

## RECORD OF PROCEEDINGS

Minutes of

Reorganizational

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

January 7

2016

The East Holmes Local Board of Education met for an Organizational meeting at 7:30 a.m. on Thursday, January 7, 2016, in the Central Office. Board President Pro-Tempore Thurman Mullet called the meeting to order.

**ROLL CALL**

PRESENT: James Gertz, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet  
 ABSENT: None

**16-001****ELECTION OF PRESIDENT FOR 2016**

Jeremy Kauffman was nominated for President. No other nominations were offered.

YEAS: James Gertz, Kevin Mast, Thurman Mullet, Vince Mullet  
 NEAS: None  
 ABSTAIN: Jeremy Kauffman  
 Motion carried.

Jeremy Kauffman assumed the duties of the President at this time.

**16-002****ELECTION OF VICE-PRESIDENT FOR 2016**

Kevin Mast was nominated to serve as Vice-President. No other nominations were offered.

YEAS: James Gertz, Jeremy Kauffman, Thurman Mullet, Vince Mullet  
 NEAS: None  
 ABSTAIN: Kevin Mast  
 Motion carried.

**16-003****DATE, TIME AND PLACE OF REGULAR MEETINGS**

Vince Mullet motioned for the Board to hold the regular meetings on the third Monday of the month at 7:30 a.m. in the Central Office. The motion was seconded by Kevin Mast. The meeting dates are as follows:

January 7, 2016	July 18, 2016
February 16, 2016*	August 15, 2016
March 21, 2016	September 19, 2016
April 18, 2016	October 17, 2016
May 16, 2016	November 21, 2016
June 20, 2016	December 19, 2016

YEAS: James Gertz, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet  
 NEAS: None  
 Motion carried.

**16-004****ADOPTION OF RESOLUTION TO WAIVE READING OF MINUTES**

James Gertz motioned to approve the resolution to Waive Reading of Minutes for 2016. The motion was seconded by Kevin Mast.

YEAS: James Gertz, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet  
 NEAS: None  
 Motion carried.

**16-005****ADOPTION OF PAYROLL WARRANT & AUTHORIZATION TO TREASURER**

James Gertz motioned to approve the resolution to approve payroll warrants and to authorize the Treasurer to sign warrants for 2016. The motion was seconded by Kevin Mast.

YEAS: James Gertz, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet  
 NEAS: None  
 Motion carried.

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16-006

## ADOPTION TO ESTABLISH SERVICE FUND

James Gertz motioned to approve the resolution to establish a service fund of up to \$7,500.00 pursuant to R.C. 3315.15 to be used only in paying the expenses of members of the Board of Education actually incurred in the performance of their duties. The motion was seconded by Kevin Mast.

YEAS: James Gertz, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet  
 NEAS: None  
 Motion carried

16-007

## ADOPTION OF ADVANCE DRAW AUTHORIZATION

James Gertz motioned to approve the resolution to provide blanket authorization for the Treasurer to request advance draws on tax settlements. The motion was seconded by Kevin Mast.

YEAS: James Gertz, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet  
 NEAS: None  
 Motion carried

16-008

## ADOPTION OF INVESTMENTS

James Gertz motioned to approve the resolution to authorize the Treasurer to invest interim funds as they become available at the most productive interest rate and report results at regular intervals to the Board of Education and the Superintendent. The motion was seconded by Kevin Mast.

YEAS: James Gertz, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet  
 NEAS: None  
 Motion carried

16-009

## ADOPTION OF TEMPORARY PERSONNEL &amp; RESIGNATIONS

James Gertz motioned to approve the resolution to authorize the Superintendent to employ temporary personnel and accept resignations as needed. Such employment changes will be reported to the Board of Education at the next regular meeting. The motion was seconded by Kevin Mast.

YEAS: James Gertz, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet  
 NEAS: None  
 Motion carried

16-010

## ADOPTION OF APPOINTING PERSONNEL TO DESIGNATED RESPONSIBILITIES

James Gertz motioned to approve the resolution to appoint the following personnel to designated responsibilities. The motion was seconded by Kevin Mast.

1. Jon Wilson – 504 Coordinator, Non-Discrimination Officer, Civil Rights Coordinator, Title IX Compliance and Complaint Hearing Officer
2. Kellie Lester – Prevailing Wage Coordinator (O.R.C. 4115.071) and Public Records Designee
3. Jon Wilson – Authorized to apply for Title II Block Grant and Title I Elementary and Secondary Education Act.
4. Charles Spreng – Authorized to apply for Title VI Education of Handicapped Act
5. Charles Spreng and Jon Wilson – American with Disabilities Act (ADA) Coordinators.

YEAS: James Gertz, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet  
 NEAS: None  
 Motion carried

16-011

## ADOPTION TO APPOINT O.S.B.A. LEGISLATIVE LIAISON FOR 2016

James Gertz motioned to approve the appointment of Jeremy Kauffman as the O.S.B.A. Legislative Liaison for 2016. The motion was seconded by Kevin Mast.

YEAS: James Gertz, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet  
 NEAS: None  
 Motion carried

Held January 7 2016

## 16-012

## ADOPTION OF BOARD POLICY BOOK FOR 2016

James Gertz motioned to adopt the complete Board Policy book for 2016. The motion was seconded by Kevin Mast.

YEAS: James Gertz, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet  
NEAS: None  
Motion carried

## 16-013

## ADOPTION OF BOARD COMPENSATION RATE FOR 2016

James Gertz motioned to adopt the board member compensation rate at \$125.00 per meeting, 12 meeting maximum, to be paid in two (2) installments. The motion was seconded by Kevin Mast.

YEAS: James Gertz, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet  
NEAS: None  
Motion carried

## 16-014

## ADJOURNMENT

Kevin Mast motioned for the Organizational Meeting to adjourn at 7:40 a.m. James Gertz seconded the motion.

YEAS: James Gertz, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet  
NEAS: None  
Motion carried.

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President\_\_\_\_\_  
Treasurer