

SCHOOL CITY OF WHITING
2022 – 2023 Summer Registration Information

**Parents/Guardians must register ALL students - both
CURRENT and NEW for the 2022-2023 School Year**

2022-2023 SUMMER REGISTRATION – HIGH SCHOOL CAFETERIA - DOOR #10

Families with Last Names A – L	Tues. July 26, 2022 1:00 PM – 3:45 PM and 5:00 PM – 6:45 PM
Families with Last Names M – Z	Thurs. July 28, 2022 1:00 PM – 3:45 PM and 5:00 PM – 6:45 PM

This registration is **MANDATORY** for ALL students, new to the district who **have completed Phase I of the registration and current returning students who have *not* registered on-line and new non-resident students new to the district this year:**

1. Students will receive grade assignments (for elementary) or class schedules (for middle and high school);
2. Parents must bring proof of residency (see reverse for required documents for proof of residency);
3. Lunch and textbook assistance applications are available on line (www.whiting.k12.in.us)
4. Payment of textbook fees and update student information;
5. Parents must bring current medical records and proof of immunizations;
6. All notarized forms must be signed by an Indiana Notary.
7. **All forms should be completed before registration and are available at: www.whiting.k12.in.us**

ON LINE REGISTRATION FOR CURRENT RETURN STUDENTS – ONLY Dates for on-line registration are: **Wednesday, July 13th through Friday, July 22nd** only if your child attended school last year and if you or your child has an assigned Parent Access Code. Below are directions for registering on-line and paying student fees with a credit card:

Website for on-line registration: www.whiting.k12.in.us

Print your receipt for on-line payment of fees and **bring that plus proof of residency** to your child's respective building office from **8 AM – 2 PM ONLY: on Wednesday, July 27th or Friday, July 29th.**

Any parent completing the online registration process does not have to attend the in-person registration on Tuesday, July 26th or Thursday, July 28th.



PROOF OF RESIDENCY

1. All Parents **MUST** bring in proof of residency.
2. **Acceptable proof of residency includes the following:**
 - a) Proof of home ownership/rental/other housing arrangement.
3. If your address **has not changed**, bring in a current utility bill: **A utility bill is considered current for the months of June, July, and August of 2022.**
4. If your address **has changed**, bring in proof of ownership through mortgage papers, property tax receipt, closing statement, or deed; or, if renting, bring proof of rental (must provide Form #1 of enrollment packet). All notarized forms must be notarized by an Indiana Notary.
5. If the family is living with relatives or other persons, an affidavit –attesting that the family is residing at the Whiting address—will be required from the person with whom the family is living (Forms #1 and form #2 of the enrollment packet). All notarized forms must be notarized by an Indiana Notary.
6. **Health Forms:** Health forms will be available online to be completed by the parents. The health form and a copy of the immunization record will need to be presented to the school staff at the time of the registration. Arrangements will be made for students with chronic health issues to see the nurse.
7. **Lunch/Textbook Assistance Applications:** These applications will be available online to be completed by the parents and returned to the school for processing. Parents must provide proof of income).

All forms are available on line at www.whiting.k12.in.us and all notarized forms must be notarized by an Indiana Notary.

SCHOOL CITY OF WHITING
2022 – 2023 Summer Registration Information

MANDATORY FOR ALL NEW NON-RESIDENT STUDENTS

HIGH SCHOOL CAFETERIA - DOOR #10 – 1800 NEW YORK AVE.

Families with Last Names A – L Tues. July 26, 2022 1:00 PM – 3:45 PM and 5:00 PM – 6:45 PM

Families with Last Names M – Z Thurs. July 28, 2022 1:00 PM – 3:45 PM and 5:00 PM – 6:45 PM

This registration is mandatory for all students and will take place at the Whiting Cafeteria located at 1800 New York Avenue, Whiting – Door 10 inside the fenced parking lot. A team of staff members will greet and assist parents through the registration process. Below is a list of information you need to bring with you to registration:

1. **Students will receive class schedules or grade assignments** – Elementary students will receive their grade assignments and the high school and middle school students will receive class schedules.

2. **Parents must bring proof of residency to registration:**

a) If your address **has not changed** - bring in a current utility bill: A **current** utility bill is considered current for the months of **June, July and August of 2022.**

b) If your address **has changed** - bring in proof of ownership through mortgage papers, property tax receipt, closing statement or deed; or if renting, bring proof of rental: (you must provide **Form #1** from the Enrollment Packet). All notarized forms must be notarized by an Indiana Notary.

3. **Lunch and textbook assistance applications will be available on-line and at registration;**

4. **Payment of textbook fees and updated student information will be received;**

All forms should be completed before registration and are available at: www.whiting.k12.in.us

Questions pertaining to registration can be directed to the following school offices:

Nathan Hale Elementary

1831 Oliver Street – Door 4

Kindergarten through 5th Gr.

Phone: 219-659-0738

Fax: 219-473-1343

Whiting Middle School

1800 New York Ave. Door 17

6th through 8th Grade

Phone: 219-473-1344

Fax: 219-473-4017

Whiting High School

1751 Oliver St. – Door 23

9th through 12th Grade

Phone: 219-659-0255

Fax: 219-473-1341

Summer Office Hours - 8:00 AM to 3:00 PM (or by appointment)