

## Stanley County School District #57-1 Unofficial School Board Minutes

The Stanley County School District, #57-1, Board of Education met in regular session March 9, 2022, at 6:00 P.M., in the Parkview Auditorium with Board members Shaun Cronin, DeLynn Hanson, Chris Fosheim, Michael Roggow and Mitchell Kleinsasser present. Others in attendance were Superintendent Dan Baldwin and Business Manager Tate Gabriel. Visitors were Kim Doherty, Sonja Johnson, Stephanie Huber, Jennifer Milliken, Shirley Swanson, Allison Bender, Jacob Kvigne, Lori Gloe and Ana Tribble.

President Cronin called the meeting to order at 6:00 P.M.

Cronin led the Pledge of Allegiance.

Kleinsasser moved to approve the agenda as published, seconded by Roggow. All voted in favor. Motion carried.

Conflict of interest declaration – none.

Roggow moved to approve the consent agenda as published, seconded by Fosheim.

- Approve the Board meeting minutes for February 9, 2022 Regular Board Meeting
- Approve bill listing for March 9, 2022;
- Approve Imprest expense;
- Approve financials for February 2022

All in favor. Motion carried.

### Bill listing for March 9, 2022:

GENERAL FUND		
AIRTECH HEATING and COOLING, INC.	Ag Shop Furnace Repair	584.78
ALLIED PLUMBING & HEATING	HS Bathroom Repair	1,935.47
AMERICAN ASS'N. OF TEACHERS OF SPANISH	AATSP Membership Fees	65.00
AVERA MEDICAL GROUP PIERRE	Professional Services	150.00
BLICK ART MATERIALS	Classroom Supplies	515.60
CAPITAL JOURNAL	Notice of Vacancy on School Board	317.38
CAPITAL SPORTS	Basketball Score Book	9.99
CATLIN'S CAR CLINIC, INC.	Vehicle Service	395.37
CENTURY BUSINESS PRODUCTS	Copier Services	1,164.63
COCA COLA BOTTLING CO.	Concessions	3,229.08
COMBINED BUILDING SPECIALTIES	Maintenance Supplies	190.00
COMFORT INN -- MITCHELL	State Gymnastics Lodging	825.00
DAYS INN AIRPORT -- SIOUX FALLS	SODAK Lodging	59.00
ENGLAND, SHAWN	Technology Services	1,075.00
ENVIROTECH WASTE SERVICES	Garbage Services	643.47

FLOYDS TRUCK CENTER	Bus Electrical Repair	701.48
FORT PIERRE, CITY OF	Utilities	5,604.16
FRIMAN OIL CO.	Skid Steer Diesel	515.82
GALE'S GAS SERVICE	Utilities	554.40
GOLDEN WEST TELECOMMUNICATIONS	Communications	118.89
HEWLETT-PACKARD FINANCIAL SERVICES	Buy Back Computers	1,180.00
INMAN'S WATER TECHNOLOGIES	Water Dispenser Rental	323.04
INNOVATIVE OFFICE SOLUTIONS	Maintenance Supplies	887.86
JC OFFICE SUPPLY	Office Supplies	281.88
JOHNSON CONTROLS	Elementary HVAC Repair	1,632.81
KIEFFER SANITATION	Garbage Services	176.60
LYNN'S DAKOTAMART	Credit Memo	901.13
MANNING, SCOTT	Rental/Snow Removal	725.00
MENARDS PIERRE	Maintenance Supplies	428.69
MIDCONTINENT COMMUNICATIONS	Communications	446.46
MOBRIDGE - POLLOCK SCHOOL DISTRICT	REGION 6A GBB LOSS	0.00
MONTANA DAKOTA UTILITIES	Utilities	6,381.79
NAPA CENTRAL	Bus Supplies	260.40
NYSTROM ELECTRICAL	Maintenance Supplies	838.55
O'CONNOR COMPANY	Maintenance Supplies	625.88
ORIENTAL TRADING CO. INC.	Classroom Supplies	183.11
PIZZA RANCH	Concessions	526.19
QUADLENT LEASINIG USA, INC.	Postage Machine Rental	261.00
REINHART FOOD SERVICE, LLC	Concessions	1,001.59
RIVER BOTTOM SANITATION	Garbage Services	195.00
ROBIN'S WATER CONDITIONING	Kitchen Salt	27.00
RUNNINGS	Classroom Supplies	41.55
SASD	Superintendents Banquet Registration	80.00
SCHOOL LIFE	Classroom Supplies	37.45
STANLEY COUNTY SCHOOL	FEBRUARY IMPREST 2022	13,201.03
VERIZON WIRELESS	Wireless	40.01
WEST CENTRAL ELECTRIC	Utilities	122.81
WINNER SCHOOL DISTRICT	Wrestling Entry Fee	100.00
WR/LJ RURAL WATER	Utilities	60.00
WW TIRE SERVICE	Skid Steer Battery	140.95

Fund Number 10		49,762.30
CAPITAL OUTLAY		
CENTURY BUSINESS PRODUCTS	Print Management	1,076.01
FOLLETT SCHOOL SOLUTIONS INC.	Library Supplies	1,224.78
GRAPHIC EDGE	Golf Uniforms	856.32
HEWLETT-PACKARD FINANCIAL SERVICES	Buy Back	4,855.46
INNOVATIVE OFFICE SOLUTIONS	Elementary Tables and Chairs	8,983.25
MIDAMERICA BOOKS	Library Books	39.89
PERMA-BOUND	Library Books	2,405.56
VANTAGE FINANCIAL, LLC	Telephone Lease	780.00
Fund Number 21		20,221.27
SPECIAL EDUCATION		
22X	Professional Services	2,519.20
22X	Professional Services	1,211.36
22X	Professional Services	2,553.39
22X	Professional Services	900.00
BLACK HILLS SPECIAL SERV./TSLP	PD-TSLP Training	10.00
L DOUBLE L IMPLEMENT	Swivel Glider Rockers	1,125.00
LYNN'S DAKOTAMART	Incentives/Life Skills	92.11
REINHART FOOD SERVICE, LLC	Incentives/Reinforcements	124.60
SCHOOL SPECIALTY, INC.	Classroom Supplies	3,795.53
STANLEY COUNTY SCHOOL	FEBRUARY IMPREST 2022	154.16
UNIVERSITY OF SOUTH DAKOTA	Professional Services	1,500.00
Fund Number 22		13,985.35
FOOD SERVICE		
ARROW, EVALINE	Refund Meal Program Balance	80.45
EARTHGRAINS BAKING COMPANIES INC	Purchase Food	244.95
PRAIRIE FARMS	Purchase Food	1,215.15
REINHART FOOD SERVICE, LLC	Credit Memo	7,392.32
SERVALL UNIFORM & LINEN	Professional Services	244.39
STANLEY COUNTY SCHOOL	FEBRUARY IMPREST 2022	13.99
Fund Number 51		9,191.25
Checking Account ID 1		93,160.17
AGENCY FUND		
A & M PRODUCTS CO.	Wrestling Regional Plaques	196.00
ADVNC	VB Camper Fee	2,230.00
ALL AROUND GRAPHICS	Plaques	211.58

APPLE INC.	IPads and Cases	1,794.00
BORNS GROUP	Regional Bracket Posters	267.00
BRACELIN, KEELY	SDIAAA MEMBERSHIP AND CONFERENCE	374.40
BRESEE, BRUCE	REGION 6A BBB HOST AD	700.00
BURNETT, DAVID	SODAK 16 GBB OFFICIAL	120.96
CASH CHANGE	MEALS - CTE ANNUAL MEETING	120.00
EDSON, CORY	REGION 6 BBB OFFICIAL	192.10
ENGLAND, TINA	SR MUSIC TRIP - CHAPERONE MEALS	372.00
FALLIS, JAMIE	REGION 6A BBB VISITING AD	100.00
FIRST NATIONAL CREDIT CARD	MARCH VISA #0003	2,752.23
FROST, MAUREEN	CUSTODIAL FOR SPECIAL OLYMPICS	350.00
HARDING COUNTY SCHOOL	REGION 4B WRESTLING - OFFICIALS MOTEL	526.88
HAUFF MID-AMERICA SPORTS	BDC Wrestling	48.00
JONES, JEFFREY	SODAK 16 GBB OFFICIAL	111.60
JUNIOR CLASS PARENTS POST PROM,	CONCESSIONS COMP AND TICKET TAKING	4,145.53
KARST, MARSHA	REGION 6 BBB OFFICIAL SCOREBOOK	140.00
KERNS, KRISTA	REGION 6A BBB TICKET TAKER (X2)	280.00
KURTZ, BILL	REGION 6 BBB VISITING AD	100.00
LAKE AREA TECH INSTITUTE	TRACY NIELSON	500.00
LYNN'S DAKOTAMART	Appreciation Breakfast	647.60
MENARDS PIERRE	Elementary Supplies	61.50
MIDWEST IMPRESSIONS, INC.	Student Council Sweatshirts	574.80
MIKKELSEN, JEREMY	REGION 6 BBB OFFICIAL	294.20
MOBRIDGE - POLLOCK SCHOOL DISTRICT	REGION GBB LOSS	226.51
NORTHWESTERN AREA FFA ALUMNI	FFA - STANLEY COUNTY	104.00
NORTHWESTERN AREA FFA CHAPTER	REGISTRATION FEES - STANLEY COUNTY	161.00
PIZZA RANCH	NHS Blood Drive	63.00
QUADIENT FINANCE USA INC	POSTAGE	870.51
REDFIELD FFA	FFA CDE CONTEST FEES	192.00
RUSH, DANIEL	SODAK 16 GBB OFFICIAL	162.24
SCHOOL SPECIALTY, INC.	Classroom Supplies	109.39
SD HIGH SCHOOL ACTIVITIES ASSN	REGION 4B WRESTLING GATE RECEIPTS	945.20
SOULEK, BRANDON	REGION 6A BBB OFFICIAL	192.10
SWEETMAN, KELLY	REGION 6 BBB SHOT CLOCK	140.00
SWEETMAN, RONDA	REGION 6A BBB TIMER	140.00
TURNING HEART, JEFFREY B.	REGION 6 BBB OFFICIAL	351.04



UNIVERSITY OF SIOUX FALLS	SHANTAY WALDRON	500.00
VANDENHEMEL, SCOTT	REGION 6A BBB ANNOUNCER	140.00
VOLMER, THERESE	SD HOSA ADVISOR STIPEND	500.00
Fund Number 17		25,117.38
UNIVERSITY OF SIOUX FALLS	Coaches Association Scholarship	500.00
Fund Number 76		500.00
Checking Account ID 2		25,617.38

A detailed listing is available at the Business Office in Parkview Auditorium.

#### Financials for February 2022:

	General Fund	Capital Outlay	Special Ed	Pension
Balance 2-1-2022	30,966.76	3,551,008.19	1,365,762.79	0.00
County Revenue	124,869.39	63,804.26	37,474.49	0.00
Local Rev & Bank Int	56.51	394.45	132.81	0.00
State/Fed Revenue	141,640.78	0.00	6,205.00	0.00
Accounts Payable	-83,728.76	-45,026.78	-16,071.68	0.00
Payroll	-300,386.93	0.00	-65,571.50	0.00
Misc	16,366.90	0.00	0.00	0.00
Balance 2-28-2022	<b>-70,215.35</b>	<b>3,570,180.12</b>	<b>1,327,931.91</b>	<b>0.00</b>

	Impact Aid	Food Service	Enterprise Fund	Fiduciary Funds
Balance 2-1-2022	2,492,470.72	-4,900.55	31,292.85	136,023.01
County Revenue	0.00	0.00	0.00	0.00
Local Rev & Bank Int	256.99	0.02	0.00	0.00
State/Fed Revenue	402,621.00	20,588.27	0.00	0.00
Accounts Payable	0.00	-6,832.68	0.00	-27,734.52
Payroll	0.00	-12,726.48	0.00	0.00
Misc	0.00	599.31	0.00	19,401.31
Balance 2-28-2022	<b>2,895,348.71</b>	<b>-3,272.11</b>	<b>31,292.85</b>	<b>127,689.80</b>

Detail is available at the Business Office in Parkview Auditorium

Public comment - Kim Doherty, Shirley Swanson and Jennifer Milliken spoke.

Hanson moved to adopt Policy BFC: Board Policy Development & Adoption, seconded by Fosheim. All in favor. Motion carried.

Fosheim moved to adopt Policy BFCA: Board Regulations and Handbooks, seconded by Hanson. All in favor. Motion carried.

Kleinsasser moved to adopt Policy BFF: Suspension of Policies and Regulations, seconded by Hanson. All in favor. Motion carried.

Roggow moved to adopt Policy GA: Personnel Goals, seconded by Hanson. All in favor. Motion carried.

Kleinsasser moved to adopt Policy GB: General Reference Policy as amended, seconded by Hanson. All in favor. Motion carried.

Kleinsasser moved to adopt Policy GBA: Equal Opportunity Employment, seconded by Roggow. All in favor. Motion carried.

Jennifer Milliken and Lori Gloe spoke on Independent Growth Plans and explained to the board on how they worked. Superintendent Baldwin updated the board on staffing. Baldwin also talked about budgets, TIFs and the gave a legislative update.

Hanson moved to declare the Board in Executive Session for SDCL 125-2 (1) Personnel and (4) Negotiations at 6:30 P.M., seconded by Fosheim. All voted in favor. Motion carried.

Cronin declared board back in open session at 7:16 P.M.

Hanson moved to authorize Business Manager to offer Sam Naasz a Letter of Intent as Assistant Track Coach in the amount of \$3,182.80 for the 2021-2022 school year, seconded by Fosheim. All in favor. Motion carried.

Kleinsasser moved to authorize Business Manager to offer Damon Hofteizer a Letter of Intent as Assistant Varsity Football Coach for the 2022-2023 school year, seconded by Roggow. All in favor. Motion carried.

Fosheim moved to authorize Business Manager to offer Keely Bracelin a contract as MS Science/Athletic-Activities Director for the 2022-2023 school year, seconded by Hanson. All in favor. Motion carried.

Hanson moved to authorize Business Manager to offer Brady Keil a contract as Technology Coordinator for the remainder of the 2021-2022 school year in the amount of \$18,959.50 to also include a \$2,500.00 signing bonus, \$100.00 monthly tech stipend and an annual contract in the amount of \$65,000.00 for the 2022-2023 school year, seconded by Kleinsasser. All in favor. Motion carried.

Motion to authorize Scott Manning a position as part-time bus driver in the amount of \$25.00 per hour, seconded by Fosheim. All in favor. Motion carried.

Hanson moved to accept the resignation of Paul Frost as Custodian effective March 10, 2022, seconded by Kleinsasser. All in favor. Motion carried.

Hanson moved to accept the resignation of Jacob Kvigne as MS/HS PE, assistant HS Football and assistant MS boys basketball coach effective at the end of the 2021-2022 school year, seconded by Fosheim. Roggow thanked Kvigne for his years of service. All in favor. Motion carried.

Fosheim moved to accept the resignation of Vicki Walters as third grade teacher effective at the end of the 2021-2022 school year, seconded by Kleinsasser. All in favor. Motion carried.

Hanson moved to accept the resignation of Michelle Sterling as Accounting Assistant/Human Resources effective March 3, 2022, seconded by Roggow. All in favor. Motion carried.

Hanson moved to adjourn meeting at 7:21 P.M., seconded by Roggow. All in favor. Motion carried.

---

Shaun Cronin, President

---

Tate Gabriel, Business Manager

Approved:



**Policy BFC: BOARD POLICY DEVELOPMENT AND ADOPTION**

**Status:** ADOPTED

**Original Adopted Date:** 03/09/2022 | **Last Reviewed Date:** 03/09/2022

School District policies approved by the Board have the full force and effect of law, and legally bind the school district.

Adoption of new policies or changing existing policies is solely the responsibility of the Board. It is through the adoption of written policies that the Board exercises its legal responsibility for the operation of the School District. Policies will be adopted and/or amended only by the affirmative vote of a majority of the members of the Board.

Proposals regarding new and amended school district policies may originate from any of several sources, including but not limited to: a parent, a student, a school district patron, an employee, a member of the Board, the Superintendent, a consultant, a civic group.

The Board may:

- approve the new policy or policy amendment,
- amend the new policy or policy amendment and then approve as amended,
- reject the new policy or policy amendment, or
- defer action on the new policy or policy amendment until a later date.

Policies will be effective upon adoption by the Board. The Board will review School District policies on a continuing basis.

The Board's policies are a public record. Policies are available for reviewing and copying in the administrative offices of the school district during regular office hours. Policies may also be viewed on the District's website.

---



**Policy BFCA: BOARD REGULATIONS AND HANDBOOKS**

**Status:** ADOPTED

**Original Adopted Date:** 03/09/2022 | **Last Reviewed Date:** 03/09/2022

**Regulations:**

School board regulations are rules necessary to carry out the intent of school board policies. All regulations must have board approval. Regulations must be consistent with, and not contrary to, policies adopted by the Board.

Unless the regulation is proposed by the Board, all proposed new regulations shall be submitted by the Superintendent to the Board for approval prior to implementation.

Regulations become effective upon adoption by the Board. The Board will review its regulations on a continuing basis.

Principals may establish procedures for conducting activities in their attendance centers consistent with board policies and regulations.

The Board's regulations are a public record. Regulations are available for reviewing and copying in the administrative offices of the school district during regular office hours. They may also be viewed on the District's website.

**Handbooks:**

Staff and student handbooks must conform with district policies and regulations. Prior to the commencement of each academic year, all staff and student handbooks will be presented by the Superintendent to the Board for approval. Staff and student handbooks shall be effective upon Board approval.

Handbooks published specifically for a particular group of employees will be distributed to all of the employees affected. Handbooks published for students will be distributed to all affected students.

Staff and student handbooks are a public record. The handbooks are available for reviewing and copying in the administrative offices of the school district during regular office hours. Handbooks may also be viewed on the District's website.

---

**Policy BFF: SUSPENSION OF POLICIES AND REGULATIONS**

**Status:** ADOPTED

**Original Adopted Date:** 03/09/2022 | **Last Reviewed Date:** 03/09/2022

Board policies and regulations may be suspended only upon an affirmative vote by at least two-thirds of the members of the School Board.

---

**Policy GA: PERSONNEL GOALS**

**Status:** ADOPTED

**Original Adopted Date:** 03/09/2022 | **Last Reviewed Date:** 03/09/2022

The Board recognizes that a dynamic and efficient staff dedicated to education is necessary to maintain a constantly improving educational program. The Board is interested in its personnel as individuals, and it recognizes its responsibility for promoting the general welfare of the staff.

The Board's specific personnel goals are:

1. To recruit, select, and employ the best qualified personnel to staff the school system;
  2. To provide staff compensation and benefit programs sufficient to attract and retain qualified employees;
  3. To provide programs for all employees to improve their performance and the overall rate of retention and promotion of staff;
  4. To conduct an employee appraisal program that will contribute to the continuous improvement of staff performance;
  5. To deploy personnel so as to ensure their skills are used as effectively as possible;
  6. To develop the quality of human relationships necessary to obtain maximum staff performance and satisfaction;
  7. To help all employees realize that the efficient and courteous performance of their assignment has a positive impact on the public support of education in the district.
-

**Policy GB: GENERAL REFERENCE POLICY**

**Status:** ADOPTED

**Original Adopted Date:** 03/09/2022 | **Last Reviewed Date:** 03/09/2022

It is the policy of this school district to respond only to written requests for reference information. The information which may be released includes the employee name, job title, salary and dates of employment.

This policy applies to current or former employees and should not reflect either negatively or positively on a specific employee. If an employee would like additional work-related information released, they would sign a release of information form provided by the Superintendent. Employees are in no way required to sign the release.

This release will be placed in the personnel file.

---

**Policy GBA: EQUAL OPPORTUNITY EMPLOYMENT**

**Status:** ADOPTED

**Original Adopted Date:** 03/09/2022 | **Last Reviewed Date:** 03/09/2022

The Board subscribes to the fullest extent to the principle of the dignity of all people and of their labors and will take action to ensure that applicants are employed, assigned, and promoted without regard to their age, race, creed, color, sex, marital status, religion, political affiliation, or national origin. Every available opportunity will be taken in order to assure that each applicant for a position is selected on the basis of qualifications, merit and ability.

---