

# Involvement Opportunity Fund Guidelines

1. Fund will provide \$2,000.00 per year for each school as follows:
  - a. Pickford Schools (K-12)
  - b. Rudyard Schools (K-12)
2. Each teacher may request up to \$250.00 per year. (An exception may be considered)
3. The money is to be used to provide students:
  - a. With hand-on supplemental materials for classroom use (may be consumable). Non-Consumable materials become school property when no longer needed or wanted by the requesting teacher. Sharing is expected when possible.
  - b. A field trip to follow up studies in the classroom or to provide an educational experience which students might not have the opportunity for otherwise. Examples: Mill Creek, Fort Mackinac, Cheboygan Opera House, Sudbury or Marquette Children's Museums, Sault Locks Tours, etc. The funds may be used for transportation, tickets, etc. More than one class may be combined.
4. Funds may be requested throughout the year as needs arise and funds allow.
5. Funds not used each year will be used to provide general or cultural (fine arts) assembly the following year. The faculty or a faculty committee will select the assembly. The money may be used for matching grants. It may also be combined with funds provided from other sources (i.e. CCSS, nearby schools or school districts, etc.) to provide a joint assembly or #6 below.
6. Any remaining funds each year not used for grants to teachers and/or used for assemblies shall be applied to a playground fund to be used for additional equipment as funds become available. This money may be combined with money from other sources.

**\*\* PLEASE ALLOW 30 DAYS FOR PROCESSING APPLICATION** (exceptions may be made on a case by case basis)

If you have any questions, please contact the Chippewa County Community Foundation at (906)635-1046 or e-mail [cccf@lighthouse.net](mailto:cccf@lighthouse.net)



For **good.** For **ever.**<sup>SM</sup>

### INVOLVEMENT OPPORTUNITY FUND APPLICATION

Requested by:

School\_\_\_\_\_ Teacher\_\_\_\_\_ Grade\_\_\_\_\_ Date\_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Proposed uses/plan (please attach additional sheet if necessary):

Reason for request:

Proposed budget:

Administrative Approval:\_\_\_\_\_ Date\_\_\_\_\_

- FOLLOW-UP (to be submitted within 30 days of the date of the project/activity)
  - Written evaluation report of the project/activity by the person making the request
  - Evaluation/response by participating students (**students should be made aware that this is a gift from someone who cares and be encouraged to do things for others as they are able- now and in the future. Their evaluation/response is important to the donor. The response can be written or a picture depending on the grade of the children.**)

PLEASE SUBMIT APPLICATION, ORDER FORM and FOLLOW-UP REPORT to:

Chippewa County Community Foundation

P.O. Box 1979

Sault Ste Marie, MI 49783

Email: [cccf@lighthouse.net](mailto:cccf@lighthouse.net)