

HARRINGTON PARK SCHOOL DISTRICT
HARRINGTON PARK, NEW JERSEY

MINUTES

HARRINGTON PARK BOARD OF EDUCATION

Regular Public Meeting

Thursday, December 02, 2021

Location: Community Church - Founders Hall

Work Session and Executive/Closed Session

5:00 p.m.

Public Meeting - Regular Public Meeting

6:00 p.m.

MEMBERS OF THE BOARD

Tsampicos Perides, President

Brenda Cho

Stephen Hahm

Matthew Lehmann

Peter Toomin

Dr. Adam D. Fried, Superintendent/Board Secretary

Mr. Bryan Jursca, Business Administrator

Executive Closed Meeting - First and Third Thursday of Each Month at 5:00 p.m.

Work Session - First Thursday of Each Month at 5:00 p.m.

Regular Public Meeting - Third Thursday of Each Month at 6:00 p.m.

Next Work Session Meeting: **January 06, 2022**

Board of Education - Community Church - Founders Hall

CALL TO ORDER:

President Perides called the meeting to order at 6:05 p.m.

FLAG SALUTE:

Dr. Fried led the flag salute.

ROLL CALL:

Meeting Attendance	PRESENT	ABSENT	Time of arrival/departure
Tsampicos Perides, President	x		
Brenda Co		x	
Stephen Hahm	x		
Matthew Lehmann		x	
Peter Toomin	x		

Also Present: Dr. Adam Fried, Superintendent/Board Secretary
Mr. Bryan Jursca, Business Administrator
Public

OPEN PUBLIC PORTION MEETING ACT STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Harrington Park Board of Education has caused notice of this meeting, which includes the date, time and place thereof posted on the bulletin board of the municipal building, and the Board of Education bulletin board, published in The Record and filed with the Clerk of the Borough of Harrington Park.

MEETING CALENDAR:

<u>Date</u>	<u>Time:</u>	<u>Place</u>	<u>Purpose</u>
January 6, 2022		Community Church	
Work Session and Executive/Closed Session	5:00 p.m.	Board Conference Room	Discussion
Regular Public Meeting	6:00 p.m.	Founders Hall	Discussion

PRESIDENT'S STATEMENT:

- Welcome
- President Perides hoped that everyone had a healthy and happy Thanksgiving, then wished Dr. Fried a belated Happy Birthday and ended with Happy Holidays to all!

SUPERINTENDENT'S STATEMENT:

- Dr. Fried noted that the annual Turkey Drive with the Apostle House located in Newark was a great success once again and he is so very proud of the relationship we have with them.
- Skateboard stickers are up on the school walls and the skateboard rack with artwork made by students.
- Wished everyone a safe and happy holiday break.

STUDENT COUNCIL REPORT: (none)

PRESENTATION: (none)

OTHER: (none)

PUBLIC BE HEARD AGENDA ITEMS ONLY

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board,

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones.

All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Motion by President Perides, seconded by Trustee Hahm to open the meeting to the public.

Voice Vote: Unanimous

Questions or Comments:

- **Cricket O'Neil - 52 First Street, Harrington Park, NJ**
 - Ms. O'Neil wanted to know if there was any attachment that goes along with HG-16

Dr. responded by giving her a copy of the attachment.

Motion by President Perides, seconded by Trustee Hahm to close the meeting to the public.

Voice Vote: Unanimous

ACTION ITEMS

I. APPROVAL OF MINUTES

11/18/21 Work Session Executive/Closed Session Regular Public Session

Motion by President Perides, seconded by Trustee Toomin to approve the Minutes of 11/18/21 as listed above.

ROLL CALL: 3-YES 0-NO 2-ABSENT Motion approved

II. ADMINISTRATIVE COMMITTEE

Brenda Cho, Chairperson

Pursuant to the recommendation of the Superintendent, the Administrative Committee recommends the following resolution(s):

A-1 APPROVE THE RESIGNATION OF SCHOOL PSYCHOLOGIST, REBECCA SCHWARTZ EFFECTIVE 12/31/21

BE IT RESOLVED that the Board of Education approve the resignation of school psychologist, Rebecca Schwartz, effective 12/31/21.

A-2 APPROVE WINTER ENRICHMENT PROGRAM

BE IT RESOLVED that the Board of Education approve the Winter Enrichment Program for the 2021-22 school year.

A-3 APPROVE ISSUANCE OF PART-TIME DIRECTOR OF HOUSE & GROUNDS CONTRACT FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the issuance of the part-time Director of House & Grounds contract to Kevin Menaldo for the 2021-22 school year.

A-4 APPROVE ISSUANCE OF SUPERVISOR OF HOUSE & GROUNDS CONTRACT FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the issuance of Supervisor of House & Grounds contract to Patrick Reagan for the 2021-22 school year.

A-5 APPROVE ISSUANCE OF ASSISTANT SUPERVISOR OF HOUSE AND GROUNDS CONTRACT FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the issuance of Assistant Supervisor of House and Grounds contract to Darren Aquino for the 2021-22 school year.

A-6 APPROVE ISSUANCE OF FINANCIAL CLERK CONTRACT FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the issuance of Financial Clerk contract to Marcelino Lapid for the 2021-22 school year.

A-7 APPROVE ISSUANCE OF CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE BUSINESS ADMINISTRATOR AND BOARD SECRETARY AND HUMAN RESOURCE HEALTH BENEFITS COORDINATOR CONTRACT FOR 2021-22 SCHOOL YEAR

A-8 APPROVE ISSUANCE OF CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT CONTRACT FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the issuance of Confidential Administrative Assistant to the Superintendent contract to Margaret McClean for the 2021-22 school year.

A-9 APPROVE ISSUANCE OF DIRECTOR OF SPECIAL PROGRAMS CONTRACT FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the issuance of Director of Special Programs contract to Celeste Bonura for the 2021-22 school year.

A-10 APPROVE AMENDMENT TO AUGUST 27, 2021 PUBLIC SESSION AGENDA RESOLUTION A-19 FOR NORTH JERSEY HEALTH & WELLNESS

BE IT RESOLVED that the Board of Education approve the amendment to the August 27, 2021 Public Session Agenda - resolution A-19 for North Jersey Health and Wellness to provide psychiatric services for the 2021-22 school year with a change to the psychiatric clearances charge from \$250 to \$300.

Motion by Trustee Hahm, seconded by Trustee Toomin to approve resolutions A-1 through A-10.

III. FINANCE AND AUDIT COMMITTEE

Stephen Hahm, Chairperson

Pursuant to the recommendation of the Superintendent, the finance and Audit Committee recommends the following resolution(s):

FA-11 APPROVE BILLS LIST

BE IT RESOLVED that the Board of Education approve the payment of expenditures in the amount of \$82,072.03 dated 12/02/21 as based upon the computer listing dated 12/02/21 and the payroll of \$389,239.84 dated 11/30/21, all of which are on file in the office of the Board of Education.

In accordance with N.J.A.C. 6A:23-2:11(b), C 3, and C 4:

Approval that all bills as examined, audited and certified by the Business Administrator/Board Secretary and presented to the Board of Education shall, if found to be correct, be ordered paid by the Board of Education. Any exceptions noticed tonight, on the record, will be reexamined by the Business Administrator/Board Secretary and the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern.

FA-12 APPROVE BOARD SECRETARY REPORT FOR OCTOBER, 2021

BE IT RESOLVED that the Board of Education approve the Board Secretary Report for the month ending 10/31/21 .

CERTIFICATION OF FUNDS

In accordance with N.J.A.C.6A:23-211 (b), (c), and (c)4:

The Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures which in total exceed the line item appropriation. The Board of Education certifies that no major account or fund has been over-expended. Furthermore, the Board of Education And the business Administrator/Board Secretary certify that current expense, special revenue and debt service fund balances have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FA-13 APPROVE MONTHLY TRANSFER REPORT FOR OCTOBER, 2021

BE IT RESOLVED that the Board of Education approve the monthly Transfer Report for the month ending 10/31/21 .

FA-14 APPROVE TREASURER'S REPORT FOR OCTOBER, 2021

BE IT RESOLVED that the Board of Education approve the Treasurer's Report for the month ending 10/31/21.

Motion by Trustee Hahm, seconded by Trustee Toomin to approve resolutions FA-11 through FA-14.

IV. HOUSE & GROUNDS COMMITTEE

Peter Toomin, Chairperson

Pursuant to the recommendation of the Superintendent, the House & Grounds Committee recommends the following resolution(s):

HG-15 APPROVE FORM M-1 FOR ANNUAL MAINTENANCE BUDGET FOR 2021-22 AND 2022-23

BE IT RESOLVED that the Board of Education approve form M-1 for Annual Maintenance Budget for 2021-22 and 2022-23 school years.

HG-16 APPROVE COMPREHENSIVE MAINTENANCE PLAN FOR 2020-21, 2021-22, AND 2022-23

BE IT RESOLVED that the Board of Education approve the Comprehensive Maintenance Plan for 2020-21, 2021-22, and 2022-23 as follows:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of Harrington Park school district are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Harrington Park School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Harrington Park School District in compliance with Department of Education requirements.

HG-17 APPROVE USE OF SCHOOL FACILITIES

BE IT RESOLVED that the Board of Education approve Use of Facilities for HP Bulldogs at no charge, pending insurance certificate, as listed below:

Dates	Purpose	Hours	Facility
12/01/21 - 03/20/22	HP Bulldog basketball games	6:00pm - 9:15pm Mon.-Fri. 9:00am - 3:00 pm Saturdays 12:00pm - 4:00pm Sundays	APR & Gym

HG-18 APPROVE USE OF SCHOOL FACILITIES

BE IT RESOLVED that the Board of Education approve the Use of Facilities for the Class of 2022 for 22 Days of December Basket Preview as listed below:

Date	Purpose	Hours	Facility
11/29/21	22 Day of December Basket Preview	4:00 pm - 8:00 pm	APR

HG-19 APPROVE USE OF SCHOOL FACILITIES

BE IT RESOLVED that the Board of Education approve the Use of Facilities for HP Men’s Basketball starting January 3, 2022 from 7:30-9:30 p.m. on Monday nights in the Gym at no charge pending insurance certificate.

HG-20 APPROVE USE OF SCHOOL FACILITIES

BE IT RESOLVED that the Board of Education approve the Use of Facilities for Daisy Troop 98171 at no charge as listed below:

Date	Purpose	Hours	Facility
12/10/21	Gingerbread House Making Activity	3:15 pm - 4:30 pm	Art Room

Motion by Trustee Toomin, seconded by Trustee Hahm to approve resolutions HG-15 through HG-20

ROLL CALL: 3-YES 0-NO 2-ABSENT Motion approved

V. POLICY AND LEGISLATION COMMITTEE Stephen Hahm, Chairperson

Pursuant to the recommendation of the Superintendent, The Policy and Legislation Committee recommends the following resolution(s):

OPEN TO PUBLIC - PUBLIC BE HEARD (On Policy Only)

Motion by Preides Perides, seconded by Trustee Toomin to open the meeting to the public on Policy only.

Voice Vote: Unanimous

Questions or Comments: none

Motion by President Perides, seconded by Trustee Toomin to close the meeting to the public on Policy only

Voice Vote: Unanimous

PL-21 APPROVE SECOND READING OF POLICY #1648.14 - SAFETY PLAN FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS - COVID 19

BE IT RESOLVED that the Board of Education approve the Second Reading of Policy #1648.14 - Safety Plan for Healthcare Settings in School Buildings-COVID 19

PL-22 APPROVE SECOND READING OF POLICIES AND REGULATIONS

BE IT RESOLVED that the Board of Education approve the Second Reading of Policies and Regulations listed below:

Policy 0131	Bylaws, Policies and Regulations
Policy 3126	District Mentoring Program
Regulation 3126	District Mentoring Program
Regulation 3142	Nonrenewal of Non Tenured Teaching Staff Member
Policy 3221	Evaluation of Teachers
Regulation 3221	Evaluation of Teachers
Regulation 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Policy 3223	Evaluation of Administrators, Excluding Principals, and Vice Principals, and Assistant Principals
Regulation 3223	Evaluation of Administrators, Excluding Principals, and Vice Principals, and Assistant Principals
Policy 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
Regulation 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
Policy 4125	Employment of Support Staff Members
Policy 4146	Nonrenewal of Non Tenured Support Staff Members
Regulation 5200	Attendance
Regulation 5610	Suspension Procedures
Policy 8420	Emergency and Crisis Situations

Motion by Trustee Perides, seconded by Trustee Toomin to approve resolutions PL-21 and PL-22

ROLL CALL: 3-YES 0-NO 2-ABSENT Motion approved

V. TRAVEL/CONFERENCES/OTHER: (none)

PUBLIC BE HEARD - ALL SCHOOL RELATED ISSUES

Motion by President Perides, seconded by Trustee Toomin to open the meeting to the public

Voice Vote: Unanimous

Questions or Comments:

1. none

Motion by President Perides, seconded by Trustee Toomin to close the meeting to the public.

ADJOURNMENT

Motion by President Perides, seconded by Trustee Hahm to adjourn from the Public Session meeting at 6:17 p.m.

Voice Vote: Unanimous

Dr. Adam Fried

**Dr. Adam Fried
Superintendent/Board Secretary**