

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held July 18 2016

The East Holmes Local Schools Board of Education met in regular session at 7:30 a.m. on Monday, July 18, 2016, in the Central Office. Board President Jeremy Kauffman called the meeting to order.

ROLL CALL

PRESENT: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
ABSENT: James Gertz

16-071
APPROVAL OF MINUTES

Kevin Mast motioned to approve the minutes of the June 20, 2016, regular meeting and the June 23, 2016, special meeting. Thurman Mullet seconded the motion.

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
NEAS: None
Motion carried.

16-072
APPROVAL OF AGENDA

Item VI.B changed to Resolution to Proceed. The modified agenda for the meeting was approved with a motion from Kevin Mast. Vince Mullet seconded the motion.

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
NEAS: None
Motion carried.

16-073
TREASURER'S REPORT

Kevin Mast motioned to approve the following items on the Treasurer's report. Thurman Mullet seconded the motion.

- A. Approved the financial and reconciliation reports and the list of bills for June 2016 as submitted by the Treasurer.
B. Approved the Resolution to Proceed with the renewal of the existing 1.0-Mill Permanent Improvement Levy on the November 8, 2016, ballot. Renewal is for 5 years.
C. Approved to set the Blanket Purchase Order maximum at \$25,000.00.
D. Approved a contract with REA & Associates to provide compilation of the annual Basic Financial Statements. This will be a 3-year contract with an annual cost of:
2015-2016 \$8,600.00
2016-2017 \$8,700.00
2017-2018 \$8,800.00
E. Approved the Cafeteria Change Fund in the amount of \$375.00 to be issued to the following schools as listed for the 2016-2017 school year:
Hiland-\$50.00, Berlin-\$25.00, Chestnut Ridge-\$50.00, Walnut Creek-\$50.00, Winesburg-\$50.00, Mt. Hope-\$50.00, Wise-\$50.00, Flat Ridge/Charm-\$50.00.
F. Approved the Purpose & Statement Budgets for the 2016-2017 school year.
G. Approved to participate in the following Federal Programs for the 2016-2017 school year:
Title I-1 Improving Basic Programs-SW
Title II-A Improving Teacher Quality
Title III LEP
IDEA-B Special Education

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
NEAS: None
Motion carried

CORRESPONDENCE AND COMMUNICATIONS

- A. Building & Supervisor Reports
B. Lori Pringle, District Library Media Coordinator - Presented the Annual Library Update

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16-074
SUPERINTENDENT'S REPORT AND RECOMMENDATIONS
PERSONNEL

Thurman Mullet motioned to approve the following items of personnel. Kevin Mast seconded the motion.

- A. Accepted the following resignations:
1. Ashley Morgan – VI Teacher for District – Resigned effective at the end of the 2015-2016 contractual school year.
 2. Gayle Miller – Library Aide at Walnut Creek – Retiring effective October 1, 2016.
- B. Approved the hire date of Brandon Miller, Head Custodian at Mt. Hope/Winesburg, as June 23, 2016, at Step 0.
- C. Approved Amber Lonsinger as the Intervention Specialist Tutor at Hiland for the 2016-2017 school year, pending completion of all licensure requirements. She will be paid \$20.00 per hour for 5.75 hours per day, 5 days per week.
- D. Approved the following changes to Cafeteria staff for the 2016-2017 school year:
1. Esther Kandel – Cook at Berlin – 3.5 hours to 4 hours per day
 2. Nadia Lotut – Transfer to Berlin as Cook – 4 hours to 5 hours per day
 3. Miriam Troyer – Cook at Walnut Creek – 4.5 hours to 5 hours per day
 4. Carmalita Raber – Cashier/Cook at Berlin – 4.5 hours to 5 hours per day
- E. Approved the following Supplemental positions for the 2016-2017 school year:
1. Jill Basinger – Girls Tennis Head Coach (split stipend) Pending Numbers
 2. Brad Mullet – Girls Tennis Head Coach (split stipend) Pending Numbers
 3. Andrea Troyer – 8th Grade Volleyball Coach

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
NEAS: None
Motion carried.

16-075
NEW BUSINESS

Kevin Mast motioned to approve the following items of new business. Vince Mullet seconded the motion.

- A. Approved a contract with the Holmes County Board of Developmental Disabilities for providing educational teacher assistant support services for students attending the Holmes County Training Center (Autistic Classroom Aide) for the 2016-2017 school year.
- B. Approved a contract with Garaway Local Schools to share wage and benefit costs of Melissa Biltz, Food Service Supervisor, for the 2016-2017 school year, at a cost of \$22,702.08.
- C. Approved the mileage reimbursement rate at \$.50 per mile for the 2016-2017 school year as per the Negotiated Agreement.
- D. Appointed James Gertz as delegate and Thurman Mullet as alternate delegate to the OSBA Capital Conference to be held November 13-16, 2016.
- E. Approved the following Handbooks:
1. Berlin Elementary Parent-Student Handbook 2016-2017
 2. Berlin Elementary Teacher Handbook 2016-2017
 3. Chestnut Ridge Parent-Student Handbook 2016-2017
 4. Chestnut Ridge Staff Handbook 2016-2017
 5. Walnut Creek Student-Parent Handbook 2016-2017
 6. Walnut Creek Teacher Handbook 2016-2017
 7. Mt. Hope Parent-Student Handbook 2016-2017
 8. Winesburg Parent-Student Handbook 2016-2017
 9. Mt. Hope/Winesburg Philosophy of Education Staff Handbook 2016-2017
 10. Charm/Flat Ridge/Wise Student Handbook 2016-2017
 11. Charm/Flat Ridge/Wise Teacher Handbook 2016-2017
 12. Hiland High School/Middle School Student-Parent Handbook 2016-2017
 13. Hiland High School/Middle School Teacher Handbook 2016-2017
 14. Hiland High School Choir Handbook 2016-2017
 15. Hiland Middle School Choir Handbook 2016-2017
 16. Hiland High School/Middle School Athletic Policy Handbook 2016-2017
- F. Approved the Emergency Operation Plans for all buildings: Berlin, Central Office, Charm, Flat Ridge, Wise, Hiland, Chestnut Ridge, Walnut Creek, Mt. Hope and Winesburg.
- G. Adopted the following fees for the 2016-2017 school year (no change from 2015-2016):
1. **General Fees:** Kindergarten \$20.00
Grades 1 to 12 \$35.00
 2. **Activity Fees:** High School \$50.00
Middle School \$25.00
Elementary students participating \$10.00

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A fee will not be charged for Hiland extra and co-curricular non-athletic activities that meet any of the following three (3) criteria:

- a. The advisor leading the extra or co-curricular non-athletic activity does not receive compensation by the Board of Education.
- b. A grade or credit is given for participating in the extra or co-curricular non-athletic activity.
- c. The extra or co-curricular non-athletic activity is service based.

The same fee policy that has been established for athletic participation will be used for Hiland extra and co-curricular non-athletic activities. No family or multi-activity discount.

All other Hiland course fees are listed in the Hiland Student/Parent Handbook which is approved annually in July. The above fees do not apply to Free Lunch students (required by law), if requested on the Free & Reduced Lunch application.

3. Lunch Fees:	Elementary	\$2.50
	Middle & High School	\$3.00
	Adult	\$3.50
	Reduced Price Meals	\$.40
	Milk	\$.50
Breakfast Fees:	Elementary	\$1.50
	Middle & High School	\$1.50
	Adult	\$2.00
	Reduced Price Meals	FREE

4. BCI/FBI Background check fees:

- a. Current & Supplemental Employees: Once every five (5) years, the Board will provide a free background check through one Agency (FBI or BCI) at the Central Office.
- b. New Employees: BCI - \$25.00 / FBI - Free (same as above).
- c. Substitute Employees: BCI - \$25.00 / FBI - \$25.00

5. Security ID Badge Fee: A \$10.00 replacement fee will be charged to any employee who loses or damages their ID security badge.

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

16-076

RESOLUTION TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSIONS RELATED TO PERSONNEL. NO ACTION TO FOLLOW.

Kevin Mast motioned to adjourn to executive session at 7:47 a.m. Thurman Mullet seconded the motion.

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

16-077

ADJOURNMENT

Kevin Mast left Executive Session at 8:15 a.m. Thurman Mullet motioned to adjourn the meeting at 8:42 a.m. Vince Mullet seconded the motion.

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

President

Treasurer