COMMUNITY COMPLAINTS AND INQUIRIES

The Somerville Board of Education welcomes inquiries about and constructive criticism of the district's programs, equipment, operations and personnel.

The superintendent shall develop procedures to investigate and solve problems promptly, and to provide accurate factual information in answer to inquiries. Such procedures shall conform to state law and applicable negotiated agreements.

Parents/guardians and students will be informed of the proper avenues to follow in the individual school.

When a board member is confronted with an issue, he/she will withhold comment, commitment and/or opinion and refer the complaint or inquiry to the superintendent.

Only in those cases where satisfactory adjustment cannot be made by the superintendent and the staff shall communications and complaints be referred to the board of education for resolution.

All signed complaints shall be acknowledged promptly.

Adopted: August 20, 1996
NJSBA Review/Update: February 2017
Readopted:

Key Words

Community Complaints and Inquiries, Complaints, Inquiries

Legal References: N.J.S.A. 10:4-6 et seq.   Open Public Meetings Act
                       N.J.S.A. 18A:11-1   General mandatory powers and duties
                       N.J.S.A. 18A:54-20   Powers of board (county vocational schools)
                       N.J.S.A. 47:1A-1 et seq. Examination and copies of public records (Open Public Records Act)

Possible
Cross References: *1120   Board of education meetings
                       *3570   District records and reports
                       *4112.6/4212.6 Personnel records
                       *4116   Evaluation
                        4148/4248   Employee protection
                       *4216   Evaluation
                       *5145.6   Student grievance procedure
                       *6144   Controversial issues
                       *6161.1   Guidelines for evaluation and selection of instructional materials
                       *6161.2   Complaints regarding instructional materials
                       *6163.1   Media center/library
                       *9010   Role of the member
                       *9020   Public statements

<u>COMMUNITY</u> <u>COMPLAINTS</u> <u>AND</u> <u>INQUIRIES</u> (continued)

9123   Appointment of board secretary

*Indicates policy is included in the <u>Critical</u> <u>Policy</u> <u>Reference</u> <u>Manual.</u>