

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
REGULAR MEETING MINUTES  
City Council Chambers, 3<sup>rd</sup> Floor, City Hall Annex  
Monday, March 21, 2022 ~ 6 pm**

Note: This is a combination **VIRTUAL** and **IN-PERSON** meeting, with members attending via Zoom Video Conferencing and in-person.

**Members present:** Paula Cote, Amy Sevigny, Jennifer Davie, Jonathan Mapes, John Roux

**Student Reps present:** Grace Davie, Isabella Farrington (Zoom), John Paul Alexandre

**Staff present:** Matt Nelson, Superintendent  
Steve Bussiere, Assistant Superintendent  
Bethany Lambert, Director of Curriculum  
Cheryl Fournier, Business Administrator  
Erin Barry  
Shane O’Connell  
Gordie Salls (Zoom)

**A. Call to Order** Paula Cote, Chair called the meeting to order at 6:01 pm.

**B. Pledge of Allegiance**

**C. Adjustments** None

**D. Approval of Minutes** ([Attachment D](#))

1. Monday, February 28, 2022, Budget Workshop Meeting, 5 pm
2. Monday, February 28, 2022, School Committee Meeting, 6 pm
3. Monday, March 7, 2022, Executive Session, 5 pm
4. Monday, March 7, 2022, School Committee Meeting, 6 pm

**Motion by Mrs. Sevigny: To approve the minutes as presented.**

Motion seconded by Mrs. Davie. Motion carried 5 – 0.

**E. Public Comments**

1. Grace Davie spoke about the upcoming prom, ticket sales and expressed some of her concerns surrounding the venue selection and ticket sale processes.

**F. Communications** None

**G. Committee Reports**

1. Construction Projects
  - i. Units have not been tripping but the weather has not been cold.
  - ii. Briggs has not been out with tech support to speed up the dampers in the two units that have repeatedly tripping. We are confident this will address the problem.
  - iii. Working with the architect to get assurances since we are out of cold weather season.
  - iv. With COVID improvements, a tour is to be scheduled for the Core Building committee in April.

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- v. Meeting with Don Nichols and Holly Hartley to tour SMS cafeteria; will look at options for storage and office space that was originally valued-engineered out of the project with local bond funds
  - vi. Looking at orange lockers and peach tile options for work this summer.
2. SHS/SRTC Scheduling Advisory Committee
- i. Next meeting, Tues., March 22<sup>nd</sup> at 2:30 pm in the SHS Cafeteria.
    - 1. Considerable time has been sent collecting schedule information.
    - 2. The plan is to use that information to help develop and build a schedule from the ground up.
    - 3. There are three questions that we need to answer to guide this work:
      - a. What do we need in a schedule?
      - b. What do we want in a schedule?
      - c. What can't we have in a schedule?
    - 4. Information will be used to evaluate the different schedule options against our needs, wants and non-negotiables.
3. Sanford Performing Arts Committee
- i. Mrs. Cote gave a committee update of work being done to generate revenue and bring a variety of performances to the SPAC next year. Student Rep Grace Davie added that around 200 tickets for each Mamma Mia performance have been sold but the goal is 400; encouraged all to come out and enjoy the performance.

### H. Superintendent's Report

1. Student Representative Reports
- i. John Paul Alexandre reported that the Challenge Day activities were a great opportunity and very beneficial to students, spring sports were going to start soon, there were still prom tickets available and that he saw all tensions lessening and nothing but positives with masks being optional.
  - ii. Grace Davie mentioned the National Honor Society Variety Show event to be held in April and encouraged all to come out and support. Event has a lot to offer with music, dance, comedy, concessions and raffles. Grace noted she too has received positive feedback on masks being optional.
  - iii. Isabella Farrington further recapped the details of the Variety Show to be held on 4.7.22. Isabella's response to masks being optional and the lifted mitigation strategies was that some students have expressed to her that they are more comfortable with having some of the Plexiglas table dividers left in place.
2. Sanford School Department Safe Return to School and Continuity of Instruction Plan 2021-2022 Update.
- i. Supt. Nelson presented:
    - 1. Attendance data ([Attached](#)).
    - 2. Positive COVID cases and associated locations in the Sanford School Department.
    - 3. York County Daily Situation Reports indicate that York County is now in green which is low transmission and positive cases are decreasing daily.
  - ii. Supt. Nelson gave a YCEMA update:
    - 1. Meeting is now moving to bi-weekly due to improving conditions.
    - 2. All trends and indicators are moving in the right direction. Data from NH and MA is very encouraging and is also trending in the right direction.

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3. Updated [mitigation strategies](#).
  4. [FAQ document](#) for referencing.
  5. The plan is to continue to send out notifications of any positive cases in the district and document/update on the COVID-19 section of our website. Will revisit at 4.4.22 School Committee meeting.
3. Sanford News 3.21.22 ([Attached](#))

### I. Directors' Reports

1. Bethany Lambert introduced the [Social Studies Curriculum Presentation](#) - Erin Barry and Shane O'Connell.
2. Gordie Salls gave an update on Winter Athletics and the awards presented; reviewed upcoming Spring Athletic program.
3. Steve Bussiere
  - i. An update was given on the following:
    1. Transportation
      - a. After-school bus at SMS/SHS schedule and availability;
      - b. Spring Sports Season bussing is in the planning stages; challenge is number of teams, weather and game reschedules; and
      - c. Ledgemere's staffing changes and new hires.
    2. Educational Technician Evaluations
      - a. Evaluation System mirrors the teacher's evaluation system.
      - b. Evaluation is done annually and provides assessment of performance and feedback to foster growth; the goal is for supervising teachers to complete process and share results with ed-techs in April.
    3. Pre-K Lottery.
      - a. Remains open until end of day on 4.3.22.
      - b. 53 families have registered to date; majority are new students.

### J. New Business

1. February 2022 Financials – Cheryl Fournier ([Attachment J.1](#))  
**Motion by Mrs. Sevigny: To approve the February 2022 financials as presented**  
Motion seconded by Mr. Mapes. Motion carried 5 – 0.

### K. Old Business      None

### L. Resignations/Retirements\*

1. Superintendent Nelson announced the following resignations/retirements\*:

Alyssa Cray	ED Tech II	CJL	Withdrawn
Alisha Sleboda	8 <sup>th</sup> Grade Softball Coach	SMS	3/03/2022
Amber Cantin	EdTech II Resource	SMS	3/18/2022
Sara Dayton	Library Ed Tech I	SMS	3/11/2022
Nate McLellan	Assistant Varsity Football Coach	SHS	3/14/2022
Joan Wright*	Technology Director	District	4/22/2022

### M. Staff Appointments

1. Superintendent Nelson announced the following appointments:

Alisha Sleboda	JV Girls Lacrosse	SHS	Replacement	3/2022
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Paul Casavant	EdTech II	SPE	Replacement	TBD
Brenda Cole	EdTech II	SPE	Replacement	3/21/2022
Svetlana Lucero	RR EdTech II	SHS	Replacement	3/28/2022
Brian Danis	2nd Shift Custodian	SHS	Replacement	3/28/2022
Rossie Kearson	Varsity Boys Tennis Coach	SHS	Unresigned	3/10/2022
Ashley Wyman	8th Grade Softball Coach	SMS	Replacement	4/2022
Amanda Roy	7th Grade Girls Soccer Coach	SMS	Replacement	9/2022
Amanda Roy	7th Grade Girls Basketball Coach	SMS	Replacement	11/2022
Dan Stefanilo	8th Grade Basketball Coach	SMS	Replacement	11/2022

### N. Staff Transfers

1. Superintendent Nelson announced the following transfers:

Philip Amato	From 2 <sup>nd</sup> Shift Custodian SMS	To 2 <sup>nd</sup> Shift Custodian MCS/SMS	3/14/2022
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### O. Staff Nominations

1. Superintendent Nelson nominated the following professional staff:

Jamie Lovejoy	2 <sup>nd</sup> Grade Teacher	MCS	Replacement	3/14/2022
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**Motion by Mr. Roux: To approve the nomination of Jamie Lovejoy as presented.**

Motion seconded by Mr. Mapes. Motion carried 5 – 0.

### P. Policies and Procedures ([Attachment P](#))

1. Second Reading - **Expulsion of Students – JKE**
2. Second Reading - **Expulsion Administrative Procedures – JKE-R**
3. Second Reading - **Suspension of Students – JKD**
4. Second Reading - **Disciplinary Removal of Students with Disabilities – JKF**
5. Second Reading - **Disciplinary Removal of Students Administrative Procedures– JKF-R**
6. Second Reading - **System-Wide Student Code of Conduct– JIC**
7. Second Reading - **System-Weapons, Violence and School Safety– JICIA**

**Motion by Mr. Mapes: To approve the policies JKE, JKE-R, JKD, JKF, JKF-R, JIC and JICIA as presented.**

Motion seconded by Mr. Roux. Motion carried 5 – 0.

### Q. Items for Future Agenda(s)

### R. Calendar Announcements

Tues., 3.22.22	SHS/SRTC Advisory Committee Meeting	2:30 pm	SHS Cafe
Thurs., 3.24.22	City Budget Committee Meeting	6 pm	Via Zoom
Thurs., 3.24.22	Parent/Guardian Informational Night on Internet Safety	6 pm	SHS PAC
Fri., 3.25.22	Sanford's Got Talent (Sponsored by SMS Jobs for Maine Graduates program)	5 pm	SMS
Tues., 3.29.22	Executive Session School Committee	2 pm – 6 pm	Central Office

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Wed., 3.30.22	Food Service Negotiations	1:30 – 2:45 pm	SHS Cafe
Thurs., 3.31.22	City Budget Committee Meeting/Approval of City and School Budgets	6 pm	Via Zoom
Mon., 4.4.22	School Committee Meeting	6 pm	Chambers
Tues., 4.5.22	Budget Committee Presentation at City Council Meeting	6 pm	Via Zoom
Wed., 4.6.22	Sanford Schools Legacy Foundation Meeting	4 pm	Via Zoom
Tues., 4.12.22	Tentative – Level 3 Custodian Grievance Hearing	5:30 pm	CO
Mon., 4.25.22	Tentative – Level 3 Custodian Grievance Hearing	6: pm	(prior to SC meeting)
Mon., 4.25.22	School Committee Meeting	6 pm	Chambers

### S. Adjournment

**Mr. Mapes made a motion to adjourn at 7:36 pm.**  
Mr. Roux seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

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Paula Cote, School Committee Chair

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Matt Nelson, Superintendent