plac Buckton Hills WV 26525 XXX-XX-4878	0	Skillabo	0	2.00								27.00	22.33	602.78	29.66	40.34	16.19	6.94	60.23	153.36	449.42	
Mr Matthew A Mahle 272 Majestic View Drive Kingwood WV 26537 XXX-XX-7479	0	Skillabo	0		10.00	10.00	10.00	10.00	5.00			40.00	21.89	997.50	59.94	99.01	39.15	14.03	82.66	234.28	763.22	
Mr Jody L Need 640 Picklets Creek Rd Fairmont WV 26554 XXX-XX-8409	1	Skillabo	0		10.00	10.00	10.00	10.00	5.00			5.00	43.21	1,384.55	82.46	103.79	66.65	19.29	66.50	338.69	1045.86	
Mr Gregory S Ralshwyder 360 N. Burner Ridge Road Fairmont WV 26554 XXX-XX-4487	0	Skillabo	0				5.00			2.00		2.00	28.50	152.00	40.83	109.61	42.04	13.99	21.99	248.46	279.54	
Mr Charles E Spears 98 Frishe Drive Jane Lew WV 26378 XXX-XX-3403	0	Skillabo	0			10.00	10.00	10.00	5.00			35.00	23.00	805.00	46.17	75.38	29.19	10.80	271.60	415.14	389.86	
Totals for Project East Dale Elementary				22.00	30.00	45.00	40.00	20.00	2.00			159.00		3,981.73	4,633.50	278.06	428.13	193.22	65.04	505.98	1,470.43	2,511.07

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. 58.33, 58.34, 58.35, 58.36, 58.37, 58.38, 58.39, 58.40, 58.41, 58.42, 58.43, 58.44, 58.45, 58.46, 58.47, 58.48, 58.49, 58.50, 58.51, 58.52, 58.53, 58.54, 58.55, 58.56, 58.57, 58.58, 58.59, 58.60, 58.61, 58.62, 58.63, 58.64, 58.65, 58.66, 58.67, 58.68, 58.69, 58.70, 58.71, 58.72, 58.73, 58.74, 58.75, 58.76, 58.77, 58.78, 58.79, 58.80, 58.81, 58.82, 58.83, 58.84, 58.85, 58.86, 58.87, 58.88, 58.89, 58.90, 58.91, 58.92, 58.93, 58.94, 58.95, 58.96, 58.97, 58.98, 58.99, 59.00, 59.01, 59.02, 59.03, 59.04, 59.05, 59.06, 59.07, 59.08, 59.09, 59.10, 59.11, 59.12, 59.13, 59.14, 59.15, 59.16, 59.17, 59.18, 59.19, 59.20, 59.21, 59.22, 59.23, 59.24, 59.25, 59.26, 59.27, 59.28, 59.29, 59.30, 59.31, 59.32, 59.33, 59.34, 59.35, 59.36, 59.37, 59.38, 59.39, 59.40, 59.41, 59.42, 59.43, 59.44, 59.45, 59.46, 59.47, 59.48, 59.49, 59.50, 59.51, 59.52, 59.53, 59.54, 59.55, 59.56, 59.57, 59.58, 59.59, 59.60, 59.61, 59.62, 59.63, 59.64, 59.65, 59.66, 59.67, 59.68, 59.69, 59.70, 59.71, 59.72, 59.73, 59.74, 59.75, 59.76, 59.77, 59.78, 59.79, 59.80, 59.81, 59.82, 59.83, 59.84, 59.85, 59.86, 59.87, 59.88, 59.89, 59.90, 59.91, 59.92, 59.93, 59.94, 59.95, 59.96, 59.97, 59.98, 59.99, 60.00. The Contractor/ subcontractor is required to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and Federal contracting agencies receiving this information review the information to determine that employees have been legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room 5350, 200 Constitution Avenue, N.W., Washington, D.C. 20210.

Date 2/16/2022

I, Jesse L. Ayers II (Name of Signatory Party) Accountant (Title) do hereby state:

(1) That I pay or supervise the payment of the persons employed by

Veritas Contracting, LLC (Contractor or Subcontractor) on the

East Dale Elementary (Building or Work); that during the payroll period commencing on

2/10/2022 and ending 2/16/2022 all persons employed on said project have been paid the full weekly wages earned; that no rebates have been or will be made either directly or indirectly to or on behalf of said

Veritas Contracting, LLC (Contractor or Subcontractor)

from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS


In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION
REMARKS	

NAME AND TITLE Jesse L. Ayers II Accountant	SIGNATURE 
THE WHOLSALE FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE	

Attachment: Detail for "Other" Deductions

6-2050

NAME OF CONTRACTOR OR SUBCONTRACTOR		ADDRESS		PROJECT OR CONTRACT NO	
Veritas Contracting LLC		246 Business Park Drive Fairmont WV 26554			
PAYROLL NO	FOR WEEK ENDING	PROJECT AND LOCATION			
48	7/16/2022 12:00:00 AM	Ernst Dale Elementary 57 East Dale Rd Fairmont WV 26554			
NAME OF WORKER	IDENTIFYING NUMBER	DEDUCTION		AMOUNT	
Mr. Jody L. Neel	XXX-XX-8409	401K Retirement Plan		64.50	
		TOTAL		64.50	
Mr. Nathan A. Cramer	XXX-XX-4878	401K Retirement Plan		32.56	
		VRTSLTH PLN A EACHLD		2.02	
		VRTSVISION SINGLE		60.73	
		TOTAL		95.31	
Mr. Matthew A. Madie	XXX-XX-7479	401K Retirement Plan		49.88	
		VRTSDENTAL SINGLE		2.79	
		LIT - FAIRMONT LOCAL		2.00	
		VRTSLTH PLN A SINGLE		27.99	
		TOTAL		82.66	
Mr. Charles E. Spears	XXX-XX-3403	Child Support - WV		211.34	
		VRTSDENTAL EMP&CHLD		13.89	
		LIT - FAIRMONT LOCAL		2.00	
		VRTSLTH PLN A EACHLRN		42.52	
		VRTSVISION EMP&CHLD		3.85	
		TOTAL		273.60	
Mr. Gregory S. Ralphsnyder	XXX-XX-4482	VRTSLTH PLN A SINGLE		22.99	
		TOTAL		22.99	

U.S. Department of Labor

Wage and Hour Division

PAYROLL

(For Contractor's Optional Use: See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number

NAME OF CONTRACTOR OR SUBCONTRACTOR Veritas Contracting, LLC
 ADDRESS 246 Business Park Drive Fairmont WV 26554
 PROJECT AND LOCATION East Dale Elementary St East Dale Rd Fairmont WV 26554
 OMB No Expires

PAYROLL NO 49
 FOR WEEK ENDING 7/23/2022 12:00:00 AM
 PROJECT OR CONTRACT NO

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g. LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF EXEMP TIONS	(3) WORK CLASSIFICATION	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED PROJECT / PERIOD	(8) DEDUCTIONS					(9) NET WAGES PAID FOR WEEK		
			Sun	Mon	Tue	Wed	Thu	Fri	Sat				FICA	FEDERAL WITH- HOLDING TAX	STATE WITH- HOLDING TAX	MEDICARE	OTHER		TOTAL DEDUCTIONS	
			17	18	19	20	21	22	23											
Mr Jason A Harvey 515 Tyron Avev Rd Morantown WV 26508 XXX-XX-9341	1	Skilled		10.00		10.00					20.00	29.40	589.19	78.97	79.15	14.23	6.77	109.81	189.83	111.07
Mr Matthew A Marble 277 Majestic View Drive Kingwood WV 26537 XXX-XX-7479	0	Skilled									40.00	21.84	840.00	50.17	78.08	10.20	11.73	74.78	244.88	595.12
Mr Jody L Need 640 Picketts Creek Rd Fairmont WV 26554 XXX-XX-8409	1	Skilled									35.00	29.15	1,204.00	54.05	89.43	58.87	17.46	60.70	300.61	903.39
Mr Clarence E Phares 236 Meadowlark Ave Fairmont WV 26554 XXX-XX-1779	1	Skilled									40.00	17.00	680.00	47.16	57.69	26.77	9.86		115.48	564.52
Mr Graydon S Ralphsnyder 350 N Burner Ridge Road Fairmont WV 26554 XXX-XX-4482	0	Skilled									1.00	28.50	28.50	47.46	77.87	10.12	11.10	22.96	180.54	56.96
Mr Robert C Sawliski 322 Lees Run Road Fairmont WV 26554 XXX-XX-6776	0	Skilled									1.00	31.50	31.50	54.03	90.59	36.42	12.64		193.68	677.82
Mr Charles E Spears 98 Frick Drive Jane Lee WV 26174	0	Skilled									5.00	23.00	690.00	19.04	61.58	74.01	9.13	271.60	407.39	282.61

U.S. Department of Labor

PAYROLL

Wage and Hour Division

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

NAME OF CONTRACTOR OR SUBCONTRACTOR Veritas Contracting LLC		ADDRESS 248 Business Park Drive Fairmont WV 26554		OMB No Expires																
PAYROLL NO 49	FOR WEEK ENDING 7/23/2022 12:00:00 AM	PROJECT AND LOCATION East Dale Elementary 57 East Dale Rd Fairmont WV 26554		PROJECT OR CONTRACT NO																
NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g. LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	NO OF W/HS EMP TIONS	WORK CLASSIFICATION	OT OR ST	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED /PROJECT PERIOD	(8) DEDUCTIONS				(9) NET WAGES PAD FOR WEEK		
				Sun 17	Mon 18	Tue 19	Wed 20	Thu 21	Fri 22	Sat 23				FICA	FEDERAL WITH-HOLDING TAX	STATE WITH-HOLDING TAX	MEDICARE		OTHER	TOTAL DEDUCTIONS
XXX-XX-3403				7:00	30:00	30:00	50:00	55:00			205:00	4,673.04	5,574.00	336.48	404.39	220.12	78.69	541.38	1,661.06	3,912.94

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. § 3.5(d)(1) The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to submit weekly a statement with respect to the wages paid each employee during the preceding week. U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payroll to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 56 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room 3130Z, 200 Constitution Avenue, N.W., Washington, D.C. 20210.

Attachment: Detail for "Other" Deductions

NAME OF CONTRACTOR	OR SUBCONTRACTOR	ADDRESS	PROJECT AND LOCATION	PROJECT OR CONTRACT NO
Veritas Contracting LLC		246 Business Park Drive Fairmont, WV 26554	East Dale Elementary 57 East Dale Rd Fairmont, WV 26554	
PAYROLL NO	FOR WEEK ENDING			
49	7/23/2022 12:00:00 AM			
NAME OF WORKER	IDENTIFYING NUMBER	DEDUCTION	AMOUNT	
Mr Jason A Harvey	XXX-XX-9341	401K Retirement Plan	25.00	
		Child Support - WV	52.01	
		VRTSDENTAL SINGLE	7.79	
		VRTSHLTH PLN A SINGLE	22.99	
		VRTSVISION SINGLE	2.02	
		TOTAL	109.81	
Mr Jody L Neel	XXX-XX-8409	401K Retirement Plan	60.70	
		TOTAL	60.70	
Mr Matthew A Mabie	XXX-XX-7479	401K Retirement Plan	42.00	
		VRTSDENTAL SINGLE	7.79	
		LIT - FAIRMONT LOCAL	2.00	
		VRTSHLTH PLN A SINGLE	22.99	
		TOTAL	74.78	
Mr Charles E Spears	XXX-XX-3403	Child Support - WV	211.34	
		VRTSDENTAL EMP&CHILD	13.89	
		LIT - FAIRMONT LOCAL	2.00	
		VRTSHLTH PLN A E&CHILD	42.52	
		VRTSVISION EMP&CHILD	3.85	
		TOTAL	273.60	
Mr Grayson S Ralphsnyder	XXX-XX-4482	VRTSHLTH PLN A SINGLE	22.99	
		TOTAL	22.99	

U.S. Department of Labor
Wage and Hour Division

PAYROLL
(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

NAME OF CONTRACTOR		OR SUBCONTRACTOR		ADDRESS		PROJECT AND LOCATION		PROJECT OR CONTRACT NO		OMB No Expires:									
Veritas Contracting, LLC				246 Business Park Drive Fairmont WV 26554		East Dale Elementary 57 East Dale Rd Fairmont WV 26554													
(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g. LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF W/H EXEMP TIONS	(3) WORK CLASSIFICATION	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED /PERIOD	(8) DEDUCTIONS				(9) NET WAGES PAID FOR WEEK		
			Sun	Mon	Tue	Wed	Thu	Fri	Sat				FICA	FEDERAL WITH- HOLDING TAX	STATE WITH- HOLDING TAX	MEDICARE		OTHER	TOTAL DEDUCTIONS
Mr. Nathan A Craner 16272 Brandonville Pike Bruceton Mills WV 26525 XXX-XX-4828	0	1000 Skillabo	0		10.00	10.00	10.00	10.00		40.00	21.48	859.78	44.98	68.50	76.61	10.54	22.56	221.19	546.61
Mr. Roger L Dalton Jr 100 Grandover Avenue Morantown WV 26501 XXX-XX-8326	0	1000 Skillabo	0				10.00			10.00	27.00	270.00	63.61	85.22	45.69	14.88	2.00	211.40	813.60
Mr. Kobe M Duncan 9942 Sidn Creek Road Homer WV 26372 XXX-XX-1188	0	1000 Skillabo	0				10.00			10.00	20.00	200.00	42.47	68.21	26.50	9.93	22.01	174.12	515.88
Mr. Jason A Harvey 515 Tyrone Avey Rd Morantown WV 26508 XXX-XX-9341	1	1000 Skillabo	0		10.00	10.00				20.00	27.46	549.24	71.59	120.09	47.55	16.74	144.19	400.16	787.14
Mr. Matthew A Noble 272 Majestic View Drive Kinwood WV 26537 XXX-XX-7479	0	1000 Skillabo	0				10.00			10.00	21.84	873.60	50.17	78.08	30.20	11.73	74.78	244.96	595.64
Mr. Clarence E Phares 236 Meadowlark Ave Fairmont WV 26554 XXX-XX-3779	1	1000 Skillabo	0						7.00	7.00	25.50	856.50	53.23	79.11	35.64	12.45		180.43	678.07
Mr. Lukasz D Proctor 513 Congress Avenue Morantown WV 26505 XXX-XX-0714	0	1000 Skillabo	0				10.00			10.00	15.00	150.00	27.90	40.01	16.08	6.53		90.52	159.48
Mr. Michael T Savasta 145 Mountain Ridge Road Morantown WV 26508 XXX-XX-4231	0	1000 Skillabo	0				10.00			10.00	15.00	300.00	18.60	22.01	8.54	4.35		53.50	246.50
Mr. Charles E Spears 98 Frishe Drive Jane Lew WV 26378	0	1000 Skillabo	0						7.00	7.00	34.50	1161.50	68.28	139.58	50.21	15.97	273.00	547.64	141.86

Attachment: Detail for "Other" Deductions

NAME OF CONTRACTOR		OR SUBCONTRACTOR		ADDRESS	PROJECT AND LOCATION	PROJECT OR CONTRACT NO
Veritas Contracting LLC				246 Business Park Drive Fairmont WV 26554	East Dale Elementary 57 East Dale Rd Fairmont WV 26554	
PAYROLL NO	FOR WEEK ENDING					
50	7/30/2022 12:00:00 AM					
NAME OF WORKER	IDENTIFYING NUMBER	DEDUCTION				AMOUNT
Mr Jason A Harvey	XXX-XX-9341	401K Retirement Plan			59.38	
		Child Support - WV			52.01	
		VRTSDENTAL SINGLE			7.79	
		VRTSHLTH PLN A SINGLE			27.99	
		VRTSVISION SINGLE			2.02	
		TOTAL			144.19	
Mr Nathan A Cramer	XXX-XX-4878	401K Retirement Plan			38.00	
		VRTSHLTH PLN A E&CHILD			32.55	
		VRTSVISION SINGLE			2.07	
		TOTAL			72.58	
Mr Roger L Dalton Jr	XXX-XX-8326	LIT - FAIRMONT LOCAL			2.00	
		TOTAL			2.00	
Mr Kobe M Duncan	XXX-XX-1188	LIT - FAIRMONT LOCAL			2.00	
		VRTSHLTH PLN A SINGLE			22.99	
		VRTSVISION SINGLE			2.02	
		TOTAL			27.01	
Mr Matthew A Mabie	XXX-XX-7479	401K Retirement Plan			42.00	
		VRTSDENTAL SINGLE			7.79	
		LIT - FAIRMONT LOCAL			2.00	
		VRTSHLTH PLN A SINGLE			22.99	
		TOTAL			74.78	
Mr Charles E Spears	XXX-XX-3403	Child Support - WV			211.34	
		VRTSDENTAL EMP&CHILD			13.89	
		LIT - FAIRMONT LOCAL			2.00	
		VRTSHLTH PLN A E&CHILD			42.52	
		VRTSVISION EMP&CHILD			3.85	
		TOTAL			273.60	

U.S. Department of Labor

PAYROLL

Wage and Hour Division

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

NAME OF CONTRACTOR		OR SUBCONTRACTOR		ADDRESS		PROJECT AND LOCATION		OMB NO											
Veritas Contracting LLC				248 Business Park Drive Farmont WV 26554		East Dale Elementary 57 East Dale Rd Farmont WV 26554		Expures											
PAYROLL NO		FOR WEEK ENDING		PROJECT OR CONTRACT NO															
46		7/27/02 12:00:00 AM																	
(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (i.e. LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO OF WH EMPLOYMENTS	(3) WORK CLASSIFICATION	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED /PERIOD	(8) DEDUCTIONS				(9) NET WAGES PAID FOR WEEK		
			Sun 26	Mon 27	Tue 28	Wed 29	Thu 30	Fri 1	Sat 2				FICA	FEDERAL WITHHOLDING TAX	STATE WITHHOLDING TAX	MEDICARE		OTHER	TOTAL DEDUCTIONS FOR WEEK
Mr Nathan A Cramer 16272 Brandonn Plac Bruceon Mills WV 26525 XXX-XX-4878	0	Skilled	0	5	10.00	10.00	10.00	10.00	10.00	40.00	21.49	859.79	44.98	68.50	76.61	10.52	77.58	223.19	636.60
Mr Jason A Harney 515 Tyrone Avery Rd Montgown WV 26508 XXX-XX-9341	1	Skilled	0	5	10.00	10.00	10.00	10.00	10.00	40.00	27.73	1,090.00	59.97	86.15	36.86	14.03	134.81	131.81	958.19
Mr Matthew A Maibhe 2721 Majestic View Drive Kinwood WV 26537 XXX-XX-7478	0	Skilled	0	5	5.00	10.00	10.00	10.00	10.00	35.00	21.84	735.00	43.66	66.11	25.71	10.21	69.51	215.22	519.78
Mr Clarence E Phares 236 Meadowlark Ave Farmont WV 26554 XXX-XX-3179	1	Skilled	0	5	10.00	10.00	10.00	10.00	10.00	40.00	17.00	680.00	42.16	57.69	26.27	4.85		135.98	544.02
Mr Gregory S Balghenwyder 360 N Burner Ridge Road Farmont WV 26554 XXX-XX-4483	0	Skilled	0	5	10.00	10.00				10.00	19.00	760.00	47.12	77.21	29.67	11.02		165.27	594.73
Mr Robert C Sawistaki 372 Ices Run Road Farmont WV 26554 XXX-XX-6776	0	Skilled	0	5	10.00	10.00				10.00	21.00	840.00	52.08	86.81	14.53	12.18		185.48	654.52
Mr Kenneth R Stevens 477 Darnell Rd Weston WV 26457	0	Skilled	0	5	10.00	10.00				10.00	30.28	1,040.00	60.34	75.53	40.85	14.16	94.73	285.81	754.19

U.S. Department of Labor

PAYROLL

6-2056

Wage and Hour Division

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

NAME OF CONTRACTOR OR SUBCONTRACTOR
Veritas Contracting LLC

ADDRESS
246 Business Park Drive
Farmont WV 26554

OMB No:
Expires:

PAYROLL NO
46

FOR WEEK ENDING
7/2/2022 12:00:00 AM

PROJECT AND LOCATION
East Dale Elementary
57 East Dale Rd
Farmont WV 26554

PROJECT OR CONTRACT NO

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WH/EXEMP/OTIONS	(3) WORK CLASSIFICATION	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED PROJECT / PERIOD	(8) DEDUCTIONS				(9) NET WAGES PAID FOR WEEK						
			Sun	Mon	Tue	Wed	Thu	Fri	Sat				FICA	FEDERAL WITH-HOLDING TAX	STATE WITH-HOLDING TAX	MEDICARE		OTHER	TOTAL DEDUCTIONS FOR WEEK				
X00-XX-7181									65.00	40.00	40.00	20.00	20.00	185.00	4,116.38		350.51	518.00	220.70	81.97	371.65	1,542.83	4,272.17
Totals for Project East Dale Elementary																							

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. § 3.3.3.5(d). The Department of Labor (DOL) requires all contractors and subcontractors performing work on Federally financed or assisted construction contracts to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and Federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 25 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room 3350Z, 200 Constitution Avenue, N.W., Washington, D.C. 20210.

Date 7/21/2022

1. Jesse L. Ayers II (Name of Signatory Party) Accountant (Title) do hereby state:

(1) That I pay or supervise the payment of the persons employed by

Ventlas Contracting, LLC (Contractor or Subcontractor) on the

East Dale Elementary (Building or Work); that during the payroll period commencing on

6/26/2022 and ending 7/12/2022 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Ventlas Contracting, LLC (Contractor or Subcontractor)

from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.


(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS

NAME AND TITLE Jesse L. Ayers II Accountant	SIGNATURE 
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION SEE SECTION 100 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE	

Attachment: Detail for "Other" Deductions

6-2056

NAME OF CONTRACTOR		OR SUBCONTRACTOR		ADDRESS	
Veritas Contracting LLC				246 Business Park Drive Fairmont WV 26554	
PAYROLL NO	FOR WEEK ENDING	PROJECT AND LOCATION		PROJECT OR CONTRACT NO	
46	7/22/2022 12:00:00 AM	East Dean Elementary 57 East Dale Rd Fairmont WV 26554			
NAME OF WORKER	IDENTIFYING NUMBER	DEDUCTION		AMOUNT	
Mr Jason A Harvey	XXX-XX-9341	401K Retirement Plan		50.00	
		Child Support - WV		52.01	
		VRTSDENTAL SINGLE		7.79	
		VRTSLTH PLN A SINGLE		22.99	
		VRTSVNSN SINGLE		2.02	
		TOTAL		134.81	
Mr Nathan A Cramer	XXX-XX-4878	401K Retirement Plan		38.00	
		VRTSLTH PLN A EAGCHILD		32.56	
		VRTSVNSN SINGLE		2.02	
		TOTAL		72.58	
Mr Kenneth R Syrens	XXX-XX-7181	401K Retirement Plan		31.20	
		VRTSDENTAL EMP&SPOUSE		13.89	
		VRTSLTH PLN A E&SPSE		45.99	
		VRTSVNSN EMP&SPOUSE		3.65	
		TOTAL		94.73	
Mr Matthew A Mabie	XXX-XX-7479	401K Retirement Plan		36.75	
		VRTSDENTAL SINGLE		7.79	
		LIT - FAIRMONT LOCAL		2.00	
		VRTSLTH PLN A SINGLE		22.99	
		TOTAL		69.53	

6-2057

MEMORANDUM

TO: Dr. Donna Hage, Superintendent
FROM: L.D. Skarzinski
Cc: Heidi Kosik, Executive Secretary
SUBJECT: Board Approval
DATE: 7/18/22

This is a request for Marion County Board of Education to approve the renewal of the Follett Library System for each school in the county. Total cost is \$37,017.80.

Funds: Library budget

21

RENEWAL QUOTE

6-2057

Page	1
Quote#	7646511
Issue Date	06/06/2022
Expiration Date	09/30/2022
Customer#	4725277
Customer	MARION CO BD OF ED

MARION CO BD OF ED
1516 MARY LOU RETTON DR
FAIRMONT WV 26554

11. ~~130~~
11220, 651, 001, 240

Quote Summary		Payable in USD
Quote Total		\$37,017.80
Applicable taxes are NOT included Service Expiration Dates are displayed at each line item below		

Mail Purchase Order with Quote or include Quote number on Purchase Order
 Mail Payment (Check)
 Follett School Solutions, LLC
 91826 Collection Center Drive
 Chicago, IL 60693 USA

Follett School Solutions, LLC.
 1340 Ridgeview Drive
 McHenry, IL 60050 USA
 Email: FSSorders@follett.com

Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
BARRACKVILLE ELEM SCH - 4700410				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
				Site Total \$1,850.89
BLACKSHERE ELEM SCH - 4757180				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
				Site Total \$1,850.89
EAST DALE ELEM SCH - 4700412				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
				Site Total \$1,850.89
EAST FAIRMONT HIGH SCH - 4700413				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
				Site Total \$1,850.89
EAST FAIRMONT MDL SCH - 4700423				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10

If you have any questions about this quote, please contact us:
 US: 708-884-5100 or email softwarecs@follett.com
 Canada: 877-857-7870 or email canada@follett.com
 Outside the US or Canada: email international@follett.com

Did you know that Follett has a tool to manage your textbooks and other assets? Visit k12.follett.com/drmcomplete to learn more about Destiny® Resource Manager Complete Edition.

Purchase Follett technology products 24/7 on www.destinyexpress.com.

RENEWAL QUOTE

6-2057

Page	2
Quote#	7646511
Issue Date	06/06/2022
Expiration Date	09/30/2022
Customer#	4725277
Customer	MARION CO BD OF ED

Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
EAST PARK SCH - 4700414				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
FAIRMONT SR HIGH SCH - 4700415				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
FAIRVIEW ELEM SCH - 4700416				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
FAIRVIEW MDL SCH - 4700417				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
JAYENNE ELEM SCH - 4700419				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
MANNINGTON MDL SCH - 4741763				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
MARION CO TXTBK WHSE - 4701391				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10

If you have any questions about this quote, please contact us:
 US: 708-884-5100 or email softwarecs@follett.com
 Canada: 877-857-7870 or email canada@follett.com
 Outside the US or Canada: email international@follett.com

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RENEWAL QUOTE

Page	3
Quote#	7646511
Issue Date	06/06/2022
Expiration Date	09/30/2022
Customer#	4725277
Customer	MARION CO BD OF ED

Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
MONONGAH ELEM SCH - 4700788				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
MONONGAH MDL SCH - 4744860				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
NORTH MARION HIGH SCH - 4700944				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
PLEASANT VLY ELEM SCH - 4725295				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
RIVESVILLE ELEM-MIDDLE SCH - 4700422				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
WATSON ELEM SCH - 4725345				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
WEST FAIRMONT MDL SCH - 4701295				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10

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RENEWAL QUOTE

Page	4
Quote#	7646511
Issue Date	06/06/2022
Expiration Date	09/30/2022
Customer#	4725277
Customer	MARION CO BD OF ED

Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
WHITE HALL ELEM SCH - 4725355				
				Site Total \$1,850.89
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$830.10
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	08/31/2022	08/31/2023	\$870.79
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2022	08/31/2023	\$150.00
				Site Total \$1,850.89

End of Quote

If you have any questions about this quote, please contact us:
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Karen Decker
Principal



Kristie McDonald
Assistant Principal

6-2058

To: Marion County Board of Education

From: Karen Decker

Date: July 25, 2022

Subject: Request for Board Approval

We are requesting for the board to approve the bid from American Fence to complete the fence to enclose the playground in the amount of \$14,210.

Other bids:

Neel's Fence (\$11,474.23) Did not meet bid requirements

Alco Fence (\$14,287)

Funding Source: Maintenance

Respectfully,

A handwritten signature in cursive script that reads "Karen M. Decker".

Karen Decker

Watson Elementary

Principal

Phone 304-367-2156 ★ Fax 304-366-0107

1579 Mary Lou Retton Drive ★ Fairmont, WV 26554

American Fence Company, LLC

750 Fairmont Ave.
Fairmont, WV 26554

(P) 304-363-7755
(F) 304-333-6050

mike@americanfencewv.com

Estimate/Proposal

Rep	Date	P.O. No.	Estimate #
MD	4/11/2022		8317

Name / Address
Marion County BOE 1516 Mary Lou Retton Dr Fairmont, WV 26554

Project: Watson Ele

Customer Phone	Terms
304-367-2167	Net 30

Description	Qty	Rate	Total
4' High Chain Link Fencing and Gates, Galvanized 406L.F.4'high, Ga. Chain Link Fabric, Domestic Origin 406 L.F.1 5/8" SS 40 , Top Rail, Domestic Origin 12.....2 3/8" SS40 Terminal Posts, Domestic Origin 39.....1 7/8" SS 40 Line Posts, , Domestic Origin 1.....4' w x 4'h Single Walk Gate 1.....6' w x 4'h Single Walk Gate 1.....10' w x 4'h Double Gates Walk Gate 409 LF.....9 Ga. Bottom Tension Wire,	1	14,210.00	14,210.00
6' High Chain Link Fencing and Gates, Galvanized 70L.F.6'high, Ga. Chain Link Fabric, Domestic Origin 70 L.F.1 5/8" SS 40 , Top Rail, Domestic Origin 4.....2 3/8" SS40 Terminal Posts, Domestic Origin 5.....1 7/8" SS 40 Line Posts, , Domestic Origin 2.....4' w x 6'h Single Walk Gate 1.....6' w x 4'h Single Walk Gate 70 LF.....9 Ga. Bottom Tension Wire,			
Fence To Enclose Rear of School / Ball Field/ playground			
Site Visit with Karen Decker			

**Hand Carry of Material (100 ft+) and/ or pickup disposal of dirt offsite unless specified in wrtten description of project will result in an adjustment to Estimate/Invoice.



Authorized Agent



ISN ID: ISN-02175835

Subtotal	\$14,210.00
Sales Tax	\$0.00
Total	\$14,210.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Our workers are fully covered by Workmans's Compensation Insurance. All agreements contingent upon strikes, accidents or delays beyond our control. Owner agrees: A. to carry fire, tornado and other necessary insurance. B. To be solely responsible for Locating Staking and Clearing fence lines. C. That American Fence Co., L.L.C. will not be held responsible for any damage of any nature to underground obstructions. D. To obtain any building permits if applicable E. Land owner must contact any utilities not covered by Miss Utilities of W.V.

All bids are NOT considered to be prevailing or union wage rates UNLESS otherwise stated. This bid is presented with the understanding that if a government regulatory agency requires that the wages and benefits comply with the prevailing wage laws, the owner or contractor will reimburse American Fence Co., LLC for the difference in the normal wage rate and the prevailing or union wage rate plus benefits.

Note: This proposal may be withdrawn by us if not accepted within 30(thirty) days.

Acceptance of Proposal. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Date _____

Signature _____ Date _____

Neel's Fence Co Commercial Inc

PO Box 4727
Bridgeport, WV 26330

Phone # 304-842-1980 neelscommercial@gmail.com

Date	Estimate #
7/11/2022	1114

Name / Address
Watson Elementary School Karen Decker Fairmont kdecker@k12.wv.us

				Project
Description	Qty	Rate	Total	
365' of 4'H Chain Link	1	0.00	0.00	
2 1/2" x 7' Terminal and Gate Post	1	0.00	0.00	
1 5/8" x 7' Line Post	1	0.00	0.00	
1 3/8" Top Rail	1	0.00	0.00	
10' Double Drive Gate	4	0.00	0.00	
4' Walk Gates	2	0.00	0.00	
Materials and Labor	1	11,474.23	11,474.23	
Materials		6.00%	0.00	
		Total	\$11,474.23	

PROPOSAL

ALCO FENCE COMPANY of Central WV, Inc.
Your Link to Quality Fencing

* 31 Cory Road * White Hall, WV 26554 * Phone: (304) 366-2626 * Fax: (304) 366-4522 *

Proposal submitted to Watson Elementary School	Phone (304) 288-1644	Date July 19, 2022
Street 579 Mary Lou Retton Drive	Job Name Fence Quote	
City, State, and Zip Code Fairmont, WV 26554	Job Location	
Attention: Bryan Decker	Job Fax:	

We hereby submit specifications and estimates for:

Installation of Chain link Fence & Gate:

- 330' 4' 9 Gauge Galv. Chain link
- 330' 1 3/8" x .047 Top Rail
- 14 2 1/2" x 6' x .065 Terminal Post
- 10' Max 1 5/8" x 6' x .055 Line Post
- 2 10" Wide x 4' High x 1 3/8" .047 DD Gates
- 1 8' Wide x 4' High x 1 3/8" .047 Single Swing Gate
- 1 10' Wide x 5' High x 1 5/8" SS40 DD Gate (Replacing Existing)
- 1 4' Wide x 7' High x 1 5/8" SS40 Single Swing Gate (Replacing Existing)
- 330' 7 Gauge Bottom Tension Wire

Price Includes: All Labor, Cement, and Fittings.

Note: Installation time approx 3 - 4 weeks from date of acceptance.

Note: Quotes valid for 5 days from proposal date.

This information is for the designated recipient only and may contain privileged, proprietary, or otherwise private information. If you have received it in error, please notify Alco Fence immediately. Any other use of this information is prohibited.

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Fourteen Thousand Two Hundred Eighty Two Dollars and Zero Cents----- \$14,282.00

Payment to be made as follows:

NET 10

Property owner is solely responsible for locating, staking, clearing fence liens, and making sure that fence meets all development ordinances. Purchaser also agrees that the company will not be held responsible for any damage of any nature to underground obstructions.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. Building permits are the responsibility of the customer. Please check with your local ordinance because some areas require building permits for fencing and some areas do not. All bids are not considered to be prevailing wage or union UNLESS otherwise stated. This bid is presented with the understanding that if a government regulatory agency requires that the wages and benefits comply with prevailing wage laws, the owner or contractor will reimburse Alco Fence Company Of Central West Virginia, Inc. for the difference in the normal wage rate and the prevailing or union wage rate plus benefits.

THERE WILL BE A 20% RESTOCKING FEE ON ANY CANCELLED ORDERS.

A FINANCE CHARGE OF 1 1/2% PER MONTH SHALL BE APPLIED ON ACCOUNTS THAT ARE NOT PAID WITHIN THE STATED TERMS.

Authorized Signature: _____
 George Andrews Vice President

Note: This proposal may be withdrawn by us if not accepted within 5 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Authorized Signature: _____

Authorized Signature: _____



AIA Document G701™ – 2017

6-2059

Change Order

PROJECT: (Name and address)
East Dale Elementary School
57 East Dale Rd »
Fairmont, WV 26554

CONTRACT INFORMATION:
Contract For: General Construction
Date: 6/22/21

CHANGE ORDER INFORMATION:
Change Order Number: 11
Date: 5/9/22

OWNER: (Name and address)
Marion County Schools
1516 Mary Lou Retton Drive
Fairmont, WV 26554

ARCHITECT: (Name and address)
Omni Associates-Architects, Inc.
207 Jefferson Street
Fairmont, WV 26554

CONTRACTOR: (Name and address)
Veritas Contracting, LLC
246 Business Park Drive
Fairmont, WV 26554

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

See attached back-up

The original Contract Sum was	\$ 3,576,689.00
The net change by previously authorized Change Orders	\$ 390,545.28
The Contract Sum prior to this Change Order was	\$ 3,967,234.28
The Contract Sum will be increased by this Change Order in the amount of	\$ 7,267.95
The new Contract Sum including this Change Order will be	\$ 3,974,502.23

The Contract Time will be unchanged by zero (0) days.
The new date of Substantial Completion will be 11/21/22

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Omni Associates-Architects, Inc.
ARCHITECT (Firm name)


SIGNATURE

Jason Miller, Principal
PRINTED NAME AND TITLE

5/9/22
DATE


Veritas Contracting
CONTRACTOR (Firm name)


SIGNATURE

Sam Bracker
PRINTED NAME AND TITLE

5-9-22
DATE

Marion County Schools
OWNER (Firm name)


SIGNATURE

PRINTED NAME AND TITLE

DATE

School Building Authority of West Virginia

Reviewed

Reviewed and eligible for the use of local funds only

Reviewed and eligible for use of SBA funds available in the current budget

This review does not relieve the Owner, Architect, or Engineer of responsibility under any applicable codes, rules or statutes.


Joyce A. VanGilder

5/12/2022
Date

6-2059

246 Business Park Drive
Fairmont, WV 26554



Telephone: 304-598-2285
Fax: 304-598-2287

May 5, 2022

COR 19

Mr. Jason Miller AIA, NCARB
Principal
Omni Associates – Architects, Inc
207 Jefferson Street
Fairmont, West Virginia 26554
Via Email: JMiller@omniassociates.com

Ref: Addition Work Request # 20 (AWR#20) Install breakers in existing gear
AWR#20 Page 1 of 1

Dear Mr. Miller,

Please find below information for charges for the installation of (1) 400-amp 3 pole and (2) 225-amp 3 pole breakers in existing gear.

Subcontractor	\$ 7,125.44
2% Bond	\$ 141.51
<hr/>	
Total Contract Adjustment	\$7,267.95

Should you need any further information, please feel free to contact our office at 304-598-2285.

Sincerely,

Sam Proctor
Veritas Contracting LLC

c: 21039 lfile



May 5, 2022

Subject: East Dale Elementary Breakers in Existing Gear

Mountain State Electrical Contractors proposes to supply labor and materials to complete the electrical portion of the above referenced subject.

Breakers: \$4,428.88

- (1) 400 amp 3 pole
- (2) 225 amp 3 pole

Labor: \$768.00

- Installation and connections

Materials: \$ 392.56

- Junction Box
- Feeder conduit connectors

Re-routing of Feeders to New Switchgear Labor: \$ 1,536.00

Total: \$ 7,125.44

We appreciate the opportunity to provide this quote and look forward to working with you.

Should you have further questions, please do not hesitate to contact.

Respectfully Submitted

Curt Riggs



901 SOUTH BOND ST., SUITE 600
BALTIMORE MD 21231

(800) 782-1500, Option 1
customersuccess@willscot.com
www.willscot.com
Fed ID# 52-0665775



INVOICE

Customer #	Invoice #	Invoice Date	Seq #	Terms
10462712	9014650149	7/21/2022	015	DUE NOW
PAYMENT DUE			\$9,607.35	
INVOICE DUE DATE			7/21/2022	

MARION COUNTY BOARD OF EDUCATION
1516 MARY LOU RETTON DR
FAIRMONT WV 26554-2204

BRANCH:
MD CHARLESTON WV
401 CALL ROAD
CHARLESTON WV 25312
(304) 984-0600

Contract #	Previous Customer #	Bill to ID	Customer PO	Ordered By	Rental Period	Job Location
W1206275	20721788	142573		Brad Straight 3046570887	5/30/2022 - 7/13/2022	MARION COUNTY BOARD OF EDUCATION 509 PIKE STREET BARRACKVILLE WV 26559

Quantity	Item #/Description	Price/Rate	Amount	
1	72 X 24 CLASSROOM (68X24 BOX) CPX-116396	\$2,265.75 Rental	\$1,096.33	N*
1	PERSONAL PROPERTY EXPENSES	\$24.67	\$24.67	N*
1	72 X 24 CLASSROOM (68X24 BOX) CPX-116396	\$2,265.75 Rental	\$2,265.75	N*
1	PERSONAL PROPERTY EXPENSES	\$50.98	\$50.98	N*
1	CREDIT LAST MONTH RENT	(\$1,812.60)	(\$1,812.60)	N*
2	PREM OSHA STEP & CANOPY	\$93.75	\$187.50	N*
2	PREM OSHA STEP & CANOPY	\$93.75	\$90.73	N*
2	PREM OSHA STEP & CNY LM-CR	(\$75.00)	(\$150.00)	N*
180	SKIRTING REMOVAL - VINYL LF	\$2.57	\$462.60	N*
1	RAMP - DELIVERY & INSTALLATION	\$500.00	\$500.00	N*
1	RAMP - KNOCKDOWN & RETURN	\$125.00	\$125.00	N*

CONTINUED ON NEXT PAGE

Invoice in USD

T* - Denotes taxable item, N* - Denotes non-taxable item.



PAYMENT OPTIONS

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<https://portal.mobilemini.com>

(800) 782-1500, Option 1

You remain responsible for the invoice balance if there is an issue with your method of payment. Late fees and interest charges may be assessed if payment is not made within terms.

Thank you for your business!

PLEASE REMIT WITH PAYMENT

INVOICE TOTAL \$9,607.35
Invoice #: 9014650149
Due Date: 7/21/2022
Customer: MARION COUNTY BOARD OF EDUCATION
Customer #: 10462712

PLEASE REMIT TO:

WILLIAMS SCOTSMAN, INC.
PO BOX 91975
CHICAGO IL 60693-1975



901 SOUTH BOND ST., SUITE 600
BALTIMORE MD 21231

(800) 782-1500, Option 1
customersuccess@willscot.com
www.willscot.com
Fed ID# 52-0665775

INVOICE

Customer #	Invoice #	Invoice Date	Seq #	Terms
10462712	9014650149	7/21/2022	015	DUE NOW
PAYMENT DUE			\$9,607.35	
INVOICE DUE DATE			7/21/2022	

MARION COUNTY BOARD OF EDUCATION
1516 MARY LOU RETTON DR
FAIRMONT WV 26554-2204

BRANCH:

MD CHARLESTON WV
401 CALL ROAD
CHARLESTON WV 25312
(304) 984-0600

Contract #	Previous Customer #	Bill to ID	Customer PO	Ordered By	Rental Period	Job Location
W1206275	20721788	142573		Brad Straight 3046570887	5/30/2022 - 7/13/2022	MARION COUNTY BOARD OF EDUCATION 509 PIKE STREET BARRACKVILLE WV 26559

Quantity	Item #/Description	Price/Rate	Amount	
1	ADA/IBC RAMP -W/ SWITCHBACK	\$504.00	\$504.00	N*
4	RETURN - PILOT CAR	\$411.76	\$1,647.04	N*
1	WHITE BOARD 36X48	\$15.00	\$15.00	N*
1	WHITE BOARD 36X48	\$15.00	\$7.26	N*
1	WHITE BOARD 36X48 LM - CR	(\$12.00)	(\$12.00)	N*
1	WHITE BOARD 48X72	\$30.00	\$14.52	N*
1	WHITE BOARD 48X72	\$30.00	\$30.00	N*
1	WHITE BOARD 48X72 LM - CR	(\$24.00)	(\$24.00)	N*
2	CORK BOARD	\$34.88	\$69.76	N*
2	CORK BOARD	\$34.88	\$33.75	N*
2	CORK BOARD LM-CR	(\$27.90)	(\$55.80)	N*
1	EXPIRED PROPERTY CERT FEE	\$270.00	\$270.00	N*
1	EXPIRED PROPERTY CERT FEE	\$270.00	\$270.00	N*
1	EXPIRED LIABILITY CERT FEE	\$50.00	\$50.00	N*
1	EXPIRED LIABILITY CERT FEE	\$50.00	\$50.00	N*
1	FREIGHT-CURRENT MARKET RATE	\$602.25	\$602.25	N*
1	KNOCKDOWN-CURRENT MARKET RATE	\$2,028.38	\$2,028.38	N*
1	FUEL SURCHARGE - MARKET RATE ADJUST	\$596.23	\$596.23	N*
1	X0423-DB:-DB CLEANING FEE 12' (EA)	\$335.00	\$335.00	N*
1	X0423-DB:-DB CLEANING FEE 12' (EA)	\$335.00	\$335.00	N*
			Sub-total	\$9,607.35
INVOICE TOTAL				\$9,607.35

6-2021



901 SOUTH BOND ST., SUITE 600
BALTIMORE MD 21231

(800) 782-1500, Option 1
customersuccess@willscot.com
www.willscot.com
Fed ID# 52-0665775



INVOICE

Customer #	Invoice #	Invoice Date	Seq #	Terms
10462712	9014629865	7/19/2022	014	DUE NOW
PAYMENT DUE			\$14,799.77	
INVOICE DUE DATE			7/19/2022	

MARION COUNTY BOARD OF EDUCATION
1516 MARY LOU RETTON DR
FAIRMONT WV 26554-2204

BRANCH:
MD CHARLESTON WV
401 CALL ROAD
CHARLESTON WV 25312
(304) 984-0600

Contract #	Previous Customer #	Bill to ID	Customer PO	Ordered By	Rental Period	Job Location
W1155373	20721788	142573	N/A	Brad Straight 3043672160	6/23/2022 - 7/13/2022	MARION COUNTY BOARD OF EDUCATION 110 10TH STREET FAIRMONT WV 26554

Quantity	Item #/Description	Price/Rate	Amount	
	RENT MULTI-SECTIONAL CPX-113264	\$1,250.09 Rental	\$1,250.09	N*
	PERSONAL PROPERTY EXPENSES		0.00	N*
1	REMOVE-DISMANTLE COMPLEX	\$4,313.00	\$4,313.00	N*
1	REMOVE-SKIRTING	\$676.00	\$676.00	N*
12	REMOVE-ANCHORS	\$35.00	\$420.00	N*
2	RETURN DELIVERY-BUILDING	\$803.00	\$1,606.00	N*
2	RETURN DELIVERY-FUEL CHARGE	\$18.00	\$36.00	N*
2	RETURN DELIVERY-OTHER (VAP)	\$275.00	\$550.00	N*
1	RENTAL-PERSONAL PROPERTY EXP	\$79.00	\$54.20	N*
1	X0423-DB:-DB CLEANING FEE 12' (EA)	\$335.00	\$335.00	N*
1	X0423-DB:-DB CLEANING FEE 12' (EA)	\$335.00	\$335.00	N*

CONTINUED ON NEXT PAGE

Invoice in USD T* - Denotes taxable item, N* - Denotes non-taxable item.



PAYMENT OPTIONS

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<https://portal.mobilemini.com>

(800) 782-1500, Option 1

You remain responsible for the invoice balance if there is an issue with your method of payment. Late fees and interest charges may be assessed if payment is not made within terms.

Thank you for your business!

PLEASE REMIT WITH PAYMENT

INVOICE TOTAL	\$14,799.77
Invoice #:	9014629865
Due Date:	7/19/2022
Customer:	MARION COUNTY BOARD OF EDUCATION
Customer #:	10462712

PLEASE REMIT TO:

WILLIAMS SCOTSMAN, INC.
PO BOX 91975
CHICAGO IL 60693-1975



901 SOUTH BOND ST., SUITE 600
BALTIMORE MD 21231

(800) 782-1500, Option 1
customersuccess@willscot.com
www.willscot.com
Fed ID# 52-0665775

INVOICE

Customer #	Invoice #	Invoice Date	Seq #	Terms
10462712	9014629865	7/19/2022	014	DUE NOW
PAYMENT DUE			\$14,799.77	
INVOICE DUE DATE			7/19/2022	

MARION COUNTY BOARD OF EDUCATION
1516 MARY LOU RETTON DR
FAIRMONT WV 26554-2204

BRANCH:
MD CHARLESTON WV
401 CALL ROAD
CHARLESTON WV 25312
(304) 984-0600

Contract #	Previous Customer #	Bill to ID	Customer PO	Ordered By	Rental Period	Job Location
W1155373	20721788	142573	N/A	Brad Straight 3043672160	6/23/2022 - 7/13/2022	MARION COUNTY BOARD OF EDUCATION 110 10TH STREET FAIRMONT WV 26554

Quantity	Item #/Description	Price/Rate	Amount
1	KNOCKDOWN-CURRENT MARKET RATE	\$2,157.00	\$2,157.00 N*
1	HITCH REMOVAL	\$300.00	\$300.00 N*
1	RETURN - MISC.	\$480.00	\$480.00 N*
1	RETURN - FUEL SURCHARGE	\$321.48	\$321.48 N*
1	FREIGHT-CURRENT MARKET RATE	\$1,966.00	\$1,966.00 N*
Sub-total			\$14,799.77
INVOICE TOTAL			\$14,799.77



6-2003

STATE OF WEST VIRGINIA
OFFICE OF THE ADJUTANT GENERAL
1703 COONSKIN DRIVE
CHARLESTON, WEST VIRGINIA 25311-1085

William E. Crane
Major General, WVNG
The Adjutant General

(304) 561-6317
DSN: 623-6317
FAX (304) 561-6327

INVOICE

July 25, 2022

Marion County Schools
Attn: Scott Reider
1516 Mary Lou Retton Drive
Fairmont WV 26554

Title 126, Legislative Rule, Board of Education
Series 38, Public School Support for the Mountaineer Challenge Academy (2446)
Tuition Amount Due to Mountaineer Challenge Academy North

MCA North June 2022 Graduating Class
Number of MCA Graduates Receiving HS Diplomas – 9
2021-2022 MCA Tuition Rate Per Pupil - \$3,393.63

for 8/9/22

Total Amount Due - \$30,542.67

Please make check or money order payable to West Virginia Adjutant General and remit to the following address:

WV Adjutant General
Attention: Torrie Williams
1703 Coonskin Drive
Charleston WV 25311

Payment is due within 30 days from receipt of this invoice.

KELLER.ANNE. Digitally signed by
L.1393621725 KELLER.ANNE.L.1393621725
Date: 2022.07.28 10:37:43
-04'00'



6-2023

May 12, 2022

Scott Reider, Treasurer
Marion County Board of Education
1516 Mary Lou Retton Drive
Fairmont, West Virginia 26554-2204

This letter is to explain our understanding of the arrangements for, and the nature and limitations of, the services we are to perform for the Marion County Board of Education (Board) with respect to certain consulting services regarding the conversion of the Board's fund basis financial statements to the government wide basis financial statements for the year ending June 30, 2022. The specific procedures to be performed are as follows:

Scope - Option 1

1. Hold meetings with key individuals of the Board's management team to identify implementation issues including technical and logistical issues in converting the statements to GASB 34.
2. Assist in the identification of the issues and assist the Board's management team in identifying the planned resolution including time line for resolving these issues.
3. Assist as necessary in providing technical research and solutions for resolving items that Board's requests assistance on.
4. Assist the Board's management with the preparation of the fund financial statements.
5. Management of the Board will be responsible for preparing the draft fund basis financial statements.
6. Assist management in the preparation of district-wide financial statements for the Board for the fiscal year ended June 30, 2022 in accordance with Governmental Accounting Standards Board (GASB) Statement No. 34 and the related requirements of the West Virginia Department of Education. These consulting services shall include assistance with the preparation of the following documents:

The Virginia Center
1411 Virginia Street, East
Suite 100
Charleston, WV 25301

MAIN (304) 343-4126
FAX (304) 343-8008

The Rivers Office Park
200 Star Avenue | Suite 220
PO Box 149
Parkersburg, WV 26102

MAIN (304) 485-6584
FAX (304) 485-0971

Suncrest Towne Centre
453 Suncrest Towne Centre Drive
Suite 201
Morgantown, WV 26505

MAIN (304) 554-3371
FAX (304) 554-3410

suttlecpas.com
cpa@suttlecpas.com

6-2003

- a. Management's Discussion and Analysis
- b. Statement of Net Assets
- c. Statement of Activities
- d. Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds to the Statement of Activities
- e. Notes to Financial Statements
- f. All Other Requirements for the Successful Implementation of GASB Statement No. 34, including but Not Limited to the Implementation of Certain Other GASB Statements.

Scope - Option 2

At the option of the Board, we can also do the calculation and prepare the schedules required by GASB 68 as amended for the net pension liability.

Scope - Option 3

At the option of the Board, we can also do the calculation and prepare the schedules required by GASB Statement No. 75 - OPEB and the allocation of the liability.

Scope - Option 4

At the option of the Board, we can also provide assistance with the implementation of GASB Statement No. 84 - Fiduciary Activities. GASB No. 84, Fiduciary Activities, improves guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. When implemented, the Board reports the individual school accounts as a separate Special Revenue Fund for the balance sheet and income statement.

Scope - Option 5

At the option of the Board, we can also provide assistance with the implementation of GASB Statement No. 87 - Leases. GASB No. 87, Leases, requires lessees and lessors to report leases under a single model. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources for each lease. This Statement also requires additional notes to financial statements related to the timing, significance, and purpose of a government's leasing arrangements.

Management Responsibilities

We ask that you either confirm or amend our understanding regarding the procedures included above by signing the enclosed copy of this letter and returning it to us. The sufficiency of these procedures is solely the responsibility of the Board. We make no representation regarding the sufficiency of the procedures described above either for the purpose for which these services have been requested or for any other purpose.

Because the procedures included in this letter do not constitute an audit made in accordance with auditing standards generally accepted in the United States of America, we will not express an opinion on any of the specific elements, accounts, or items referred to in our report or on the financial statements of the Board taken as a whole.

During the course of our engagement, we may accumulate records containing data that should be reflected in your books and records. You will determine that all such data, if necessary, will be so reflected. Accordingly, you will not expect us to maintain copies of such records in our possession.

The services that we will perform are not designed and cannot be relied upon to disclose errors, fraud or illegal acts, should any exist. However, we will inform the appropriate level of management of any material errors that come to our attention and any fraud or illegal acts that come to our attention, unless they are clearly inconsequential. At the conclusion of our engagement, we will not submit a report or any other written report or any findings identified.

If circumstances arise which in our professional judgment prevent us from completing the engagement, we retain the unilateral right to take any course of action permitted by professional standards, including withdrawal from the engagement.

The assistance to be supplied by your personnel has been discussed and coordinated with the Treasurer/Chief Financial Officer for the Board. The timely and accurate completion of this work is an essential condition to our completion of our services and issuance of our report.

Other Terms

If any dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under Rules for Professional Accounting and Related Services Disputes before resorting to litigation. Costs of any mediation proceeding shall be shared equally by all parties.

The Board hereby indemnifies Suttle & Stalnaker, PLLC and its partners, principals and employees and holds them harmless from all claims, liabilities, losses and costs arising in circumstances where there has been a knowing misrepresentation by a member of the Board's management, regardless of whether such person was acting in the Board's interest. This indemnification will survive termination of this letter.

It is agreed by the Board and Suttle & Stalnaker, PLLC or any successors in interest that no claim arising out of services rendered pursuant to this agreement by or on behalf of the Board shall be asserted more than two years after the date of the last report issued by Suttle & Stalnaker, PLLC.

The working papers for this engagement are the property of Suttle & Stalnaker, PLLC and constitute confidential information. However, as required by Federal and State law, we are required to make certain workpapers available to Federal or State regulatory authorities upon request for their regulatory oversight purposes. Access to the requested workpapers will be provided under the supervision of Suttle & Stalnaker, PLLC engagement personnel and at a location designated by our firm.

Fees

6-2003

Our fees are generally based on the time required at our regular rates for the services and personnel assigned plus out-of-pocket costs. Our charges also include other appropriate factors, including the difficulty of the assignment, the degree of skill required, time limitations imposed on us by others, the experience and ability of the personnel assigned, and the value of the services to the client. Interim billings will be submitted as work progresses and as expenses are incurred. Billings are due upon submission. Assuming adequate records, internal controls, and assistance of your personnel, we estimate that our fee options will be:

Option 1:	GASB 34 conversion without the calculation of GASB 68 related items to be performed by management of the Board.	\$5,600 - \$11,200
Options 1 & 2:	GASB 34 conversion with GASB 68 completed by Suttle & Stalnaker, PLLC.	\$7,600 - \$13,200
Options 1, 2 & 3:	GASB 34 conversion with GASB 68 and GASB 75 completed by Suttle & Stalnaker, PLLC.	\$9,600 - \$15,700
Options - 1, 2 3 & 4:	GASB 34 conversion with GASB 68, GASB 75, and GASB 84 completed by Suttle & Stalnaker, PLLC.	\$11,600 - \$16,700
All Options - 1, 2 3, 4 & 5:	GASB 34 conversion with GASB 68, GASB 75, GASB 84, and GASB 87 completed by Suttle & Stalnaker, PLLC.	\$13,600 - \$17,700

We understand that the primary intent of this engagement is to assist management in the conversion from fund statements to district wide statements and the preparation of the various documents required under GASB Statement No. 34. The fee range indicated above is considered sufficient for that service provided that information provided by management is in good order, timely, and accurate. We will attempt to minimize our fees consistent with quality work, and we will communicate to management efforts they can undertake to further minimize costs. If we encounter unusual circumstances not contemplated in preparing this estimate, we will discuss them with you in advance and arrive at a new fee arrangement.

Out of pocket costs will be added to the above fees. The above price range is an estimated range of cost for the project. These are only estimates as the actual cost of the project will depend on the amount of research and technical assistance we will need to provide. We will continue to communicate with management throughout the project on the status of cost for this engagement and when new items are necessary we will provide cost estimates in advance.

In the event we are requested or authorized by the Board or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagements for the Board, the Board will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

6-2003⁵

This letter constitutes the complete and exclusive statement of agreement between Suttle & Stalnaker, PLLC and the Board, superseding all other communications oral or written with respect to the terms of the engagement between the parties.

If this letter defines the arrangements as you understand them, please sign and date the enclosed copy and return it to us. We appreciate your business.

Very truly yours,



Suttle & Stalnaker, PLLC

Confirmed on behalf of the addressee:

Signature

Title

Options Selected (1, 2, 3, 4 or 5)

MEMORANDUM

6-2034

To: Donna Hage
Superintendent

6-2065

From: Stacey Oliver

6-2066

Subject: Board Agenda

6-2067

Date: July 27, 2022

6-2068

This is a request for approval for the renewal of the Collaborative WV Pre-K Agreements between Bright Beginnings, Heart Junction, Learning Land, Sunbeam, Wonderland and the Marion County Board of Education for the Marion County Community Collaborative Universal Pre-K for 2022-2023 school year.

The agreements are attached.

Funding: County

***CONTRACTUAL AGREEMENT BETWEEN
MARION COUNTY BOARD OF EDUCATION
AND BRIGHT BEGINNINGS***

This agreement is being proposed to implement Marion County's Pre-K Plan for the 2022-2023 school year. Through this contractual agreement, Bright Beginnings will offer a Pre-K Program for four-year-olds and any three-year-old with an IEP's this coming school year. The total cost of this contract is \$120,000.00 and will be paid with county funds budgeted for Pre-K contractual fees. The district will be able to count the children attending this program in the October enrollment, thus returning to the district funding to continue the program in future years.

WV PRE-K AGREEMENT

THIS AGREEMENT made and executed in duplicate this 14th day of June 2022 by and between Bright Beginnings (the provider) and Marion County Board of Education (the board).

WITNESSETH

WHEREAS, The Provider operates a pre-school center for four-year-olds and three year olds with IEPs, and,

WHEREAS, the parties have agreed to collaborate in the delivery of Pre-School services for up to 20 children per classroom at the Bright Beginnings center, which will be known as a WV Pre-K Site.

NOW, THEREFORE, both parties agree to the following terms and conditions:

1. DUTIES OF THE PROVIDER

A. **Services**: The Provider will ensure the following:

- a. The Provider will operate at its Center two licensed Pre-School classrooms. The Center will recruit, identify and enroll eligible Pre-school children and provide services identified in WV Rule 126CSR28
- b. The provision of a classroom space appropriately equipped to meet the needs of up to 20 four-year-old children with learning centers designed to support early literacy, early numeracy and language development.
- c. The provision of two staff members per classroom as specified in WV Policy 2525.
- d. Each Pre-k classroom must provide at least fifteen hundred minutes of instruction per week and forty-eight thousand minutes of instruction annually. A calendar will be submitted with a contract for approval by the board. **Full-time equivalent (FTE)** for WV Pre-K Classrooms will be determined through documentation of 25 hours/week of instruction. The daily classroom schedule will be submitted to the Board along with the contract yearly.
- e. The Provider will maintain attendance logs and provide The Board with the information necessary to ensure The Board can maintain student records on the WVEIS system. The Provider will submit attendance weekly along with meal logs to Watson Elementary the designated home school.
- f. The classroom will be licensed under the Department of Health and Human Resources childcare licensing standards.
- g. Utilize a universal enrollment form and process for enrolling and serving eligible children.
- h. The utilization of the Creative Curriculum and any other curriculum enhancements approved by the chosen by the district's WV Pre-K curriculum committee and the adherence to the WV Department of Education's developmental continuum contained in the content standards and objectives for children's programs.
- i. The utilization of inclusive practices when enrolling children, including children with disabilities, children whose primary language is not English

- i. The utilization of inclusive practices when enrolling children, including children with disabilities, children whose primary language is not English as well as children of low socioeconomic status. Enrollment forms for newly enrolled children shall be submitted within one week to the Board and Student Information Forms should be sent to the designated school along with all necessary paperwork.
- j. Individual student portfolios shall be maintained by The Provider to document the progress of individual students and ensure the utilization of the WV Early Learning Reporting system.
- k. Participate in the writing of IEP's with The Board.
- l. The program will be evaluated annually using the evaluation instrument selected by the Core team and participate in the ongoing monitoring process and make adjustments as necessary to meet mandated guidelines.
- m. Once a child is enrolled, the Provider a universal enrollment form, immunization records, a certified copy of a birth certificate from vital registration, a dental and up to date physical within 45 days of enrollment. Permanent record files shall be transferred to other Prekindergarten sites within the county should the child move during the school year. If the child transitions to a school in Marion County the permanent record file should be transferred to that school.
- n. Tuition - WV Pre-k classrooms that provide services to eligible children that can be counted in the county school aid funding formula, must be provide those services at no cost to the parent/guardian of the children. The pre-k program is an enhancement to the regular program during the designated Pre-kindergarten hours. Since Pre-k under this policy is part of a free public education, parents/guardians shall only be charged for those hours outside the pre-k designated time. The provider will submit to the Board the cost for before and after care. The provider shall notify the board of any changes in rates throughout the year. Families who wish to be enrolled in the centers program only during those hours of the Pre-k program shall not be charged.
- o. Universal enrollment – a copy of all applications taken from any family will be sent to the board along with updates on center enrollment.

B. Enrollment: The Provider shall ensure the following:

- a. The Provider will enroll not less than 40 students eligible to participate in the WV Pre-K Program. The students will be West Virginia residents.
- b. Utilize a universal application form and enrollment process for eligible children as established by the Marion County Core team.
- c. Submit information on children prior to Pre-K Registration and participate in registration day set by the Marion County Core team.
- d. Ensure ongoing communication related to enrollment into Pre-K, WVEIS, and disenrollment according to the Marion County Attendance Guidelines.

- e. Parents/guardians have appropriately immunized the student as defined by the Centers for Disease Control and Prevention (CDC) Advisory Committee on Immunization Practices (ACIP) and recommended by WVDHHR, located at http://www.wvdhhr.org/immunizations/pdf/Pre-K_Vacc_Chart_final.pdf. Children that are not fully immunized may be provisionally enrolled providing a plan has been developed to assure full immunization, but may not enter WV Pre-k classrooms until they have received the first dose of each required vaccine.
- f. Enrollment requirements and records, including medical, certificate of live birth, disability, and dental are maintained according to the established county process.

C. **Family Involvement:** The Provider will assure the following:

- a. All families with students participating in the WV Pre-K Program will be provided with at least two parent/guardian/family face-to-face conferences for each student enrolled in the WV Pre-K Program with the teacher of the WV Pre-K Program.
- b. The Provider will work with County Schools to ensure the smooth transition of children from the WV Pre-K Program into kindergarten settings, involving families in transition planning.
- c. Parents/guardians/family members will be encouraged and welcomed to participate actively in decision-making about their child's education and care.
- d. Parents/guardians/family members will be encouraged to observe and participate in group activities.

D. **Staffing:** The Provider will ensure the following:

- a. The classroom will be staffed by a teacher that meets the certification requirements outlined in West Virginia Policy 2525 for teachers working in the WV Pre-K Program.
- b. The classroom aide will meet the requirements of WVBE Policies 5202 and 2525 and hold a current temporary or permanent Early Childhood Classroom Assistant Teacher Authorization.
- c. The Provider will submit copies of teacher certification/authorization and Early Childhood Classroom Assistant Teacher authorization to the county Coordinator of Early Learning with the collaborative contract.
- d. Any long term sub – any person who works more than thirty instructional days must have correct certification to teach Pre-K. If not a waiver must be approved by the state.
- e. The Provider is responsible for providing updated/ongoing documentation to the Board of Education of staff qualifications – this includes anytime there is a change in staff throughout the year.

- f. Background checks must be completed on all staff who have unsupervised access to children every five years. Results must be submitted to the board as needed.
- g. The staff will participate in at least 15 hours of staff development training, six of which must be devoted to children with special needs that have been mutually agreed upon by The Provider and The Board as meeting the requirements of WV Policy 2525. Any expenses necessary for the teacher/assistant to participate in training will be paid by the child care. Documentation of the hours must be turned in yearly to the Board.
- h. The staff will be evaluated and disciplined by The Provider.

E. **Communications**: The Provider shall:

- a. Be receptive to suggestions from The Board and/or their designated staff with regard to the content and conduct of the WV Pre-K Program.
- b. Maintain open communication with the Board.

F. **Transition**: The following activities will take place to assure smooth transitions for children moving from the WV Pre-K Program to kindergarten:

- a. The WV Pre-K teacher shall share data gathered and maintained about individual students relative to their progress throughout the year with the student's receiving a kindergarten teacher prior to the close of the school year.
- b. The WV Pre-K teacher shall conduct activities throughout the year to orient children to kindergarten settings, including visitation of students to an elementary school prior to the end of the school year.

G. **Policies and Procedures**: The Provider shall orient students and their families with respect to policies, procedures, rules and regulations of the Center.

H. **First Aid**: The Provider shall provide first aid to students in the event of an injury or illness that occurs while students are on The Provider's premises.

I. **Proof of Insurance**: Upon request by The Board, The Provider shall submit proof of insurance coverage relative to any harm to participating students or The Board's staff that may arise due to acts of omissions of The Provider, its employees or agents. The Center agrees to indemnify and hold harmless The Board from any and all liability in conjunction with the administering of the program by The Center.

J. **Confidentiality of Records**: The Provider shall ensure all educational and other records; either received from The Board or formulated during the school year will be confidential. Student records should be kept in a locked filing cabinet.

- K. **Invoices**: The Provider will invoice the Board of Education in December for the cost of providing the WV Pre-K Program beginning in August and ending in June for three thousand dollars (\$3,000.00) for each FTE Pre-K eligible child enrolled for a maximum of one hundred twenty thousand dollars (\$120,000.00) for the year.

2. DUTIES OF THE BOARD

- A. **Staff**: The following provisions apply to the employment of staff by The Provider for the WV Pre-K Program:

- a. The Board shall ensure the teacher selected by The Provider meets the state's certification standards and will maintain on file the credentials of The Provider's selected teacher.
- b. The Board will help provide sufficient funds for staff of the WV Pre-K Program to attend County Staff Development Programs as required per West Virginia Policy 2525.

- B. **Services**:

- a. The Board will conduct developmental and speech/language screening for all children enrolled in the WV Pre-K Program prior
- b. The Board will provide services to Pre-K students with disabilities.
- c. The Board will help provide both breakfast and lunch for children attending the WV Pre-K Program utilizing USDA guidelines.
- d. The Board will provide sufficient funds for curriculum materials to the Provider's program to meet the standards of a WV Pre-K Program.
- e. The Board will provide transportation to any Pre-K child with disabilities if so noted on their IEP and to those children who live in the designated attendance area. Transportation schedules will be set by the Transportation Department.
- f. The Board will provide technical assistance for the implementation of the Pre-K Program and trainings throughout the year.

- C. **Transition**: The following activities will take place to ensure the smooth transition of students from WV Pre-K Program to Kindergarten:

- a. Provide an orientation session for entering kindergarten students at an elementary school to facilitate transition.
- b. Provide staff development jointly for WV Pre-K and K teachers.

- D. **Contract Amount**: The contracted amount for all personnel costs, curriculum materials, and utilities for the current school year will not exceed \$ 120,000.00. This amount represents the cost of providing the WV Pre-K Program at this site.

E. **Evaluation of Students:** The Board shall conduct evaluations of individual students in compliance with WV Policy 2419, unless The Provider has an individual certified to perform such evaluations.

3. GENERAL TERMS

A. **Assignment:** Neither party shall assign, transfer or otherwise change the Agreement or any right or duty created hereunder without the prior written consent of the other party.

B. **Termination of Agreement:** Either party may terminate this Agreement upon Thirty (30) days written notice.

C. **Term:** The term of this Agreement shall be for a period commencing on August 24, 2022 and ending June 30, 2023.

D. **Modification:** The parties may mutually amend this Agreement. Any Amendments shall be placed in writing, signed by both parties and attached hereto.

E. **Impasse/Dispute Resolution:** Should a concern regarding possible conflict between participating parties arise, the following procedures shall be followed:

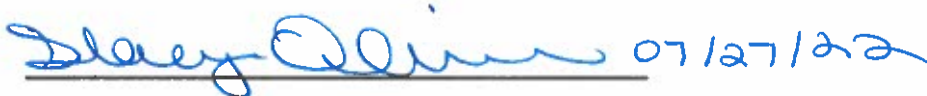
- a. A meeting shall be conducted for the purpose of resolving the issue at the local level with the Pre-k contact, principal, and/or child care partner.
- b. If not resolved, a second meeting involving the Superintendent, Child Care Director and Pre-k contact shall be convened.
- c. If still not resolved, either party could request an external Mediator to assist in the dispute resolution.

F. **Entire Agreement:** This Agreement, including all attachments, embodies the entire agreement of the parties with respect to the subject matter hereof. In the event of a conflict between the terms of any attachment, or appendix, the terms of this Agreement shall prevail. There are no promises, terms, conditions or obligations other than those contained herein, and this Agreement supersedes all previous communications, representations or agreement, either verbal or written, between the parties hereto.

Contract terms and conditions are subject to change due to the ongoing updates by the West Virginia Department of Health and Human Resources and Centers for Disease Control and Prevention (CDC) guidelines regarding COVID-19 health mandates.

IN WITNESS WHEREOF, this AGREEMENT has been executed by the parties by their duly authorized representatives as of the date first set forth above.

Marion County Board of Education Superintendent

 07/27/22

Marion County Coordinator of Early Learning



Child Care Owner/Director/President

WV Pre-K Contractual Community Programs - Classroom Budget and Cost Allocation Worksheet

County Name:		Marion		School Year:	2022/2023
Classroom name (as reported on ELRS):		Bright Beginnings II		Projected Enrollment:	20
Designated Home School (if off-sight location):		Cost Allocation/Breakdown			
Budget Section	Budget Category	Total Cost	County	Collaborative Partner #1 Bright Beginnings	Collaborative Partner #2 Name:
Salaries, Wages, & Benefits	Teacher	30,000.00	26,000	4,000	-
	ECCAT	19,000.00	19,000	-	-
	Substitutes	-	-	-	-
	Administrator	-	-	-	-
	Custodian	-	-	-	-
	Food Service Staff	2,000.00	1,000	1,000	-
	Other:	-	-	-	-
	Subtotal	51,000.00	46,000.00	5,000.00	-
Facility Costs	Space/Rent/Lease	2,000.00	1,000	-	-
	Renovations	-	-	-	-
	Utilities	500.00	500	-	-
	Custodial Supplies	3,000.00	3,000	-	-
	Contracted Custodial	-	-	-	-
	Insurance	3,000.00	2,000	1,000	-
	Other:	-	-	-	-
	Subtotal	8,500.00	6,500.00	1,000.00	-
Classroom Supplies	Consumables	4,000.00	4,000	-	-
	Equipment/materials	2,000.00	2,000	-	-
	Curriculum	500.00	500	-	-
	Subtotal	6,500.00	6,500.00	-	-
Food	Food	1,000.00	1,000	-	-
	Kitchen Supplies	-	-	-	-
	Subtotal	1,000.00	1,000.00	-	-
Transportation Professional Development	Transportation Costs	-	-	-	-
	Contracted Services	-	-	-	-
	Travel Costs	-	-	-	-
	Materials	-	-	-	-
	Tuition Reimbursement	-	-	-	-
	Subtotal	-	-	-	-
Program Assessment	Program Assessment Costs	67,000.00	60,000	6,000	-
Grand Total					

A separate budget sheet must be used for each collaborative classroom.

[Signature] PreK Contact/ BOE Representative Signature 07/01/22 Date

[Signature] Collaborative Partner #1 Signature 7/1/22 Date

Collaborative Partner #2 Signature Date


6-20-22

WV Pre-K Contractual Community Programs - Classroom Budget and Cost Allocation Worksheet

County Name		Marion		School Year	2022/2023
Classroom name (as reported on ELRS)		Bright Beginnings I		Projected Enrollment:	20
Designated Home School (if off-sight location):		Cost Allocation/Breakdown			
Budget Section	Budget Category	Total Cost	County	Collaborative Partner #1 Bright Beginnings	Collaborative Partner #2 Name:
Salaries, Wages, & Benefits	Teacher	30,000.00	26,000	4,000	-
	ECCAT	19,000.00	19,000	-	-
	Substitutes	-	-	-	-
	Administrator	-	-	-	-
	Custodian	-	-	-	-
	Food Service Staff	2,000.00	1,000	1,000	-
Other:	-	-	-	-	-
	Subtotal	51,000.00	46,000.00	5,000.00	-
Facility Costs	Space/Rent/Lease	2,000.00	1,000	-	-
	Renovations	-	-	-	-
	Utilities	500.00	500	-	-
	Custodial Supplies	3,000.00	3,000	-	-
	Contracted Custodial	-	-	-	-
	Insurance	3,000.00	2,000	1,000	-
Other:	-	-	-	-	-
	Subtotal	8,500.00	6,500.00	1,000.00	-
Classroom Supplies	Consumables	4,000.00	4,000	-	-
	Equipment/materials	2,000.00	2,000	-	-
	Curriculum	500.00	500	-	-
	Subtotal	6,500.00	6,500.00	-	-
Food	Food	1,000.00	1,000	-	-
	Kitchen Supplies	-	-	-	-
	Subtotal	1,000.00	1,000.00	-	-
Transportation Professional Development	Transportation Costs	-	-	-	-
	Contracted Services	-	-	-	-
	Travel Costs	-	-	-	-
	Materials	-	-	-	-
	Tuition Reimbursement	-	-	-	-
	Stipends	-	-	-	-
	Subtotal	-	-	-	-
Program Assessment	Program Assessment Costs	-	-	-	-
Grand Total		67,000.00	60,000	6,000	-

A separate budget sheet must be used for each collaborative classroom.


 PreK Contact/ BOE Representative Signature Date 07-27-22


 Collaborative Partner #1 Signature Date 7/1/22

Collaborative Partner #2 Signature Date

6-2023

***CONTRACTUAL AGREEMENT BETWEEN
MARION COUNTY BOARD OF EDUCATION
AND HEART JUNCTION***

This agreement is being proposed to implement Marion County's Pre-K Plan for the 2022-2023 school year. Through this contractual agreement, Heart Junction will offer a Pre-K Program for four-year-olds and any three-year old with an IEP's this coming school year. The total cost of this contract is \$60,000.00 and will be paid with county funds budgeted for Pre-K contractual fees. The district will be able to count the children attending this program in the October enrollment, thus returning to the district funding to continue the program in future years.

WV PRE-K AGREEMENT

THIS AGREEMENT made and executed in duplicate this 21st day of June 2022 by and between Heart Junction (the provider) and Marion County Board of Education (the board).

WITNESSETH

WHEREAS, The Provider operates a pre-school center for four-year-olds and three year olds with IEPs, and,

WHEREAS, the parties have agreed to collaborate in the delivery of Pre-School services for up to 20 children per classroom at the Heart Junction center, which will be known as a WV Pre-K Site.

NOW, THEREFORE, both parties agree to the following terms and conditions:

1. DUTIES OF THE PROVIDER

A. **Services**: The Provider will ensure the following:

- a. The Provider will operate at its Center one licensed Pre-School classroom. The Center will recruit, identify and enroll eligible Pre-school children and provide services identified in WV Rule 126CSR28
- b. The provision of a classroom space appropriately equipped to meet the needs of up to 20 four-year-old children with learning centers designed to support early literacy, early numeracy and language development.
- c. The provision of two staff members per classroom as specified in WV Policy 2525.
- d. Each Pre-k classroom must provide at least fifteen hundred minutes of instruction per week and forty-eight thousand minutes of instruction annually. A calendar will be submitted with contract for approval by the board. **Full-time equivalent (FTE)** for WV Pre-K Classrooms will be determined through documentation of 25 hours/week of instruction. The daily classroom schedule will be submitted to the Board along with the contract yearly.
- e. The Provider will maintain attendance logs and provide The Board with the information necessary to ensure The Board can maintain student records on the WVEIS system. The Provider will submit attendance weekly along with meal logs to Rivesville Elementary the designated home school.
- f. The classroom will be licensed under the Department of Health and Human Resources childcare licensing standards.
- g. Utilize a universal enrollment form and process for enrolling and serving eligible children.
- h. The utilization of the Creative Curriculum and any other curriculum enhancements approved by the chosen by the district's WV Pre-K curriculum committee and the adherence to the WV Department of Education's developmental continuum contained in the content standards and objectives for children's programs.
- i. The utilization of inclusive practices when enrolling children, including children with disabilities, children whose primary language is not English

- i. The utilization of inclusive practices when enrolling children, including children with disabilities, children whose primary language is not English as well as children of low socioeconomic status. Enrollment forms for newly enrolled children shall be submitted within one week to the Board and Student Information Forms should be sent to the designated school along with all necessary paperwork.
- j. Individual student portfolios shall be maintained by The Provider to document the progress of individual students and ensure the utilization of the WV Early Learning Reporting system.
- k. Participate in the writing of IEP's with The Board.
- l. The program will be evaluated annually using the evaluation instrument selected by the Core team and participate in the ongoing monitoring process and make adjustments as necessary to meet mandated guidelines.
- m. Once a child is enrolled, the Provider a universal enrollment form, immunization records, a certified copy of a birth certificate from vital registration, a dental and up to date physical within 45 days of enrollment. Permanent record files shall be transferred to other Prekindergarten sites within the county should the child move during the school year. If the child transitions to a school in Marion County the permanent record file should be transferred to that school.
- n. Tuition - WV Pre-k classrooms that provide services to eligible children that can be counted in the county school aid funding formula, must be provide those services at no cost to the parent/guardian of the children. The pre-k program is an enhancement to the regular program during the designated Pre-kindergarten hours. Since Pre-k under this policy is part of a free public education, parents/guardians shall only be charged for those hours outside the pre-k designated time. The provider will submit to the Board the cost for before and after care. The provider shall notify the board of any changes in rates throughout the year. Families who wish to be enrolled in the centers program only during those hours of the Pre-k program shall not be charged.
- o. Universal enrollment – a copy of all applications taken from any family will be sent to the board along with updates on center enrollment.

B. Enrollment: The Provider shall ensure the following:

- a. The Provider will enroll not less than 20 students eligible to participate in the WV Pre-K Program. The students will be West Virginia residents.
- b. Utilize a universal application form and enrollment process for eligible children as established by the Marion County Core team.
- c. Submit information on children prior to Pre-K Registration and participate in registration day set by the Marion County Core team.
- d. Ensure ongoing communication related to enrollment into Pre-K, WVEIS, and disenrollment according to the Marion County Attendance Guidelines.

- e. Parents/guardians have appropriately immunized the student as defined by the Centers for Disease Control and Prevention (CDC) Advisory Committee on Immunization Practices (ACIP) and recommended by WVDHHR, located at http://www.wvdhhr.org/immunizations/pdf/Pre-K_Vacc_Chart_final.pdf. Children that are not fully immunized may be provisionally enrolled providing a plan has been developed to assure full immunization, but may not enter WV Pre-k classrooms until they have received the first dose of each required vaccine.
- f. Enrollment requirements and records, including medical, certificate of live birth, disability, and dental are maintained according to the established county process.

C. **Family Involvement:** The Provider will assure the following:

- a. All families with students participating in the WV Pre-K Program will be provided with at least two parent/guardian/family face-to-face conferences for each student enrolled in the WV Pre-K Program with the teacher of the WV Pre-K Program.
- b. The Provider will work with County Schools to ensure the smooth transition of children from the WV Pre-K Program into kindergarten settings, involving families in transition planning.
- c. Parents/guardians/family members will be encouraged and welcomed to participate actively in decision-making about their child's education and care.
- d. Parents/guardians/family members will be encouraged to observe and participate in group activities.

D. **Staffing:** The Provider will ensure the following:

- a. The classroom will be staffed by a teacher that meets the certification requirements outlined in West Virginia Policy 2525 for teachers working in the WV Pre-K Program.
- b. The classroom aide will meet the requirements of WVBE Policies 5202 and 2525 and hold a current temporary or permanent Early Childhood Classroom Assistant Teacher Authorization.
- c. The Provider will submit copies of teacher certification/authorization and Early Childhood Classroom Assistant Teacher authorization to the county Coordinator of Early Learning with the collaborative contract.
- d. Any long term sub – any person who works more than thirty instructional days must have correct certification to teach Pre-K. If not a waiver must be approved by the state.
- e. The Provider is responsible for providing updated/ongoing documentation to the Board of Education of staff qualifications – this includes anytime there is a change in staff throughout the year.

- f. Background checks must be completed on all staff who have unsupervised access to children every five years. Results must be submitted to the board as needed.
- g. The staff will participate in at least 15 hours of staff development training, six 6 of which must be devoted to children with special needs that have been mutually agreed upon by The Provider and The Board as meeting the requirements of WV Policy 2525. Any expenses necessary for the teacher/assistant to participate in training will be paid by the child care. Documentation of the hours must be turned in yearly to the Board.
- h. The staff will be evaluated and disciplined by The Provider.

E. **Communications**: The Provider shall:

- a. Be receptive to suggestions from The Board and/or their designated staff with regard to the content and conduct of the WV Pre-K Program.
- b. Maintain open communication with the Board.

F. **Transition**: The following activities will take place to assure smooth transitions for children moving from the WV Pre-K Program to kindergarten:

- a. The WV Pre-K teacher shall share data gathered and maintained about individual students relative to their progress throughout the year with the student's receiving a kindergarten teacher prior to the close of the school year.
- b. The WV Pre-K teacher shall conduct activities throughout the year to orient children to kindergarten settings, including visitation of students to an elementary school prior to the end of the school year.

G. **Policies and Procedures**: The Provider shall orient students and their families with respect to policies, procedures, rules and regulations of the Center.

H. **First Aid**: The Provider shall provide first aid to students in the event of an injury or illness that occurs while students are on The Provider's premises.

I. **Proof of Insurance**: Upon request by The Board, The Provider shall submit proof of insurance coverage relative to any harm to participating students or The Board's staff that may arise due to acts of omissions of The Provider, its employees or agents. The Center agrees to indemnify and hold harmless The Board from any and all liability in conjunction with the administering of the program by The Center.

J. **Confidentiality of Records**: The Provider shall ensure all educational and other records; either received from The Board or formulated during the school year will be confidential. Student records should be kept in a locked filing cabinet.

- K. **Invoices:** The Provider will invoice the Board of Education in December for the cost of providing the WV Pre-K Program beginning in August and ending in June for three thousand dollars (\$3,000.00) for each FTE Pre-K eligible child enrolled for a maximum of sixty thousand dollars (\$60,000.00) for the year.

2. DUTIES OF THE BOARD

- A. **Staff:** The following provisions apply to the employment of staff by The Provider for the WV Pre-K Program:
- a. The Board shall ensure the teacher selected by The Provider meets the state's certification standards and will maintain on file the credentials of The Provider's selected teacher.
 - b. The Board will help provide sufficient funds for staff of the WV Pre-K Program to attend County Staff Development Programs as required per West Virginia Policy 2525.
- B. **Services:**
- a. The Board will conduct developmental and speech/language screening for all children enrolled in the WV Pre-K Program prior
 - b. The Board will provide services to Pre-K students with disabilities.
 - c. The Board will help provide both breakfast and lunch for children attending the WV Pre-K Program utilizing USDA guidelines.
 - d. The Board will provide sufficient funds for curriculum materials to the Provider's program to meet the standards of a WV Pre-K Program.
 - e. The Board will provide transportation to any Pre-K child with disabilities if so noted on their IEP and to those children who live in the designated attendance area. Transportation schedules will be set by the Transportation Department.
 - f. The Board will provide technical assistance for the implementation of the Pre-K Program and trainings throughout the year.
- C. **Transition:** The following activities will take place to ensure the smooth transition of students from WV Pre-K Program to Kindergarten:
- a. Provide an orientation session for entering kindergarten students at an elementary school to facilitate transition.
 - b. Provide staff development jointly for WV Pre-K and K teachers.
- D. **Contract Amount:** The contracted amount for all personnel costs, curriculum materials, and utilities for the current school year will not exceed \$60,000.00. This amount represents the cost of providing the WV Pre-K Program at this site.

- E. **Evaluation of Students**: The Board shall conduct evaluations of individual students in compliance with WV Policy 2419, unless The Provider has an individual certified to perform such evaluations.

3. GENERAL TERMS

- A. **Assignment**: Neither party shall assign, transfer or otherwise change the Agreement or any right or duty created hereunder without the prior written consent of the other party.
- B. **Termination of Agreement**: Either party may terminate this Agreement upon Thirty (30) days written notice.
- C. **Term**: The term of this Agreement shall be for a period commencing on August 24, 2022 and ending June 30, 2023.
- D. **Modification**: The parties may mutually amend this Agreement. Any Amendments shall be placed in writing, signed by both parties and attached hereto.
- E. **Impasse/Dispute Resolution**: Should a concern regarding possible conflict between participating parties arise, the following procedures shall be followed:
- a. A meeting shall be conducted for the purpose of resolving the issue at the local level with the Pre-k contact, principal, and/or child care partner.
 - b. If not resolved, a second meeting involving the Superintendent, Child Care Director and Pre-k contact shall be convened.
 - c. If still not resolved, either party could request an external Mediator to assist in the dispute resolution.
- F. **Entire Agreement**: This Agreement, including all attachments, embodies the entire agreement of the parties with respect to the subject matter hereof. In the event of a conflict between the terms of any attachment, or appendix, the terms of this Agreement shall prevail. There are no promises, terms, conditions or obligations other than those contained herein, and this Agreement supersedes all previous communications, representations or agreement, either verbal or written, between the parties hereto.

Contract terms and conditions are subject to change due to the ongoing updates by the West Virginia Department of Health and Human Resources and Centers for Disease Control and Prevention (CDC) guidelines regarding COVID-19 health mandates.

6-2002

IN WITNESS WHEREOF, this AGREEMENT has been executed by the parties by their duly authorized representatives as of the date first set forth above.

Marion County Board of Education Superintendent

Ray Owen 07-27-22
Marion County Coordinator of Early Learning

Gloria G. Stetzel
Child Care Owner/Director/President

WV Pre-K Contractual Community Programs - Classroom Budget and Cost Allocation Worksheet

County Name:		Marion		School Year:		2022-2023	
Classroom name (as reported on ELRS):		Rivesville Heart Junction		Projected Enrollment:		20	
Designated Home School (if off-sight location):		Rivesville Elementary		Cost Allocation/Breakdown			
Budget Section	Budget Category	Total Cost	County	Collaborative Partner #1 Name:	Collaborative Partner #2 Name:		
Salaries, Wages, & Benefits	Teacher	39,000.00		8,000			
	ECCAT	18,000.00		5,000			
	Substitutes	4,000.00		2,000			
	Administrator	-		-			
	Custodian	-		-			
	Food Service Staff	2,300.00		2,300			
	Other:	5,000.00		5,000			
	Subtotal	68,300.00	46,000.00	22,300.00			
Facility Costs	Space/Rent/Lease	10,000.00	3,000	7,000			
	Renovations	-		-			
	Utilities	13,000.00	3,000	10,000			
	Custodial Supplies	4,000.00	2,000	2,000			
	Contracted Custodial	-		-			
	Insurance	9,000.00	1,000	8,000			
	Other:	2,000.00	-	-			
	Subtotal	38,000.00	9,000.00	27,000.00			
Classroom Supplies	Consumables	6,000.00	3,000	3,000			
	Equipment/materials	3,000.00	-	3,000			
	Curriculum	500.00	-	500			
	Subtotal	9,500.00	3,000.00	6,500.00			
Food	Food	8,500.00	-	8,500			
	Kitchen Supplies	2,000.00	-	2,000			
	Subtotal	10,500.00	-	10,500.00			
Transportation Professional Development	Transportation Costs	-	-	-			
	Contracted Services	2,000.00	2,000	-			
	Travel Costs	-	-	-			
	Materials	-	-	-			
	Tuition Reimbursement	-	-	-			
	Subtotal	2,000.00	2,000.00	-			
Program Assessment	Program Assessment Costs	-	-	-			
	Grand Total	128,300.00	60,000	66,300			

A separate budget sheet must be used for each collaborative classroom.


 PreK Contact/ BOE Representative Signature Date 07/27/22


 Collaborative Partner #1 Signature Date 6/19/22

Collaborative Partner #2 Signature Date

612025

***CONTRACTUAL AGREEMENT BETWEEN
MARION COUNTY BOARD OF EDUCATION
AND LEARNING LAND***

This agreement is being proposed to implement Marion County's Pre-K Plan for the 2022-2023 school year. Through this contractual agreement, Learning Land will offer a Pre-K Program for four-year-olds and any three-year-old with an IEP's this coming school year. The total cost of this contract is \$60,000.00 and will be paid with county funds budgeted for Pre-K contractual fees. The district will be able to count the children attending this program in the October enrollment, thus returning to the district funding to continue the program in future years.

WV PRE-K AGREEMENT

THIS AGREEMENT made and executed in duplicate this 21st day of June 2022 by and between Learning Land (the provider) and Marion County Board of Education (the board).

WITNESSETH

WHEREAS, The Provider operates a pre-school center for four-year-olds and three year olds with IEPs, and,

WHEREAS, the parties have agreed to collaborate in the delivery of Pre-School services for up to 20 children per classroom at the Learning Land center, which will be known as a WV Pre-K Site.

NOW, THEREFORE, both parties agree to the following terms and conditions:

1. DUTIES OF THE PROVIDER

A. **Services**: The Provider will ensure the following:

- a. The Provider will operate at its Center one licensed Pre-School classroom. The Center will recruit, identify and enroll eligible Pre-school children and provide services identified in WV Rule 126CSR28
- b. The provision of a classroom space appropriately equipped to meet the needs of up to 20 four-year-old children with learning centers designed to support early literacy, early numeracy and language development.
- c. The provision of two staff members per classroom as specified in WV Policy 2525.
- d. Each Pre-k classroom must provide at least fifteen hundred minutes of instruction per week and forty-eight thousand minutes of instruction annually. A calendar will be submitted with a contract for approval by the board. **Full-time equivalent (FTE)** for WV Pre-K Classrooms will be determined through documentation of 25 hours/week of instruction. The daily classroom schedule will be submitted to the Board along with the contract yearly.
- e. The Provider will maintain attendance logs and provide The Board with the information necessary to ensure The Board can maintain student records on the WVEIS system. The Provider will submit attendance weekly along with meal logs to Watson Elementary, the designated home school.
- f. The classroom will be licensed under the Department of Health and Human Resources childcare licensing standards.
- g. Utilize a universal enrollment form and process for enrolling and serving eligible children.
- h. The utilization of the Creative Curriculum and any other curriculum enhancements approved by the chosen by the district's WV Pre-K curriculum committee and the adherence to the WV Department of Education's developmental continuum contained in the content standards and objectives for children's programs.

- i. The utilization of inclusive practices when enrolling children, including children with disabilities, children whose primary language is not English as well as children of low socioeconomic status. Enrollment forms for newly enrolled children shall be submitted within one week to the Board and Student Information Forms should be sent to the designated school along with all necessary paperwork.
- j. Individual student portfolios shall be maintained by The Provider to document the progress of individual students and ensure the utilization of the WV Early Learning Reporting system.
- k. Participate in the writing of IEP's with The Board.
- l. The program will be evaluated annually using the evaluation instrument selected by the Core team and participate in the ongoing monitoring process and make adjustments as necessary to meet mandated guidelines.
- m. Once a child is enrolled, the Provider a universal enrollment form, immunization records, a certified copy of a birth certificate from vital registration, a dental and up to date physical within 45 days of enrollment. Permanent record files shall be transferred to other Prekindergarten sites within the county should the child move during the school year. If the child transitions to a school in Marion County the permanent record file should be transferred to that school.
- n. Tuition - WV Pre-k classrooms that provide services to eligible children that can be counted in the county school aid funding formula, must be provide those services at no cost to the parent/guardian of the children. The pre-k program is an enhancement to the regular program during the designated Pre-kindergarten hours. Since Pre-k under this policy is part of a free public education, parents/guardians shall only be charged for those hours outside the pre-k designated time. The provider will submit to the Board the cost for before and after care. The provider shall notify the board of any changes in rates throughout the year. Families who wish to be enrolled in the centers program only during those hours of the Pre-k program shall not be charged.
- o. Universal enrollment – a copy of all applications taken from any family will be sent to the board along with updates on center enrollment.

B. **Enrollment**: The Provider shall ensure the following:

- a. The Provider will enroll not less than 20 students eligible to participate in the WV Pre-K Program. The students will be West Virginia residents.
- b. Utilize a universal application form and enrollment process for eligible children as established by the Marion County Core team.
- c. Submit information on children prior to Pre-K Registration and participate in registration day set by the Marion County Core team.
- d. Ensure ongoing communication related to enrollment into Pre-K, WVEIS, and disenrollment according to the Marion County Attendance Guidelines.

- e. Parents/guardians have appropriately immunized the student as defined by the Centers for Disease Control and Prevention (CDC) Advisory Committee on Immunization Practices (ACIP) and recommended by WVDHHR, located at http://www.wvdhhr.org/immunizations/pdf/Pre-K_Vacc_Chart_final.pdf. Children that are not fully immunized may be provisionally enrolled providing a plan has been developed to assure full immunization, but may not enter WV Pre-k classrooms until they have received the first dose of each required vaccine.
- f. Enrollment requirements and records, including medical, certificate of live birth, disability, and dental are maintained according to the established county process.

C. **Family Involvement:** The Provider will assure the following:

- a. All families with students participating in the WV Pre-K Program will be provided with at least two parent/guardian/family face-to-face conferences for each student enrolled in the WV Pre-K Program with the teacher of the WV Pre-K Program.
- b. The Provider will work with County Schools to ensure the smooth transition of children from the WV Pre-K Program into kindergarten settings, involving families in transition planning.
- c. Parents/guardians/family members will be encouraged and welcomed to participate actively in decision-making about their child's education and care.
- d. Parents/guardians/family members will be encouraged to observe and participate in group activities.

D. **Staffing:** The Provider will ensure the following:

- a. The classroom will be staffed by a teacher that meets the certification requirements outlined in West Virginia Policy 2525 for teachers working in the WV Pre-K Program.
- b. The classroom aide will meet the requirements of WVBE Policies 5202 and 2525 and hold a current temporary or permanent Early Childhood Classroom Assistant Teacher Authorization.
- c. The Provider will submit copies of teacher certification/authorization and Early Childhood Classroom Assistant Teacher authorization to the county Coordinator of Early Learning with the collaborative contract.
- d. Any long-term sub – any person who works more than thirty instructional days must have correct certification to teach Pre-K. If not a waiver must be approved by the state.
- e. The Provider is responsible for providing updated/ongoing documentation to the Board of Education of staff qualifications – this includes anytime there is a change in staff throughout the year.

- f. Background checks must be completed on all staff who have unsupervised access to children every five years. Results must be submitted to the board as needed.
- g. The staff will participate in at least 15 hours of staff development training, six 6 of which must be devoted to children with special needs that have been mutually agreed upon by The Provider and The Board as meeting the requirements of WV Policy 2525. Any expenses necessary for the teacher/assistant to participate in training will be paid by the childcare. Documentation of the hours must be turned in yearly to the Board.
- h. The staff will be evaluated and disciplined by The Provider.

E. **Communications**: The Provider shall:

- a. Be receptive to suggestions from The Board and/or their designated staff with regard to the content and conduct of the WV Pre-K Program.
- b. Maintain open communication with the Board.

F. **Transition**: The following activities will take place to assure smooth transitions for children moving from the WV Pre-K Program to kindergarten:

- a. The WV Pre-K teacher shall share data gathered and maintained about individual students relative to their progress throughout the year with the student's receiving a kindergarten teacher prior to the close of the school year.
- b. The WV Pre-K teacher shall conduct activities throughout the year to orient children to kindergarten settings, including visitation of students to an elementary school prior to the end of the school year.

G. **Policies and Procedures**: The Provider shall orient students and their families with respect to policies, procedures, rules and regulations of the Center.

H. **First Aid**: The Provider shall provide first aid to students in the event of an injury or illness that occurs while students are on The Provider's premises.

I. **Proof of Insurance**: Upon request by The Board, The Provider shall submit proof of insurance coverage relative to any harm to participating students or The Board's staff that may arise due to acts of omissions of The Provider, its employees or agents. The Center agrees to indemnify and hold harmless The Board from any and all liability in conjunction with the administering of the program by The Center.

J. **Confidentiality of Records**: The Provider shall ensure all educational and other records; either received from The Board or formulated during the school year will be confidential. Student records should be kept in a locked filing cabinet.

- K. **Invoices**: The Provider will invoice the Board of Education in December for the cost of providing the WV Pre-K Program beginning in August and ending in June for three thousand dollars (\$3,000.00) for each FTE Pre-K eligible child enrolled for a maximum of sixty thousand dollars (\$60,000.00) for the year.

2. DUTIES OF THE BOARD

- A. **Staff**: The following provisions apply to the employment of staff by The Provider for the WV Pre-K Program:
- a. The Board shall ensure the teacher selected by The Provider meets the state's certification standards and will maintain on file the credentials of The Provider's selected teacher.
 - b. The Board will help provide sufficient funds for staff of the WV Pre-K Program to attend County Staff Development Programs as required per West Virginia Policy 2525.
- B. **Services**:
- a. The Board will conduct developmental and speech/language screening for all children enrolled in the WV Pre-K Program prior
 - b. The Board will provide services to Pre-K students with disabilities.
 - c. The Board will help provide both breakfast and lunch for children attending the WV Pre-K Program utilizing USDA guidelines.
 - d. The Board will provide sufficient funds for curriculum materials to the Provider's program to meet the standards of a WV Pre-K Program.
 - e. The Board will provide transportation to any Pre-K child with disabilities if so noted on their IEP and to those children who live in the designated attendance area. Transportation schedules will be set by the Transportation Department.
 - f. The Board will provide technical assistance for the implementation of the Pre-K Program and trainings throughout the year.
- C. **Transition**: The following activities will take place to ensure the smooth transition of students from WV Pre-K Program to Kindergarten:
- a. Provide an orientation session for entering kindergarten students at an elementary school to facilitate transition.
 - b. Provide staff development jointly for WV Pre-K and K teachers.
- D. **Contract Amount**: The contracted amount for all personnel costs, curriculum materials, and utilities for the current school year will not exceed \$60,000.00. This amount represents the cost of providing the WV Pre-K Program at this site.

- E. **Evaluation of Students**: The Board shall conduct evaluations of individual students in compliance with WV Policy 2419, unless The Provider has an individual certified to perform such evaluations.

3. GENERAL TERMS

- A. **Assignment**: Neither party shall assign, transfer or otherwise change the Agreement or any right or duty created hereunder without the prior written consent of the other party.
- B. **Termination of Agreement**: Either party may terminate this Agreement upon Thirty (30) days written notice.
- C. **Term**: The term of this Agreement shall be for a period commencing on August 24, 2022, and ending June 30, 2023.
- D. **Modification**: The parties may mutually amend this Agreement. Any Amendments shall be placed in writing, signed by both parties and attached hereto.
- E. **Impasse/Dispute Resolution**: Should a concern regarding possible conflict between participating parties arise, the following procedures shall be followed:
 - a. A meeting shall be conducted for the purpose of resolving the issue at the local level with the Pre-k contact, principal, and/or child care partner.
 - b. If not resolved, a second meeting involving the Superintendent, Child Care Director and Pre-k contact shall be convened.
 - c. If still not resolved, either party could request an external Mediator to assist in the dispute resolution.
- F. **Entire Agreement**: This Agreement, including all attachments, embodies the entire agreement of the parties with respect to the subject matter hereof. In the event of a conflict between the terms of any attachment, or appendix, the terms of this Agreement shall prevail. There are no promises, terms, conditions or obligations other than those contained herein, and this Agreement supersedes all previous communications, representations or agreement, either verbal or written, between the parties hereto.

Contract terms and conditions are subject to change due to the ongoing updates by the West Virginia Department of Health and Human Resources and Centers for Disease Control and Prevention (CDC) guidelines regarding COVID-19 health mandates.

IN WITNESS WHEREOF, this AGREEMENT has been executed by the parties by their duly authorized representatives as of the date first set forth above.

Marion County Board of Education Superintendent

 07-27-22

Marion County Coordinator of Early Learning



Child Care Owner/Director/President

WV Pre-K-K Contractual Community Programs - Classroom Budget and Cost Allocation Worksheet

County Name:		Marion		School Year:		2022-2023	
Classroom name (as reported on ELRS):		Learningland Daycare & Preschool		Projected Enrollment:		20	
Designated Home School (if off-sight location):				Cost Allocation/Breakdown			
Budget Section	Budget Category	Total Cost	County	Collaborative Partner #1 Name:	Collaborative Partner #2 Name:		
Salaries, Wages, & Benefits	Teacher	30,500.00	15,250		15,250		
	ECCAT	24,000.00	12,000		12,000		
	Substitutes	-	-		-		
	Administrator	35,000.00	10,140		24,860		
	Custodian	-	-		-		
	Food Service Staff	-	-		-		
	Other:	-	-		-		
	Subtotal	89,500.00	37,390.00		52,110.00		
Facility Costs	Space/Rent/Lease	22,000.00	11,000		11,000		
	Renovations	-	-		-		
	Utilities	7,000.00	3,050		3,950		
	Custodial Supplies	1,127.00	1,127		-		
	Contracted Custodial	-	-		-		
	Insurance	2,400.00	1,200		1,200		
	Other:	385.00	385		-		
	Subtotal	32,912.00	16,762.00		16,160.00		
Classroom Supplies	Consumables	1,404.00	1,404		-		
	Equipment/materials	3,101.00	3,101		-		
	Curriculum	1,343.00	1,343		-		
	Subtotal	5,848.00	5,848.00		-		
Food	Food	-	-		-		
	Kitchen Supplies	-	-		-		
	Subtotal	-	-		-		
Transportation	Transportation Costs	-	-		-		
	Contracted Services	-	-		-		
Professional Development	Travel Costs	-	-		-		
	Materials	-	-		-		
	Tuition Reimbursement	-	-		-		
	Stipends	-	-		-		
	Subtotal	-	-		-		
Program Assessment	Program Assessment Costs	-	-		-		
Grand Total		128,260.00	60,000		68,270		

A separate budget sheet must be used for each collaborative classroom.


 PreK Contact/ BOE Representative Signature Date 07-23-22


 Collaborative Partner #1 Signature Date June 23, 2022

Collaborative Partner #2 Signature Date

6-2017

***CONTRACTUAL AGREEMENT BETWEEN
MARION COUNTY BOARD OF EDUCATION
AND SUNBEAM***

This agreement is being proposed in order to implement Marion County's Pre-K Plan for the 2022-2023 school year. Through this contractual agreement, Sunbeam will offer a Pre-K Program for four-year-olds and any three-year-old with an IEP's this coming school year. The total cost of this contract is \$120,000.00 and will be paid with county funds budgeted for Pre-K contractual fees. The district will be able to count the children attending this program in the October enrollment, thus returning to the district funding to continue the program in future years.

WV PRE-K AGREEMENT

THIS AGREEMENT made and executed in duplicate this 21st day of June 2022 by and between Sunbeam (the provider) and Marion County Board of Education (the board).

WITNESSETH

WHEREAS, The Provider operates a pre-school center for four-year-olds and three year olds with IEPs, and,

WHEREAS, the parties have agreed to collaborate in the delivery of Pre-School services for up to 20 children per classroom at the Sunbeam center, which will be known as a WV Pre-K Site.

NOW, THEREFORE, both parties agree to the following terms and conditions:

1. DUTIES OF THE PROVIDER

A. Services: The Provider will ensure the following:

- a. The Provider will operate at its Center two licensed Pre-School classroom. The Center will recruit, identify and enroll eligible Pre-school children and provide services identified in WV Rule 126CSR28
- b. The provision of a classroom space appropriately equipped to meet the needs of up to 20 four-year-old children with learning centers designed to support early literacy, early numeracy and language development.
- c. The provision of two staff members per classroom as specified in WV Policy 2525.
- d. Each Pre-k classroom must provide at least fifteen hundred minutes of instruction per week and forty-eight thousand minutes of instruction annually. A calendar will be submitted with contract for approval by the board. **Full-time equivalent (FTE)** for WV Pre-K Classrooms will be determined through documentation of 25 hours/week of instruction. The daily classroom schedule will be submitted to the Board along with the contract yearly.
- e. The Provider will maintain attendance logs and provide The Board with the information necessary to ensure The Board can maintain student records on the WVEIS system. The Provider will submit attendance weekly along with meal logs to Watson Elementary the designated home school.
- f. The classroom will be licensed under the Department of Health and Human Resources childcare licensing standards.
- g. Utilize a universal enrollment form and process for enrolling and serving eligible children.
- h. The utilization of the Creative Curriculum and any other curriculum enhancements approved by the chosen by the district's WV Pre-K curriculum committee and the adherence to the WV Department of Education's developmental continuum contained in the content standards and objectives for children's programs.

- i. The utilization of inclusive practices when enrolling children, including children with disabilities, children whose primary language is not English as well as children of low socioeconomic status. Enrollment forms for newly enrolled children shall be submitted within one week to the Board and Student Information Forms should be sent to the designated school along with all necessary paperwork.
- j. Individual student portfolios shall be maintained by The Provider to document the progress of individual students and ensure the utilization of the WV Early Learning Reporting system.
- k. Participate in the writing of IEP's with The Board.
- l. The program will be evaluated annually using the evaluation instrument selected by the Core team and participate in the ongoing monitoring process and make adjustments as necessary to meet mandated guidelines.
- m. Once a child is enrolled, the Provider a universal enrollment form, immunization records, a certified copy of a birth certificate from vital registration, a dental and up to date physical within 45 days of enrollment. Permanent record files shall be transferred to other Prekindergarten sites within the county should the child move during the school year. If the child transitions to a school in Marion County the permanent record file should be transferred to that school.
- n. Tuition - WV Pre-k classrooms that provide services to eligible children that can be counted in the county school aid funding formula, must be provide those services at no cost to the parent/guardian of the children. The pre-k program is an enhancement to the regular program during the designated Pre-kindergarten hours. Since Pre-k under this policy is part of a free public education, parents/guardians shall only be charged for those hours outside the pre-k designated time. The provider will submit to the Board the cost for before and after care. The provider shall notify the board of any changes in rates throughout the year. Families who wish to be enrolled in the centers program only during those hours of the Pre-k program shall not be charged.
- o. Universal enrollment – a copy of all applications taken from any family will be sent to the board along with updates on center enrollment.

B. **Enrollment**: The Provider shall ensure the following:

- a. The Provider will enroll not less than 40 students eligible to participate in the WV Pre-K Program. The students will be West Virginia residents.
- b. Utilize a universal application form and enrollment process for eligible children as established by the Marion County Core team.
- c. Submit information on children prior to Pre-K Registration and participate in registration day set by the Marion County Core team.
- d. Ensure ongoing communication related to enrollment into Pre-K, WWEIS, and disenrollment according to the Marion County Attendance Guidelines.

- e. Parents/guardians have appropriately immunized the student as defined by the Centers for Disease Control and Prevention (CDC) Advisory Committee on Immunization Practices (ACIP) and recommended by WVDHHR, located at http://www.wvdhhr.org/immunizations/pdf/Pre-K_Vacc_Chart_final.pdf. Children that are not fully immunized may be provisionally enrolled providing a plan has been developed to assure full immunization, but may not enter WV Pre-k classrooms until they have received the first dose of each required vaccine.
- f. Enrollment requirements and records, including medical, certificate of live birth, disability, and dental are maintained according to the established county process.

C. **Family Involvement**: The Provider will assure the following:

- a. All families with students participating in the WV Pre-K Program will be provided with at least two parent/guardian/family face-to-face conferences for each student enrolled in the WV Pre-K Program with the teacher of the WV Pre-K Program.
- b. The Provider will work with County Schools to ensure the smooth transition of children from the WV Pre-K Program into kindergarten settings, involving families in transition planning.
- c. Parents/guardians/family members will be encouraged and welcomed to participate actively in decision-making about their child's education and care.
- d. Parents/guardians/family members will be encouraged to observe and participate in group activities.

D. **Staffing**: The Provider will ensure the following:

- a. The classroom will be staffed by a teacher that meets the certification requirements outlined in West Virginia Policy 2525 for teachers working in the WV Pre-K Program.
- b. The classroom aide will meet the requirements of WVBE Policies 5202 and 2525 and hold a current temporary or permanent Early Childhood Classroom Assistant Teacher Authorization.
- c. The Provider will submit copies of teacher certification/authorization and Early Childhood Classroom Assistant Teacher authorization to the county Coordinator of Early Learning with the collaborative contract.
- d. Any long term sub – any person who works more than thirty instructional days must have correct certification to teach Pre-K. If not a waiver must be approved by the state.
- e. The Provider is responsible for providing updated/ongoing documentation to the Board of Education of staff qualifications – this includes anytime there is a change in staff throughout the year.

- f. Background checks must be completed on all staff who have unsupervised access to children every five years. Results must be submitted to the board as needed.
- g. The staff will participate in at least 15 hours of staff development training, six 6 of which must be devoted to children with special needs that have been mutually agreed upon by The Provider and The Board as meeting the requirements of WV Policy 2525. Any expenses necessary for the teacher/assistant to participate in training will be paid by the child care. Documentation of the hours must be turned in yearly to the Board.
- h. The staff will be evaluated and disciplined by The Provider.

E. **Communications**: The Provider shall:

- a. Be receptive to suggestions from The Board and/or their designated staff with regard to the content and conduct of the WV Pre-K Program.
- b. Maintain open communication with the Board.

F. **Transition**: The following activities will take place to assure smooth transitions for children moving from the WV Pre-K Program to kindergarten:

- a. The WV Pre-K teacher shall share data gathered and maintained about individual students relative to their progress throughout the year with the student's receiving a kindergarten teacher prior to the close of the school year.
- b. The WV Pre-K teacher shall conduct activities throughout the year to orient children to kindergarten settings, including visitation of students to an elementary school prior to the end of the school year.

G. **Policies and Procedures**: The Provider shall orient students and their families with respect to policies, procedures, rules and regulations of the Center.

H. **First Aid**: The Provider shall provide first aid to students in the event of an injury or illness that occurs while students are on The Provider's premises.

I. **Proof of Insurance**: Upon request by The Board, The Provider shall submit proof of insurance coverage relative to any harm to participating students or The Board's staff that may arise due to acts of omissions of The Provider, its employees or agents. The Center agrees to indemnify and hold harmless The Board from any and all liability in conjunction with the administering of the program by The Center.

J. **Confidentiality of Records**: The Provider shall ensure all educational and other records; either received from The Board or formulated during the school year will be confidential. Student records should be kept in a locked filing cabinet.

- K. **Invoices:** The Provider will invoice the Board of Education in December for the cost of providing the WV Pre-K Program beginning in August and ending in June for three thousand dollars (\$3,000.00) for each FTE Pre-K eligible child enrolled for a maximum of one hundred twenty thousand dollars (\$120,000.00) for the year.

2. DUTIES OF THE BOARD

- A. **Staff:** The following provisions apply to the employment of staff by The Provider for the WV Pre-K Program:

- a. The Board shall ensure the teacher selected by The Provider meets the state's certification standards and will maintain on file the credentials of The Provider's selected teacher.
- b. The Board will help provide sufficient funds for staff of the WV Pre-K Program to attend County Staff Development Programs as required per West Virginia Policy 2525.

- B. **Services:**

- a. The Board will conduct developmental and speech/language screening for all children enrolled in the WV Pre-K Program prior
- b. The Board will provide services to Pre-K students with disabilities.
- c. The Board will help provide both breakfast and lunch for children attending the WV Pre-K Program utilizing USDA guidelines.
- d. The Board will provide sufficient funds for curriculum materials to the Provider's program to meet the standards of a WV Pre-K Program.
- e. The Board will provide transportation to any Pre-K child with disabilities if so noted on their IEP and to those children who live in the designated attendance area. Transportation schedules will be set by the Transportation Department.
- f. The Board will provide technical assistance for the implementation of the Pre-K Program and trainings throughout the year.

- C. **Transition:** The following activities will take place to ensure the smooth transition of students from WV Pre-K Program to Kindergarten:

- a. Provide an orientation session for entering kindergarten students at an elementary school to facilitate transition.
- b. Provide staff development jointly for WV Pre-K and K teachers.

- D. **Contract Amount:** The contracted amount for all personnel costs, curriculum materials, and utilities for the current school year will not exceed \$ 120,000.00. This amount represents the cost of providing the WV Pre-K Program at this site.

- E. **Evaluation of Students**: The Board shall conduct evaluations of individual students in compliance with WV Policy 2419, unless The Provider has an individual certified to perform such evaluations.

3. GENERAL TERMS

- A. **Assignment**: Neither party shall assign, transfer or otherwise change the Agreement or any right or duty created hereunder without the prior written consent of the other party.
- B. **Termination of Agreement**: Either party may terminate this Agreement upon Thirty (30) days written notice.
- C. **Term**: The term of this Agreement shall be for a period commencing on August 24, 2022 and ending June 30, 2023.
- D. **Modification**: The parties may mutually amend this Agreement. Any Amendments shall be placed in writing, signed by both parties and attached hereto.
- E. **Impasse/Dispute Resolution**: Should a concern regarding possible conflict between participating parties arise, the following procedures shall be followed:
- a. A meeting shall be conducted for the purpose of resolving the issue at the local level with the Pre-k contact, principal, and/or child care partner.
 - b. If not resolved, a second meeting involving the Superintendent, Child Care Director and Pre-k contact shall be convened.
 - c. If still not resolved, either party could request an external Mediator to assist in the dispute resolution.
- F. **Entire Agreement**: This Agreement, including all attachments, embodies the entire agreement of the parties with respect to the subject matter hereof. In the event of a conflict between the terms of any attachment, or appendix, the terms of this Agreement shall prevail. There are no promises, terms, conditions or obligations other than those contained herein, and this Agreement supersedes all previous communications, representations or agreement, either verbal or written, between the parties hereto.

Contract terms and conditions are subject to change due to the ongoing updates by the West Virginia Department of Health and Human Resources and Centers for Disease Control and Prevention (CDC) guidelines regarding COVID-19 health mandates.

IN WITNESS WHEREOF, this AGREEMENT has been executed by the parties by their duly authorized representatives as of the date first set forth above.

Marion County Board of Education Superintendent

Dee Dee Owen 07-27-22
Marion County Coordinator of Early Learning

Helen J. Post-Brown
Child Care Owner/Director/President

WV Pre-K Contractual Community Programs - Classroom Budget and Cost Allocation Worksheet

County Name:		Marion		School Year: 2022-2023	
Classroom name (as reported on ELSR):		Sunbeam ELC WV Pre-K Blue		Projected Enrollment: 20	
Designated Home School (if off-site location):				Sunbeam ELC	
Budget Section	Budget Category	Total Cost	County	Collaborative Partner #1 Name:	Collaborative Partner #2 Name:
Salaries, Wages, & Benefits	Teacher	30,000.00			
	ECCAT	22,000.00			
	Substitutes	2,500.00		2,500	
	Administrator	4,000.00		4,000	
	Custodian	-		-	
	Food Service Staff	2,000.00		2,000	
	Teacher Aide	4,000.00		4,000	
	Subtotal	60,500.00		12,500.00	
Facility Costs	Space/Rent/Lease	8,000.00		8,000	
	Renovations	4,000.00		4,000	
	Utilities	1,800.00		1,800	
	Custodial Supplies	750.00		750	
	Contracted Custodial	1,666.00		1,666	
	Insurance	-		-	
	Other:	-		-	
	Subtotal	16,216.00		16,216.00	
Classroom Supplies	Consumables	2,900.00		2,900	
	Equipment/materials	1,800.00		1,800	
	Curriculum	500.00		500	
	Subtotal	5,200.00		5,200.00	
Food	Food	8,222.00		8,222	
	Kitchen Supplies	500.00		500	
	Subtotal	8,722.00		8,722.00	
Transportation Professional Development	Transportation Costs	-		-	
	Contracted Services	-		-	
	Travel Costs	-		-	
	Materials	-		-	
	Tuition Reimbursement	-		-	
	Stipends	-		-	
	Subtotal	-		-	
Program Assessment	Program Assessment Costs	-		-	
Grand Total		90,638.00		42,638	

A separate budget sheet must be used for each collaborative classroom.


 Helen J Post-Brown
 Collaborative Partner #1 Signature
 Date: 6/27/22


 07-27-22
 PreK Contact/ BOE Representative Signature
 Date

Collaborative Partner #2 Signature
 Date

CONTRACTUAL AGREEMENT BETWEEN
MARION COUNTY BOARD OF EDUCATION
AND WONDERLAND

This agreement is being proposed to implement Marion County's Pre-K Plan for the 2022-2023 school year. Through this contractual agreement, Wonderland will offer a Pre-K Program for four-year-olds and any three-year-old with an IEP's this coming school year. The total cost of this contract is \$60,000.00 and will be paid with county funds budgeted for Pre-K contractual fees. The district will be able to count the children attending this program in the October enrollment, thus returning to the district funding to continue the program in future years.

WV PRE-K AGREEMENT

THIS AGREEMENT made and executed in duplicate this 21st day of June 2022 by and between Wonderland (the provider) and Marion County Board of Education (the board).

WITNESSETH

WHEREAS, The Provider operates a pre-school center for four-year-olds and three year olds with IEPs, and,

WHEREAS, the parties have agreed to collaborate in the delivery of Pre-School services for up to 20 children per classroom at the Wonderland center, which will be known as a WV Pre-K Site.

NOW, THEREFORE, both parties agree to the following terms and conditions:

1. DUTIES OF THE PROVIDER

A. **Services**: The Provider will ensure the following:

- a. The Provider will operate at its Center one licensed Pre-School classroom. The Center will recruit, identify and enroll eligible Pre-school children and provide services identified in WV Rule 126CSR28
- b. The provision of a classroom space appropriately equipped to meet the needs of up to 20 four-year-old children with learning centers designed to support early literacy, early numeracy and language development.
- c. The provision of two staff members per classroom as specified in WV Policy 2525.
- d. Each Pre-k classroom must provide at least fifteen hundred minutes of instruction per week and forty-eight thousand minutes of instruction annually. A calendar will be submitted with contract for approval by the board. **Full-time equivalent (FTE)** for WV Pre-K Classrooms will be determined through documentation of 25 hours/week of instruction. The daily classroom schedule will be submitted to the Board along with the contract yearly.
- e. The Provider will maintain attendance logs and provide The Board with the information necessary to ensure The Board can maintain student records on the WVEIS system. The Provider will submit attendance weekly along with meal logs to Blackshere Elementary the designated home school.
- f. The classroom will be licensed under the Department of Health and Human Resources childcare licensing standards.
- g. Utilize a universal enrollment form and process for enrolling and serving eligible children.
- h. The utilization of the Creative Curriculum and any other curriculum enhancements approved by the chosen by the district's WV Pre-K curriculum committee and the adherence to the WV Department of Education's developmental continuum contained in the content standards and objectives for children's programs.

- i. The utilization of inclusive practices when enrolling children, including children with disabilities, children whose primary language is not English as well as children of low socioeconomic status. Enrollment forms for newly enrolled children shall be submitted within one week to the Board and Student Information Forms should be sent to the designated school along with all necessary paperwork.
- j. Individual student portfolios shall be maintained by The Provider to document the progress of individual students and ensure the utilization of the WV Early Learning Reporting system.
- k. Participate in the writing of IEP's with The Board.
- l. The program will be evaluated annually using the evaluation instrument selected by the Core team and participate in the ongoing monitoring process and make adjustments as necessary to meet mandated guidelines.
- m. Once a child is enrolled, the Provider a universal enrollment form, immunization records, a certified copy of a birth certificate from vital registration, a dental and up to date physical within 45 days of enrollment. Permanent record files shall be transferred to other Prekindergarten sites within the county should the child move during the school year. If the child transitions to a school in Marion County the permanent record file should be transferred to that school.
- n. Tuition - WV Pre-k classrooms that provide services to eligible children that can be counted in the county school aid funding formula, must be provide those services at no cost to the parent/guardian of the children. The pre-k program is an enhancement to the regular program during the designated Pre-kindergarten hours. Since Pre-k under this policy is part of a free public education, parents/guardians shall only be charged for those hours outside the pre-k designated time. The provider will submit to the Board the cost for before and after care. The provider shall notify the board of any changes in rates throughout the year. Families who wish to be enrolled in the centers program only during those hours of the Pre-k program shall not be charged.
- o. Universal enrollment – a copy of all applications taken from any family will be sent to the board along with updates on center enrollment.

B. Enrollment: The Provider shall ensure the following:

- a. The Provider will enroll not less than 20 students eligible to participate in the WV Pre-K Program. The students will be West Virginia residents.
- b. Utilize a universal application form and enrollment process for eligible children as established by the Marion County Core team.
- c. Submit information on children prior to Pre-K Registration and participate in registration day set by the Marion County Core team.
- d. Ensure ongoing communication related to enrollment into Pre-K, WVEIS, and disenrollment according to the Marion County Attendance Guidelines.

- e. Parents/guardians have appropriately immunized the student as defined by the Centers for Disease Control and Prevention (CDC) Advisory Committee on Immunization Practices (ACIP) and recommended by WVDHHR, located at http://www.wvdhhr.org/immunizations/pdf/Pre-K_Vacc_Chart_final.pdf. Children that are not fully immunized may be provisionally enrolled providing a plan has been developed to assure full immunization, but may not enter WV Pre-k classrooms until they have received the first dose of each required vaccine.
- f. Enrollment requirements and records, including medical, certificate of live birth, disability, and dental are maintained according to the established county process.

C. **Family Involvement:** The Provider will assure the following:

- a. All families with students participating in the WV Pre-K Program will be provided with at least two parent/guardian/family face-to-face conferences for each student enrolled in the WV Pre-K Program with the teacher of the WV Pre-K Program.
- b. The Provider will work with County Schools to ensure the smooth transition of children from the WV Pre-K Program into kindergarten settings, involving families in transition planning.
- c. Parents/guardians/family members will be encouraged and welcomed to participate actively in decision-making about their child's education and care.
- d. Parents/guardians/family members will be encouraged to observe and participate in group activities.

D. **Staffing:** The Provider will ensure the following:

- a. The classroom will be staffed by a teacher that meets the certification requirements outlined in West Virginia Policy 2525 for teachers working in the WV Pre-K Program.
- b. The classroom aide will meet the requirements of WVBE Policies 5202 and 2525 and hold a current temporary or permanent Early Childhood Classroom Assistant Teacher Authorization.
- c. The Provider will submit copies of teacher certification/authorization and Early Childhood Classroom Assistant Teacher authorization to the county Coordinator of Early Learning with the collaborative contract.
- d. Any long term sub – any person who works more than thirty instructional days must have correct certification to teach Pre-K. If not a waiver must be approved by the state.
- e. The Provider is responsible for providing updated/ongoing documentation to the Board of Education of staff qualifications – this includes anytime there is a change in staff throughout the year.

- f. Background checks must be completed on all staff who have unsupervised access to children every five years. Results must be submitted to the board as needed.
 - g. The staff will participate in at least 15 hours of staff development training, six 6 of which must be devoted to children with special needs that have been mutually agreed upon by The Provider and The Board as meeting the requirements of WV Policy 2525. Any expenses necessary for the teacher/assistant to participate in training will be paid by the child care. Documentation of the hours must be turned in yearly to the Board.
 - h. The staff will be evaluated and disciplined by The Provider.
- E. **Communications**: The Provider shall:
- a. Be receptive to suggestions from The Board and/or their designated staff with regard to the content and conduct of the WV Pre-K Program.
 - b. Maintain open communication with the Board.
- F. **Transition**: The following activities will take place to assure smooth transitions for children moving from the WV Pre-K Program to kindergarten:
- a. The WV Pre-K teacher shall share data gathered and maintained about individual students relative to their progress throughout the year with the student's receiving a kindergarten teacher prior to the close of the school year.
 - b. The WV Pre-K teacher shall conduct activities throughout the year to orient children to kindergarten settings, including visitation of students to an elementary school prior to the end of the school year.
- G. **Policies and Procedures**: The Provider shall orient students and their families with respect to policies, procedures, rules and regulations of the Center.
- H. **First Aid**: The Provider shall provide first aid to students in the event of an injury or illness that occurs while students are on The Provider's premises.
- I. **Proof of Insurance**: Upon request by The Board, The Provider shall submit proof of insurance coverage relative to any harm to participating students or The Board's staff that may arise due to acts of omissions of The Provider, its employees or agents. The Center agrees to indemnify and hold harmless The Board from any and all liability in conjunction with the administering of the program by The Center.
- J. **Confidentiality of Records**: The Provider shall ensure all educational and other records; either received from The Board or formulated during the school year will be confidential. Student records should be kept in a locked filing cabinet.

- K. **Invoices:** The Provider will invoice the Board of Education in December for the cost of providing the WV Pre-K Program beginning in August and ending in June for three thousand dollars (\$3,000.00) for each FTE Pre-K eligible child enrolled for a maximum of sixty thousand dollars (\$60,000.00) for the year.

2. DUTIES OF THE BOARD

- A. **Staff:** The following provisions apply to the employment of staff by The Provider for the WV Pre-K Program:
- a. The Board shall ensure the teacher selected by The Provider meets the state's certification standards and will maintain on file the credentials of The Provider's selected teacher.
 - b. The Board will help provide sufficient funds for staff of the WV Pre-K Program to attend County Staff Development Programs as required per West Virginia Policy 2525.
- B. **Services:**
- a. The Board will conduct developmental and speech/language screening for all children enrolled in the WV Pre-K Program prior
 - b. The Board will provide services to Pre-K students with disabilities.
 - c. The Board will help provide both breakfast and lunch for children attending the WV Pre-K Program utilizing USDA guidelines.
 - d. The Board will provide sufficient funds for curriculum materials to the Provider's program to meet the standards of a WV Pre-K Program.
 - e. The Board will provide transportation to any Pre-K child with disabilities if so noted on their IEP and to those children who live in the designated attendance area. Transportation schedules will be set by the Transportation Department.
 - f. The Board will provide technical assistance for the implementation of the Pre-K Program and trainings throughout the year.
- C. **Transition:** The following activities will take place to ensure the smooth transition of students from WV Pre-K Program to Kindergarten:
- a. Provide an orientation session for entering kindergarten students at an elementary school to facilitate transition.
 - b. Provide staff development jointly for WV Pre-K and K teachers.
- D. **Contract Amount:** The contracted amount for all personnel costs, curriculum materials, and utilities for the current school year will not exceed \$ 60,000.00. This amount represents the cost of providing the WV Pre-K Program at this site.

- E. **Evaluation of Students:** The Board shall conduct evaluations of individual students in compliance with WV Policy 2419, unless The Provider has an individual certified to perform such evaluations.

3. GENERAL TERMS

- A. **Assignment:** Neither party shall assign, transfer or otherwise change the Agreement or any right or duty created hereunder without the prior written consent of the other party.
- B. **Termination of Agreement:** Either party may terminate this Agreement upon Thirty (30) days written notice.
- C. **Term:** The term of this Agreement shall be for a period commencing on August 24, 2022 and ending June 30, 2023.
- D. **Modification:** The parties may mutually amend this Agreement. Any Amendments shall be placed in writing, signed by both parties and attached hereto.
- E. **Impasse/Dispute Resolution:** Should a concern regarding possible conflict between participating parties arise, the following procedures shall be followed:
- a. A meeting shall be conducted for the purpose of resolving the issue at the local level with the Pre-k contact, principal, and/or child care partner.
 - b. If not resolved, a second meeting involving the Superintendent, Child Care Director and Pre-k contact shall be convened.
 - c. If still not resolved, either party could request an external Mediator to assist in the dispute resolution.
- F. **Entire Agreement:** This Agreement, including all attachments, embodies the entire agreement of the parties with respect to the subject matter hereof. In the event of a conflict between the terms of any attachment, or appendix, the terms of this Agreement shall prevail. There are no promises, terms, conditions or obligations other than those contained herein, and this Agreement supersedes all previous communications, representations or agreement, either verbal or written, between the parties hereto.

Contract terms and conditions are subject to change due to the ongoing updates by the West Virginia Department of Health and Human Resources and Centers for Disease Control and Prevention (CDC) guidelines regarding COVID-19 health mandates.

6-20

IN WITNESS WHEREOF, this AGREEMENT has been executed by the parties by their duly authorized representatives as of the date first set forth above.

Marion County Board of Education Superintendent

Dayleen 07-27-22
Marion County Coordinator of Early Learning

Mary Jo Elliott
Child Care Owner/Director/President

762022

WV Pre-K Contractual Community Programs - Classroom Budget and Cost Allocation Worksheet						
County Name	Mation	Wonderland Pre K	School Year: 2022-2023	Projected Enrollment	20	Collaborative Partner #2
Classroom name (as reported on ELSRS):	Blackshere Elementary	County	Cost Allocation/Breakdown		Collaborative Partner #1 Name:	Collaborative Partner #2 Name:
Designated Home School (if off-sight location):			Wonderland			
Budget Section	Budget Category	Total Cost	County	Collaborative Partner #1	Collaborative Partner #2	
Salaries, Wages, & Benefits	Teacher	31,725.00	25,525	8,200	-	
	ECCAT	29,600.00	19,000	10,600	-	
	Substitutes	500.00	-	500	-	
	Administrator	500.00	-	500	-	
	Custodian	1,850.00	1,000	850	-	
	Food Service Staff	2,000.00	1,000	1,000	-	
	Other:	-	-	-	-	-
	Subtotal	66,175.00	46,525.00	21,650.00	-	
Facility Costs	Space/Rent/Lease	6,000.00	6,000	-	-	
	Renovations	500.00	-	500	-	
	Utilities	3,329.00	3,000	329	-	
	Custodial Supplies	525.00	-	525	-	
	Contracted Custodial	-	-	-	-	-
	Insurance	1,850.00	1,000	850	-	
	Other:	-	-	-	-	-
	Subtotal	12,204.00	10,000.00	2,204.00	-	
Classroom Supplies	Consumables	975.00	625	350	-	
	Equipment/materials	1,250.00	850	400	-	
	Curriculum	200.00	-	200	-	
	Subtotal	2,425.00	1,475.00	950.00	-	
Food	Food	9,250.00	2,000	7,250	-	
	Kitchen Supplies	250.00	-	250	-	
	Subtotal	9,500.00	2,000.00	7,500.00	-	
Transportation	Transportation Costs	-	-	-	-	
	Contracted Services	-	-	-	-	
Professional Development	Travel Costs	-	-	-	-	
	Materials	-	-	-	-	
Program Assessment	Tuition Reimbursement	200.00	-	200	-	
	Stipends	-	-	-	-	
	Subtotal	200.00	-	200.00	-	
	Program Assessment Costs	-	-	-	-	
	Grand Total	90,504.00	60,000	32,504	-	

A separate budget sheet must be used for each collaborative classroom.


 Prek Contact/BOE Representative Signature Date 01-27-22


 Collaborative Partner #1 Signature Date 4/24/22

Collaborative Partner #2 Signature Date