

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 101-48

Held

May 18

2021

The East Holmes Local Schools Board of Education met in regular session at 7:32 a.m. on Tuesday, May 18, 2021. This meeting was held in person with the public attending remotely. Board President Julia Klink called the meeting to order.

ROLL CALL

PRESENT: James Gertz, Kyle Miller, Steve Miller (remotely), Thurman Mullet, Julia Klink
ABSENT: None

21-037
APPROVAL OF MINUTES

Kyle Miller moved and James Gertz seconded and all members present approved the Minutes of the regular meeting of April 20, 2021.

YEAS: James Gertz, Kyle Miller, Steve Miller, Thurman Mullet, Julia Klink
NEAS: None
Motion carried

21-038
APPROVAL OF AGENDA

James Gertz moved and Thurman Mullet seconded and all members present approved the Agenda and the Addendum for the May 18, 2021, regular meeting.

YEAS: James Gertz, Kyle Miller, Steve Miller, Thurman Mullet, Julia Klink
NEAS: None
Motion carried

SUPERINTENDENT'S REPORT

- 1. Hiland-WKLM Students of the Week:
- Kylee Weaver - April 26-30, 2021
- Alicea Hershberger - May 3-7, 2021
- Maddy Miller - May 10-14, 2021
- Caleb Beachy - May 17-21, 2021
2. Hiland Graduation is May 30, 2021, at 2:00 pm
3. Building and Supervisor Reports
4. Five-Year Forecast Presentation by Amanda Humphrey, Treasurer

21-039
TREASURER'S REPORT

Thurman Mullet moved and Kyle Miller seconded and all members present voted yes to the following Treasurer's Report items:

- 1. Approved the payment of bills and the April 2021 financial and reconciliation reports as submitted by the Treasurer.
2. Approved the updated Five-Year Forecast for FY 2021-2025.
3. Approved a Purpose Statement & Budget for the 2020-2021 school year.
4. Approved the renewal of the District's Health & Dental Administration of the self-insurance fund with Aultcare, effective July 1, 2021. It is also recommended that premiums be implemented as follows:

Table with 3 columns: Category, Premiums, Dental. Rows include Single, Employee/Child, Employee/Spouse, and Family.

- 5. Accepted the following donations:
a. Books from the International Baccalaureate program from Smithville High School
b. After-Prom Donations

YEAS: James Gertz, Kyle Miller, Steve Miller, Thurman Mullet, Julia Klink
NEAS: None
Motion carried

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21-040

NEW BUSINESS/CONSENT AGENDA

James Gertz moved and Thurman Mullet seconded and all members present voted yes to the following New Business/Consent Agenda items:

1. Approved the following list of Hiland Seniors for graduation on May 30, 2021, providing they meet both the State Board of Education and the East Holmes Board of Education requirements:

Olivia Grace Anderson	Caleb Lee Beachy
Jacob J. Beachy	Kaleb Matthew Brown
Jalyce Mikol Clark	Braylie Xiao-Ming Coil
Joshua Reuben Gingerich	Morgan Danae Gingerich
Ashley Lorene Hershberger	Austin Cordell Hershberger
Austin William Hershberger	Heidi Marie Hershberger
Kara Rose Hochstetler	Kyli Blaine Horn
Jared Dean Hostetler	Bella Joy Immel
Austin Jay Jones	Anthony John Kandel
Gracie Joy Kurtz	Casey Alexander Lowe
Collin Matthew Lowe	Jade Nicole Mast
Samantha Inez Mast	Tyler Benjamin Mast
Collin Grant Miller	Gabriel Benjamin Louis Miller
Hannah I. Miller	Isaiah David Miller
Jacquelyn Ruth Miller	Jaywon Patrick Miller
Jordan Reece Miller	Kaleb David Miller
Kelsey Diane Miller	Landon Andrew Miller
Ryan Andrew Miller	Sophia Rachelle Miller
Sophie Elizabeth Miller	Zoe Elizabeth Miller
Brynn Olivia Mullet	Kendall Jared Mullet
Sarah Catherine Mullet	Cindy Ann Nisley
Joshua Aaron Edward Raber	Christopher J. Schlabach
Gabrielle Maree Schlabach	John Brandon Schlabach
Reece Anthony Schlabach	Sara Ashley Schlabach
William Henry Paul Schlabach	Austin Tyrell Schmucker
Taggart Allen Shull	Isaac Michael Slabaugh
Hunter Daniel Sommers	Kelsey Briana Swihart
Alejandro Raul Tapia	Daisy Ann Troyer
Derrick Lynn Troyer	Emily Diane Troyer
Keith Alan Troyer	Kylie Jo Troyer
Trey Lamar Troyer	Gabriel Rene Ventura
Alli Nicole Weaver	Michael David Wood
Andrew Jacoby Yoder	Kira Brooke Yoder
Macey Elizabeth Yoder	Michaela Sue Yoder
Morgan Dawn Yoder	Sasha Lanae Yoder
Skyler Blayne Yoder	

2. Approved the following NEOLA Policies Volume 39, No. 2-January 2021; EDGAR Revisions-January 2021; Nondiscrimination/Anti-Harassment Policies Update-January 2021:
- a. Policy #2240 - Controversial Issues (Revised)
 - b. Policy #2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability (Revised)
 - c. Policy #2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities (Revised)
 - d. Policy #6144 - Investments (Revised)
 - e. Policy #6220 - Budget Preparation (Revised)
 - f. Policy #6600 - Deposit of Public Funds: Cash Collection Points (Revised)
 - g. Policy #7440.01 - Video Surveillance and Electronic Monitoring (Revised)
 - h. Policy #8450.01 - Protective Facial Coverings During Pandemic/Epidemic Events (Revised)
 - i. Policy #8500 - Food Services (Revised)
 - j. Policy #8510 - Wellness (Revised)
 - k. Policy #6114 - Cost Principles - Spending Federal Funds (Revised)
 - l. Policy #6325 - Procurement - Federal Grants/Funds (Revised)
 - m. Policy #7450 - Property Inventory (Revised)
 - n. Policy #7455 - Account System for Capital Assets (Revised)
 - o. Policy #1422/3122/4122 - Nondiscrimination & Equal Employment Opportunity (Revised)
 - p. Policy #1623/3123/4123 - Section 504/ADA Prohibition Against Disability Discrimination Based in Employment (Revised)
 - q. Policy #1662/3362/4362 - Anti-Harassment (Revised)
 - r. Policy #2260 - Nondiscrimination & Access to Equal Educational Opportunity (Revised)
 - s. Policy #5517 - Anti-Harassment (Revised)

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- 3. Approved the Shared Services Agreement with Southeast Local School District to provide EMIS services from July 1, 2021, until June 30, 2023.
- 4. Approved a 5-year renewal contract with Houghton Mifflin Harcourt for the Science Fusions Grades 3-8 program.
- 5. Approved the following contracts with East Central Ohio Educational Service Center for the 2021-2022 school year:
 - a. American Sign Language (ASL) Distance Learning Services
 - b. English Language Support Instruction (ELL) Services
 - c. Technology Services
- 6. Approved the renewal of the Blackboard Connect Services contract (AlertNow system) for July 1, 2021, through June 30, 2022, in the amount of \$4,224.99.
- 7. Approved the distribution of gift cards of \$100.00 to all staff for additional duties assumed throughout the school year due to COVID-19.
- 8. Approved to increase the Substitute Teacher's Salary Schedule with the following changes: Increase \$5.00 for the 2021-2022 school year.
- 9. Approved an Agreement with Project School Nutrition to provide cafeteria consulting services for the 2021-2022 school year effective June 1, 2021, through July 31, 2022.
- 10. Adopted the following fees for the 2021-2022 school year:

1. General Fees:	Kindergarten	\$20.00
	Grades 1 to 12	\$35.00
2. Activity Fees:	High School	\$50.00
	Middle School	\$25.00
	Elementary Students Participating	\$10.00

A fee will not be charged for Hiland extra and co-curricular non-athletic activities that meet any of the following three (3) criteria:

- a. The advisor leading the extra or co-curricular non-athletic activity does not receive compensation by the Board of Education.
- b. A grade or credit is given for participating in the extra or co-curricular non-athletic activity.
- c. The extra or co-curricular non-athletic activity is service based.

The same fee policy that has been established for athletic participation will be used for Hiland extra and co-curricular non-athletic activities. No family or multi-activity discount. All other Hiland course fees are listed in the Hiland Student/Parent Handbook which is approved annually in July. Free Lunch students are exempt from General required course fees, but are expected to pay Activity fees if they opt to participate, if requested on the Free & Reduced Lunch Application (required by law).

3. Lunch Fees:	Elementary	\$2.85
	Middle & High School	\$3.20
	Adult	\$3.70
	Reduced Price Meals	\$.40
	Milk	\$.50
Breakfast Fees:	Elementary	\$1.50
	Middle & High School	\$1.50
	Adult	\$2.00
	Reduced Price Meals	FREE

4. **BCI/FBI Background Check Fees:**

- a. Current Employees & Current Supplemental/Substitute Employees: Once every five (5) years, the Board will provide a free background check through one Agency (FBI or BCI) completed at the Central Office.
- b. New Employees & Substitute Employees: BCI - \$30.00 / FBI - Free (same as above)
- c. Non-Employees: BCI - \$40.00 / FBI - \$40.00

5. **Security ID Badge Fee:** A \$10.00 replacement fee will be charged to any employee who loses or damages their ID security badge.

YEAS: James Gertz, Kyle Miller, Steve Miller, Thurman Mullet, Julia Klink
 NEAS: None
 Motion carried

21-041
PERSONNEL ITEMS

Kyle Miller moved and James Gertz seconded and all members present voted yes to the following Personnel items:

- 1. Accepted the following resignations effective at the end of the 2020-2021 contractual school year:
 - a. Miriam Troyer - Cook at Walnut Creek & Custodian at Central Office - Resigned
 - b. April Widder - Curriculum & Testing Assistant for District - Resigned effective June 24, 2021
- 2. Approved the request from Christina Hostetler, Grade 2 at Winesburg, to take an unpaid extended leave of absence for the 2021-2022 school year.
- 3. Approved the revised Classified Substitute Bus Driver list for the 2020-2021 school year.
- 4. Approved Sara Hales to provide Extended School Year services beginning June 1 through July 31, 2021, for up to 36 hours, at a rate of \$30.00 per hour.
- 5. Approved contracts for the following Summer Instruction Teachers pending student enrollment numbers. They are to be paid \$30.00 per hour. Summer instruction is being held at Berlin Elementary from June 7-23, 2021, and will entail 10 days at 4 hours per day, Monday-Wednesday.

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Anne Blochlinger
Adri Bryk
Ashlee Cobb
Andrea Gingerich
Sarah Hershberger
Janet Hetrick

Sara Hochstetler
Heidi Jones
Beth Mast
Anna Miller
Stephanie Miller
Shannon Olsen

Caryn Rubio
Kathy Shoup
Megan Weaver
Elizabeth Weber
Toby Yoder

6. Approved the following Administrative contract renewals:

Three-year limited contract, expires 2024:

Darren Blochlinger
Darrell Haven

7. Approved the following Certified contract renewals:

One-year limited contract, expires 2022:

Megan Amos
Christopher Franks
Korie Haswell
Marlea Hershberger-Leinbach
Shannon Troyer

Two-year limited contract, expires 2023:

Meghann George
Stephanie Martinez
Jennifer Mengel
Shannon Olsen

Andrew Toye

Albert Trolio

Deidra Wiandt

Three-year limited contract, expires 2024:

Adrienne Bryk
Ashlee Cobb
Kristine Flinger
Janet Hetrick
Alexander Looney
Carly Mayle
Stephanie McGookey

Amy Rowe

Keith Troyer

Lacie Troyer

Continuing Contract:

Laura Beun
Barbara Brown
Kay Klever
Jane Livengood
Janna Mast

8. Approved the following Classified contract renewals:

Two-year limited contract, expires 2023:

Cheryl Whitman

Continuing Contract:

Matthew Johnson
Rachel E. Miller
Ruby Shoup
Lyman "Bud" Wade
Amanda Yoder
Mary Ann Yoder
Natasha Yoder

9. Approved a correction to Ruby Shoup's contract. She will be placed at Step 16, Central Office 12-month Administrative Assistant, on the Classified Salary Schedule, beginning with the 2021-2022 contractual school year.
10. Approved the transfer of Laura Casey from Secretary at Mt Hope to Paraprofessional (Aide) at Berlin for the 2021-2022 school year: 6 hours per day, 185 days per year, Step 5 on the Classified Salary Schedule.
11. Approved a one-year limited contract for 2021-2022 school year to the following new Certified personnel, pending completion of all licensure requirements:
- Sara Hales - Intervention Specialist at Berlin - MA - Step 4
 - Sara Hochstetler - General Teaching - Flat Ridge & Wise - BA150 - Step 5
 - Anna Miller - ELA & Social Studies 7/8 - Wise - BA - Step 1
 - Warden Neuenschwander - General Teaching - Berlin - BA - Step 5
 - Joanna Yoder - General Teaching - Chestnut Ridge & Mt Hope - BA150 - Step 5

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- 12. Approved the following Extended Service contracts for the 2021-2022 school year:
 - a. Noah Boyd - High School Guidance Counselor - 25 Days
 - b. Jennifer Hershberger - Title III Parent Coordinator - up to 5 Days
 - c. Alexander Looney - Vocal Music Director - 10 Days
 - d. Elizabeth Penfound - Instrumental Music - 10 Days
- 13. Approved Seger Bonifant as the Athletic Director for East Holmes Local Schools. He will receive a 2-year Administrative contract at 210 days per year.
- 14. Approved a 10-Day Extended Service contract for Seger Bonifant for the 2020-2021 school year.
- 15. Approved an increase in hours for Kristy Kister, teacher at Mt Hope Elementary, from part-time status to full-time status effective at the beginning of the 2021-2022 contractual school year.

YEAS: James Gertz, Kyle Miller, Steve Miller, Thurman Mullet, Julia Klink
 NEAS: None
 Motion carried

**21-042
 PERSONNEL ITEMS (Separate Motion)**

Thurman Mullet moved, James Gertz seconded and Julia Klink abstained and all other members present voted yes to the following Personnel items:

- 1. Approved the following Certified contract renewal:
Three-year limited contract, expires 2024:
 Courtney Miller

YEAS: James Gertz, Kyle Miller, Steve Miller, Thurman Mullet
 ABSTAINED: Julia Klink
 NEAS: None
 Motion carried

**21-043
 EXECUTIVE SESSION**

Kyle Miller moved and James Gertz seconded and all members present voted yes to move to Executive Session at 8:21 a.m. to consider employment of a public employee or official.

YEAS: James Gertz, Kyle Miller, Steve Miller, Thurman Mullet, Julia Klink
 NEAS: None
 Motion carried

Steve Miller left at 8:41 a.m.
 Time returned from Executive Session: 9:00 a.m.

**21-044
 ADJOURNMENT**

Julia Klink motioned to adjourn said meeting at 9:02 a.m. Kyle Miller seconded the motion.

YEAS: James Gertz, Kyle Miller, Thurman Mullet, Julia Klink
 ABSENT: Steve Miller
 NEAS: None
 Motion carried.

 President

 Treasurer