

Board of Education Regular Meeting Minutes

Board of Education

Coshocton City Schools - Coshocton High School Planetarium, 1205 Cambridge Rd., Coshocton
OH

Thursday, February 17, 2022

6:30pm

Present: Mr. David Shutt, Board Member; Mr. Sam Bennett, Vice-President; Dr. Jere Butcher, Board Member; Mr. Phil Hunt, President; Mrs. Susan Mann, Board Member; Ms. Terri Eyerman, Treasurer; Dr. David Hire, Superintendent

1 Title IX Training

Title IX Training for Board Members will begin at 5:45 p.m.

Minutes:

All Board members, Dr. Hire and Terri Eyerman were in attendance for the Title IX training,

2 Planetarium Presentation

Mrs. Mallory Palmer

Minutes:

Ms. Mallory Palmer provided a brief explanation about the short show she was presenting. After the Planetarium show, she shared information about upcoming shows. Mr. Loomis explained the frequency of the shows for students throughout the day.

3 035-2022 Call to Order

President

Minutes:

The meeting was called to order at 6:35 p.m.

Resolution: 035-2022

4 Pledge of Allegiance

Minutes:

The board did not say the pledge due to no flag in the room.

5 Mission Statement

Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible, and independent lifelong learners in an ever-changing global society.

Minutes:

The Mission Statement was read by Mr. Dave Shutt, the newest member of the School Board.

6 036-2022 Roll Call

Ms. Terri Eyerman, Treasurer

Minutes:

Ms. Eyerman called the roll. All members of the Board were in attendance.

Resolution: 036-2022

7 037-2022 Oath of Office for Newly Appointed Board Member

Ms. Terri Eyerman, Treasurer

Minutes:

Ms. Eyerman read: "Do you solemnly swear that you will support the Constitution of the United States, and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a Member of the Board of Education of the Coshocton City School District, Coshocton County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your continuance in said office and until your successor is chosen and qualified?". Mr. David Shutt answered, "I do."

Mr. David Shut is now officially sworn into office as a member of the Board of Education.

Resolution: 037-2022

8 038-2022 Adoption of the Agenda

It is recommended that the Board of Education adopt the agenda along with the Addendum to the agenda that will add the following items:

16. Business Items

16.3 Emergency Approval for McKinley Auditorium Ceiling Repair

17. Superintendent's Report and Recommendations

17.2 Personnel - Approval of temporary part-time contract for Tammy Jacobs to mentor new Parent Mentor

Minutes:

Resolution: 038-2022

Motioned: Mr. Sam Bennett

Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstaining
Mr. David Shutt, Board Member	X		
Mr. Sam Bennett, Vice-President	X		
Dr. Jere Butcher, Board Member	X		
Mr. Phil Hunt, President	X		
Mrs. Susan Mann, Board Member	X		

9 039-2022 Approval of Meeting Minutes

It is recommended that the Board of Education approve the following meeting minutes:

Minutes:

The vote recorded on this item includes items 9.1 through 9.6.

Mr. Shutt abstained from approving all of the meeting minutes as he was not present as a Board Member during these meetings.

Result: Approved

Resolution: 039-2022

Motioned: Dr. Jere Butcher

Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstaining
Mr. David Shutt, Board Member			X
Mr. Sam Bennett, Vice-President	X		
Dr. Jere Butcher, Board Member	X		
Mr. Phil Hunt, President	X		
Mrs. Susan Mann, Board Member	X		

9.1 039.1-2022 Meeting Minutes

- Tax Budget and Organizational Meeting - January 13, 2022

Minutes:

The vote for this item is recorded on item 9.0.

Result: Approved

Resolution: 039.1-2022

Attachments:

[2022 Jan 13 Meeting Minutes Tax Budget Hearing Organizational .pdf](#)

9.2 039.2-2022 Meeting Minutes

- Regular Meeting - Thursday, January 13, 2022

Minutes:

The vote for this item is recorded on item 9.0.

Result: Approved

Resolution: 039.2-2022

Attachments:

[2022 Jan 13 Meeting Minutes Reg .pdf](#)

9.3 039.3-2022 Meeting Minutes

- Special Meeting - January 20, 2022

Minutes:

The vote for this item is recorded on item 9.0.

Result: Approved

Resolution: 039.3-2022

Attachments:

[2022 Jan 20 Meeting Minutes Spec .pdf](#)

9.4 039.4-2022 Meeting Minutes

- Special Meeting - January 28, 0222

Minutes:

The vote for this item is recorded on item 9.0.

Result: Approved

Resolution: 039.4-2022

Attachments:

[2022 Jan 28 Meeting Minutes Spec .pdf](#)

9.5 039.5-2022 Meeting Minutes

- Special Meeting - February 7, 2022

Minutes:

The vote for this item is recorded on item 9.0.

Result: Approved

Resolution: 039.5-2022

Attachments:

[2022 Feb 7 Meeting Minutes Spec .pdf](#)

9.6 039.6-2022 Meeting Minutes

- Special Meeting - February 10, 2022

Minutes:

The vote for this item is recorded on item 9.0.

Result: Approved

Resolution: 039.6-2022

Attachments:

[2022 Feb 10 Meeting Minutes Spec .pdf](#)

10 Hearing of the Public

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Each participant addressing the Board will give his/her name and shall be limited to a three-minute duration. All statements should be addressed to the presiding officer.

Minutes:

Mrs. Heidi Collins completed a form to speak. When offered the opportunity, she chose not to speak.

Preston Peterson introduced himself and addressed the board relaying his opinion on several items:

1.) IXL on paper - great idea executed poorly in some areas. The scoring system is quite annoying. Preston provided details on how the testing and scoring work on the system. Only Math and English have the annoying point system. Science and History have different scoring. If you miss a question you have to start over again. 2.) Star tests - he stated that he understands why we take them. He has an issue with the limited time you have to get the questions correct. The questions range from simple true/false and reading a paragraph then answering questions. The amount of time is not enough to complete and that results in people guessing. 3.) NEXT test - cannot go back and fix anything. He thinks the tests could be changed. 4.) School food - Preston stated that if you ask teachers and students what they think and they will always answer negatively. The only time they like it is when it's better than all the other food that week. He stated that he has been served rancid meat, expired milk, etc. Sometimes he chooses not to eat, the food is so bad some days. He did clarify that this is not the cook's fault, it is the fault of the vendors we order from. 5.) Last - collective punishment. Preston believes teachers are no longer allowed to use collective punishment. He has a little brother that does not process like the rest of us but he understands when things are not his fault. Preston stated that his brother got in trouble today for something he was not a part of. He then went on to say - "One more thing", and began to speak about the zero-tolerance policy. You want students to turn and run away, that is just social suicide which could very quickly escalate to suicide. Went to a funeral last week of a 13-year-old boy that was being bullied and thought this was the way to fix it. Preston asked, "What do I want to be done?" then responded that he wants IXL and Star to be changed. Ask the companies themselves to change it, 2) he'd like better lunches, 3) He'd change punishments to just the people involved. 4) Zero tolerance to be largely changed or removed. Use an alternative. The Board members thanked Preston for his comments.

11 040-2022 Special Recognition

The Board of Education would like to recognize Mr. Stephen Clark. Mr. Clark resigned from his position as Board of Education Member effective January 15, 2022. He has dedicated eight years to the Coshocton City Schools Board of Education, serving 2 years as Vice-President. The Board wished to thank Mr. Clark for his dedication and exemplary service to our students, staff, schools, and community.

Minutes:

Mr. Hunt recognized Mr. Clark for his 8 years of service to the school district. Mr. Clark could not be here this evening, but we do have a gift for him. He stated that the Board will miss Steve.

Resolution: 040-2022

Board and Staff Reports

12 12.1 CES Grades 3-6

John Casey

Minutes:

Mr. John Casey passed out a pamphlet - a copy will be added to the minutes. He also spoke about projects the students have taken part in. He proudly showed examples of student work and shared test results from the 3rd grade. Dr. Butcher asked what the results were of the 3rd-grade test. Mr. Casey said they were pleasantly surprised, they came back slightly above the previous test. He and the staff have confidence in the progress of the students.

12.2 Special Education

Todd Johnson

Minutes:

Mr. Johnson explained the difference between a 504 plan and an IEP. He explained the categories and what they are. He then provided with Board with a chart that showed our students, and, how many we have in each category. Mr. Johnson is in the process of gathering information on students open enrolled or foster placed in and/or out.

Mr. Hunt asked about why ET10 went up as students progressed through grades, Speech numbers went down. Mr. Johnson stated that speech and language are easy to identify at an early age and then they receive services to improve. Some disabilities are not diagnosed until later. We do provide speech and language intervention if there is a need to see if the gap can be closed with interventions. He also added that it's possible that a student could have other health impairments that could be minor. they may have difficulties in reading and writing but also have physical therapy or occupational needs,

The Board thanked Mr. Johnson for the information provided.

Attachments:

[CCS Spec.Ed. Breakdown -Pie Chart 2.17.22.pdf](#)

12.3 Trauma Informed Care Committee Presentation

Mr. Grant Fauver, Mrs. Stephanie Snider, and Mrs. Darcy Nelson

Minutes:

Mr. Fauver provided the Board with a history and an overview of the work the Trauma committee does to support staff and students in the District. Mrs. Snider and Mrs. Nelson then provided the Board with interesting details and facts as well as some explanation on how all of this information and the tools it provides were helpful to District staff in many situations, including in the classroom. They personally expressed the impact this can make within a classroom and the school. They provided some examples and the sources of the information. Questions from the Board continued to inspire more explanation and a clearer understanding of what Trauma-Informed Care is.

13 Visit MVHC Clinic

Mr. Grant Fauver, Nurse Laura Roberts

Minutes:

The Board members walked from the Planetarium to the new health clinic in the HS that is run by Muskingum Valley Health Centers to see it completed. All were impressed with the space and the services that are now able to be offered to and for our students and staff. They then walked back to the Planetarium to continue the meeting.

14 Board Discussion Items

Minutes:

None.

15 041-2022 Treasurer's Report and Recommendations

It is recommended that the Board of Education approve the following items:

Minutes:

The vote recorded on this item is inclusive of 15.2-15.5.

Resolution: 041-2022

Motioned: Mr. Phil Hunt

Seconded: Dr. Jere Butcher

Voter	Yes	No	Abstaining
Mr. David Shutt, Board Member	X		
Mr. Sam Bennett, Vice-President	X		
Dr. Jere Butcher, Board Member	X		
Mr. Phil Hunt, President	X		
Mrs. Susan Mann, Board Member	X		

15.1 Updates

- Budget Schedule B
- Substitute Job Fair - February 23, 2022

Minutes:

Ms. Eyerman provided a brief update of the Budget Schedule B attached that listed all voted levies, inside millage, and all millage outside the 10 mill limitation and explained that both the voted rates and the effective rates are listed on the document.

She also thanked Mrs. Lonie Sanders for the outstanding hard work she is putting into the success of the scheduled Substitute Job Fair on February 23rd.

Attachments:

[Budget Schedule B.pdf](#)

15.2 041.1-2022 Monthly Financial Report

It is recommended that the Board of Education approve the February monthly summary report as presented to the Board.

Minutes:

The vote for this item is recorded on item 15.0.

Ms. Eyerman reviewed the required documents with the Board members. No questions were asked.

Result: Approved

Resolution: 041.1-2022

Attachments:

[2022.01.31 0 Monthly Summary Report.pdf](#)

15.3 041.2-2022 Five Year Forecast

It is recommended that the Board of Education approve the February 2022 updated forecast and assumptions to be filed with the Ohio Department of Education prior to February 28, 2022.

Minutes:

The vote for this item is recorded on item 15.0.

Ms. Eyerman provided the members of the Board a copy of the Forecast and Assumptions, as well as a document that broke the information down into smaller chunks to address. She went over each line explaining what types of items are included on each line and how the information fit into the overall Forecast document. Another Forecast was required due to the first filed in November showing the District would have a negative cash balance in the third year of the Forecast. The State of Ohio requires action to be taken to address a third-year deficit. The new funding formula and support from ESSER funds addressed the deficit in year three, these changes are reflected in the presented Forecast to be uploaded to the State by February 28, 2022.

Result: Approved

Resolution: 041.2-2022

Attachments:

[Coshocton 2022.02 Forecast.pdf](#)

[Coshocton 2022.02 Assumptions.pdf](#)

15.4 041.3-2021 Donations

- Our Town Coshocton - \$250 - Coshocton High School Band - 300-941E
- Anonymous - \$1,600 - Theatre/Drama Club Rock-A-Thon - 200-910F
- Albert J. Abel - \$40 - Theatre/Drama Club Rock-A-Thon - 200-910F
- Cheryl S. Farrer - \$25 - Theatre/Drama Club Rock-A-Thon - 200-910F

Minutes:

The vote for this item is recorded on item 15.0.

The Board expressed gratitude for the donations made to support the students.

Result: Approved

Resolution: 041.3-2021

15.5 041.4-2022 Approve Tax Year 2023 Tax Rates

It is recommended that the Board of Education accept the amounts and rates as determined and presented by the Coshocton County Budget Commission and Authorize the Necessary Tax Levies and certify them to the County Auditor per the attached Schedules A & B received in the District office on February 15, 2022.

Minutes:

The vote for this item is recorded on item 15.0.

Ms. Eyerman explained that these tax rates that were previously approved as required by statute are now in their final stages after being approved by the State of Ohio and are now being presented for the last approval by the Board.

Result: Approved

Resolution: 041.4-2022

Attachments:

[Schedule A B Feb 2022 Agenda .pdf](#)

[FY23 County Auditor Amended Official Certificate of Estimated Resources.pdf](#)

16 042-2022 Business Items

It is recommended that the Board of Education approve the following business items:

Minutes:

The vote recorded on this item is inclusive of items 16.1 through 16.3.

Resolution: 042-2022

Motioned: Mr. Sam Bennett

Seconded: Mr. Phil Hunt

Voter	Yes	No	Abstaining
Mr. David Shutt, Board Member	X		
Mr. Sam Bennett, Vice-President	X		
Dr. Jere Butcher, Board Member	X		
Mr. Phil Hunt, President	X		
Mrs. Susan Mann, Board Member	X		

16.1 042.1-2022 Coshocton County Family and Children First Council Agreement

It is recommended that the Board of Education approve the Interagency Agreement between Coshocton City Schools and the Coshocton County Family and Children First Council in support of their program effective January 1, 2022, through December 31, 2022, in the amount of One Thousand Dollars (\$1,000).

Minutes:

The vote for this item is recorded on item 16.0.

Result: Approved

Resolution: 042.1-2022

Attachments:

[2022 Family Children First Council Interagency Agreement.pdf](#)

16.2 042.2-2022 LETRS Literacy Professional Training

It is recommended that the Board of Education approve the agreement with Lexia Learning Systems LLC for the purchase of Language Essentials for Teachers of Reading and Spelling (LETRS) Literacy Professional Training in the amount of \$126,277.74. This training will provide an understanding of the science of reading, support our teachers in implementing a new approach and meet the requirements for the new Dyslexia Law. Funds will be used from ARP ESSER Extending Learning Set Aside.

Minutes:

The vote for this item is recorded on item 16.0.

Kaitlyn Ashbrook explained the Ohio Dyslexia law and the guidebook that came out in December with the requirements included in the law. The requirement is all students in grades K-3 have to be screened three times a year. All teachers in 22-23 - 18 hours of PD in approved coursework are required by the law. K-1 is required to by 23-24 all 2-4th grade following year all intervention specialists will need training. We talked about balanced literacy - now we will have a more structured reading program - it is based on the science of reading. She discussed balanced literacy vs structured literacy. Looking at the big picture - training is at least two years. We are going to stretch this long so we don't make our teachers feel rushed to get through this. We did in-depth work with Novak as we saw this shift coming. We are setting time up in the teacher's day to talk about this and work through it. We are also looking at an ELA curriculum to tie into the program. Every curriculum council we get an update, When looking at all of the programming, this is the most comprehensive. Overall, the feedback from other districts is very positive.

Result: Approved

Resolution: 042.2-2022

Attachments:

[Lexia Learning Systems LETRS Quote.pdf](#)
[LETRS Suite Brochure.pdf](#)

16.3 042.3-2022 **ADDENDUM - Emergency Approval for McKinley Auditorium Ceiling Repair

It is recommended that the Board of Education declare the repair of the ceiling in the auditorium an emergency in order to begin work immediately and forego the solicitation of 2 additional quotes and to approve the attached quote from Hathaway, Inc. in the amount of \$15,895.

Minutes:

The vote for this item is recorded on item 16.0.

Result: Approved

Resolution: 042.3-2022

17 043-2022 Superintendent Report and Recommendations

It is recommended that the Board of Education approve the following items:

Minutes:

We are going to consider getting kids back in the cafeteria for meals and head back to some normalcy in the buildings. Laura has talked about what the health department requires.

Dr. Butcher asked if we were still on track with our scheduling with all of the snow days. We are trying to protect the spring break time-off in March and not use it for learning days if we would need it. We have shortened lunches back to 30 minutes and that shaved off some time to meet our hour requirements.

Resolution: 043-2022

Motioned: Dr. Jere Butcher

Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstaining
Mr. David Shutt, Board Member	X		
Mr. Sam Bennett, Vice-President	X		
Dr. Jere Butcher, Board Member	X		
Mr. Phil Hunt, President	X		
Mrs. Susan Mann, Board Member	X		

17.1 Updates

- Board of Elections - All Coshocton City Precincts to Coshocton High School (CHS)
- COVID-19 Dashboard
- CCS After School Program
- Business Advisory Council Update

Minutes:

Dr. Hire presented the attached documents to the Board and reviewed each of the items listed. He explained that CHS will now be the voting precinct for all of the City of Coshocton beginning in 2023. He reviewed the COVID dashboard with the Board. He explained that ESSER provides funds for the CCS After School Program and plans are in place to implement. He then explained that he attends the Business Advisory Council meeting and is required to share that information as well as the Agenda and notes with the Board.

Attachments:

[Board of Elections Letter 1-7-22.pdf](#)

[Business Advisory Council Agenda Notes 2-16-22.pdf](#)

17.2 043.1-2022 Personnel

It is recommended that the Board of Education approve the following personnel items pending all required paperwork, licensure, and BCI/FBI background checks:

• **New Employees**

- Brenda Miller - Temporary Custodian - Effective January 24, 2022

• **Resignations**

- Tammy Jacobs - Parent Mentor - Effective February 28, 2022
- Jamie Lohrman - McKinney-Vento Coordinator - Effective November 6, 2021

• **Unpaid Leave Requests**

- It is recommended that the Board of Education approve an unpaid leave request for Tonya McVay, CHS Administrative Assistant, for a total of 1.5 days on March 9-10, 2022.
- It is recommended that the Board of Education approve an unpaid leave request for Wendy Turner, Science Teacher at CHS, for a total of 1 day on March 15, 2022.

- **Pupil Activity Contracts (Non-Staff)**

- Emily Casey - Indoor Track and Field Coach - Volunteer

- **Athletic Service Contracts**

- Lifeguards (Minimum Wage)
 - Ella Baylor
 - Coen Bible
 - Olivia Blust
 - Cady Jackson
 - Kendal Jackson
 - Anna Jansen
 - Emily Johnson
 - Isabell Lauvray
 - Keeley Murray
 - Jonathan Vu
 - Aliya Williams
 - Heather Stewart
 - Sydney Stewart

- ****ADDENDUM** - It is recommended that the Board of Education approve Tammy Jacobs for a temporary part-time contract, not to exceed 40 hours for the month of March 2022, at her current rate per hour for ongoing mentoring for the new Parent Mentor. Excess costs associated with this mentoring will be split with Ridgewood Local Schools and River View Local Schools.

Minutes:

The vote for this item is recorded on item 17.0.

Result: Approved

Resolution: 043.1-2022

Attachments:

[T Jacobs Resignation Letter 2-16-22.pdf](#)

[J Lohrman Resignation Letter McKinney-Vento Position 2-16-22.pdf](#)

[T McVay Unpaid Leave Request 2-7-22.pdf](#)

[W Turner Unpaid Leave Request 2-13-22.pdf](#)

17.3 043.2-2022 Indoor Track

It is recommended that the Board of Education approve Indoor Track as a Coshocton City Schools sport sponsored by the Ohio Association of Track and Cross Country Coaches at no charge to the district.

Minutes:

The vote for this item is recorded on item 17.0.

Result: Approved

Resolution: 043.2-2022

17.4 043.3-2022 2021-2022 School Calendar Update

It is recommended that the Board of Education approve the cancellation of the February 16, 2022 two-hour early dismissal.

Minutes:

The vote for this item is recorded on item 17.0.

Result: Approved

Resolution: 043.3-2022

17.5 043.4-2022 Interdistrict Open Enrollment Policy & Application Form

It is recommended that the Board of Education accept and approve the Interdistrict Open Enrollment Policy and Application form for the 2022-2023 school year.

Minutes:

The vote for this item is recorded on item 17.0.

Result: Approved

Resolution: 043.4-2022

Attachments:

[Interdistrict Open Enrollment Application UPDATED 2.15.22 2022-2023.pdf](#)
[Interdistrict Open Enrollment Policy UPDATED 2.15.22 2022-23.pdf](#)

17.6 043.5-2022 CHS Course Catalog

It is recommended that the Board of Education approve the 2022-2023 Coshocton High School Course Catalog as submitted by Scott Loomis, Principal.

Minutes:

The vote for this item is recorded on item 17.0.

The HS is beginning planning for next year and needs the Course Catalog in place to move forward.

Result: Approved

Resolution: 043.5-2022

Attachments:

[BOE Approval Draft CHS Course Catalog 2022-23 SY 2.11.22.pdf](#)

17.7 043.6-2022 NEOLA Policies - First Reading

It is recommended that the Board of Education approve the first reading of the following NEOLA policies: (N) New, (R) Revised, (D) Delete

- (R) 2271 College Credit Plus Program
- (R) 2370.01 Blended Learning

Minutes:

The vote for this item is recorded on item 17.0.

Result: Approved

Resolution: 043.6-2022

Attachments:

[po 2370.01 Blended Learning.pdf](#)

[po 2271 College Credit Plus Program.pdf](#)

18 "Great Things"

Dr. David Hire, Superintendent

19 Announcements

PUBLIC HEARING NOTICE FOR SCHOOL CALENDAR - The Coshocton City Schools Board of Education will be holding a Public Hearing on the proposed district school calendar for the 2022-2023 school year at its next Regular Board of Education Meeting to be held on Thursday, March 24, 2022 at 6:30 p.m. in the Coshocton Elementary School Library. The purpose of this public hearing is to address topics that include, but are not limited to, the total number of hours in a school year, length of the school day, and beginning and end dates of instruction.

20 Next Meeting(s)

- Regular Meeting - Thursday, March 24, 2022 at 6:30 p.m. at Coshocton Elementary School Library
- Special Meeting -

21 044-2022 Adjournment

It is recommended that the Board of Education adjourn the meeting.

Minutes:

The meeting was adjourned at 9:16 p.m.

Result: Approved

Resolution: 044-2022

Motioned: Mr. Sam Bennett

Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstaining
Mr. David Shutt, Board Member	X		
Mr. Sam Bennett, Vice-President	X		
Dr. Jere Butcher, Board Member	X		
Mr. Phil Hunt, President	X		

Mrs. Susan Mann, Board Member	X		
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ATTESTATION:

Terri Eyerman, Treasurer

Mr. Phil Hunt, President