

HARRINGTON PARK SCHOOL DISTRICT
HARRINGTON PARK, NEW JERSEY

MINUTES

BOARD OF EDUCATION

Wednesday, June 30, 2021

In Person Meeting

Work Session and Executive/Closed Session

5:00 p.m.

Public Meeting - Regular Public Meeting

6:00 p.m.

MEMBERS OF THE BOARD

Tsampicos Perides, President

Brenda Cho, Trustee

Stephen Hahm, Trustee

Dr. Adam D. Fried, Superintendent/Board Secretary

Mr. Bryan Jursca, Business Administrator

Executive Closed Meeting - First and Third Thursday of Each Month at 5:00 p.m.

Work Session - First Thursday of Each Month at 6:00 p.m.

Regular Public Meeting - Third Thursday of Each Month at 6:00 p.m.

Next Work Session Meeting: **August 26, 2021**

Board of Education - Harrington Park School

CALL TO ORDER:

President Perides called the meeting to order at 6:00 p.m.

FLAG SALUTE:

Dr. Fried led the flag salute.

ROLL CALL:

Virtual Meeting	PRESENT	ABSENT	Time of arrival/departure
Tsampicos Perides, President	x		
Brenda Cho, Trustee	x		
Stephen Hahm, Trustee	x		

Also Present: Dr. Adam Fried, Superintendent/Board Secretary
Mr. Bryan Jursca, Business Administrator
Public

OPEN PUBLIC PORTION MEETING ACT STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Harrington Park Board of Education has caused notice of this meeting, which includes the date, time and place thereof posted on the bulletin board of the municipal building, and the Board of Education bulletin board, published in The Record and filed with the Clerk of the Borough of Harrington Park.

MEETING CALENDAR:

<u>Date</u>	<u>Time:</u>	<u>Place</u>	<u>Purpose</u>
August 26, 2021			
Work Session and Executive/Closed Session	5:00 p.m.	Virtual Meeting	Discussion
Regular Public Meeting	6:00 p.m.	Virtual Meeting	Discussion

PRESIDENT'S STATEMENT:

- President Perides thanked the HPEA for their hard work on the new contract with the Board of Education

SUPERINTENDENT'S STATEMENT:

- Dr. Fried announced that in September we are back to normal school routine
- The governor removed the mask mandate in schools, we are preparing for an exciting year and are also prepared to adjust if necessary.
- Thank you to everyone for getting through this year

STUDENT COUNCIL REPORT: none

0.

PRESENTATION: none**OTHER:** none**PUBLIC BE HEARD AGENDA ITEMS ONLY**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board,

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

All cell phones must be turned off or be in vibrating or silent ring mode, Persons should leave the meeting room before answering their cell phones.

All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Motion by President Perides, seconded by Trustee Hahm to open the meeting to the public.

Voice Vote: Unanimous

Questions or Comments: none

Motion by President Perides, seconded by Trustee Hahm to close the meeting to the public.

Voice Vote: Unanimous

ACTION ITEMS

I. APPROVAL OF MINUTES

05/06/21	Work Session	Closed Session	Public Session
05/20/21	Work Session	Closed Session	Public Session

Motion by President Perides, seconded by Trustee Hahm to approve the Minutes of 05/06/21 and the Minutes of 05/20/21 as listed above.

ROLL CALL: 3-YES 0-NO 0-ABSENT Motion approved

II. ADMINISTRATIVE COMMITTEE , Chairperson

Pursuant to the recommendation of the Superintendent, the Administrative Committee recommends the following resolution(s):

A-1 APPROVE THE REAPPOINTMENT OF INSTRUCTIONAL AIDES FOR THE 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the reappointment of Instructional Aides for the 2021-22 school year as listed on Appendix A.

A-2 APPROVE DESIGNATION OF RSC ARCHITECTS AS BOARD ARCHITECTS

BE IT RESOLVED that the Board of Education approve the designation of RSC Architects to be appointed to prepare plans and specifications and perform construction administration services from this meeting until the next Board Organization Meeting in the next calendar year at a cost pursuant to the hourly fee schedule contained in the contract for Board related matters and projects.

A-3 APPROVE DESIGNATION OF MATTHEW GIACCOBBE AS BOARD ATTORNEY FOR LABOR AND NEGOTIATIONS

BE IT RESOLVED that the Board of Education approve Matthew Giacobbe of Cleary, Giacobbe, Alfieri, and Jacobs LLC, as Board Attorney for labor and negotiations at a rate of \$165.00 per hour

A-4 APPROVE DESIGNATION OF DAVID B. RUBIN ESQ. OF DAVID B. RUBIN, P.C. TO PROVIDE LEGAL SERVICES FOR SPECIAL EDUCATION COUNSEL

BE IT RESOLVED that the Board of Education approve David B. Rubin, Esq. P.C. to provide legal services for special education counsel at a rate of \$185.00 per hour.

A-5 APPROVE HEALTH OFFICE STAFF TO SET UP THE HEALTH OFFICE FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the Health Office staff to work two days during August to organize and set up the Health Office for the 2021-22 school year.

- A-6 APPROVE THE YWCA OF NORTHERN NEW JERSEY TO PROVIDE BEFORE AND AFTER CARE PROGRAM
BE IT RESOLVED that the Board of Education approve the YWCA of Northern New Jersey to provide a Before and AfterCare program at HPSD commencing August 2021 for the term of five years.
- A-7 APPROVE SCHOOL BUS EMERGENCY EVACUATION DRILL REPORTS FOR THE 2020-21 SCHOOL YEAR
BE IT RESOLVED that the Board of Education approve School Bus Emergency Evacuation Drill Reports for the 2020-21 school year.
- A-8 APPROVE DONATION OF SURGICAL MASKS
BE IT RESOLVED that the Board of Education approve the donation of 2,500 surgical masks from Sandy and Albert Moy that we will share with the Harrington Park town Ambulance, Fire Department, Police and Community.
- A-9 APPROVE RESIGNATION OF BOARD MEMBERS LAURA TEBO AND ERIC FISHBEIN
BE IT RESOLVED that the Board of Education approve the resignation of board members Laura Tebo and Eric Fishbein.
- A-10 APPROVE SPARTAN SUMMER ESCAPE ENRICHMENT PROGRAM
BE IT RESOLVED that the Board of Education approve the Spartan Summer Escape Enrichment Program for the summer of 2021.
- A-11 APPROVE SUMMER ADMINISTRATOR
BE IT RESOLVED that the Board of Education approve Colette Wise as Summer Administrator for 2021 with a pay of \$10,000.00 to be paid using ESSER II Federal Grant Funding.
- A-12 APPROVE ISSUANCE OF BUSINESS ADMINISTRATOR CONTRACT FOR 2021-22 SCHOOL YEAR
BE IT RESOLVED that the Board of Education approve the Business Administrator contract to Bryan Jursca subject to final approval by the Interim Executive County Superintendent for the 2021-22 school year.
- A-13 APPROVE ISSUANCE OF PRINCIPAL CONTRACT FOR 2021-22 SCHOOL YEAR
BE IT RESOLVED that the Board of Education approve the Principal contract to Jessica Nitzberg for the 2021-22 school year.
- A-14 APPROVE ISSUANCE OF ASSISTANT PRINCIPAL/SUPERVISOR OF PUPIL PERSONNEL FOR 2021-22 SCHOOL YEAR
BE IT RESOLVED that the Board of Education approve the Assistant Principal/Supervisor of Pupil Personnel contract to Ross Herbert for the 2021-22 school year.

- A-15 APPROVE ANNUAL STATEMENT OF ASSURANCE FOR TESTING OF LEAD IN DRINKING WATER
BE IT RESOLVED that the Board of Education approve the annual Statement of Assurance for testing of lead in drinking water for the 2020-21 school year.
- A-16 APPROVE STUDENT TEACHER FOR 2021-22 SCHOOL YEAR
BE IT RESOLVED that the Board of Education approve Diane Nicolas as a Student Teacher for the 2021-22 school year from Ramapo College of New Jersey to be placed with Ms. Fredette in 2nd grade for the Fall and Spring, pending paperwork approval.
- A-17 APPROVE ED TECH/SOCIAL MEDIA COACH JOB DESCRIPTION
BE IT RESOLVED that the Board of Education approve Ed Tech/Social Media Coach Job Description.
- A-18 APPROVE APPOINTMENT OF ELEMENTARY TEACHER FOR 2021-22 SCHOOL YEAR
BE IT RESOLVED that the Board of Education approve the appointment of Laura Scuro as elementary teacher for the 2021-22 school year at a FTE 1.0 at BA Step 1.
- A-19 APPROVE COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE
BE IT RESOLVED that the Board of Education approve the Comprehensive Equity Plan statement of Assurance for the 2021-22 school year.
- A-20 APPROVE SCHOOL SECURITY DRILL STATEMENT OF ASSURANCE
BE IT RESOLVED, that the Board of Education approve the School Security Drill Statement of Assurance for the 2020-21 school year.
- A-21 APPROVE RESOLUTION WISHING NORWOOD SUPERINTENDENT LISA GROSS HEALTH AND HAPPINESS IN HER RETIREMENT
BE IT RESOLVED, that the Board of Education approve a resolution wishing Norwood Superintendent, Lisa Gross, health and happiness in her retirement.
- A-22 APPROVE APPOINTMENTS AND ISSUANCE OF CONTRACTS TO DANIELLE ASHER AND SHANNON LEWIS FOR THE 2021-22 SCHOOL YEAR
BE IT RESOLVED that the Board of Education approve the appointments and issuance of contracts for the 2021-22 school year as follows:

Danielle Asher as Language Arts Teacher at a FTE 1.0 at MA+30 Step, 10 pending paperwork approval.

Shannon Lewis as Spanish Teacher at a FTE 1.0 at MA+30 Step 15, pending paperwork approval.
- A-23 APPROVE 2021 SUMMER TECHNOLOGY ASSISTANT
BE IT RESOLVED that the Board of Education approve Theodore Perides as a summer technology assistant from July 6 to August 31 at 3 hours per day at a rate of \$12.00 per hour, pending paperwork approval

A-24 APPROVE EMPLOYEES WORKING IN THE SPARTAN SUMMER ESCAPE ENRICHMENT PROGRAM AND COMPENSATION RATES

BE IT RESOLVED that the Board of Education approve employees (pending paperwork) working the Spartan Summer Escape Enrichment Program from August 2 through August 27, with timesheets to be submitted, as follows:

At a rate of \$40 per hour:

Taylor Saccoccio
 Laura Scuro
 Marcela McCormick
 Carolyn Montenez
 Sara Trupp
 Victoria Paternostro
 Allen Hubbard
 Gary Chan
 Kristen Gronek
 Amy Jeuck
 Hilary Kim
 Amita Patel

At a rate of \$25 per hour:

Christopher Bruno

At a rate of \$15 per hour:

Sophia Scapicchio

At the rate of \$TBD per hour

Neil Amddur pending paperwork approval

A-25 APPROVE SUMMER SUPPORT HELP FOR TRANSITIONING MATH STUDENTS

BE IT RESOLVED that the Board of Education approve Christopher DiGirolamo to work during the summer to support students transitioning from 7th grade regular math to 8th grade advanced math, with bi-weekly office hours via Zoom at the contracted rate of \$38.00 for 14 hours totaling \$532, with verified signed timesheets submitted to the Board of Education office.

A-26 APPROVE REAPPOINTMENT OF E-SPORTS TEAM LEADER AND ISSUANCE OF SERVICE CONTRACT TO SARO MANDOYAN FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the reappointment of E-Sports team leader and issuance of a service contract in the amount of \$1,925.12 to Saro Mandoyan for the 2021-22 school year.

A-27 APPROVE HARRINGTON PARK EDUCATION ASSOCIATION AND HARRINGTON PARK BOARD OF EDUCATION CONTRACT AGREEMENT

BE IT RESOLVED that the Board of Education approve the contract agreement between the Harrington Park Education Association and Harrington Park Board of Education for July 1, 2021 - June 30, 2026.

A-28 APPROVE TO DISCARD OBSOLETE BOOKS

BE IT RESOLVED that the Board of Education approve to discard obsolete books as listed on Appendix C.

A-29 APPROVE LONG TERM LEAVE REPLACEMENT FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Victoria Paternostro as a Long-term Leave Replacement Elementary Teacher for the 2021-22 school year at a FTE 1.0 at BA Step 2 with benefits.

A-30 APPROVE 2021-22 CO-CURRICULAR AND OTHER ASSIGNMENTS FOR THE 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve appointments and issue contracts for the co-curricular positions and other assignments for the 2021-22 school year as listed on Appendix D.

Motion by Trustee Cho, seconded by Trustee Hahm to approve resolutions A-1 through A-30

ROLL CALL: 3-YES 0-NO 0-ABSENT Motion approved

III. FINANCE AND AUDIT COMMITTEE , Chairperson

Pursuant to the recommendation of the Superintendent, the finance and Audit Committee recommends the following resolution(s):

FA-31 APPROVE BILLS LIST

BE IT RESOLVED that the Board of Education approve the payment of expenditures in the amount of \$321,409.15 as based upon the computer listing dated 06/30/21, the payroll of \$368,480.87 dated 06/28/21, the payroll of \$415,222.88 dated 06/15/21, the payroll of 300,011.33 dated 06/18/21 and the payroll of \$148,616.39 dated 06/30/21, all of which are on file in the office of the Board of Education.

In accordance with N.J.A.C. 6A:23-2:11(b), C 3, and C 4:

Approval that all bills as examined, audited and certified by the Business Administrator/Board Secretary and presented to the Board of Education shall, if found to be correct, be ordered paid by the Board of Education. Any exceptions noticed tonight, on the record, will be reexamined by the Business Administrator/Board Secretary and the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern.

FA-32 APPROVE BOARD SECRETARY REPORT FOR MAY, 2021

BE IT RESOLVED that the Board of Education approve the Board Secretary Report for the month ending 05/31/21.

CERTIFICATION OF FUNDS

In accordance with N.J.A.C.6A:23-211 (b), (c), and (c)4:

The Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures which in total exceed the line item appropriation. The Board of Education certifies that no major account or fund has been over-expended. Furthermore, the Board of Education and the business Administrator/Board Secretary certify that current expense, special revenue and debt service fund balances have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FA-33 APPROVE MONTHLY TRANSFER REPORT FOR MAY, 2021

BE IT RESOLVED that the Board of Education approve the monthly Transfer Report for the month ending 05/31/21.

FA-34 APPROVE TREASURER'S REPORT FOR MAY, 2021

BE IT RESOLVED that the Board of Education approve the Treasurer's Report for the month ending 5/31/21.

FA-35 APPROVE TRANSFER OF CURRENT YEAR SURPLUS TO RESERVE

BE IT RESOLVED that the Board of Education approve the transfer of current year surplus to Reserve.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or expended appropriations from the General Fund into Capital Reserve;

and

WHEREAS, the Harrington Park Board of Education is authorizing an amount not to exceed \$150,000 for purpose of transfer to Capital Reserve;

NOW THEREFORE BE IT RESOLVED by the Harrington Park Board of Education that it hereby authorizes the district's School Business Administrator to make transfers consistent with all applicable laws and regulations.

FA-36 APPROVE REPORT OF AWARDED CONTRACTS FOR PL 2015, CHAPTER 47

BE IT RESOLVED, pursuant to PL 2015, Chapter 47, the Harrington Park Board of Education intends to renew, award, or permit to expire the contracts listed on Appendix B previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations, in particular, New Jersey. Title 18A:18.et.seq.NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200 as listed on Appendix B.

FA-37 APPROVE THE CANCELLATION OF THE OUTDATED OUTSTANDING CHECKS

BE IT RESOLVED that the Board of Education approve that the Board of Education approve the cancellation of the outdated outstanding General Fund checks as listed below:

<u>Check Date</u>	<u>Check #</u>	<u>Amount</u>
06/30/18	10831	463.48
11/21/19	12037	9.59
11/21/19	12075	9.59
11/21/19	12097	9.59
12/5/19	12186	9.59
01/02/20	12284	150.00

FA-38 APPROVE 06/15/21 BID #2122-01 FOR CUSTODIAL CLEANING SERVICES TO ATALIAN US NORTHEAST, LLC FOR TWO-YEAR PERIOD OF 07/01/21-06/30/23 WITH OPTIONAL RENEWALS FOR YEARS 3 & 4

BE IT RESOLVED that the Board of Education approve the 06/15/21 bid #2122-01 for custodial cleaning services to Atalian US Northeast, LLC for the two-year period of 07/01/21-06/30/23 with optional renewals for years 3 and 4:

Vendor	2021-22	2022-23	2023-24	2024-25
Atalian US Northeast	\$142,346.00	\$146,616.00	\$151,020.00	155,556.00
Pritchard Industries	\$179,780.26	\$182,557.75	\$188,839.62	\$195,259.04
Blue Stripes Property Management	\$210,000.00	\$225,000.00	\$234,000.00	\$249,000.00

Motion by Trustee Hahm, seconded by President Perides to approve resolutions FA-31 through FA- 38

ROLL CALL: 3-YES 0-NO 0-ABSENT Motion approved

IV. HOUSE & GROUNDS COMMITTEE Tsampicos Perides, Chairperson

Pursuant to the recommendation of the Superintendent, the House & Grounds Committee recommends the following resolution(s):

HG-39 APPROVE USE OF SCHOOL FACILITIES

BE IT RESOLVED that the Board of Education approve Use of Facilities for the Harrington Park Road Runners Association, Inc. HP 5K Run at no cost, with a donation to be given to the district by organization.

Date	Purpose	Hours	Facility
11/13/21	HP 5K RUN	6:00 a.m. - 1:00 p.m.	Large gym & field
11/12/21	Setup	3:30 - 8:30 p.m.	Large gym

HG-40 APPROVE THE USE OF ALTERNATE TOILET ROOM FACILITIES

BE IT RESOLVED that the Board of Education approve the use of toilet room facilities for kindergarten classroom #27 for the 2021-22 school year pursuant to the requirements of NJAC 6A:26-6.3 (h) 4ii, and

BE IT FURTHER RESOLVED that the Harrington Park Board of Education hereby authorizes the Superintendent of School to submit an application for said use of to the Executive County Superintendent of Schools.

HG-41 APPROVE THE RENEWAL APPLICATION FOR TEMPORARY INSTRUCTIONAL SPACE FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Harrington Park Board of Education approve the Renewal Application for Temporary Instructional Space for use as a temporary instructional classroom which is located in the Gym Office for the 2021-22 school year.

HG-42 APPROVE THE RENEWAL APPLICATION FOR TEMPORARY INSTRUCTIONAL SPACE FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the Renewal Application for Temporary Instructional Space for use of classrooms located at The Community Church for the 2021-22 school year.

HG-43 APPROVE SERVICE AGREEMENT WITH GALIOTO ELECTRIC, LLC FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the service agreement with Galimoto Electric, LLC for the 2021-22 school year as follows:

Company	Service	Labor Rate	Licensee	Mechanic
Galimoto Electric, LLC 76 Schraalenburgh Rd. Harrington Park, NJ	Electrical	Straight time	\$110.00	\$90.00
		Overtime	\$110.00	\$90.00
		Holiday	\$110.00	\$90.00

HG-44 APPROVE SERVICE AGREEMENT WITH APPROVED REFRIGERATION & AIR CONDITIONING SERVICE FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED, that the Board of Education approve the service agreement with Approved Air Conditioning Service for the 2021-22 school year as follows:

Company	Service	Labor Rate	Licensee	Mechanic
Approved Refrig. 14 West Madison Ave. Dumont, NJ 07628	Heating, Ventilating & Air Conditioning	Straight Time	\$100.00	\$100.00
		Overtime	\$150.00	\$150.00
		Holiday	\$200.00	\$200.00

HG-45 APPROVE SERVICE AGREEMENT WITH PENNETTA INDUSTRIAL AUTOMATION, LLC FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED, that the Board of Education approve the service agreement with Pennetta Industrial Automation, LLC for the 2021-22 school year as follows:

Company	Service	Labor Rate	Journeyman	Apprentice
Pennetta Industrial Automation 17 Industrial Avenue Little Ferry, NJ 07643	Boiler Maintenance & Repair - pumps, valves, piping	Straight time	\$95.00	\$70.00
		Overtime	\$142.50	\$105.00
		Holiday	\$190.00	\$140.00

Motion by President Perides, seconded by Trustee Hahm to approve resolutions HG-39 through HG- 45

ROLL CALL: 3-YES 0-NO 0-ABSENT Motion approved

V. POLICY AND LEGISLATION COMMITTEE Stephen Hahm, Chairperson

Pursuant to the recommendation of the Superintendent, The Policy and Legislation Committee recommends the following resolution(s): (none)

OPEN TO PUBLIC - PUBLIC BE HEARD (On Policy Only)

Motion by Trustee , seconded by Trustee to open the meeting to the public on Policy only.

Voice Vote: Unanimous

Questions or Comments: none

Motion by Trustee , seconded by Trustee to close the meeting to the public on Policy only

Voice Vote: Unanimous

V. TRAVEL/CONFERENCES/OTHER

TRAVEL: 8th Grade Fun Day Trip - June 17, 2021 at Fairview Lakes YMCA; cost to BOE is \$450 for one bus. All other expenses will be incurred by the Class of 2021

Motion by Trustee President Perides, seconded by Trustee Cho to approve Travel resolution listed above.

ROLL CALL: 3-YES 0-NO 0-ABSENT Motion approved

PUBLIC BEHEARD - ALL SCHOOL RELATED ISSUES

Motion by President Perides, seconded by Trustee Cho to open the meeting to the public.

Voice Vote: Unanimous

Question: Harrington Park Councilwoman Joon Chung

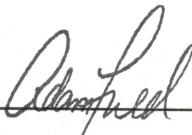
Councilwoman Joon Chung questioned if resolution A-25/Summer Support Help for Transitioning Math Students is new? It is exciting to see this at this difficult time and the extra help is fantastic.

Motion by President Perides, seconded by Trustee Cho to close the meeting to the public.

ADJOURNMENT

Motion by President Perides, seconded by Trustee Cho to adjourn from the Public Session meeting at 6:15 p.m.

Voice Vote: Unanimous



**Dr. Adam Fried
Superintendent**