

## ALCOHOL & OTHER DRUG INTERVENTION PROCEDURE

The District encourages faculty members to be observant of student behavior and to participate in a program of intervention. Faculty members may use the record of observable behavior to determine whether or not behavior should be reported.

If the faculty member decides that the behavior indicates a possible prohibited activity, the student should be:

1. Reported to the **principal and/or Superintendent** and taken immediately to the **principal's and/or superintendent's** office.
2. Referred to the **school counselor**.

If the principal/Superintendent has reasonable suspicion that the student is under the influence, the student's parents and law enforcement will be notified. If there appears to be imminent danger to other students, school personnel, and/or the student involved, the **principal** may have the student removed from the school by school, medical, or law enforcement personnel.

If the counselor, principal, or Superintendent believes that the student is indeed in need of intervention assistance, the counselor, principal, or Superintendent may call the student in for a conference. If the counselor calls this meeting, s/he shall notify the **building principal** of this conference. The student's parents shall be notified of this conference. Parents shall be requested to attend the conference. The counselor and **building principal** shall be required to attend and may receive assistance from a certified addiction counselor in how to confront students.

If, after conferring with the student, parent, and administration, the **counselor** believes that there is a probability that the student may be experiencing a drug or alcohol problem, the student and the student's parent(s)/guardian will be told that it is necessary that the student receive a formal chemical dependency diagnosis.

**End of May-Port CG District Administrative Regulation FFA-AR 07/17**