

MARLETTE COMMUNITY SCHOOLS  
ORGANIZATIONAL AND REGULAR BOARD OF EDUCATION MEETING  
ELEMENTARY SCHOOL LIBRARY  
January 10, 2022

Superintendent Karaffa called the meeting to order at 7:00 p.m.

Members Present: Neal Bishop, Scott Forbes, Jaime Macumber, Nik Woods

Administrators Present: Matthew Karaffa, Steven Dunk, Jessica Owen, Alisha Vislosky

The Pledge of Allegiance was led by Superintendent Karaffa.

1. Motion by Neal Bishop, support by Jaime Macumber to adopt the agenda with the addition of Consent Agenda f.) Fundraisers – High School Student Council, Silent Auction.

Ayes: 4  
Nays: 0  
Motion Carried

Superintendent Karaffa requested nominations for President.

2. Neal Bishop nominated Jaime Macumber for President.

Motion by Neal Bishop, support by Nik Woods to close nominations for President.

Ayes: 4  
Nays: 0  
Motion Carried

Approval of Jaime Macumber as President  
Ayes: Bishop, Woods, Forbes, Macumber  
Nays: None  
Motion Carried

3. Nik Woods nominated Neal Bishop as Vice-President.

Motion by Scott Forbes, support by Nik Woods to close nominations for Vice-President.

Ayes: 4  
Nays: 0  
Motion Carried

Approval of Neal Bishop as Vice-President  
Ayes: Forbes, Woods, Macumber, Bishop  
Nays: None  
Motion Carried

4. Nik Woods nominated Scott Forbes for Secretary.

Motion by Neal Bishop, support by Nik woods to close the nominations for Secretary.

Ayes: 4

Nays: 0

Motion Carried

Approval of Scott Forbes as Secretary

Ayes: Bishop, Woods, Forbes, Macumber

Nays: None

Motion Carried

5. Motion by Neal Bishop, support by Nik Woods to designate Michigan Liquid Asset Fund (MILAF), Tri County Bank and Independent Bank as depositories for school funds.

Ayes: 4

Nays: 0

Motion Carried

6. Motion by Scott Forbes, support by Neal Bishop to authorize Brandi Bishop, Deanna King, Julie Quade and Matthew Karaffa to sign checks, contracts, agreements and purchase orders, with two (2) signatures required on checks.

Ayes: 4

Nays: 0

Motion Carried

7. Motion by Nik Woods, support by Neal Bishop to approve the 2022 School Board regular meeting schedule as presented.

Ayes: 4

Nays: 0

Motion Carried

8. Motion by Neal Bishop, support by Nik Woods to designate Matthew Karaffa as the Electronic Transfer Official/ETO.

Ayes: 4

Nays: 0

Motion Carried

President Macumber stated she would announce committee appointments at the next board meeting.

9. Motion by Neal Bishop, support by Nik Woods to designate Julie Quade or her designee to post public notices of all meetings.

Ayes: 4

Nays: 0

Motion Carried

10. Motion by Scott Forbes, support by Nik Woods to appoint Thrun Law Firm as the school law firm.  
Ayes: 4  
Nays: 0  
Motion Carried
11. Motion by Nik Woods support by Scott Forbes to approve Neal Bishop as the representative to the Sanilac County Board Association.  
Ayes: 4  
Nays: 0  
Motion Carried
12. Motion by Neal Bishop, support by Nik Woods to approve Scott Forbes as the primary MASB Representative designee and Shane Hunter as the alternate.  
Ayes: 4  
Nays: 0  
Motion Carried
13. Motion by Neal Bishop, support by Nik Woods to appoint Jaime Macumber as the Jean Patrick Representative.  
Ayes: 4  
Nays: 0  
Motion Carried
14. Motion by Nik Woods support by Neal Bishop to approve Matthew Karaffa as the 504 Coordinator, Title VI Coordinator and Title IX Coordinator.  
Ayes: 4  
Nays: 0  
Motion Carried
15. Motion by Scott Forbes, support by Nik Woods to table the approval of the Marlette Leader as the newspaper of notification until the February meeting.  
Ayes: 4  
Nays: 0  
Motion Carried

A member of the community addressed the Board asking about the District's policy on allowing the public to use the school to walk.

A member of the community addressed the Board and noted that it is School Board Appreciation Month and thanked the Board for all they do.

16. Motion by Scott Forbes support by Nik Woods to approve the Consent Agenda with the addition of f.) Fundraisers – High School Student Council, Silent Auction.

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|--------------------------|---|
| a. Minutes               | December 13, 2021 - Regular Board Meeting                   |
| b. General Fund Payables | \$471,584.33  |
| c. Resignation of Staff  |   |
| a. Employment of Staff   |   |
| b. Expense Report        | December 2021   |
| f. Fundraisers           | High School Student Council, Shauna Lester – Silent Auction |

Ayes: 4

Nays: 0

Motion Carried

The Red Raider Spotlight was presented by Mr. Steven Dunk, Elementary School Principal to Mrs. Jamie Zuhlke. Mrs. Zuhlke is a teacher at the Elementary School. She played an important role in decorating the building for the holidays, helping bring cheer and smiles to the staff and students. As the Physical Education Teacher, she does a fantastic job running appropriate activities to enhance our student health. She also utilizes professional programs such as the Jump Rope for Health program and she belongs to organizations like "SHAPE America" to help educate our students on the importance of a healthy lifestyle. Recently, Mrs. Zuhlke assisted in an administrative role when help was needed.

17. Motion by Neal Bishop, support by Scott Forbes to approve the second reading of the revisions to Administrative Guidelines ag2260 and ag2260.01A and Policy po 2260.01.

Ayes: 4

Nays: 0

Motion Carried

18. Motion by Neal Bishop, support by Jaime Macumber to approve a stipend of \$20,000 per year for the Marlette Virtual School Supervisor.

Ayes: 4

Nays: 0

Motion Carried

Superintendent Karaffa announced that a Town Hall Meeting will be held on February 16, 2022 at 6:00 p.m. to discuss the Kindergarten Cottage. He would like to get ideas and input from the community.

19. Motion by Neal Bishop, support by Nik Woods to designate Matthew Karaffa as the School Safety Liaison and Emergency Contact.

Ayes: 4

Nays: 0

Motion Carried

Supt. Karaffa presented a Restorative Practices Professional Development proposal. It will be a 2 year program, will cost \$21,000 per year and will begin next year.

20. Motion by Scott Forbes, support by Neal Bishop to approve the Restorative Practices Professional Development proposal as presented.

Ayes: 4

Nays: 0

Motion Carried

Alisha Vislosky, Special Education Administrator, reported that CPI training will be held for new employees. The Special Education staff are beginning a 2-year reading class to enhance their teaching skills. She gave a shout out to Mrs. Boyne and "Grandma" Diane for the work they are doing. They have helped reading levels improve greatly.

Steven Dunk, Elementary School Principal announced that it's Day 6 and it has been a great experience. Everyone has been incredibly helpful and friendly and has made him feel welcome.

Jessica Owen Jr/Sr High School Principal reported that 1<sup>st</sup> semester exams are this week and NWEA testing will be held this month.

Mrs. Owen read a statement from Mrs. Lester, teacher representative to the board. Student Council will begin preparing for fundraising and Winter homecoming, which is scheduled for February 11th. High school teachers are very happy to now have Chromebooks and are busy preparing for 2nd semester. Our staff and students are impressed with our new principal —especially her willingness to participate in Christmas Spirit Week! They are excited to be working with her. The elementary staff welcome Mr. Dunk as their principal also and look forward to working with him.

Superintendent Karaffa welcomed the new principals and stated that he is very happy to have the administrative team in place. The District will be working with Kelly Hanna for the rest of year. The District is waiting on approval for the Marlette Virtual School. He reported that Chief McGinnis is working with the City to procure a police liaison for the district. At this time, two more companies are bidding on the press box improvements and the weight room renovations will begin at the end of January. He reported that January is School Board Appreciation Month and thanked the Board for the time they put in and the job they do for the District, it's greatly appreciated.

21. Motion by Scott Forbes, support by Neal Bishop to move to closed session for a student discipline hearing for Student C.

Ayes: 4

Nays: 0

Motion Carried - The Board moved to closed session at 7:45 p.m.

The Board returned to open session at 8:25 p.m.

22. Motion by Neal Bishop, support by Nik Woods to approve the closed session minutes.

Ayes: 4

Nays: 0

Motion Carried

23. Motion by Nik Woods, support by Scott Forbes to reinstate Student C on January 18, 2022 with the stipulation that a Safety Plan has been put in place by administration.

Ayes: 4

Nays: 0

Motion Carried

24. Motion by Nik Woods, support by Neal Bishop to adjourn the meeting.

Ayes: 4

Nays: 0

Motion Carried

President Macumber adjourned the organizational and regular meeting at 8:28 pm.



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Scott Forbes, Secretary