

**ACADEMIC STANDARDS**

The Pecatonica Area School District will continue to implement the Wisconsin Academic Standards. Details of these standards can be viewed at <http://dpi.wi.gov/standards>.

**ACCOUNTABILITY – SCHOOL/DISTRICT**

Assessment results will be publicly posted in WISEdash Public Portal and on the school district’s website (<http://wisedash.dpi.wi.gov/Dashboard/portalHome.jsp>).

**ALCOHOL / DRUG POSSESSION OR USE PROHIBITED (PECATONICA BOARD POLICY #443.4– STUDENT ALCOHOL AND DRUG ABUSE PROGRAM)**

The Pecatonica Area School District regards chemical abuses, addiction or dependency as it does any other behavioral/medical problem. The District believes that it has an educational role in helping students make responsible decisions. PECATONICA BOARD believes that the use and possession of alcohol and other drugs, including e-tobacco/e-cigarettes, is unlawful and harmful. For this reason disciplinary sanctions are provided.

**ASBESTOS NOTIFICATION**

In accordance with federal legislation (Asbestos Hazard Emergency Response Act-AHERA) each primary and secondary school in the nation is required to complete a stringent inspection for asbestos and have a plan of management. PECATONICA BOARD is up-to-date and a complete review of the plan may be obtained from the Director of Facilities, P.O. Box 117, Blanchardville, WI 53516.

**ATTENDANCE**

**(PECATONICA BOARD POLICY #431 & 431-RULE)**

In accordance with State Law, all parents/guardians are responsible to have their children (between ages 6-18 years old) attend school fulltime unless they have a legal excuse. (Wisconsin State Statute 118.15(1)(a) or PECATONICA BOARD Policy #431.)

**BULLYING AND HARASSMENT**

**(PECATONICA BOARD POLICIES – 411.1 BULLYING – SEXUAL & OTHER FORMS OF HARASSMENT, 411 EDUCATIONAL OPPORTUNITIES FOR ALL STUDENTS – EMPLOYEE ANTI-HARASSMENT, 511, 511-RULE, AND 512)**

All students/employees have a right to feel safe; therefore, harassment and/or bullying will not be tolerated. The District strives to provide a safe, secure and respectful learning environment for all students and school personnel in school buildings and on school grounds, school buses and at school-sponsored activities.

Compliance Officers:

Jill Underly, [junderly@pecatonica.k12.wi.us](mailto:junderly@pecatonica.k12.wi.us)

Johanna Chenous, [jchenous@pecatonica.k12.wi.us](mailto:jchenous@pecatonica.k12.wi.us)

**CENSUS**

An annual school census is required by Wisconsin State Statute 120.18. School census takers carry identification from

the Pecatonica Area School District. The school district conducts an annual census in May-August. At that time you may be asked for information regarding the children living with you (newborn through 20 years old – public or parochial). An annual “School Census Information Request” will also be included in each school newsletter in the spring and available on the District website: [www.pecatonica.k12.wi.us](http://www.pecatonica.k12.wi.us)

**CHILD NUTRITION PROGRAMS**

**(PECATONICA BOARD POLICY 760– Food Service)**

Children need healthy meals to learn. Pecatonica Area School District offers healthy meals every school day. Your child may qualify for free or reduced meal prices. By contacting Angie Jorenby at Pecatonica Area School District, 608-523-4248, you will receive an application to be completed in full. Any questions or concerns, please contact Angie Jorenby for the confidential process ([ajorenby@pecatonica.k12.wi.us](mailto:ajorenby@pecatonica.k12.wi.us)) or call and ask for her at the District. Reference: PI 8.01(2)(j) Wisconsin Administrative Code Child Nutrition and WIC Reauthorization Act of 2005

CROSS REF.: 760 Food Service Management

**MEAL PRICES:**

**(BOARD APPROVED IN JUNE/JULY )**

**2019-20 DAILY PRICES**

PK-5 Lunch: \$2.60		PK-5 Breakfast: \$1.20
6-12 Lunch: \$2.95	Milk (PK-5) Break	6-12 Breakfast: \$1.50
Adult Lunch: \$4.00	or K-12 Extra: \$0.30	Adult: \$1.50

*Free & Reduced applications are available at any time by contacting the school offices. (Lunch prices, if raised, are done at very small increments.)*

**COMMUNITY / FAMILY INVOLVEMENT**

**(PECATONICA BOARD POLICY 810, 881 – STAFF/STUDENT PARTICIPATION IN COMMUNITY EVENTS)**

The Pecatonica Area School District, in its commitment to providing a quality educational program, welcomes, encourages and seeks the involvement of all members of the school district community, and in particular, the families of the students it serves. For more information about Policy #881 Community / Family Involvement please visit our District Website ([www.pecatonica.k12.wi.us](http://www.pecatonica.k12.wi.us)) or contact the District Administrator (608-523-4248). For specific meeting / program information, please contact the specific school office.

**DIRECTORY INFORMATION**

**STUDENT’S RECORDS / STUDENT PRIVACY**

**(PECATONICA BOARD POLICY 347-RULE)**

The Pecatonica Area School District maintains student records for each student attending school in the District. State and federal law require that the maintenance of such records assure confidentiality. Accordingly, only those individuals or agencies specifically authorized by state and federal law are granted access to a student’s records. An adult student, or the parent/guardian of a minor student, may inspect, review and obtain copies of student records kept by the school in accordance with Board policy and established procedure.

(PECATONICA BOARD Policy 347 and 347-Rule. However, in accordance with the Family Educational Rights & Privacy Act and Wisconsin State Statute 188.125(1)(b) and (2)(j), the Pecatonica Area School District has declared the following personally identifiable information contained in a student's education records as "directory data/information": student's name, dates of attendance, participation in official WIAA and/or District-recognized activities and sports, weights & heights of members of athletic teams, student's photo, degrees/awards received. *If you choose to have your student "opt-out", contact your child's school.*

### **DISTRICT HEALTH SERVICES**

The Pecatonica Area School District has a team of Health Services Staff to provide health care for all students from Early Childhood Program through 12<sup>th</sup> grade. The District Nurse is a Registered Nurse, Leah Walrack, who has an office in the elementary and secondary buildings one day a week. She is contracted through the Lafayette County Department of Health, in Darlington. The District Nurse supervises the Health Aides for each individual school, support staff and teachers who are trained to administer medications and apply first aid. Please feel free to contact her with questions or concerns regarding your child.

### **MEDICATION ADMINISTRATION POLICY (PECATONICA BOARD POLICY 453.4 & 453.4 Rule – Student Medication)**

Medication Law-Chapter 118.29 of the State of Wisconsin has changed the way we at Pecatonica Area School District need to administer medication to your student. Please see the Board Policy for the most updated information.

### **DISTRICT HEALTH GUIDELINES**

In order to insure the safety and health of all students and staff, students who have any of the following conditions will be excluded from the classroom until either the condition subsides, is no longer contagious, or a note is received from the student's doctor stating that the student may return to school. All students **MUST** go through the main building office in order to go home due to an illness.

The nurse or health aide will assess the student and the school secretary will call a parent/guardian.

### **NO EXCEPTIONS:**

- An oral temperature of 100 degrees Fahrenheit or more
- Severe congestion, complaints of chest discomfort
- Difficulty breathing or untreated wheezing
- An unexplained rash
- Thick green drainage from the nose for 3 days or more
- Cuts or openings on the skin that is pus-filled or oozing
- Live lice – Please contact your building health aide if your child has head lice.

- A diagnosed communicable disease or suspected signs of a communicable disease
- Red, mattering (eyelashes stuck together), itchy/watery eyes
- If he/she is too sick to be comfortable at school
- Vomiting more than once in the last 24 hours
- Diarrhea within the last 24 hours
- A frequent, persistent cough that may be disruptive to classmates
- Persistent pain (ear, stomach, etc.)

### **MENINGOCOCCAL DISEASE INFORMATION**

The Centers for Disease Control and Prevention (CDC) recommends that children grades 6 through 12 receive a meningococcal vaccine. We highly encourage students to receive the vaccination.

Symptoms of meningococcal meningitis may resemble the flu and can include a fever, headache and stiff neck. Other symptoms can consist of nausea, vomiting, confusion, sleepiness and sensitivity to light. Some people develop rash mainly on their arms and legs. In some instances, seizures can occur. Since symptoms progress rapidly, it is critical that medical attention is sought immediately.

Although meningococcal disease is serious and potentially life threatening, up to 83% of the cases in adolescents and young adults are potentially vaccine preventable. The meningococcal vaccine has been demonstrated to be safe.

**WHO SHOULD NOT GET THE VACCINE:** Students with an acute illness at the time the vaccine is given, pregnant women, students allergic to thimerosal (preservative) or other compounds of the vaccine.

**If your son or daughter was immunized within the last three year, he/she does not need to be re-immunized.**

We encourage you and your child to learn more about this disease and to speak with your primary care physician about vaccination. Please feel free to contact the Lafayette County Public Health Division at [\(608\) 776-4895](tel:6087764895) for additional information or assistance. Or you can visit the following web sites: [www.cdc.gov](http://www.cdc.gov), [www.nmaus.org](http://www.nmaus.org), [www.nfid.org/ncai](http://www.nfid.org/ncai) or [www.meningococcaldisease.com](http://www.meningococcaldisease.com).

### **EDUCATIONAL OPTIONS**

#### **(PECATONICA BOARD POLICY 343.41 & 343.42)**

The Pecatonica Area School District is focused on providing a quality education to all of the students within our district. In addition to the traditional options to meet the diverse needs and interests of its students. Options include:

- CAPP courses through UW-Oshkosh (college credits)
- Transcript and Advanced Standing courses through Southwest Technical College (tech college credits or advanced standing)
- Career Pathway courses including industry-standard certifications
- Virtual, and Blend-ed courses through our BOOST Consortium, or SWTC.

- Youth Options and Course Options
- Youth Apprenticeships
- 66.0301 enrollment agreements between school districts
- Other: open-enrollment

**ELECTRONIC EQUIPMENT  
(MS/HS STUDENT HANDBOOK)**

It is the policy of the Pecatonica Area School District to limit the use of personal cell phones and other personal electronic equipment. Students are expected to keep personal devices turned off and out of sight during the academic day and in other situations where the use is prohibited or distracting. High School students are allowed to have the devices out and on during lunch.

The Board recognizes that our electronic communications system (network) will allow unprecedented opportunities for students, to communicate, learn access and publish information. The Board believes that the resources available through this network and the skills that students will develop in using it are of significant value in the learning process and success in the future. These new opportunities also pose many new challenges including, but not limited to, access for all students, age-level appropriateness of material, security and cost of maintaining systems. The District will endeavor to make certain that these concerns are appropriately addressed, but cannot ensure that problems will not arise.

**ELECTOR REGISTRATION INFORMATION**

The Pecatonica Area School District believes students and staff, who will be 18 years of age on or before the date of an election, should have an opportunity to register to vote. Registration is available at the village or township center or hall. Students and staff need to bring with them, proof of identification and residency.

**ENGLISH LANGUAGE LEARNERS  
(PECATONICA BOARD POLICY #342.62)**

All limited-English speaking students enrolled in the Pecatonica Area School District will be assessed on the basis of individual need to accord with their level of proficiency in English. The District will notify the student's parent(s)/guardian(s) in writing regarding the student's inclusion in or exemption from the competency testing program. For more information about this service, please contact the District Administrator at 608-523-4248 or the Building Principal of a specific school in our District.

**EQUAL EDUCATIONAL OPPORTUNITIES /  
NONDISCRIMINATION  
(PECATONICA BOARD POLICY #411 & 411.RULE)**

The Pecatonica Area School District does not discriminate on the basis of religion, sex, gender, race national origin, age, ancestry, creed, color, political affiliation, National Guard membership, state defense force or any reserve component of the United States military or state military forces, pregnancy, immigration status, marital or parental status, sexual orientation, or physical, mental, emotional or learning

disability or handicap or other bases prohibited under state or federal law. It is the policy of the Pecatonica Area School District that no person may be denied admission to any public school in this District or be denied participation, be denied the benefits of, or be discriminated against in any curricular, extracurricular, public service, recreational, or other program as required by Section 118.13 of the Wisconsin State Statutes. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race, color, national origin), Section 504 Rehabilitation Act (handicap) and Americans Disabilities Act of 1990 (disability). Title IX of the Education Amendments of 1972, as amended, is a comprehensive federal law that prohibits discrimination on the basis of sex in any federally funded education program or activity.

The District encourages informal resolution of complaints. A formal complaint procedure is available and may be obtained from the District Administrative Office, PO Box 117, Blanchardville WI 53516. Any questions concerning the nondiscrimination policies or procedure should be directed to the District Administrator, Pecatonica Area School District, P.O. Box 117, Blanchardville, WI 53516 or call 608-523-4248.

**EQUAL OPPORTUNITY EMPLOYMENT  
(PECATONICA BOARD POLICY #511 AND #511-RULE)**

The Pecatonica Area School District complies with the provision or Title IX of the educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the Title VI of the Civil Rights Act of 1964 and does not discriminate on the basis of sex, age, creed, religion, disability, marital status, race, color or nature origin / ancestry in its employment practices. Questions regarding compliances may be directed to the District Administrator, Pecatonica Area School District, P.O. Box 117, Blanchardville, WI 53516 or call 608-523-4248.

**ANNUAL NOTICE OF SPECIAL EDUCATION REFERRAL /  
EVALUATION PROCEDURES  
(PECATONICA BOARD POLICY #342.1)**

The Pecatonica Area School District provides special education to students in accordance with state and federal laws. Upon request, the Pecatonica Area School District is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the District receives a referral, the District will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The District locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools located in the school district. A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the

referral must inform the child's parent that the referral will be made. Others, including parents, who reasonably believe a child is a child with a disability, may also refer the child, including a homeless child, to the school district in which the child resides. *Referrals must be in writing and include the reason why the person believes the child is a child with a disability.* A referral may be made by contacting the Director of Special Education, Pecatonica Area School District, P.O. Box 117, Blanchardville, WI 53516 or call 608-523-4248.

**HOMELESS CHILDREN  
(PECATONICA BOARD POLICY #342.2)**

The McKinney-Vento Act defines homeless children and youth (21 years and younger) as: 1) lacking a fixed, regular, adequate nighttime residence; 2) sharing the housing of others due to lack of their own; 3) have primary residence that is public or private but not ordinarily used or designated as sleeping accommodations; 4) abandoned. If you are aware of, or acquainted with, any children who may qualify as homeless, please contact the District Administrator at 608-523-4248.

**LOCKER SEARCHES  
(PECATONICA BOARD POLICY #446.1)**

A search may be conducted of a student or personal property when there is reasonable suspicion that a student is in possession of illegal or unauthorized materials. At no time does the District relinquish the exclusive control of lockers provided for the convenience of students.

**RECRUITER ACCESS TO STUDENTS RECORDS  
(PECATONICA BOARD POLICY 347-Rule)**

Districts receiving federal education funds are required to notify parents of secondary school students:

1. That a secondary school student or the parent of the student may request that the student's name, address and telephone listing not be released to military recruiters or institutions of higher education without prior written parental or student consent; and
2. That the district must comply with such request.

School districts receiving federal education funds are required to provide, on request made by military recruiters or an institution of higher education, access to secondary school students' names, addresses and telephone listings unless access to such information has been restricted by the secondary school student or the student's parents as outlined above. Federal guidelines issued to implement this requirement state that if a school district does not designate student names, addresses and/or telephone listings as directory data it must still provide all three items to military recruiters and institutions of higher education upon request.

**RELIGIOUS BELIEFS AND CUSTOMS  
(PECATONICA BOARD POLICY #333)**

It is accepted that no religious belief or non-belief should be promoted by the school district or its employees, and none should be disparaged. Instead, the school district should

encourage all students and staff members to appreciate and be tolerant of each other's religious views.

**SCHOOL BUS DISCIPLINE  
(PECATONICA BOARD POLICY #443.2)**

The Pecatonica Area School District is responsible for providing safe transportation for all students. At the start of each school year, all students will receive a guideline for student behavior and the District's bus discipline procedures. While on the bus, students should conduct themselves in the same manner as if they were in the classroom. Drivers shall report any misconduct that is not resolved and consult the Building Principal to resolve the problem.

**SCHOOL CLOSING INFORMATION**

School closings or delays will be notified through our messaging service, "Skylert." Skylert sends a text to cell phones, calls home and/or cell phones, and also posts messages to email addresses and social media. To receive a Skylert notification, ensure that your contact information is accurate in Skyward. Announcements of school closings or two hour delays will be made on the following radio and TV stations:

<u>RADIO STATIONS</u>	<u>TV CHANNELS</u>
99.3FM – WDMP	Channel 3 - WISC
810AM - WDMP	Channel 15 - WMTV
93.7FM – WEKZ	Channel 27 - WKOW
1260AM - WEKZ	

*\* Please always have a plan for your child(ren) in case of an early dismissal, late start or school closing.*

**SCHOOL PERFORMANCE REPORT**

The School Performance Report encompasses a wealth of information on school and district performance, plus Student achievement. The Wisconsin School Performance Report (SPR) was created in 1991 with the passage of State Statute 115.38. The 1991-92 school year was the first year for implementing the State-wide School Performance Report. The School Performance Report serves as our state's annual public school report card and represents the most comprehensive resource for data on school performance and student achievement.

Each report gives information pertinent to the Pecatonica Area School District compared to State of Wisconsin totals. You may refer to the Wisconsin DPI Website for complete comparison of all Wisconsin Schools. Please go to [www.pecatonica.k12.wi.us](http://www.pecatonica.k12.wi.us) to review the Pecatonica Area School District's School Performance Report.

**SPECIAL EDUCATION VOUCHER PROGRAM**

Beginning with the 2016-2017 school year, the State will create a special education voucher program. For details, see Page 29 of the [WI Department of Public Instruction Summary 2015 Act 55](#)



**SUICIDE PREVENTION (PECATONICA BOARD POLICY #457, 457 RULE AND 457-EXHIBIT)**

The Pecatonica Area School District recognizes that adolescent students undergo stresses of development and personal growth. To use suicide as a solution is a tragedy. For more information about suicide prevention contact: American Foundation for suicide ([www.afsp.org](http://www.afsp.org)), Suicide Prevention Resource Center ([www.sprc.org](http://www.sprc.org)), Mental Health America of Wisconsin ([www.mhawiconsin.org](http://www.mhawiconsin.org)), Helping Others Prevent/Educate about Suicide ([www.suicidepreventionlifeline.org](http://www.suicidepreventionlifeline.org))

*Remember: ACT – Acknowledge, Care, Tell*

**TITLE 1 PROGRAM (PECATONICA BOARD POLICY #342.5)**

School districts that receive federal Title 1 program funds are required to notify parents of their district’s parent involvement policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. Schools receiving Title 1 funds are also required to notify parents at the beginning of the school year that they may request and obtain information regarding:

1. The professional qualifications of their child’s classroom teachers, including the following:
  - a) whether the teacher has met state licensing criteria for the grade level(s) and subject area(s) taught;
  - b) whether the teacher is teaching under emergency or provisional status through which state licensing criteria have been waived; and
  - c) the undergraduate degree major of the teacher, and any graduate certification or degree
  - d) held by the teacher including the field of discipline of the certification or degree.
2. The professional qualifications of paraprofessionals providing instructional-related services to their child.

The above notifications must be given to the parents of each student attending a school in the district that receives Title 1 funds, not just to the parents of students participating in the Title 1 program. Parents who request teacher and/or paraprofessional qualification information must be provided the information in a timely manner.

In addition to the above notification, a school receiving Title 1 funds must:

- Notify parents if their child is assigned to, or taught for four or more consecutive weeks by a teacher(s) who is not “highly qualifies”. This provision applies to all teachers in a school that receives Title 1 funds, including substitute teachers, not just those who work in Title 1 programs.
- Provide each parent information on the achievement level of their child on each of the state academic assessments as soon as is practicable possible after the assessment is taken.

In the case of a school identified for school improvement, for corrective action or for restructuring, a district must notify the parents of all students enrolled in school of their option to

transfer to another public school served by the district. This notification must be given at least 14 days before the start of the school year. The district must also notify parents of eligible students of the availability of supplemental education services in a manner that is clearly distinguishable from other school improvement information that parents receive. The notice must inform parents of the benefits of supplemental education services and indicate providers who are able to students with disabilities or limited English proficient students.

**USE OF FACILITIES (PECATONICA BOARD POLICY #830, 830-RULE, 830 EXHIBIT)**

The school buildings and properties belong to the community and shall be used to promote the education, public health and welfare of both the children and adults of the school district community. For more information contact:

*Angie Jorenby, District Administrative Assistant*  
[ajorenby@pecatonica.k12.wi.us](mailto:ajorenby@pecatonica.k12.wi.us)  
608-523-4248

**WEAPONS NOT ALLOWED ON SCHOOL DISTRICT PROPERTY (PECATONICA BOARD POLICY #832, 447.3)**

Schools need to be a safe place for all students. Health, safety and welfare are the utmost concern of the District. The District will not tolerate actions of individuals or groups that threaten or cause physical or mental harm. A student, staff or community member may not possess a dangerous weapon or simulation thereof, on school property, including school buses.

**START COLLEGE NOW (FORMERLY YOUTH OPTIONS) (PECATONICA BOARD POLICY #343.4 & 412)**

The Pecatonica Area School District permits any 11<sup>th</sup> or 12<sup>th</sup> and some 10<sup>th</sup> grade student who are in good standing to enroll in a Wisconsin institute of higher education for the purpose of taking one or more nonsectarian courses. The Start College Now program is outlined under Wisconsin State Statutes 118.55 and Chapter PI40. PECATONICA HIGH SCHOOL will absorb the costs of non-comparable courses approved by the high school principal up to a maximum of 18 credits during a student’s high school eligibility.