

## **NCPS Employee Sick Leave (related to COVID)**

The risk of being exposed to COVID-19 may occur while on the job, however following CDC and VDH guidelines regardless of vaccination status you will not be asked to stay home from work simply for being exposed.

COVID-19 is no longer being contact traced due to the removal of quarantine recommendations by the CDC and VDH. Therefore, administration leave due to exposure at work for asymptomatic or symptomatic cases is no longer available.

Each employee will be responsible for their own health screenings including temperature taking prior to coming to work. No records will be maintained, and a doctor's note is no longer a mandatory requirement to return to work.

If an employee feels ill with symptoms of any virus or bacterial infection that results in fever, vomiting, diarrhea, unknown rash, head lice, eye infection, or sore throat are asked to stay home for at least 24 hours to evaluate themselves before returning to work.

Employees need to notify their supervisor that they will be staying home and input their absence into Frontline. Sick leave will no longer require a note for acceptance and approval.

Employees no longer need to notify HR of their illness diagnosis even if given positive test results from a medical provider, however should follow their providers guidance and suggestions for when to return to work.