

# PENDER PUBLIC SCHOOLS

August — September 2018

## OPEN HOUSE

WEDNESDAY, AUGUST 15TH

6:00 –8:00 P.M.



Mandatory Technology Meeting for parents and students

4th-6th grades-6:30 p.m. in Heese Event Center

7th-12th grades-7:15 p.m. in Heese Event Center



**First Day of School—8:15 a.m.**

**Breakfast @ 7:30 a.m.**

Thursday, August 16th

1:00 p.m. Dismissal—No Preschool

Preschool begins on August 20

# Greetings from Jason Dolliver Superintendent



July 30, 2018

Dear Parents, Students, and District Stakeholders,

It is almost time for one of the most exciting times of the year ... the start of a new school year!! As of this writing, school will officially begin for students in 17 days, and staff members will report in 13 days. While the summer seems to have yet again disappeared, I hope you were able to enjoy it. If not, there is still a little time left! As is always the case, I look forward to the 18-19 school year and all of the wonderful things that will happen during it. I am confident 18-19 will be another great school year for PPS! I wanted to share a few pieces of important information with all of you in this newsletter. There is a lot to tell everyone, so included in this portion of the newsletter will simply be a few of the highlights.

The first day of school for K-12 students is August 16, and preschool students begin August 20. Staff members will be ready because they begin the school year on August 13. Students, their parents, and family members should also note the Open House that will take place on August 15 from 6:00 pm to 8:00 pm. The annual Open House is a great opportunity for everyone to get acquainted or re-acquainted with each other, the building, and new information for the upcoming school year. I encourage all students and their family members to attend, because it is a fantastic way to kick off the year.

While there will be mostly familiar faces in the building when the 18-19 school year begins, there will be a few new ones, too. PPS hired 4 teachers and 2 paraprofessionals to fill open positions created by retirement, resignation, or increased enrollment. In no particular order, the new teachers are Brianna Gaer (3<sup>rd</sup> Grade), Brittany Wolfgram (1<sup>st</sup> Grade), Cody Volk (Secondary Social Studies), and Kelly Schrunk (4, 5, 6 Social Studies). On the paraprofessional side, Jessica Brichacek and Stephanie Wegner will be joining the PPS team as well. All 6 of these individuals bring a plethora of positives to the table, and I am confident they will do an excellent job. I would encourage all students and their family members to help welcome these new staff members to the district.

I should mention that Doug Schrieber is somewhat new to the district as well. Doug started working at PPS in April. He was hired to serve on the Maintenance / Housekeeping crew to replace Bob Simonsen who retired at the end of the 2017-18 school year. Doug was an excellent addition to the team.

Early in the 18-19 school year, PPS will be taking a major step forward in the area of student safety. On August 31, a reunification drill will be conducted. The plan is to simulate an event that would require all students and staff members to evacuate the building. After evacuating the building, the drill will require all students and staff members to make their way to a reunification site. All students will then be dismissed from the reunification site in a manner that is consistent with PPS's newly developed reunification protocols. The drill will occur near the end of the day, and school will be dismissed at the conclusion of the drill. All of the details for this drill will be shared with staff members, students, and family members very soon. The intent of mentioning this drill in this newsletter article is for planning purposes. This drill will take a lot of communication, patience, and cooperation on everyone's part. It is being done, however, for a very important reason ... student safety. As I already mentioned, details will be shared with everyone very soon, so stay tuned!

*Continued on page 3*

# Greetings from Jason Dolliver Superintendent



*Continued from page 2*

Anyone visiting the building when the new school year begins will likely notice a difference in the landscape to the north of the building. PPS was able to acquire property north of the building and construct parking lots that will significantly improve the parking situation at PPS. I'm not sure that all of the problems associated with parking will be eliminated, but I do know significant steps forward have been taken. There will be protocols in place for parking, and all of those protocols will be communicated as effectively and as soon as possible. For now, just know PPS is making efforts to be as accommodating as we can be for anyone visiting the school and community.

2018-19 is a bit of a monumental year for PPS with respect to technology. In 17-18, PPS expanded its 1:1 initiative from students in grades 7-12 to students in grades 4-12. The District's 1:1 initiative is being expanded again in 18-19 and will now include all students in grades K-12. Students in grades 9-12 will continue to be issued MacBook Airs for use inside and outside of the building. Junior high students, grades 7-8, will again be issued Chromebooks, which they will be allowed to use inside and outside of the building as well. Students in grades 2-6 will be issued Chromebooks, but they are only for use at school. Finally, students in grades K-1 will be issued iPads, and they are to be used only at school as well. There may be times when students in grades K-6 are allowed to use their device outside of the building, but the year will begin with use only at the school. This is an extremely exciting initiative for PPS students. They will now have an educational resource at the tips of their fingers that will allow them be educated in a way that meets their 21<sup>st</sup> century learning needs.

As is always the case, the upcoming school year will be full of successes and challenges. We can minimize challenges and maximize successes by working together as a cohesive unit. My challenge to students, parents, family members, and district patrons is to simply support the efforts of the school. It is my expectation for the school to do everything possible to support students, parents, family members, and district patrons. If we can work together throughout the school year, the upcoming school year will be a fantastic one. I look forward to seeing everyone work together to make the 2018-2019 school year nothing short of fantastic!!

See you all soon and GO PENDRAGONS!!!

Dr. Jason Dolliver, Superintendent

# Greetings from Eric Miller High School Principal



August 2018,

Welcome Back Pendragons! Wow did this summer fly by!!!! It is hard to believe that it is this time of year again but let's get rolling! I am happy that school will be starting up shortly and truly can't wait to get this year under way. I always look forward to the first day of school and bringing back familiar faces and welcoming in new people to our Legion of Pendragons!

Speaking of new Pendragons, we want to welcome Mr. Cody Volk to the secondary school. Mr. Volk will be stepping in to teach Social Studies to the Junior High and High School. He will also be taking the reins as our head wrestling coach and will assist in coaching football and JH track. Mr. Volk has previously worked in law enforcement and brings a wife and 4 children with him to the community. He grew up in Battle Creek and was an offensive lineman for the Huskers in his college days. Please welcome the Volk family to Pender when you have the chance. We also have at least 9 new secondary students that we will be adding to our family. Please do what you can to make them all feel welcome in our school and in our community.

The summer maintenance staff has again done a wonderful job of cleaning and renovating parts of the school. You will find new carpet and paint in several areas of the building and other small updates to make this a great place to be. Most noticeable will be the addition of new parking lots directly north of the main gym entrance! We are excited to add some, MUCH NEEDED, parking to this campus. If you use this parking for events, please note that the entrance off of Whitney Street is 'Entrance Only!' Please exit the parking lots through the alley or on McCabe Street.

There are some minor changes in the student hand books for the kids when they return to school. Everything will be covered in detail in the first few days. Large backpacks still need to be kept in the lockers, water bottles are allowed but need to be clear, and cell phones are allowed but need to be silenced and teachers may require them to be put in a special area upon the student entering class. Computers will again be used in all classes and will be closely monitored for any misuse. The upgrades we have made in technology over the last 7 years are something that our school and community should be proud of. We will continue to teach students responsibility from our end and expect our parents and community members to do the same.

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# Greetings from Eric Miller

## High School Principal



*Continued from page 4*

As always, I will be asking teachers to challenge students in each and every class they take. High academic standards are the keys to success when the students leave this building. Our teachers are here to help students and pushing students to be their best and not settling for anything less is what I expect of them. We are fortunate this year to be able to add 2 new classes that can be taken in High School. Mrs. Carda will be offering a Sociology class and a Criminal Justice class. Both are semester courses and will be open to Juniors and Seniors. Mr. King will continue to teach College Algebra, Statistics, and Technical Math for college credit and he has added College Trigonometry to his class schedule as well. Mr. Haymart will teach 2 college level courses in English and Mrs. Davis will teach College Biology. Students may also take online dual credit classes from a local college or university if it fits into their schedules. Our Pathway's to Tomorrow consortium has now grown to 8 schools and offers classes in Beemer that focus on Career Readiness. We started the program with Computer Programming and added classes in Health Sciences, Education, and Construction this last school year. We expect this program to continue to expand and offer more opportunities to our students in the years to come.

Athletic practices for Pender students will start on August 6<sup>th</sup>! Just a few notes about fall activities for our fans. The fall Musical will be August 17, 18 and 19. Students have been working all summer to be ready to present **Charlie and the Chocolate Factory** on stage! The girls competing in the softball coop with Wisner-Pilger now have a new name and mascot for the 2018 fall season. With Pender and BRLD now involved the 4-school coop will be called the Northeast Nebraska (NEN) Vipers. Home games will be played in Wisner and Pender. Please look at the activities calendar to see the dates. Girls golf continues to work with BRLD and Volleyball and Football will both kick off their seasons at home! With all activities starting we hope to see you in attendance. Please check out the activities calendar and plan to come and support our Pendragons as they take the field, court, stage, and course this fall!

Eric Miller

Secondary Principal

# Greetings from Kelly Ballinger

## Elementary Principal



Hello Pendragon Families!

I hope this newsletter finds you all enjoying your last days of a wonderful summer vacation! School is just around the corner, so get out there and make the most of it! The next few weeks promise to keep us all hopping as we sneak in a few more summer activities and prepare for the upcoming school year. This is always such an exciting time!

Please make plans to join us for the Back-2-School Open House on Wednesday, August 15<sup>th</sup> from 6:00-8:00 p.m. Elementary students and parents will have the opportunity to drop off supplies, meet their teachers, see their classrooms, and review the grade level curriculum. 4-5-6 graders and their parents will be required to attend a digital citizenship workshop at 6:30 that evening so they are ready to take responsibility for their Chrome Books! Be sure to check out all the work done in the building over the summer as well. As a reminder, K-6 students will start school on Thursday, Aug. 16<sup>th</sup>. Preschool parents may choose to send school supplies with their children on the night of the open house or wait until the first day of preschool on Monday, August 20<sup>th</sup>. All school supply lists can be found in this newsletter, on the school's Facebook/Twitter page and on the school's website at [www.penderschools.org](http://www.penderschools.org).

Pender Elementary has several wonderful programs available to parents/students this school year. The K-6 *Beyond The Bell Afterschool Program* sign up is now available. This program will follow a format very similar to last school year and will begin on Monday, August 20<sup>th</sup>, 2018. The *Backpack Food Program* is available to all PPS students once again this year. Enrollment forms will come home with students after the first day of school. Food bags will begin coming home on Friday, August 31<sup>st</sup>, 2018. The *Pender TeamMates Mentor Program* is up and running for year number four! If you are interested in being a mentor or your child is interested in having a mentor, additional information will come home with students.

The elementary school day will have an 8:15 a.m. start time for the 2018-2019 school year. Breakfast begins at 7:30 a.m. for those eating at school. Students choosing not to eat at school should arrive at 8:00 a.m. All students should enter the building through door # 4. K-3 students will be dismissed from the south side of the building at 3:30p.m. and 4-6 students at 3:40p.m. (Preschool drop off and pick up procedures are available in the preschool packets given out by Mrs. Goodman).

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# Greetings from Kelly Ballinger

## Elementary Principal



*Continued from page 6*

Dismissal procedures will also remain the same. Students walking home will be dismissed through the lunchroom door to the playground where they will be lined up by the west playground gate. Students will be escorted across the alley and will walk west to the corner where they will be allowed to disseminate. Students riding the bus will report to the playground area upon dismissal, and will be supervised until the busses arrive. Parents and/or guardians who are picking up elementary students should use Maple Street on the south side of the building. We will continue to have a designated pick-up area near the playground. Please see the elementary school day procedures page elsewhere in this newsletter for additional information. Please remind your children of these procedures.

We are pleased to welcome back our PK-6 staff this year! We have a few new additions to our staff that I would like to make you aware of. Brittany Wolfgram will be teaching 1<sup>st</sup> grade. Brittany is a native of Laurel, Ne. Brianna Gaer will be teaching 3<sup>rd</sup> grade. Brianna and her family reside in Pender. Kelly Schrunk will be teaching 4-5-6 Social Studies. Kelly is a PPS grad and resides in Pender with her family. We have also added two new paraprofessionals to our staff. Steph Wegner and Jessica Brichacek will be joining our SPED department when school starts.

Additional information to keep an eye out for are the Elementary eNews electronic weekly newsletter, Thursday Folders, the K-6 Pendragon After-School Program, and information about upcoming PTO meetings. We have a lot of exciting things happening at Pender Elementary School! If you ever have any questions or concerns please feel free to give me a call or stop in and visit. I look forward to seeing all of you!

It's a GREAT day to be a Pendragon!

Kelly Ballinger

# Counselor's Corner

## With Thad Nixon



Greetings to all! The 2018-2019 school year is right around the corner and I am excited to get the year started. Year five for me is complete and even though I have established some programs to aid students in their life after high school there will always be changes that can be made to adapt to the changing times. I am excited to implement new twists into already established programs and beginning others in hopes that it will be benefit each and every student in our school system. Looking forward to the new school year, and as we like to say, "It's a great day to be a Pendragon!"

Some things coming that I would like to inform you of are:

**Senior and Senior Parent Night:** I will again be hosting an informational night for the Class of 2019 and their parents. This night will contain information about what seniors should be doing right now to prepare themselves for college. I will be hosting the night in late August or early September depending on what other activities are scheduled. Along with this night I will present a schedule for other work night options for seniors. These nights will include work designated towards college applications, creating Federal Student Aid Id's, filling out the FAFSA, and designate time towards working on resumes and cover letters for scholarship applications.

**ACT Testing:** The school will once again be a test site for students taking the ACT. We will be a testing center for the October, December, and April tests.

Test Date	Registration Deadline	(Late Fee Required)
September 8, 2018	August 10, 2018	August 11-26, 2018
October 27, 2018	September 28, 2018	September 29-October 14, 2018
December 8, 2018	November 2, 2018	November 3-19, 2018
February 9, 2019	January 11, 2019	January 12-18, 2019
April 13, 2019	March 8, 2019	March 9-25, 2019
June 8, 2019	May 3, 2019	May 4-20, 2019

**Pathways2Tomorrow (P2T):** I am really excited that we are beginning our third year with the P2T consortium and I am anticipating that more and more of our students will become even more attracted to the programs. Programs are becoming established and the interest is beginning to spread as students are seeing the programs offered to them as well as the benefits of getting exposed to the things they like now rather than waiting until later. For students that will be taking part in the consortium this school year keep your calendar open for the "P2T "Open House" that is being sponsored on Wednesday, August 22nd at 7:00 pm to be held at P2T in Beemer. The program will be for P2T students, parents, and any interested school personnel. Attendees will have the opportunity to see the facility, meet the instructors, review the curriculum, and have any questions concerning P2T answered.

# 2017-2018 Suggested Student School Supply List

This is a list of supplies that is suggested for students to bring to school.

Please mark all items with your student's name.

## Preschool

- 1 box washable markers
- 1 roll of paper towels
- 1 box of Kleenex
- backpack to carry to and from school
- change of clothes in Ziploc bag kept in school bag
- 1 container of Clorox wipes

## Kindergarten

- 24-count box of crayons
- 10 glue sticks
- 1 pair of safety scissors
- pencil box
- 1 large eraser
- water color paints
- 2 wide-ruled spiral notebooks
- 1 box of Kleenex
- paint shirt
- headphones (preferably NOT earbuds)
- 1 container of Clorox wipes
- 2-10oz cans of soup (any variety)

## 1st Grade

- 24-count box of crayons
- pencils
- erasers
- scissors
- 5 glue sticks
- water color paints
- 1 composition notebook
- colored pencils
- 2 boxes of Kleenex
- headphones (preferably NOT earbuds)
- regular sized pencil box
- 1 pocket folder
- 1 wide-ruled spiral notebook
- 1 container of Clorox wipes
- 2-10oz cans of soup (any variety)

## 2nd Grade

- pencils
- 24 -count box of crayons
- regular sized pencil box
- erasers
- 3 glue sticks
- 24-count colored pencils
- scissors
- headphones (preferably NOT earbuds)
- 1 wide-ruled composition notebook
- 2 1 container of Clorox wipe
- large boxes of Kleenex
- 2-10oz cans of soup (any variety)



## 3rd Grade

- 2 highlighters
- lots of pencils
- crayons
- pencil box
- 2 ink pens
- colored pencils
- erasers
- glue or glue sticks
- scissors
- markers
- 2 red pens
- 1" 3 ring binder
- 1 12" ruler
- earbuds/headphones
- 3 wide-ruled notebooks
- 4 folders with inside pockets (different colors)
- 2 large boxes of Kleenex
- 1 container of Clorox wipes
- 2-10oz cans of soup (any variety)

## 4th, 5th and 6th Grades

- 6 large glue sticks
- 4 multi-colored highlighters
- colored pencils
- lots of pencils
- 1 fine-tipped black permanent marker
- 1 5-subject spiral notebook
- 1 pkg (144 sheets) loose leaf paper
- pencil bag or pouch (no boxes please)
- markers/crayons
- erasers
- 2 packages 3x5 index cards
- 1 composition notebook
- large scissors
- ear buds
- 2 boxes of Kleenex
- 2 containers of Clorox wipes
- large pump hand sanitizer
- 1 container of Clorox wipe
- 2-10oz cans of soup (any variety)

## Junior High and High School Classes

- 1" or 2" binders
- 2 pocket folders
- pens (blue/black/red)
- clear plastic report covers
- several college-ruled 1 or 3-subject notebooks
- earbuds
- loose-leaf notebook paper
- book covers
- pencils
- erasers
- lined notecards 3 x 5"
- highlighters
- colored pencils
- 2 large boxes of Kleenex (turned into Advisory Group)
- Jr. High - must have a change of clothing (shirt/shorts) and gym shoes for PE
- Graphing calculator-Casio FX9750GII (Mrs. Von's classes)
- Scientific Calculator-TI-30XIIS (Mr. King's classes)



# Sports Physicals

**7th-12th grade students participating in any athletic competition or flames MUST have a physical before being able to participate.**

**Pender Medical Clinic has physical forms or you may pick one up at the school office.**

## Physical Examinations

Nebraska School Law states that all out-of-state transfer students, kindergartners, seventh grade students and all athletic participants, must have a physical within the last 6 months before starting school or practice. The cost is the individual family's responsibility. NSAA states all athletic participants must have a physical after May 1st for the following school year



Student Age Group	Required Vaccines
Ages 2 through 5 years enrolled in a school based program not licensed as a child care provider	4 doses of DTap, DTP, or DT vaccine 3 doses of Polio vaccine 3 doses of Hib vaccine or 1 dose of Hib given at or after 15 months of age 3 doses of pediatric Hepatitis B vaccine 1 dose of MMR or MMRV given on or after 12 months of age 1 dose of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. 4 doses of pneumococcal or 1 dose of pneumococcal given on or after 15 months of age
Students entering school (Kindergarten or 1 <sup>st</sup> Grade depending on the school district's entering grade)	3 doses of DTap, DTP, DT, or Td vaccine, one given on or after the 4 <sup>th</sup> birthday 3 doses of Polio vaccine 3 doses of pediatric Hepatitis B vaccine or 2 doses of adolescent vaccine if student is 11-15 years of age 2 doses of MMR or MMRV vaccine, given on or after 12 months of age and separated by at least one month 2 doses of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. If the child has had varicella disease, they do not need any varicella shots.
Students entering 7 <sup>th</sup> grade	Must be current with the above vaccinations AND receive 1 dose of Tdap (contain Pertussis booster)
Students transferring from outside the state at any grade	Must be immunized appropriately according to the grade entered.

## Sports Practice

Practice for all 9th-12th grade sports will begin on Monday, August 6th. Athletes must have physical form turned in before the start of practice. You can pick up a physical form in the office, in the weight room or at the Pender Medical Clinic.

# Student -Parent Information

## Bus Information

Families utilizing the bus route will be receiving information by mail regarding their child's route and times.



**SAY CHEESE!**

**PreK-6th Grade**

**Thursday, August 30**

**7th-12th Grade**

**Friday, August 31**



# Picture Day



**Tuesday**

**August 28th**

**All Students**

# Hearing Screening

## Right of Privacy Notification

Pender Public Schools plan to continue their policy of routinely releasing to the news media, the schools web pages etc. information regarding students attending the school. The release may include such items as the student's name, parents' name, age, chronological class placement, athletic teams (including heights and weights), music, drama/speech, honor roll, scholastic honors, and other similar pertinent data.

Parents who **DO NOT** wish to have such information disseminated involving their students are requested to attach a letter to the handbook signature page.

As a parent, you have the right to: 1) inspect and review your child's education record and ask for an explanation of any item in the record; 2) be informed of the types and location of records being collected or used by the school; 3) ask for an amendment of any record you feel is inaccurate; 4) give or withhold consent to disclose your child's records; 5) be told to whom information has been disclosed; and 6) to be informed before information in your child's file is destroyed. As a parent you have the further right to consent or deny permission for your child to be evaluated and possibly placed in Special Education Programs or to have the child's current Special Education Program amended.

## Child Find Notice

Any parent, medical office, or other person in the Pender Public School District who knows of any resident child under the age of 21 who may have a handicapping condition that has not yet been identified, please contact Kelly Ballinger at the Pender Public School at 402.385.3244 ext. 2150



Pender Public Schools and the Pender Ministerial Association are thrilled to again be teaming up to continue the Backpack Food Program. The first backpacks will go home the Friday of Labor Day weekend, August 31<sup>st</sup>.

If you believe your child/children could benefit from this program, we encourage you to complete the Backpack Food Program Form, which will be sent home with students in Thursday Folders. Only one form is needed per family. This information is kept confidential.

Likewise, if you would like to donate to the program, any monetary donations can be made to the Pender Ministerial Association in care of Pastor Dan Springer. Donations can also be dropped off at the school.

If your family is in need of additional help, please do not hesitate to contact the school at 385-3244 and we can provide you with additional resources. Thank you! 😊

# Beyond the Bell

## *Pendragon Afterschool Program*

For Students K-6  
3:30-5:00 p.m. / Mon.-Thurs.

***Program will begin MONDAY, AUGUST 20<sup>th</sup>, 2018***

*\* Snack \* Homework Help \* Enrichment Activities \* Physical Activities \**

If you are interested in your child participating in the

2108-2019 Pendragon After-School Program,

Please contact Andrea at the school at 385-3244 to register them.

Registration can also be done during the Open House on Aug. 15<sup>th</sup>



*\* Beyond the Bell is being conducted at no charge.*

*\*Attendance at Beyond the Bell is a privilege and requires that students follow all conduct/handbook rules. Parents will be contacted and students will be asked to leave if conduct/rules are not followed.*

2018-2019

## ELEMENTARY SCHOOL DAY ARRIVAL & DISMISSAL PROCEDURE

### Arrival:

7:30 a.m. Breakfast Begins

8:00 a.m. Students not eating breakfast should arrive

8:05 a.m. Students move to classrooms

8:15 a.m. School Begins

\* All students should enter the building through door 4

\* Preschool students will have drop off on south side of school this year (details in preschool packets).

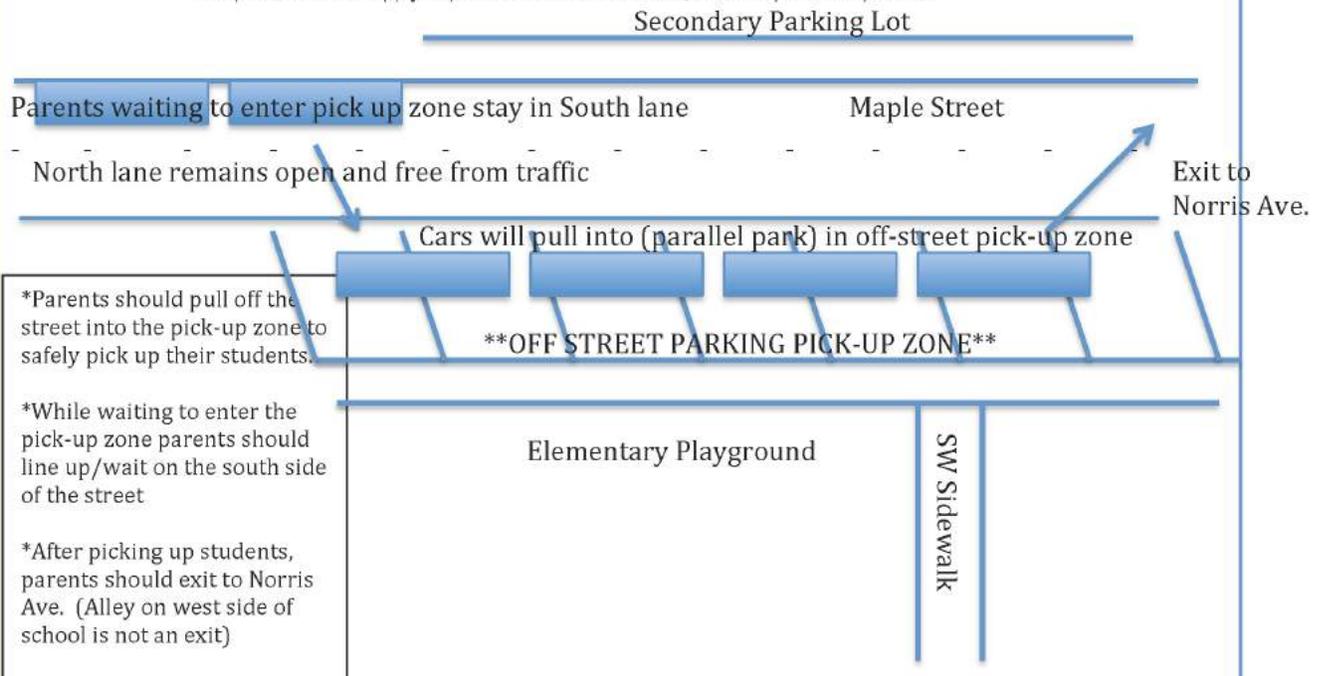
### Dismissal: (K-3 @ 3:30 p.m. and 4-6 @ 3:40 p.m.)

3:30-3:40 p.m. **Students walking home** will be dismissed through lunchroom door to the playground where they will be lined up by the west playground gate. Students will be escorted across the alley and will walk west to the corner where they will be allowed to disseminate.

\***Students riding the bus** will be dismissed to the east side of the playground, where they will be supervised until the busses arrive.

\***Students being picked up by parents or guardians** will be dismissed to the playground where they will be lined up on the southwest sidewalk. When parents have entered the "pick-up zone" students will be allowed to exit the playground (Please see diagram below).

\*This procedure does apply to preschool students as well (details in preschool packet).



# ***Pender Elementary eNews***

The Pender Elementary eNews electronic weekly newsletter is designed especially for parents with students in grades PK-6. The eNews will typically be available Friday afternoons with links posted on the school's social media pages. No sign up is necessary.

A paper copy of the weekly newsletter will also be available in the office upon request if needed.

Please look for the first edition of the eNews on Friday, August 24<sup>th</sup>.  
Thank you!

# ***Thursday Folders***

## ***Elementary P-6 Parents:***

**Please be on the look out for THURSDAY FOLDERS!**

Each student P-6 will bring home a "Thursday Folder" each Thursday during the school year. Any pertinent information (lunch bills, field trip information, necessary forms, upcoming opportunities) will be coming home in this folder once a week on THURSDAYS! Folders are then returned to school the next day for future use.

# 18-19 Milk Break Charges

Milk break will be offered to students in  
Grades PK-3 Only.



*PreK-3<sup>rd</sup> grade students: \$35 semester/\$70 year*

*PreK M-F AM: \$35 semester/\$70 year*

*PreK M-F PM: (Special Milk) \$20 semester/\$40 year*

*PreK MWF AM: \$20 semester/\$40 year*

*PreK MWF PM: (Special Milk) \$15 semester/\$30 year*

*PreK TR AM: \$15 semester/\$30 year*

*PreK TR PM: (Special Milk) \$10 semester/\$20 year*

Please contact the school at 385-3244 if you have questions. Thank you!

## 4-5-6 Grade Students Digital Citizenship Assembly

**\*\*Attendance With Parent Required\*\***

Wednesday, August 15<sup>th</sup>

Back to School Night

6:30 p.m. Heese Event Center

4-5-6 Grade students will be utilizing Chrome Books during the 18-19 school year and must attend this mandatory training with a parent. Thank you!

# Elementary Tardy/Absence Information:

A student is considered tardy if he/she arrives between 8:15-8:45 a.m.

If a student arrives after 8:45 a.m., he/she will be considered absent for a half-day.

A student that leaves in the afternoon before 2:45 p.m. will be considered absent for a half-day.

A student that leaves after 2:45 p.m. be documented as "left early".

After 5 tardies, students may be asked to make up their time missed after school. After 10 tardies, parents and students may be required to meet with the principal. After 20 tardies, a referral to the county attorney may be made.

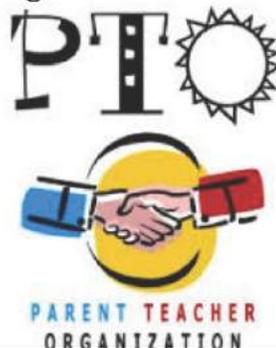
## ***Pender Public Schools PTO***

*Are you interested in making a difference in your child's education?  
Are you interested in working with a FUN group of people  
for the benefit of your child's school?*

Please consider joining the Pender Public Schools Parent-Teacher Organization!

**Next Meeting Will Be Announced Soon!!**

You can look for additional information during the PPS Open House on  
Wednesday, August 15<sup>th</sup> from 6:00-8:00 p.m.





Summary of Board Policy  
5008 - Student Attendance



As a reminder for the 2018-2019 school year, all student absences from school will be defined as either School Excused or Not School Excused. School related activity absences are not counted in either category.

**School Excused Absences**

\*Absences outside the control of the parent or child.

\*The parent must provide documentation to demonstrate the absence was beyond the control of the parent or child.

\*Samples of School Excused absences are:

- Documented illness (doctors note stating student should be excused from school due to illness on a specific date)
- Court appearance
- Death of a family member
- Suspension from school.

**Not School Excused**

\*Parent acknowledged absences

\*Parent has communicated with the school

\*Samples of Not School Excused absences are:

- Illness (which does not require a visit to the doctor)
- Vacations
- Medical appointments (including counseling and orthodontist)

**Excessive Absenteeism**

\* Students who accumulate ten (10) "Not School Excused" absences in a *semester*

\* When student has excessive absences, the following procedure will be used:

- Verbal or written communication from building principal
- A meeting will be held between building principal, parent and other appropriate individuals to help determine/address barriers of attendance

**Reporting Excessive Absenteeism to County Attorney**

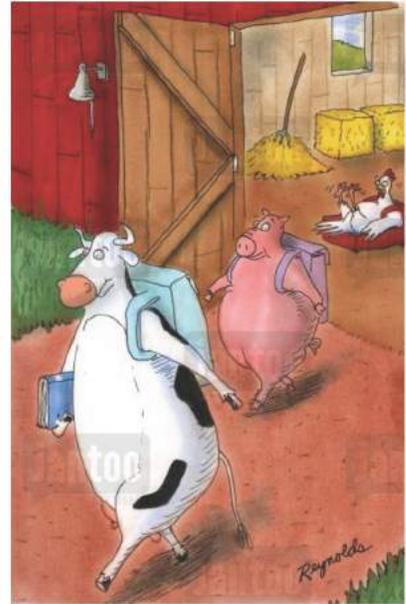
The school may report excessive absenteeism to the county attorney when a student has accumulated more than twenty (20) total absences per year (School Excused and Not School Excused). This total does not include school-related activity absences.

\*\*Policy 5008 is a description of how we code and handle attendance. This attendance policy does not impact or change the Appeal for Credit process in the high school. If you have any questions about the attendance policy please do not hesitate to contact the school office.



The Pender Title One Program Presents

# The F.A.R.M. Report Fired-Up About Reading & Math



## 2018-2019 School Year Activities

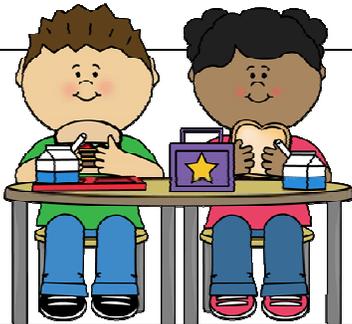
- |                             |   |
|-----------------------------|---|
| August 15 <sup>th</sup> -   | Back-2-School Night<br>*See our booth for literacy related activities and info                                |
| October 4 <sup>th</sup> -   | Pendragon Literacy Night (VB vs. O-C)<br>*Come and read with your favorite Pendragon Athletes                 |
| October 24 <sup>th</sup> -  | Parent-Teacher Conferences<br>*Title One Compact/Policy Review<br>*Family literacy sessions will be available |
| November 19 <sup>th</sup> - | So Thankful Family Night  |
| February 27 <sup>th</sup> - | Parent-Teacher Conferences<br>*Title One Annual Meeting   |
| February -                  | TBD – Science Night   |
| March 1 <sup>st</sup> -     | Dr. Seuss/Read Across America Literacy Night  |
| April 1 <sup>st</sup> -     | Rock the NSCAS Family Night   |

	<b>Breakfast</b>	<b>Lunch</b>
PreK	\$1.70	\$2.10
K-6	\$1.70	\$2.35
7-12	\$1.70	\$2.60
Adults	\$2.20	\$3.60

Extra Milk or Juice - \$.45  
 Extra Breakfast Main (main, yogurt or poptart) - \$.75  
 Extra Breakfast Side (cereal) - \$.50  
 Extra Lunch Main (main or PB&J) - \$1.25  
 Extra Lunch Side (does not include vegetables, fruits, or salad bar) - \$.75

**Breakfast Offered Daily**  
 Includes: main or poptart or yogurt, cereal, toast and 2 drinks

**Lunch Offered Daily**  
 Includes: main, fruit, vegetable, salad bar, 1 drink



# August Lunch

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16 <b>Breakfast Bites</b> Hot Dog Bar Chips Baked Beans Pineapple	17 <b>Biscuits/Gravy</b> Cheeseburger French Fries Corn Fruit Cocktail	18
19	20 <b>Omelet</b> Taco Spanish Rice Pears Brownie	21 <b>French Toast</b> Chicken Alfredo Broccoli Mandarin Oranges Breadstick	22 <b>Breakfast Pizza</b> Turkey Club Chips California Blend Peaches	23 <b>Breakfast Stick</b> BBQ Rib/Bun Potato Wedges Green Bean Cass. Applesauce	24 <b>Biscuits/Gravy</b> Saucy Sub Peas Pineapple Pudding Cup	25
26	27 <b>Dutch Waffle</b> Chicken Fried St. Mashed Pot Green Beans Fruit Cocktail	28 <b>Breakfast Burrito</b> Tavern Tater Tots Broccoli Pears	29 <b>Breakfast Sand.</b> Chicken Patty French Fries Corn Mandarin Oranges	30 <b>Pancake/Sausage</b> Spaghetti Lettuce Salad Peaches Garlic Bread Ice Cream	31 <b>Biscuits/Gravy</b> Pizza California Blend Applesauce	

	<b>Breakfast</b>	<b>Lunch</b>
PreK	\$1.70	\$2.10
K-6	\$1.70	\$2.35
7-12	\$1.70	\$2.60
Adults	\$2.20	\$3.60

Extra Milk or Juice - \$.45  
 Extra Breakfast Main (main, yogurt or pop tart) - \$.75  
 Extra Breakfast Side (cereal) - \$.50  
 Extra Lunch Main (main or PB&J) - \$1.25  
 Extra Lunch Side (does not include vegetables, fruits, or salad bar) - \$.75

**Breakfast Offered Daily**

Includes: main or pop art or yogurt, cereal, toast and 2 drinks

**Lunch Offered Daily**

Includes: main, fruit, vegetable, salad bar, 1 drink



# September Lunch

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 <b>NO SCHOOL</b>	4 <b>Donut</b> Chicken Strips Mac & Cheese Peas	5 <b>Breakfast Bites</b> Taco Boat Spanish Rice Fruit Cocktail Rice Crispy Bar	6 <b>Scrambled Eggs</b> Hot Ham /Cheese Tater Tots Corn Casserole Pears	7 <b>Biscuits/Gravy</b> BBQ Meatballs Chy Hashbrowns Green Beans Mandarin Oranges	8
9	10 <b>French Toast</b> Cheeseburger French Fries Broccoli Peaches	11 <b>Coffee Cake</b> Turkey Club Chips Corn Applesauce	12 <b>Omelet</b> Chix & Noodles Peas Pineapple Bun	13 <b>Muffin</b> Mini corn dogs Potato Wedges California Blend Fruit Cocktail	14 <b>Biscuits/Gravy</b> Saucy Sub Peas Pears Pudding Cup	15
16	17 <b>Breakfast Pizza</b> Taco Spanish Rice Mandarin Oranges	18 <b>Breakfast Stick</b> Ch Fried Steak Mashed Potato Green Beans Peaches	19 <b>Dutch Waffle</b> Goulash Broccoli Applesauce Bun	20 <b>Breakfast Burrito</b> Pizza Corn Pineapple Cookie	21 <b>Biscuits/Gravy</b> Tavern Tater Tots California Blend Fruit Cocktail	22
23	24 <b>Breakfast Sand.</b> Chicken Patty Mac & Cheese Peas Pears	25 <b>Pancake/Sausage</b> Spaghetti Lettuce Salad Mandarin Oranges Breadstick	26 <b>Scrambled Eggs</b> Hot Dog Bar Chips Baked Beans Peaches	27 <b>Breakfast Bites</b> Chicken Alfredo Broccoli Applesauce Garlic Bread	28 <b>Biscuits/Gravy</b> BBQ Rib Potato Wedges Green Bean Cass. Pineapple	29
30						



# LUNCH/BREAKFAST PROGRAM INFORMATION

	Breakfast	Lunch
PreK	\$1.70	\$2.10
K-6	\$1.70	\$2.35
7-12	\$1.70	\$2.60
Adults	\$2.20	\$3.60

Extra Milk or Juice \$.45  
Extra Breakfast Main \$.75  
Extra Breakfast Side \$.50  
Extra Lunch Main \$1.25  
Extra Lunch Side \$.75

**Elementary Milk Break**  
Milk break prices for grades K-3 are by the semester only, at a cost of \$35.00 per semester. The milk fee must be paid at the beginning of each semester. For Preschool milk prices, please contact Andrea Hansen at 385-3244 ext. 2100

- Please make separate checks for:**
- ◆ Lunch payments
  - ◆ Preschool-3rd grade milk break
  - ◆ Computer insurance
  - ◆ Activity Fees

In order to avoid a negative lunch balance, please make sure you give the District Office a current email address. Our lunch program is set up to automatically send weekly statements and texts. You may also, update your email address or phone number to receive texts by calling 385-3244 or email Lisa Johnson at [lijohns1@penderschools.org](mailto:lijohns1@penderschools.org)

**\*\*All students will be charged for seconds.**

**\*\*Free and reduced students under the federal guidelines will only receive 1 free or reduced lunch. They will be charged the full amount for seconds.**

If your child does not eat hot lunch and would like milk with their meal the cost is \$.45 per carton.

The student's lunch money should be turned in to the office before or after school. Lunch bills will be sent home with the oldest student in each family on a weekly basis.

Application forms for free and reduced meals are in this newsletter. Please fill out and return before school begins. **A new form must be returned for the 2018-2019 school year.** If a new form is not received the computer will automatically switch you to paid status in September. If you are not sure whether you will qualify it does not hurt to complete the application. If your household income changes feel free to contact the school at anytime to complete a free/reduced lunch form.

The lunch program at Pender Public Schools will offer a daily main entrée, yogurt or a salad.

The federal hot lunch guidelines state that students need to have 3 food groups on their tray to make it a reimbursable tray. They do not need to eat those three things, they just need to have them on their tray. If you have any questions about the lunch program, you can contact Pam Buchholz at 385-3244.

**As mandated by the Nebraska Department of Nutrition Services, if you would like to provide lunch/breakfast for your child than what is being offered by Pender Public Schools, it must be for your child/children ONLY. You are NOT allowed to bring lunch/breakfast into the school for any other student. If you have any questions regarding these guidelines/policies, please contact the school office at 385-3244.**

### Meal Charge Policy

It is the policy of the District to comply with the National School Lunch Program and School Breakfast Program and all other federal grant programs that provide free or reduced meals to qualifying students. The meal charge guidelines below can be found in the Elementary and Secondary Parent-Student Handbooks.

- Families using the lunch program may access their meal account information on-line on the [www.penderschools.org](http://www.penderschools.org) website under the “Lunch Account Information” tab. Parents/Guardians may submit any amount of money and it will be applied to the appropriate child’s account. An account is required in order for any child to eat school meals. Due to past issues with the charge privilege, the following parameters are in place for student lunch accounts:
- Families with 1 child in the lunch program - Students will not be allowed to charge any extras to their lunch account when the account balance reaches negative \$20. The student will still be allowed to charge the first meal, but no extras will be allowed. When the account reaches negative \$35, the student will no longer be able to charge anything.
- Families with more than 1 child in the lunch program - No student in the family will be allowed to charge any extras to their lunch account when the account balance reaches negative \$35. Each student will be allowed to charge his/her first meal, but no extras will be allowed. When the account reaches negative \$50, the students in that family will no longer be able to charge anything.
- Lunch/breakfast statements will be printed and given to students weekly. The school will not mail lunch account balances to residences.

### Student Eligibility

Families of students who may be eligible for free or reduced price school meals should submit an application to determine their eligibility. Applications are available through the Superintendent or Superintendent’s designee. As long as an application is submitted on or after July 1, the application will be considered current for the new school year. A student may become eligible for free or reduced meals at any time during the school year if the household experiences a change in financial circumstances.

### Meal Account Balances

The District will ensure that families can check their meal account balances in a manner other than exclusively online. The District will ensure that at least one form of meal account payment is free of charge.

The District encourages families to pre-pay without charge for free or reduced price meals. Notwithstanding the option to pre-pay, students and families will have a method to add funds during the school day. Any balance remaining in a pre-paid account shall carry over into the

next month. Households approved for free or reduced price meals with funds remaining in their meal account at the end of the school year shall receive a refund. When a student leaves the District or graduates, the District shall attempt to contact the student's household to return any funds remaining in the student's meal account.

Unpaid meal charges may be carried over at the end of the school year as a delinquent debt and the District shall undertake reasonable collection efforts to collect unpaid meal charges classified as delinquent debt, pursuant to and in compliance with state and federal law. The District shall maintain records of its collection efforts and, once delinquent meal charges are converted to bad debt, its documentation establishing and handling of the bad debt.

#### Student Confidentiality

The District will disclose individual student eligibility information only to those persons (and organizations) who require the information in order to carry out an activity specifically authorized by the National School Lunch Act, subject to applicable legal exceptions.

The District shall not use or implement any colored or coded meal cards, tickets, tokens, or other methods of payment that would overtly identify a student as being eligible for free or reduced price meals.

#### Distribution Annually

This policy shall be provided in writing to all students' households at the start of each school year and to households transferring to the District during the school year.

This policy shall also be provided annually to District staff members responsible for the enforcement of this policy, including food service professionals.

The Superintendent or the Superintendent's designee shall maintain documentation of the annual distribution of this policy to students' households and District staff.

Legal Reference: Richard B. Russell National School Lunch Act (42 U.S.C. § 1751);  
U.S.D.A. Memorandum SP 57-2016.

Date of Adoption: March 13, 2017

**Pender Public Schools**  
**609 Whitney Street**  
**Pender, NE 68047**

**August 1, 2018**

Dear Parent/Guardian:

Children need healthy meals to learn. **Pender Public Schools** offers healthy meals every school day. Breakfast costs PreK-12<sup>th</sup> \$1.70; lunch costs PreK \$2.10, Kdg-6 \$2.35, 7-12 \$2.60. **Your children may qualify for free or reduced price meals.** Reduced price is **30¢** for breakfast and **40¢** for lunch. If your child(ren) qualified for free or reduced price meals at the end of last school year, you must submit a new application by **October 1, 2018** in order to avoid an interruption in meal benefits.

This packet includes an application for free or reduced price meal benefits and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

**1. WHO CAN GET FREE OR REDUCED PRICE MEALS?**

- All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) or the Food Distribution Program on Indian Reservations (FDPIR) are eligible for free meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

**2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY?** Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please call or e-mail **Lisa Johnson, 609 Whitney Street, Pender, NE 68047.**

**3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Lisa Johnson, 609 Whitney Street, Pender, NE 68047.**

**4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS?** No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact **Lisa Johnson, 609 Whitney Street, Pender, NE 68047, [lijohns1@penderschools.org](mailto:lijohns1@penderschools.org)** immediately.

**5. CAN I APPLY ONLINE?** You are encouraged to complete an online application instead of a paper application if your school district makes this option available. The online application has the same requirements and will ask you for the same information as the paper application. Visit **[www.penderschools.org](http://www.penderschools.org)** to begin or to learn more about the online application process. Contact **Lisa**

**Johnson, 609 Whitney Street, Pender, NE 68047, lijohns1@penderschools.org** if you have any questions about the online application.

6. **MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE?** Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year. If you do not send in a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.
7. **I GET WIC. CAN MY CHILDREN GET FREE MEALS?** Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.
8. **WILL THE INFORMATION I GIVE BE CHECKED?** Yes. We may also ask you to send written proof of the household income you report.
9. **IF I DON'T QUALIFY NOW, MAY I APPLY LATER?** Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
10. **WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk to school officials. You also may ask for a hearing by calling or writing to: **Jason Dolliver, 609 Whitney Street, Pender, NE 68047, jadolli1@penderschools.org**
11. **MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?** Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
12. **WHAT IF MY INCOME IS NOT ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
13. **WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT?** Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
14. **WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY?** Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.
15. **WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY?** List any additional household members on a separate piece of paper, and attach it to your application. Contact **Lisa Johnson, 609 Whitney Street, Pender, NE 68047, lijohns1@penderschools.org** to receive a second application.
16. **MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR?** To find out how to apply for SNAP or other assistance benefits, please go online to [ACCESSNebraska.ne.gov](http://ACCESSNebraska.ne.gov) or call 1-800-383-4278.

If you have other questions or need help, call **402.385.3244**

Sincerely,

**Lisa Johnson**

## Instructions for Completing the Free & Reduced Price School Meals Family Application

**For households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) or the Food Distribution Program on Indian Reservations (FDPIR), follow these instructions:**

- Part 1:** List each child's name, the school they attend and their grade.  
**Part 2:** Enter household's Master Case Number if the household qualifies for SNAP, TANF or FDPIR.  
**Part 3:** Skip this part.  
**Part 4:** Complete this part. An adult must sign the form.  
**Part 5:** This part is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.

**For households with FOSTER CHILDREN, follow these instructions:**

### **If all children in the household are foster children:**

- Part 1:** List all foster children, the school they attend and their grade. Check the box indicating the child is a foster child.  
**Part 2:** Skip this part.  
**Part 3:** Skip this part.  
**Part 4:** Complete this part. An adult must sign the form.  
**Part 5:** This part is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.

### **If some of the children in the household are foster children:**

- Part 1:** List all children, including foster children, the school they attend and their grade. Check the box if the child is a foster child.  
**Part 2:** If the household does not have a Master Case Number, skip this part.  
**Part 3:** Follow these instructions to report total household income from last month.  
**Column 1 – Household Members:** List the first and last name of **each** person living in your household, related or not (such as grandparents, other relatives or friends) who share income and expenses. Attach another sheet of paper if necessary.  
**Column 2 - Gross Income and How Often it was Received:** Gross income is the amount earned **before taxes and other deductions**; it is not your take-home pay. For each household member, list each type of income received for the month. You must also report how often the money is received – weekly, every other week, twice a month, or monthly.

#### **Earnings from Work** includes the following:

- Salary, wages, cash bonuses
- Net income from self-employment (farm or business)

#### If you are in the U.S. Military, include:

- Basic pay and cash bonuses (do not include combat pay, Family Subsistence Supplemental Allowance (FSSA) payments or privatized housing allowances)
- Allowances for off-base housing, food and clothing

**Do not include income** from SNAP, FDPIR, WIC, Federal education benefits and foster care payments.

#### **Public Assistance/Child Support/Alimony** includes the following:

- Unemployment benefits, Worker's compensation
- Supplemental Security Income (SSI), Cash assistance from state or local government
- Veteran's benefits (VA benefits), Strike benefits
- Child support payments, Alimony payments

#### **Pensions/Retirement/All Other Income** includes the following:

- Social Security payments (including railroad retirement and black lung benefits)
- Private pensions or Disability benefits

- Regular income from trusts or estates, Annuities, Investment income, Earned interest, Rental income and *Regular* cash payments received from outside the household.

If you have no income, write "0" or leave the income field blank. If you do this, you are certifying there is no income to report.

**Household Size:** Enter the total number of people in your household.

**Social Security Number:** The adult signing the form must list the last four digits of their Social Security Number (SSN) or check the box to the right labeled "Check if no SSN."

**Part 4:** Complete this part. An adult must sign the form.

**Part 5:** This part is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.

**For ALL other households, follow these instructions:**

**Part 1:** List all children, the school they attend and their grade.

**Part 2:** If the household does not have a Master Case Number, skip this part.

**Part 3:** Follow these instructions to report total household income from last month.

**Column 1 – Household Members:** List the first and last name of **each** person living in your household, related or not (such as grandparents, other relatives or friends) who share income and expenses. Attach another sheet of paper if necessary.

**Column 2 - Gross Income and How Often it was Received:** Gross income is the amount earned **before taxes and other deductions**; it is not your take-home pay. For each household member, list each type of income received for the month. You must also report how often the money is received – weekly, every other week, twice a month, or monthly.

**Earnings from Work** includes the following:

- Salary, wages, cash bonuses
- Net income from self-employment (farm or business)

If you are in the U.S. Military, include:

- Basic pay and cash bonuses (do not include combat pay, Family Subsistence Supplemental Allowance (FSSA) payments or privatized housing allowances)
- Allowances for off-base housing, food and clothing

**Do not include income** from SNAP, FDIPIR, WIC, Federal education benefits and foster care payments.

**Public Assistance/Child Support/Alimony** includes the following:

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**Pensions/Retirement/All Other Income** includes the following:

- Social Security payments (including railroad retirement and black lung benefits)
- Private pensions or Disability benefits
- Regular income from trusts or estates, Annuities, Investment income, Earned interest, Rental income and *Regular* cash payments received from outside the household.

If you have no income, write "0" or leave the income field blank. If you do this, you are certifying there is no income to report.

**Household Size:** Enter the total number of people in your household.

**Social Security Number:** The adult signing the form must list the last four digits of their Social Security Number (SSN) or check the box to the right labeled "Check if no SSN."

**Part 4:** Complete this part. An adult must sign the form.

**Part 5:** This part is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.

### Computing Income for Self-Employed Individuals

Individuals who are self-employed or engaged in farming may experience variations in cash flow and cannot easily report a monthly income. These individuals may use their 2017 U.S. Individual Income Tax Return Form 1040 to report self-employment income for the free and reduced price meal application. The income to be recorded is income derived from the business venture less operating costs incurred in the generation of that income. Deductions for personal expenses, such as interest on home mortgages, medical expenses and other similar non-business items are not allowed in reducing gross business income.

USDA announced that **losses** (negative numbers) on the lines listed below can be used to determine the **total** income for this attachment. If the total income is a negative number, it must then be recorded as zero on the application in the category labeled "All Other Income".

Zero income resulting from the use of Form 1040 does not require follow-up.

Please note: Line 7 cannot be reported as current income. Income from wages or salaries must be reported on the application for the most recent month.

Line 22 (total income) and line 37 (adjusted gross income) may not be used for purposes of applying for free and reduced-price meals.

The required information for determining the allowable income from self-employment is to be taken from the 2017 U.S. Individual Income Tax Return Form 1040.

Line 12, Business Income (or loss) \_\_\_\_\_  
 Line 13, Capital Gain (or loss) \_\_\_\_\_  
 Line 14, Other Gains (or losses) \_\_\_\_\_  
 Line 17, Rental Real Estate, etc. \_\_\_\_\_  
 Line 18, Farm Income (or loss) \_\_\_\_\_

**NOTE:** If any members of the household have income from wages or salary, the gross income from last month must be reported on the application form.

This attachment is used only to report income from self-employment and/or farming.

Total of above lines: \_\_\_\_\_ **equals annual self-employed income\***

**If the total of the above lines is a negative number, it must be changed to zero before it is transferred to the application.**

\* This figure can be reported on the application under "Earnings from Work."

**Free & Reduced Price School Meals Family Application** – complete one application per household Attachment C: 2018-19

**Return Completed Application to:** *(Insert School name, mailing address here)*

**Part 1: Children in School**

List names of all children, including foster children, in school. If all children listed are foster, skip to Part 4 to sign the form. (First, Middle Initial, Last Name)	Check box below if a foster child	Name of School Child Attends	Grade
	<input type="checkbox"/>		

**Part 2: Assistance Programs – SNAP, TANF or FDPIR Benefits**

Enter **MASTER CASE NUMBER** if household qualifies for SNAP, TANF or FDPIR:   
 (Social Security numbers, Medicaid numbers and EBT numbers are not accepted.) Skip to Part 4

**Part 3: Total Household Gross Income – You must tell us how much and how often.**

1. Household Members List <b>everyone</b> in the household, current income each person earns in <b>whole dollars</b> (no cents) & how often. Entering "0" or leaving the income field blank certifies no income to report. A foster child's <b>personal use</b> income must be listed.	2. Gross Income (before taxes) and How Often it was Received					
	Earnings from Work before deductions		Public Assistance, Child Support, Alimony		Pensions, Retirement and All Other Income	
	Income	How often	Income	How often	Income	How often

Total Number of Household Members: \_\_\_\_\_ (Children and Adults)  
 Last four digits of Social Security Number (SSN) of the adult signing this form: XXX – XXX – \_\_\_\_\_ Check if no SSN

**Part 4: Adult Signature and Contact Information – An adult household member must sign the application.**

*"I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits and I may be prosecuted under applicable State and Federal laws."*

Sign here: \_\_\_\_\_ Print name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Street Address (if available): \_\_\_\_\_ Zip: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

**Part 5: Children's Ethnic and Racial Identities – Optional**

**Check one Ethnic Identity:** – and – **Check one or more Racial Identities:**

Hispanic or Latino      Asian      Black or African American      Native Hawaiian or other Pacific Islander  
Not Hispanic or Latino      White      American Indian or Alaskan Native

**Do Not Fill Out the Section Below - For School Use Only**

Annual Income Conversion:      Weekly X 52;      Every 2 weeks X 26;      Twice a month X 24;      Monthly X 12

Total Household Size: \_\_\_\_\_

Total Income: \_\_\_\_\_ per \_\_\_\_\_  
Year   Month   2 X Mo   Every 2 Wks   Week

Free      Reduced      Denied  
Income      Reason for denial:  
Categorically eligible:      Income too high  
SNAP/TANF/FDPIR      Incomplete application  
Foster Child

Signature of Determining Official: \_\_\_\_\_ Date Approved: \_\_\_\_\_

**FOR THE VERIFICATION PROCESS ONLY:**

Signature of Confirming Official: \_\_\_\_\_ Date Confirmed: \_\_\_\_\_  
 Signature of Verifying Official: \_\_\_\_\_ Date Verified: \_\_\_\_\_

Date Withdrawn From School: \_\_\_\_\_

**Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.**

<b>FEDERAL INCOME CHART</b> for School Year 2018-19					
Household size	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	22,459	1,872	936	864	432
2	30,451	2,538	1,269	1,172	586
3	38,443	3,204	1,602	1,479	740
4	46,435	3,870	1,935	1,786	893
5	54,427	4,536	2,268	2,094	1,047
6	62,419	5,202	2,601	2,401	1,201
7	70,411	5,868	2,934	2,709	1,355
8	78,403	6,534	3,267	3,016	1,508
Each additional person:	7,992	666	333	308	154

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number are not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health and nutrition programs to help them evaluate, fund or determine benefits for their programs, auditors for program reviews and law enforcement officials to help them look into violations of program rules.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410
- (2) Fax: (202) 690-7442; or
- (3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

**If you fill out application for free/reduced meals..please fill out this form as well and return to the school office. Thanks**

### **Sharing Information with Other Programs - Optional**

Dear Parent/Guardian:

To save you time and effort, the information you gave on your Free and Reduced-Price School Meals Application may be shared with other programs for which your children may qualify.

**For the following programs, we must have your permission to share your information. Sending in this form will not change whether your children get free or reduced price meals.**

- Yes! I **DO** want school officials to share information from my Free and Reduced Price School Meals Application with ***extra curricular activities***.
- Yes! I **DO** want school officials to share information from my Free and Reduced Price School Meals Application with ***vocal and instrumental music honors***.
- Yes! I **DO** want school officials to share information from my Free and Reduced Price School Meals Application with ***special scholarships***.

**If you checked "yes" to any or all of the boxes above, complete the following form to ensure that your information is shared for the child(ren) listed below. Your information will be shared only with the programs you checked.**

Child's Name:	_____	School:	_____
Child's Name:	_____	School:	_____
Child's Name:	_____	School:	_____
Child's Name:	_____	School:	_____
Signature of Par-	_____	Date:	_____
Printed Name:	_____		
Address:	_____		

For more information, you may call **Lisa Johnson** at **402.385.3244** or email at **lijohns1@penderschools.org**

Return this form to: **Pender Public Schools, 609 Whitney Street, Pender, NE 68047**

# Important Dates



August 15– Open House 6:00-8:00 p.m.

August 16-1st Day of School Kdg-12th Grades 1:00 p.m. Dismissal

August 17-18-School Musical 7:00 p.m.

August 20– 1st Day of School for Preschool

August 28-Hearing Screening

August 30-School Pictures Prek-6th Grades

August 31-School Pictures Prek & 7th-12th Grades

September 3-No School

September 12-Wednesday 2:30 Dismissal begins for Kdg-12th grades

September 21-Homecoming

## **The school calendar changes daily.**

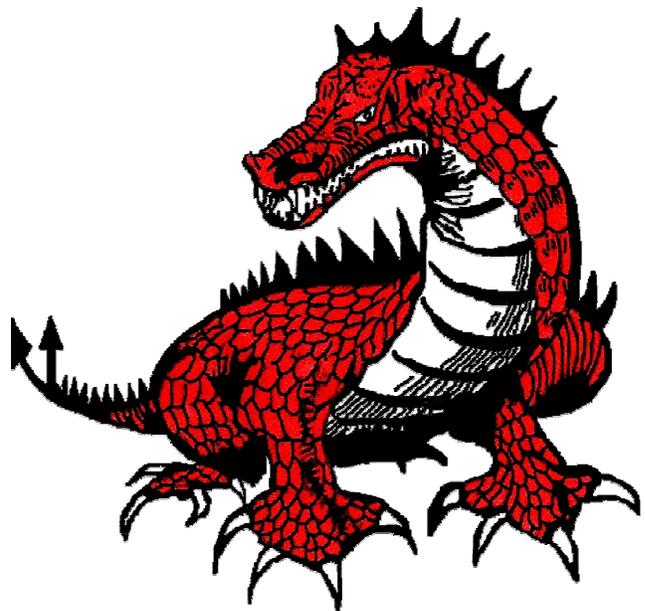
You can find the most current calendar as well as detailed information about events at [www.penderschools.org](http://www.penderschools.org).

Interested in Pendragon clothing?

Contact school office for more details.

Pender gear is available for most sports at beginning of each sport season.

402.385.3244



## How to Contact Us

**District Office**

402-385-3244

**On the Web at**

[www.penderschools.org](http://www.penderschools.org)

**On Facebook**

Pender Public Schools

**On Twitter**

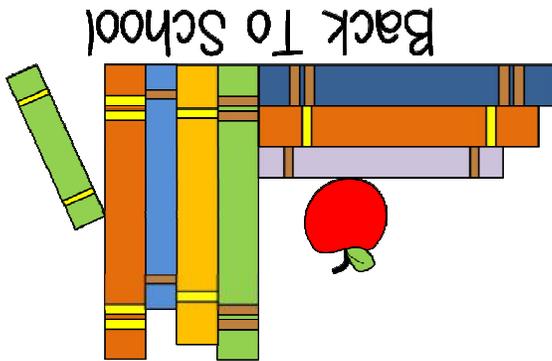
@pendragonupdate



Take a second and think about the mentor in your life. Were they a good listener? Were they there for you? How would your life be different without them?

The TeamMates Mentoring program is looking for enthusiastic, positive role models to make a difference in the lives of young people in our community. Matches in TeamMates meet once a week at school to play board games, work on projects, or talk. Pay your mentoring experience forward and join the team. One visit a week can make a life-long impact. Go to [Teammates.org](http://Teammates.org) to learn how or contact Andrea Hansen at 402.9385.3244 ext. 2100.

Save your Cubby's receipts and turn them into the school office. Cubby's will donate 2% of the total receipts we collect back to Pender Public School.



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